



ADOPTED OPERATING & CAPITAL IMPROVEMENT BUDGET Fiscal Year 2024-2025

CITY OF SEAL BEACH, California

ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET FISCAL YEAR 2024-2025



Prepared by the Finance Department

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June 24, 2024

Honorable Mayor and Members of the City Council:

With so much appreciation for the tremendous collective effort dedicated to its development, the Fiscal Year (FY) 2024-25 City of Seal Beach Adopted Budget is presented to the Mayor and the City Council for consideration. Despite the City's commendable strides in fiscal recovery post-pandemic through prudent planning and expenditure reductions, the City is facing challenges common to municipalities across California, including slowing revenue growth and rising expenditures. Deferred maintenance, coupled with increasing operational costs, has strained our ability to sustain

current service levels with the current projected revenue streams. Staff remains dedicated to providing the greatest level of service possible within these constraints, which is demonstrated within this budget.

KEY OPERATIONAL FOCUS AREAS

The goal this year was to find ways to balance the City's obligations to maintain fiscal sustainability while continuing to provide high-quality essential services and addressing the structural deficit. Key areas of focus included:

- **Maintaining emergency response**—Maintaining adequately staffed and trained Public Safety and Marine Safety emergency response services, including community policing efforts, crime prevention programs, emergency personnel, and the essential presence of lifeguards year-round being vital to protecting the quality of life in Seal Beach. We must maintain police response and we must help prevent property crime and retail thefts. Last year, there were over 700 thefts, burglaries, robberies, and auto thefts in the City of Seal Beach, the highest number in five years. The City must maintain public safety and community policing efforts to keep residents and their property safe.
- **Funding Fire response**—The City's Fire service contract through the Orange County Fire Authority is funded to provide the necessary resources, including firefighters, paramedics, and life-saving equipment. This funding is critical for maintaining prompt emergency responses. We must maintain 911 medical emergency response. So far this year alone, approximately 75 percent of all calls to the Orange County Fire Authority that serves Seal Beach have been related to medical emergencies. The City must be able to ensure that our City has the needed firefighters and paramedics, and lifesaving equipment to maintain emergency response times and save lives. We must maintain fire protection and paramedic services.
- **Community Engagement**—The City offered significant outreach and engagement opportunities this last year, including launching new social media channels and a City Manager newsletter. Increased communication opportunities also included Town Halls, Study Sessions, and the Parking Ad Hoc Committee for residents to engage in community planning and provide valuable feedback. The City will continue to focus on outreach using social media while exploring other cost-effective tools such as Artificial Intelligence.
- **Recreation**—The Seal Beach Tennis and Pickleball Center is finishing a transformative upgrade, attracting a surge in membership, particularly as a premier destination for the increasingly popular sport of pickleball. The City remains committed to its collaboration with the Seal Beach Pickleball Association to bolster this expanding activity. With the receipt of grant funds covering 80 percent of the project costs, the revitalization efforts of the North Seal Beach Community Center, catering to senior residents and various local non-profits, is scheduled to be rehabilitated this year.
- **Alternative Transportation**—Services for seniors, such as the free shuttle program, have increased beyond pre-pandemic levels, and the City successfully obtained grant funding to subsidize a micro-transit program in the Old Town and Hill areas. The micro-transit one-year pilot program, as well as the senior shuttle services program, is fully funded within the budget despite reduced grant funding. Lampson Avenue will soon have a complete Class II bike lane, facilitating a safer route for alternative transportation.
- **Maintaining streets, roads, and public facilities**—Well maintained streets, roads, parks, and recreation centers help protect property values and maintain Seal Beach's quality of life. We must maintain our streets, roads, public drinking water sources, and public facilities now, so they don't deteriorate and become more costly to fix in the future. This is exercising sound fiscal responsibility.

- **Maintaining Seal Beach's desirable neighborhoods and beaches**—Activities include ensuring a berm is constructed in the rainy season to protect our beach and properties, and keeping park and recreation centers clean, safe, and welcoming to promote recreation and support the many community members and groups that utilize these resources. We must keep public beaches clean and keep public areas clean and safe.
- **Maintaining high quality essential City Services**—City services shape the backbone of our community, ensuring the well-being and safety of residents while fostering a vibrant and sustainable environment. Services encompass a wide range of both critical and quality-of-life functions, including responses to emergencies and complaints, access to recreational facilities and parks, community event support, timely building permitting and inspections, economic development initiatives, and administrative functions that support efficient operations.
- **Maximizing flexibility in staffing levels**—The City of Seal Beach's foremost priority is the strategic investment in our workforce, recognizing them as our most invaluable asset. This investment aims to foster a conducive environment that not only attracts but also retains top talent, for the continued success in how we provide services to our community. However, as a service-oriented entity, the City's operational costs predominantly stem from labor expenses, making it imperative to diligently achieve a delicate balance between maintaining financial sustainability and offering competitive compensation.
- **Maintaining the City's Policy Reserve at 25 percent**—This budget keeps the Policy Reserve to the City Council's goal of 25 percent. This level of reserve is essential in order to maintain credit ratings, provide cash flow throughout the year, and ensure resources in the event of an emergency.
- **Reducing the City's Unfunded Pension Liability**—Last year the City Council authorized Revitalization funds to fund an additional payment to the unfunded pension liability. This additional payment resulted in a much-needed reduction in the City's pension contribution to the closed CalPERS Fire Plan and will reduce this expenditure yearly into the foreseeable future.
- **Seeking opportunities for cost recovery and efficiencies**—Staff consistently looks for opportunities to increase revenues, obtain grant funding, identify and implement efficiencies, and foster partnerships to reduce the financial burden on the General Fund.

BUDGET HIGHLIGHTS

In the face of a challenging fiscal landscape, the City has demonstrated resilience by achieving more with limited resources. However, the City is grappling with an ongoing structural deficit, necessitating reductions in certain service levels to mitigate the widening gap between expenses and revenue. These measures include deferring hiring for positions across all departments, reducing public safety overtime, cutting back on street maintenance, postponing facility repairs, and scaling back landscape maintenance. While these adjustments and cost savings have been made across all departments and expense categories, we've also implemented efficiency measures, such as internalizing power washing services to alleviate escalating contract costs, shifting operations at the Tennis and Pickleball Center in-house for cost-effectiveness, and reinstating animal control citations.

We've achieved nearly \$1 million in savings in salaries and benefits through deferrals, reductions, and strategic hiring practices, and capitalizing on the benefits of pension formula reductions in CalPERS PEPRA retirement plans. However, it's important to note that these reductions do not fully address our long-term liabilities, including ongoing facility maintenance, pension obligations, retiree health costs, and the persistent rise in contract expenses. Deferred maintenance of critical City facilities, including the recreation centers, pool, and lifeguard headquarters, has been significantly underfunded for some time. Given the trajectory of slowing revenue growth and the outpacing of expenditures over revenues, the City remains committed to exploring innovative strategies to bridge the fiscal gap. Failure to address the issue will impact service delivery initiatives and result in severe impacts to ongoing services.

The City also endured a series of atmospheric river events between December and March this year, disrupting business activity, damaging roads, and derailing our Public Works department's maintenance routine, as they spent most of the winter months in emergency response mode. In addition to the roads, both the City's water and sewer systems had several emergency repairs due to age and ongoing deferred maintenance, and swift action was necessary to keep the system from failing. Fortunately, Seal Beach was less impacted than our surrounding communities along the coast where devastating flooding destroyed homes, businesses, and historical landmarks. Nevertheless, recovery efforts take resources away from our regular maintenance and operations work and our foundational capital improvement projects that need significant attention.

Our efforts to rebuild the City's infrastructure and organizational capacity have seen wins and setbacks. We made great strides in updating the City's technology this year and although we continue to face pressure from a tight labor market fueled by inflation, a high demand for skilled applicants, and higher salaries in the Orange County job market, we have been successful in hiring and retaining key staff members. However, although we have been able to hire key personnel, our staffing situation is anything but stable as we must remain diligent in our efforts to be competitive financially as well as culturally.

Despite efforts to maintain service levels, the City is contending with a series of challenges, including surging pension costs, increasing health care costs, and rising contract expenses, all of which are placing significant strain on the budget. Ongoing expenditure reductions are no longer sustainable long-term, and we must take action immediately to find new sources of revenue. To this end, it is incumbent upon City staff and the City Council to seriously and diligently explore, and generate, new revenue-producing opportunities. The City faces significant financial challenges ahead, giving the City no choice but to make severe cuts in funding for fire and police protection, pothole repairs, park maintenance, water and beach protection and other essential City services if additional funding is not identified.

GENERAL FUND BUDGET HIGHLIGHTS

The Adopted FY 2024-25 General Fund Budget includes cautious revenue assumptions as the City and region continue to face high inflation and economic uncertainty. General fund revenues are estimated at \$44.0 million, with operating expenditures of \$44.0 million and capital project expenditures of \$10.4 million. As with the Citywide budget, the General Fund portion of the capital improvement program includes re-appropriation of all encumbrances carried forward from previous years. However, due to deficiencies in the budget, the capital improvement budget does not include additional projects.

The City conducted two scheduled public budget workshops, during which departments conducted comprehensive evaluations of their accomplishments, objectives, deferred positions, and meticulously detailed budgetary reductions and their program and service impacts. The baseline FY 2024-25 Budget included a use of fund balance to offset the increases in expenditures. In response to City Council feedback, an additional workshop was held to present and discuss further balancing measures. These measures included the allocation of City Council discretionary funds to support events such as Christmas Tree and Main Street Decorations, July Fireworks, and Summer Kickoff events, alongside reductions in allocations for training, meetings, and travel. Despite the implementation of these additional measures, a fiscal deficit remained.

The Police Department's Asset Forfeiture fund has consistently operated at a deficit over several fiscal years, necessitating subsidies from the General Fund for the Federal Task Force Officer position. However, in late May 2024, the City received a reimbursement from the Federal Asset Forfeiture Fund, enabling the reallocation of the position to the Fund. This reallocation effectively freed up the subsidy from the General Fund to close the deficit. Nonetheless, it is crucial to recognize that these one-time funds are designated exclusively for expenses in the current fiscal year. Staff does not anticipate continued Federal Asset Forfeiture funds to fully fund this position in the future and it will need to be supported by the General Fund in future budget cycles. Additionally, due to anticipated additional legal issues that recently arose, staff included funds for investigative matters necessitating additional legal consultation. At the June 24 Budget Adoption meeting City Council allocated additional funds to fund portable restrooms at various parks.

The City's General Fund is not restricted and can be used for many public services. The FY 2024-25 Budget is balanced and includes one-time revenue with a balance of \$20,032. The table below shows a summary of the revenues and expenditures for the General Fund.

General Fund	Budget FY 2023-24	Adopted Budget FY 2024-25	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Revenues	\$ 41,230,000	\$ 42,763,883	\$ 1,533,883	3.7%
Transfers In	924,700	1,220,781	296,081	32.0%
Revenues	\$ 42,154,700	\$ 43,984,664	\$ 1,829,964	4.3%
Appropriations	\$ 40,107,573	\$ 42,075,497	\$ 1,967,924	4.9%
Transfers out	\$ 2,026,934	\$ 1,889,135	\$ (137,799)	-6.8%
Appropriations	\$ 42,134,507	\$ 43,964,632	\$ 1,830,125	4.3%
	\$ 20,193	\$ 20,032		
Capital Improvement Projects	\$ 13,303,855	\$ 10,364,261	\$ (2,939,594)	-22%
TOTAL	\$ 55,438,362	\$ 54,328,893		

CITYWIDE BUDGET HIGHLIGHTS

The Citywide FY 2024-25 Operating and Capital Improvement Budget for the City of Seal Beach is \$94.6 million (including transfers out). The City's All Funds Budget includes different types of funds, such as governmental, proprietary, and internal service funds. There are also grants and other restricted funds that are designated for specific services and purposes provided by higher levels of government. Some of these funds receive ongoing revenue streams while others are one-time competitive grants. The All Funds Budget also includes funds that have available balances that can be spent as needed or to complete specific projects. Each fund has its own accounting and reporting requirements as per government regulations and in some cases, statutes. It is made up of various revenue sources, such as taxes, user fees, fines, facility rentals, and development-related fees. The table below shows a summary of the estimated citywide appropriations for all funds.

Appropriations All Funds	Budget FY 2023-24	Adopted Budget FY 2024-25	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Operating Budget	\$ 56,686,020	\$ 57,918,154	\$ 1,232,134	2.2%
Transfers Out	18,969,964	14,929,877	(4,040,087)	-21.3%
Capital Improvement Program	26,396,595	21,764,656	(4,631,939)	-17.5%
TOTAL	\$ 102,052,579	\$ 94,612,687	\$ (7,439,892)	-7.3%

The transfer out and capital improvement program includes re-appropriation of all encumbrances carried forward from previous years. They are reappropriated through the annual Capital Improvement Program rollover process. The personnel services portion of the FY 2024-25 Budget has been prepared by projecting salaries and benefits by position and has been adjusted by the appropriate amounts as provided for or anticipated in the applicable Memoranda of Understanding for the following employee groups: Police Officers Association, Police Management Association, Seal Beach Marine Safety Management Association, Mid-Management and Confidential, Seal Beach Supervisors and Professionals Association, Orange County Employees Association, and Executive Management contracts. No additional full-time positions have been included in the budget and hiring for vacant full and part-time positions has been deferred until funding is available. The budget reflects the operating and capital activities of 34 funds across 11 departments and includes 114 full-time positions including three contract professionals in Community Development and 42.18 part-time positions (in full-time equivalents).

The maintenance and operations, and capital outlay/improvements portions of the FY 2024-25 Budget have been prepared by using historical data as a basis to estimate costs, which are then verified through a zero-based budgeting process. Although the general fund budget does not include allocations for vehicles, the City Council strategically set aside \$350,000 for the previously leased vehicles program through Revitalization funds. Staff has utilized this opportunity to pay for existing vehicles in the fleet. The City also has paid the last payment of the Fire Station 48 Bond.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is included as part of the FY 2024-25 Operating and Capital Improvement Budget. This program identifies specific projects that are planned for construction in the City. Improvements to the beach and pier, buildings and facilities, parks, sewer, storm drain, streets and transportation, and water systems are discussed in the project information sheets in the Capital Improvement Program section of the budget. The Water and Sewer Capital Improvement Program has been delayed due to the ongoing water/sewer rate study that is currently being updated in direct response to City Council and resident concerns. As such, FY 2024-25 water/sewer capital projects are not included in the budget at this time and will be introduced for adoption at a later date. During FY 2024-25, the Public Works Department is expected to spend approximately \$21.7 million in total capital projects. This is only an estimate and could change as the Public Works Department continues to make progress on various projects.

LONG RANGE PLANNING

The FY 2024-25 Budget indicates that sufficient financial resources exist for this year, in the form of anticipated revenues and one-time funds, to maintain existing service levels. While those resources can fund operations, the City faces significant long-term financial challenges as evidenced in the long-term Financial Plan in funding all its obligations.

The City's long-range forecast predicts an ongoing structural budget deficit fueled by rising operating and capital costs. Prior to the pandemic, the City's budget had been at risk for years, with inadequate revenues to support basic functions. Over time, waves of reductions led to the tightening of the organization to its current condition of the minimum number of employees required to maintain essential operations, tremendous challenges with recruitment and retention, and underinvestment in City operations, equipment, and technology. Even though the City implemented the voter approved Measure BB in 2018, which funded increases in Public Safety Officers, Detectives, Community Policing efforts and ongoing cost increases in Fire protection, parks and landscape maintenance, tree trimming and street scaping as well as many other quality of life initiatives the City has implemented, costs continue to rise faster than this revenue stream.

As we project forward into the next five years, the City's financial picture is not sustainable. The City will need additional revenue sources if it is going to be able to meet the expectations of the community and the services we currently provide. The State imposes expensive regulations and bureaucracy which takes away funding and local tax revenue from our City. We must ensure as much of our local revenue as possible be spent for Seal Beach, which will give us local control of City services and cannot be taken by Sacramento. These are the reasons why the City recently commissioned a statistically valid, independent community survey to get input from our residents about their priorities and ideas. We found that our residents highly value Local Control and keeping taxpayer dollars local, to keep Seal Beach fiscally sound, and to maintain core services. Priorities identified by the public are to have the City maintain the basics like police, fire, and medical emergency response, keeping residents, property, and public areas like beaches and parks clean and safe, and protecting local drinking water sources.

By percentages as high as 71 percent for a simple majority requirement measure, Seal Beach voters are interested in acting on another local funding measure should it be proposed by the City, this November. City staff is focused on getting additional input from residents and will bring an update and a potential proposed measure back to Council over the summer.

General Fund Structural Deficit and Impact on Reserves

In the Five-Year Forecast, the General Fund unfortunately projects annual structural deficits (expenditures and transfers exceeding revenues), and if no changes are enacted, the City would draw down the Economic Contingency Reserve fully by the end of 2026 (Figure 1) and if the Fiscal Policy 25 percent were to be utilized (Figure 2) the funds would be completely depleted in 2029 in the baseline forecast (excluding one-time Asset Forfeiture) assuming that currently known trends continue without corrective actions. It is important to note the estimated five-year forecast

includes the FY 2024-25 budget and already reduced expenditure reductions. General Fund reserves would fall below the City Council's target minimum reserve level (20%-25%) of annual operating expenditures. The City Council established target reserve policies to ensure adequate fiscal coverage in the event of an emergency or disaster. However, if such situations arise, there would be no funding available to address them.

Figure 1

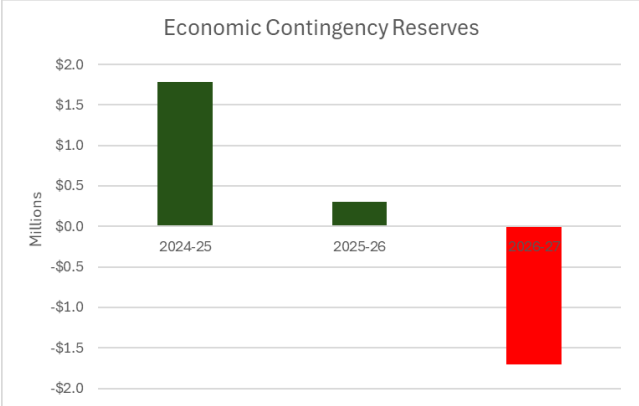
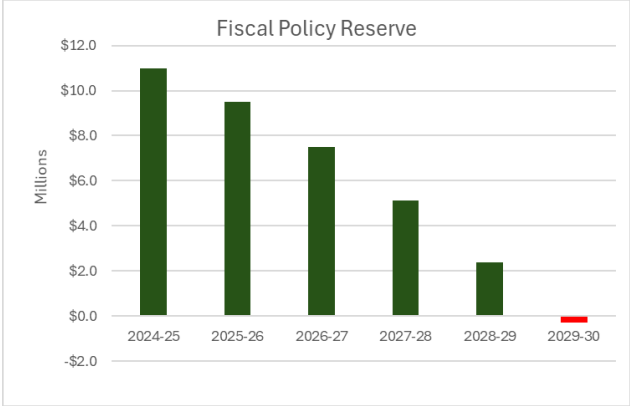


Figure 2



General Fund Fiscal Sustainability

The City has outlined an initial fiscal sustainability plan, which involves a mix of revenue enhancements, expenditure controls, and service delivery adjustments, including a potential transaction and use tax measure. Successfully implementing these opportunities would help bridge the General Fund fiscal gap. If a Transaction and Use tax were to be proposed, the baseline five-year forecast shows, should this revenue opportunity be successfully implemented through City action and voter approval, the General Fund structural deficit would be eliminated, and reserve levels would remain above the minimum policy. Given that the City is largely built out and may not qualify for many grant opportunities, exploring ongoing additional revenue streams becomes essential as expenses have historically increased above estimated assumptions. It will be crucial to maintain a diligent approach to expenditure planning with careful consideration.

ACKNOWLEDGEMENT

The City’s Executive Management Team deserves a significant amount of respect and appreciation for special recognition for their diligent efforts and high expectations in developing realistic revenue and expenditure projections that continue to meet the needs of the community. The City of Seal Beach is supported by a lean, dedicated, accountable, effective, and well-managed team of professionals focused on the needs of the community. The City extends a special thank you to the staff in the Finance Department for their unwavering commitment and high expectations in completing the budget amid these unprecedented times. Their leadership, dedication, long hours, and necessary teamwork required to bring this budget to completion is greatly appreciated.

CONCLUSION

As we look ahead, knowing where our challenges lie is a critical first step in being able to address them. The City of Seal Beach's tradition of sound fiscal management has served us well through the tough times of previous recessions, and most recently the pandemic, with the cost pressures that followed. This coming fiscal year we are again faced with fiscal constraints as we are at a turning point where it is necessary to focus on strategies to keep us on sound fiscal footing for the long term.

We will continue to work in partnership with our community, the City Council, and deliver desired service levels, through an efficient and effective business model. This budget funds what we must fund as an organization to meet Federal, State, and Council mandates, and community expectations. This is a dynamic time bringing forward challenges and undoubtedly opportunities to our City. However, I am optimistic that through collaborative efforts with our community, Council, and dedicated staff team, we can leverage opportunities and address challenges, positioning the City of Seal Beach to navigate the years ahead.

In that regard, we continue to be prudent and conservative in our approach to budgeting. Throughout the year we will provide financial updates to the City Council to ensure we are diligent in adjusting revenues and expenditures accordingly. We are strongly committed to our community, and despite the ongoing challenges, we believe that our residents will continue to receive an exceptional level of service that will serve to enhance their quality of life.

Respectfully submitted,



Jill R. Ingram
City Manager



City of Seal Beach CITY COUNCIL STRATEGIC OBJECTIVES

1

Citywide Information Technology Master Plan

2

License Plate Reader System Upgrade

3

Locally Controlled Potential Transaction Use Tax Measure

4

**8th/10th Parking Improvements with American with
Disabilities Act (ADA) Upgrades**

5

Gas Line Heater at McGaugh Pool and Changing Facilities

6

Funding Lifeguard and Police Substation Headquarters



CITY COUNCIL



Thomas Moore
Council Member
DISTRICT 2



Schelly Sustarsic
Mayor
DISTRICT 4



Joe Kalmick
Council Member
DISTRICT 1



Lisa Landau
Mayor Pro Tem
DISTRICT 3



Nathan Steele
Council Member
DISTRICT 5

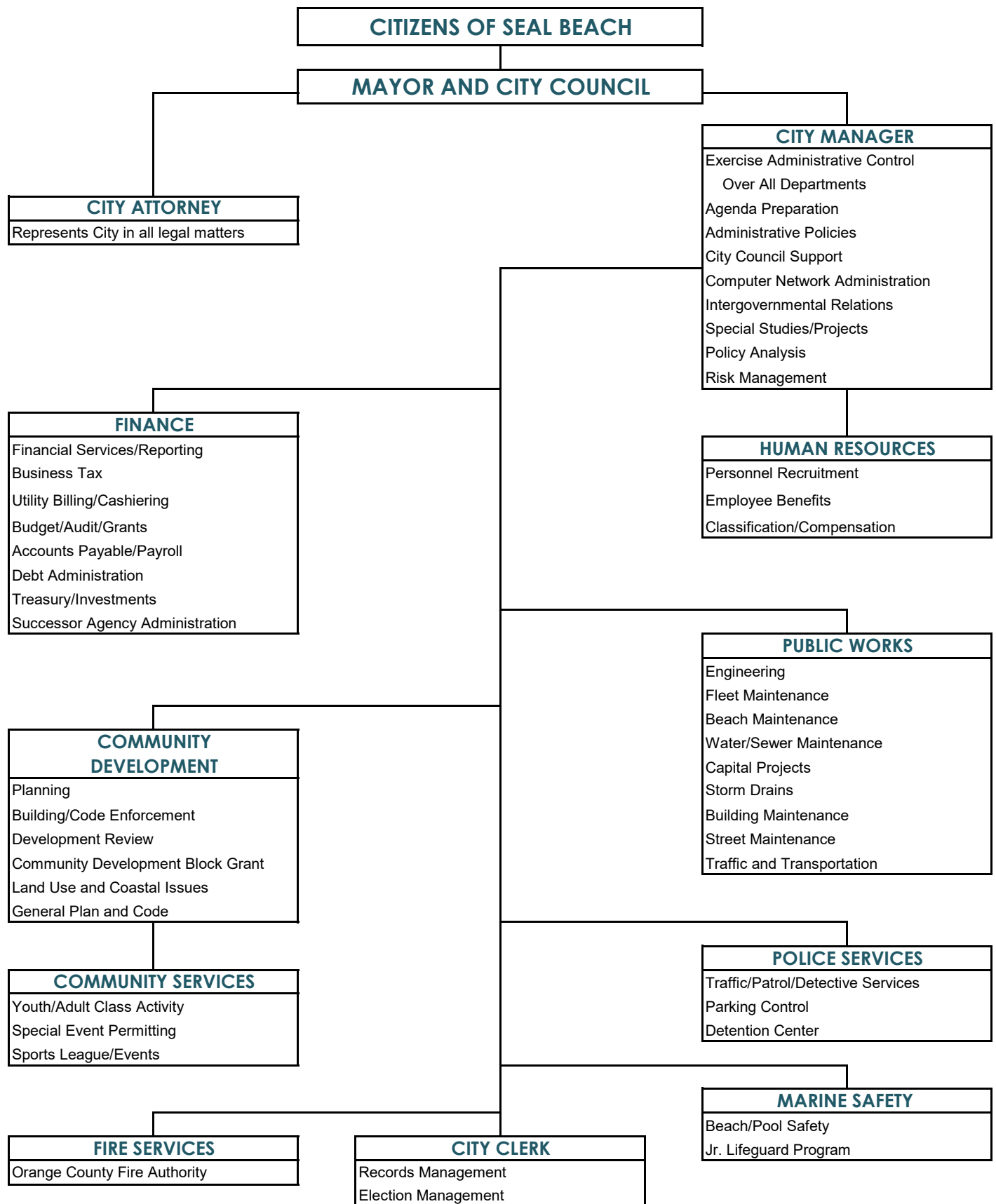
EXECUTIVE OFFICERS

Jill R. Ingram, City Manager
Nicholas R. Ghirelli, City Attorney

EXECUTIVE TEAM

Patrick Gallegos, Assistant City Manager
Michael Henderson, Police Chief
Iris Lee, Director of Public Works
Joe Bailey, Marine Safety Chief
Gloria D. Harper, City Clerk

Barbara Arenado, Director of Finance/City
Treasurer
Alexa Smittle, Director of Community
Development & Community Services



RESOLUTION 7540

A RESOLUTION OF THE SEAL BEACH CITY COUNCIL ADOPTING THE FISCAL YEAR 2024-25 OPERATING AND CAPITAL IMPROVEMENT BUDGET, SETTING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2024-25, AUTHORIZING USE OF THE COST RECOVERY SCHEDULE IN FISCAL YEAR 2024-25, AND APPROVING THE FISCAL YEAR 2024-25 STATEMENT OF INVESTMENT POLICY

RECITALS

WHEREAS, on May 14, 2024, May 15, 2024, and May 20, 2024, the City Council conducted Budget Workshops to study and solicit public input on the Proposed Fiscal Year 2024-25 Operating and Capital Improvement Budget; and,

WHEREAS, Pursuant to Seal Beach City Charter Article X, the City Council held a duly noticed public hearing on June 24, 2024, to consider adopting the Fiscal Year 2024-25 Operating and Capital Improvement Budget. Copies of the proposed budget have been available for inspection by the public in the City Clerk's Office and on the City's website at least 10 days prior to the public hearing; and,

WHEREAS, on November 6, 1979, the voters of California added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments. Article XIII B provides that the appropriations limit for the Fiscal Year 2024-25 shall not exceed the appropriations limit for the prior year adjusted for the change in the cost of living and the change in population. The proposed appropriations limit for Fiscal Year 2024-25 is \$39,060,518, which has been adjusted for the change in the cost of living and the change in population; and,

WHEREAS, at the duly noticed workshops and the public hearing held on June 24, 2024, the City Council provided an opportunity for the public to comment on the Proposed Fiscal Year 2024-25 Operating and Capital Improvement Budget and the appropriations limit.

NOW THEREFORE, THE SEAL BEACH CITY COUNCIL DOES HEREBY RESOLVE:

SECTION 1. That certain document entitled "City of Seal Beach Fiscal Year 2024-25 Operating and Capital Improvement Budget," a copy of which is on file in the office of the City Clerk and available on the City's website at <https://www.sealbeachca.gov/Departments/-Finance/Budget>, which may hereafter be amended by the Council, is hereby approved as the operating and capital improvement budget for the City of Seal Beach for the Fiscal Year 2024-25, beginning July 1, 2024 and ending June 30, 2025.

- SECTION 2. Appropriations in the amount not to exceed \$94,598,887 are authorized for the purpose of carrying on the business of the City. The City Manager is hereby authorized to make appropriation transfers within and between any item, account, program, department, or fund, in accordance with Fiscal Policy, as long as such transfers do not increase the adopted annual budget appropriations.
- SECTION 3. The Operating Budget for Fiscal Year 2024-25 shall be considered amended upon the close of Fiscal Year 2023-24 to include and re-appropriate all encumbrances carried forward.
- SECTION 4. The Capital Improvement Program Budget for Fiscal Year 2024-25 shall be considered amended upon the close of Fiscal Year 2023-24 to include the re-appropriated funds for all previously approved capital projects that have not been completed.
- SECTION 5. The City Council hereby authorizes the City Manager to issue salary adjustments as provided in all applicable Memoranda of Understanding for represented employees and the contracts for Executive Management Employees, effective on July 1, 2024.
- SECTION 6. The City Council hereby approves the Financial and Budget Policies in the Proposed Fiscal Year 2024-25 Operating and Capital Improvement Budget.
- SECTION 7. Pursuant to Seal Beach Municipal Code Section 3.20.005, the City Council hereby authorizes the City Manager to delegate spending authority to Department Heads. Other than the Director of Public Works and the Director of Finance/City Treasurer this authority shall not exceed \$15,000 per purchase or contract. For the Director of Public Works, the limit is established per the City's Charter Section 1010. For the Director of Finance/City Treasurer, other than for Finance Department expenditures which are set at \$15,000, there is additional authority to authorize purchases for City Departments up to the City Manager's established contract signing authority.
- SECTION 8. The City Council hereby establishes an appropriations limit of \$39,060,518 for Fiscal Year 2024-25, in full compliance with Article XIII B of the State Constitution.
- SECTION 9. The City Council hereby approves the use of the Fiscal Year 2024-25 Cost Recovery Schedule, which includes the annual update of the annual percentage change in the all-urban Consumer Price Index for Los Angeles-Long Beach-Anaheim, CA (CPI).

Section 10. The City Council hereby approves the Fiscal Year 2024-25 Statement of Investment Policy attached hereto and incorporated herein by this reference.

Section 11. The City Council hereby reauthorizes the delegation of its Investment authority and the management of the investment program to the Director of Finance/City Treasurer for a period of one year following the date this Resolution is adopted.

PASSED, APPROVED, AND ADOPTED by the Seal Beach City Council at a regular meeting held on 24th day of June 2024, by the following vote:

AYES: Council Members: Kalmick, Moore, Steele, Landau, Sustarsic

NOES: Council Members: _____

ABSENT: Council Members: _____

ABSTAIN: Council Members: _____

Schelly Sustarsic
Schelly Sustarsic, Mayor

ATTEST:

Gloria D. Harper
Gloria D. Harper, City Clerk



STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS
CITY OF SEAL BEACH }

I, Gloria Harper, City Clerk of the City of Seal Beach, do hereby certify that the foregoing resolution is the original copy of Resolution 7540 on file in the office of the City Clerk, passed, approved, and adopted by the Seal Beach City Council at a regular meeting held on 24th day of June 2024.

Gloria D. Harper
Gloria D. Harper, City Clerk

The annual budget sets forth the resources and appropriations for the fiscal year and provides the legal authority for expenditures and a means for control of City operations throughout the fiscal year. The City Charter requires that a budget for the fiscal year be adopted by June 30th of each year.

The budget is a financial plan that serves as a communication tool that encompasses the City's goals, direction and financial resources which shows how taxpayer dollars are being spent. The budget document:

- Determines the City programs and services being provided to the community
- Details expenditure requirements by City department and program
- Details the estimated revenues available to meet expenditure requirements.

The annual budget demonstrates the City's accountability to its residents, businesses and the community-at-large.

BUDGET PROCESS

Operating Budget

The budget process provides departments the opportunity to justify departmental needs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

The City uses zero-based budgeting for all accounts, programs, and departments. Zero-based budgeting is a method of budgeting in which all proposed expenditures must be justified each year. Departments prepare their budget requests in January and February. Each department then meets with the Finance Department and the City Manager to discuss their requests for the coming fiscal year. Subsequent to the meetings with the departments, the Finance Department works in conjunction with the other departments to implement budget balancing measures to establish the level of services to be rendered with the available resources.

Capital Improvement Program (CIP) Budget

The CIP budget is a 5-year planning tool that details planned capital projects for the current budget year and the next five years. Capital projects are broken down by category including: beach and pier, building and facilities, parks, sewer, storm drain, streets and transportation and water. Appropriations are only approved by City Council for the current fiscal year. The remaining fiscal years will be approved by City Council during later budgetary cycles. The CIP budget also includes a summary of unfunded projects which are crucial to identifying and planning for the future needs of the City.

The goal of the CIP is to effectively manage the City's physical assets by delivering capital projects that meet schedule, stay within budget, and minimize the impact to the public.

Preparation of Preliminary Budget and Budget Adoption

Once the budget numbers are finalized, the Finance Department prepares the Proposed Operating and Capital Budget document. The City holds a minimum of one study session in May to present the Proposed Operating and Capital Budget to the City Council and provides the opportunity for the community to comment. The Finance Department incorporates any changes requested by City Council in a revised Proposed Operating and Capital Budget which is presented to City Council for adoption in June.

A summarized timeline of the City's budget process is below.



BASIS OF BUDGETING

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service and Capital Project Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Annual Comprehensive Financial Report (ACFR) with the following exceptions:

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only. These charges are not reflected in the budget document.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.
- Continued/carryover appropriations approved by City Council at the beginning of the fiscal year are added to the City's Budget but are not included in the budget document or original budget submission to City Council.

NAVIGATING THE BUDGET DOCUMENT

The budget is organized into the following sections:

Budget Message

This section includes the City Manager's Budget Message which is addressed to the City Council. It provides a general overview of the annual operating and capital improvement program budget. It also includes the City Council's Strategic Goals which directs the budget development process.

Introduction

This section includes the City leadership, organizational chart, the guide to the budget, and financial and budget policies.

Community Profile

Provides historical, demographic and statistical information on the City of Seal Beach, including date of incorporation, form of government, population, as well as various statistical data.

Budget Summaries

This section provides a budget overview of financial analyses such as the beginning and ending fund balances, charts and graphs of revenues and appropriations, summaries of revenues and appropriations and transfers by different criteria. This section also includes summarized budgetary information for the General Fund, including FY 2021-22 Actuals, FY 2022-23 Amended Budget and FY 2022-23 Estimated Actuals.

Revenue Assumptions

This section includes revenue overview, assumptions and methodology used to develop estimates, summary by category, and historical trends.

Personnel and Staffing

Summary of funded personnel and staffing changes, as well as a list of full-time personnel by classification.

Department Budgets

This section divides the document by department. It starts with the City Council. The reader will find a narrative of the department including objectives, and performance measures. This section also provides the financial data of each department including multi-year comparisons of expenditures sorted in several ways – by program, by funding source and by expenditure category.

Capital Improvement Program

This section provides financial status of the ongoing capital improvement projects which will not be completed prior to the end of the fiscal year, therefore their unspent appropriations will roll over into FY 2023-24. It also includes a summary of the capital improvement projects planned for the year by category and by funding source, and project detail forms that include their descriptions, funding sources, and the estimated cost of each project. This section also includes a five-year capital improvement project schedule and a summary of unfunded projects.

Special Assessment Districts

This section provides financial information for the Street Lighting Assessment District and the various Community Facility Districts. It also provides a description of geographic area in which the real estate is enhanced due to these restricted funds.

Strategic Business Plan

Provides five-year General Fund revenue and expenditure projections.

Fee Schedule

Provides the City's Cost Recovery Schedule. The Cost Recovery Schedule is adopted on an annual basis and sets forth the established fees and charges for goods, services, and facilities provided by the City.

Appendix

This section includes a glossary of budget terms; descriptions of funds and accounts (the funds are listed by fund type: Governmental Funds (includes the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds); Proprietary Fund; and Internal Service Fund); Acronyms.

The City's budget development is shaped by several financial and budget policies. These policies ensure the organization's consistency, transparency and responsibility from year to year. This section identifies some of the financial policies developed by the Director of Finance/Treasurer and City Manager which are used to guide the development of the annual budget. The policies described below are, in most cases, summaries of the City Charter or Council Policy language. This list is not exhaustive and as policies are modified or adopted, they will be incorporated into future budget publications.

BALANCED BUDGET AND USE OF ONE-TIME REVENUE

The City has adopted a Balanced Budget Fiscal Policy to ensure that the City's budgets are consistent with Government Finance Officers Association (GFOA) recommendations. GFOA recommends that governments adopt a policy that defines a balanced budget, commits to ensuring a balanced budget is maintained to provide the best possible services to taxpayers, and provides disclosure when the City deviates from a balanced budget.

The City's policy is to adopt an annual budget that is structurally balanced at an individual fund level. A budget is structurally balanced when ongoing revenues equal ongoing expenditures, and limited duration or one-time revenues are only used for limited duration or one-time costs. This means current operating expenditures are financed with current revenues. When developing a balanced budget, the following elements must be considered:

- The City's reserve policies for individual funds (e.g., General Fund, Water and Sewer) must be taken into consideration to achieve or maintain an individual fund's reserve target;
- If a structural imbalance occurs or one-time revenues are used, the budget will include a plan to bring revenues and expenditures into structural balance; and
- Appropriated revenues may include transfers from fund balances where such fund balance is expected to exist by the end of the fiscal year preceding the year of the adopted budget, and contingent upon meeting the minimum reserve requirements.

RESERVE FUND POLICY

Background

Appropriate reserves are a key attribute of a financially stable organization and are an important component of the City of Seal Beach's (the "City") overall financial health. Strong reserves position an organization to weather significant economic downturns more effectively, manage the consequences of outside agency actions that may result in revenue reductions, and address unexpected emergencies. Establishing a formalized Reserve Policy will serve as the policy framework to enable the City to meet its financial commitments and address unexpected future events in a fiscally prudent manner.

The City considered a number of factors when establishing the Reserve Policy (the "Policy"), including the Government Finance Officers Association (GFOA) Best Management Practices, previously established Financial and Budget Policies, as well as the City's current and historical risk profile and financial condition.

Purpose

The purpose of the Reserve Policy is to build upon the City's established Financial and Budget Policies and to document the City's approach to establishing and maintaining strong General Fund reserves. The guidelines set forth will better enable the City to mitigate various risks, which could result in a shortfall of available money to meet basic services and needs of the City. Examples of risks include natural disasters, such as earthquakes, storms, floods, or unexpected shortfalls in revenue sources, such as property taxes and sales tax.

This policy is designed to:

1. Identify funds for which reserves should be established and maintained.
2. Establish target reserve levels and methodology for determining levels.
3. Establish criteria for the use of reserves and mechanisms to replenish reserves.

Reserve Fund Policy

Reserve balances will be reviewed on an annual basis at, or near, the end of the fiscal year to ensure compliance with this Policy. In the event that the reserves exceed the established targets, excess monies can be transferred annually to the Capital Reserve. On an as-needed basis, money from the Capital Reserve can be used to supplement the Disaster/Hazard Mitigation Reserve to cover any shortfalls created by a public emergency or natural disaster.

Unassigned General Fund Balance:

The City's policy is to maintain an unassigned General Fund balance of a minimum of 20% and a maximum of 25% of operating expenditures to maintain the City's credit worthiness and cash flow requirements. Unassigned fund balance refers to the portion of the fund balance that is not obligated to assigned funds, thus making it available for use as previously identified.

The General Fund's unassigned fund balance is maintained to provide for:

- Contingencies for unforeseen operating or capital needs.
- Economic uncertainties, local disasters, and other financial hardships or downturns in the local or national economy.
- Cash flow requirements.

The purpose of this reserve is to provide budgetary stabilization and not serve as an alternate funding source for new programs and ongoing operating expenditures. Recommendations to appropriate from the Unassigned General Fund Balance will be brought forward by the City Manager and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this Policy, the City Council shall prepare a plan as promptly as conditions warrant to replenish the balance to the policy level.

Committed General Fund Balance:

Committed General Fund balance is the obligation of funds due to policy implementation. The City will maintain the following reserve categories of committed general fund balance.

Disaster/Hazard Mitigation Reserve

A Disaster/Hazard Mitigation Reserve will be maintained for the purpose of sustaining General Fund operations in the case of a public emergency such as a natural disaster or other unforeseen catastrophic event. The Disaster/Hazard Mitigation Reserve will not be accessed to meet operating shortfalls or to fund new programs or personnel. This reserve may be expended only if an event is declared to be a public emergency by the City Manager and confirmed by a majority vote of the City Council, when such expenditures are necessary to ensure the safety of the City's residents and their property. The target level for this reserve is 10% of the General Fund operating expenditures.

Fiscal Policy Reserve

The GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures. The City has established a Fiscal Policy Reserve to mitigate financial and service delivery risk due to unexpected revenue shortfalls or unanticipated critical expenditures. The purpose of this reserve is to provide budgetary stabilization and not serve as an alternative funding source for new programs and ongoing operating expenditures. It is for one-time needs and expenditures identified in the budget and not ongoing structural challenges. The City will aim to maintain a minimum balance in the Fiscal Policy Reserve equal to approximately three months' worth of the City's General Fund operating expenditures. This minimum level will be recalculated each year according to the newly adopted budget and will be increased by the Consumer Price Index (CPI) generally used by the City to adjust contracts.

Recommendations to appropriate from the Fiscal Policy Reserve will be brought forward by the City Manager and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this Policy, the City Council shall prepare a plan as promptly as conditions warrant to replenish the balance to the policy level.

Vehicle and Equipment Replacement Reserve

The City shall maintain a Vehicle and Equipment Replacement Reserve, set up as an internal service fund, to provide for the timely replacement of vehicles and capital equipment with an individual replacement cost of \$15,000 or more. The annual contribution to this reserve will generally be based on the annual use allowance, which is determined based on the estimated life of the vehicle, or equipment and its original purchase cost. The City will endeavor to maintain a minimum amount of \$500,000 in this reserve. A minimum of \$310,000 of this reserve will be assigned for vehicle replacement and the remainder will be allocated to equipment replacement.

Technology Replacement Reserve

As a subset of the Vehicle and Equipment Replacement Reserve, the City shall maintain a Technology Equipment Replacement Reserve for the replacement of technological equipment, endeavoring to maintain a minimum amount of \$150,000 in this reserve.

Capital Reserve

The City shall strive to maintain a minimum target balance of \$5 million in the Capital Reserve. The Capital Reserve will consist of the following two sub-accounts:

Capital Improvement Reserve

As part of the annual budget process, the City adopts a Five-Year Capital Improvement Plan (CIP) budget. The City shall establish a Capital Projects Reserve and will strive to maintain a minimum target balance in that reserve equal to 25% of the Five-Year CIP budget.

The City Manager will recommend projects to be funded during the annual budget process. As projects are approved, funds will be appropriated from available revenues, this reserve, or from the Unassigned General Fund balance.

Tidelands Improvement Reserve

The City shall also establish a reserve for the Tidelands Fund. The Tidelands Fund is required by the State of California to account for all revenues and expenditures related to the beach and pier operations in the City (lifeguard, pier and beach operations). The City shall establish a minimum target balance for this reserve equal to 25% of the 5-year CIP budget for the Tidelands Fund.

Fund balances and projected improvement projects will be reviewed by staff and the City Council during the presentation and approval of the annual budget.

Conclusion

Maintaining, regularly updating, and adhering to an appropriately constructed reserve policy is a good business practice recognized by the Government Finance Officers Association, and is among the factors considered by credit rating agencies and the investment community when assessing the credit-worthiness of an organization. The City recognizes that the Reserve Policy is a cornerstone of an organization's fiscal health. As such, an annual review of the Reserve Policy will be performed and any changes to the Reserve Policy will be brought forward for City Council consideration and approval.

REVENUE MANAGEMENT

The City will strive to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source, with a focus on optimizing existing revenue sources and developing potential new revenue sources. Revenue estimates will be based on realistic assumptions and should be estimated conservatively using information provided by the State and other governmental agencies, consultants specializing in their field, historical trends and other relevant information available.

To the extent possible, revenues are associated with operating programs. Fees and charges for services will be evaluated and adjusted regularly through a documented evaluation and review process. The City's objective in setting fees and charges for services is to achieve an appropriate level of cost recovery for services based on the annual cost and fee study, that are not provided to, or do not benefit, the community at large.

User Fee Cost Recovery Goals

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery. User fees are fees for services that are exclusively provided by the City and cannot exceed the cost of the service provided.

The City has established a policy for evaluating and setting user fees and cost recovery levels. The full text of the City's User Fee and Cost Recovery Policy is available at the Finance Department's website.

EXPENDITURE MANAGEMENT

Budgetary Control

The City's level of budgetary control is at the department level for the General Fund and control exists at the program level within the department. Annual budgets are set at the individual account level by program and fund. Department Heads are responsible for budget monitoring and ensuring the overall program budget is not exceeded.

Continued/Carryover Appropriations

All unexpended or unencumbered appropriations are cancelled at the end of the fiscal year, except for appropriations for capital projects that are required for the completion of the approved project. Other encumbered funds from the previous fiscal year are carried over to the current fiscal year through a list of continued appropriations. The City has established a review process that allows a department to submit justification for the carryover of encumbered funds. Once submitted, the Finance Department reviews the requested carryover to ensure only one-time contracts or purchase orders are rolled over. Only Finance Department approved items are carried over. These continuing appropriations are not included in the budget document.

Budget Transfers

A budget transfer is a reallocation of funds from one expenditure account to another. Budget transfers do not change the overall budget within a fund. Departments can initiate budget transfers by submitting a request to the Finance Department. After review and concurrence by the Finance Department, the budget transfer request will be sent to the Finance Director for approval. The City Manager is authorized to transfer appropriations or positions as necessary within and between programs and departments, as long as such transfers do not increase the adopted annual budget appropriations.

Transfer of appropriations between funds and increased appropriations are considered budget amendments and must be authorized by the City Council. City Council approval is required for all transfers from unappropriated fund balances.

Budget Amendments

After the budget is adopted, it is sometimes necessary to amend the budget or provide for the appropriation or transfer of additional funds. Supplemental appropriations are necessary to provide additional spending authority to meet unexpected events that impact operations or capital projects. If the need for a supplemental appropriation arises, the department will prepare a staff report requesting a supplemental appropriation for City Council consideration. If approved, a budget amendment will be prepared by the Finance Department and entered into the Amended Budget.

Mid-Year Budget Review

On an annual basis, the Finance Department will provide the City Council with a budget to actual status of revenues and expenditures as of December of each year. This presentation will be provided as soon as practical when the December actual information is available.

CAPITAL IMPROVEMENT MANAGEMENT

The purpose of the Capital Improvement Plan (CIP) is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a five-year plan organized into the same functional groups used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital facility projects that significantly expand or add to the City's existing fixed assets.

Construction projects and equipment purchases (excluding vehicles) whose cost exceeds \$10,000 or extend the life of the project or equipment five years or more will be included in the CIP. Minor capital outlays of less than \$10,000 will be included with the operating program budgets. Projects and equipment purchases with total costs exceeding \$5,000 will be included as part of the City's capital assets for accounting reporting purposes.

INVESTMENT POLICY

In accordance with the City Charter and under authority granted by the City Council, the Finance Director is designated the responsibilities of the Treasurer and is responsible for investing the unexpended cash in the City Treasury. The City's investment program is managed in conformance with federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600-53609, and 53630-53686.

The City's Investment Policy is updated and approved by City Council on an annual basis to ensure the effective and judicious fiscal and investment management of the City's funds. The City's portfolio is designed and managed in a manner that provides a market rate of return consistent with the public trust and the prioritized objectives of safety, liquidity, and yield. The full text of the City's Investment Policy is available at the Finance Department's website.

DEBT POLICY

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15% of total adjusted assessed valuation of all real and personal property within the City. This limit applies to debt supported by taxes. The full text of the City's Debt Management Policy is available at the Finance Department's website.

The City carries bonded debt secured by specific revenue sources and Lease Revenue Bonds secured by interests in City assets as well as capital leases and loans. The Finance Department actively monitors the City's debt portfolio to ensure that adequate revenues exist to service debt and to identify opportunities to reduce debt service costs.

HUMAN RESOURCE MANAGEMENT

The budget will fully appropriate the resources needed for authorized full-time positions and part-time positions. All full-time positions must be approved by City Council. Part-time employees will generally augment regular City staffing as extra-help employees, seasonal employees, contract employees, interns, and work-study assistants. The City Manager and Department Heads will encourage the use of part-time rather than full-time employees to meet peak workload requirements, fill interim vacancies, and accomplish tasks where less than full-time, year-round staffing is required. The use of part-time employees by a department must be approved by the City Manager based on the review and recommendation of Human Resources.

Independent contractors are not considered City employees. Independent contractors are used for a) Short-term, peak workload assignments to be accomplished through the use of personnel contracted through an outside temporary employment agency (OEA); and b) construction of public works projects and delivery of operating, maintenance or specialized professional services not routinely performed by City Employees. Contract awards will be guided by the City's purchasing policies and procedures.

OVERHEAD COST ALLOCATION PLAN

An overhead cost allocation plan summarizes, in writing, the methods and procedures the City uses to allocate costs to grants and programs. When determining an appropriate base for allocating costs, the City includes the relative benefits received, the materiality of the cost, and the amount of time and cost to perform the allocation. The full schedule of the City's Overhead Cost Allocation Plan is available at the Finance Department's website. A summary of the Position Allocation Plan is included in the Personnel and Staffing section.

APPROPRIATION (GANN) LIMIT

Proposition 4 or the "Gann Initiative" was passed in November 1979 and Article 13-B was added to the California Constitution. For state and local governments, the initiative mandates that the total annual spending limit for a fiscal year cannot exceed the spending limit for the prior fiscal year. This limitation is adjusted for the change in cost of living and population, except as outlined in the government code. The initiative requires that the City Council establish its spending limit each year by resolution.

The Appropriations Limit is calculated by determining appropriations financed by proceeds of taxes in the 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Appropriations financed by proceeds of taxes are limited to actual revenues collected if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data.

The City's Appropriation Limit Calculation is included in the Appendix.

ANNUAL REPORTING

In accordance with the City Charter, the City will contract for an annual audit by a qualified independent certified public accountant. The City will use generally accepted accounting principles in preparing its annual financial statements, and will strive to meet the requirements of the Government Finance Officers Association's Award for Excellence in Financial Reporting program. The City shall issue the audited financial statements within one hundred twenty (120) days after the end of the fiscal year, unless such time shall be extended by City Council.

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award Fiscal Year 2023-2024

Presented to the

City of Seal Beach

For meeting the criteria established to achieve a CSMFO Award in Budgeting.

January 29, 2024



Rich Lee

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**City of Seal Beach
California**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morrell

Executive Director

COMMUNITY PROFILE

OVERVIEW



INTRODUCTION

The City of Seal Beach, located on the coast of northwestern Orange County California, was incorporated on October 27, 1915. The City charter, which was adopted in 1964, established the form of government, states the powers and duties of the City Council, and establishes various City Offices.

The City is operated under the City Council/City Manager form of government and is governed by a five-member city council elected by district serving four-year alternating terms and who, in turn, elect the Mayor and Mayor Pro Tem from among themselves for a one-year term. The governing council is responsible for policymaking, passing local ordinances, adopting the budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, overseeing the day-to-day operations of the City, and appointing department heads.



1,500,000
VISITORS EACH YEAR

The City provides a full range of services for the citizens utilizing a mix of contracts with other governmental entities or private companies. The City has its own Police Department and Marine Safety Department but contracts for fire and paramedic services through the Orange County Fire Authority (OCFA). The City also operates water and sewer utilities and contracts for refuse and sanitation treatment services.



The City is the home to the Boeing Company Integrated Defense System international headquarters, the U.S. Naval Weapons Station, the first Leisure World Retirement Community and the 1,000-acre Seal Beach National Wildlife Refuge. The City's one and a half miles of beaches and the public pier attract more than 1,500,000 visitors each year making recreation an important factor in the local economy. Seal Beach has a variety of local beach front stores at Main Street which include several fine dining establishments. Throughout the year many exciting community events take place in which the residents, and visitors, enjoy and participate.

HISTORY

Serving as the northern gateway to Orange County's 42 miles of coastline, Seal Beach is a quiet, down-to-earth community that is the perfect seaside destination to call home, visit, or locate your business. Named for the seals that once frequented its beachfront, the city is filled with quaint neighborhoods and hometown appeal.

Archaeological evidence (locally found near Heron Point, Hog Island in the National Wildlife Refuge, and other nearby areas) indicates that the first humans in the area were nomadic Clovis hunters who passed through 130 centuries ago. The first permanent settlers are believed to be the Millingstone people (who we now know as the Chumash) who arrived 10,000 to 12,000 years ago. They were displaced around 1,500 years ago by Uto-Aztecs (now called the Tongva or Gabrielino). Many believe the Tongva's town of Puvunga was by Bixby Hill near the banks of the present San Gabriel River. The residents of these villages departed the area at the time of the arrival of the first Europeans in the 1769 Portola Expedition.



Seal Beach was part of the huge grant awarded to Portola Expedition veteran Sergeant Manuel Nieto. This was later divided into five ranchos by his children, and our area became part of the Rancho Los Alamitos (the little cottonwoods). In 1844 the Alamitos was acquired by Don Abel Stearns. It became the headquarters of his huge cattle empire, but the terrible droughts of the early 1860s forced Stearns into bankruptcy and he lost the Alamitos.

In 1881, John W. Bixby purchased the ranch with the financial help of banker Isais W. Hellman and John's older Bixby cousins who owned the nearby Rancho Los Cerritos. JW Bixby made the ranch a successful operation and laid out the town of Alamitos Beach, next to the new town of Long Beach. Unfortunately, John W. Bixby died soon after, and the ranch was again divided. Together the owners would manage Alamitos Beach, but of the balance, the Cerritos

Bixbys kept the northern land next to their ranch, the JW Bixby heirs kept the central third and I.W. Hellman received the southern third. A narrow coastal strip was also divided equally between the three parties.

Hellman's section included the port of Anaheim Landing, started in the late 1860s by Germans of the Anaheim Colony as a port for shipping the wine they were growing. The Landing rivaled the shipping volume at San Pedro until the railroad arrived in Anaheim in 1875. However, the Landing's beaches had by this time become popular as a getaway from hot summer days.

When I.W. Hellman and Henry Huntington formed the Pacific Electric Railroad, one of their proposed routes ran from Long Beach through Anaheim Landing to Newport Beach. Philip A. Stanton, Hellman's real estate agent, organized a syndicate to buy from the JW Bixby heirs the coastal parcel next to Anaheim Landing. Stanton then subdivided this into a town he called Bay City in 1903. The first electric trains arrived here in May 1904. But unfortunately, Stanton's new subdivision met with few buyers, and in 1913, Bay City was optioned to real estate promoter Guy M. Rush who built a pier (second longest wooden pier in California) with pavilions on either side. Rush also rebranded the town as Seal Beach and marketed it via ads around the country. This too failed and by early 1915 Rush had let his options lapse.

Stanton then convinced some amusements and vendors from the closing San Francisco Panama-Pacific International Exposition to build a new amusement area in Seal Beach, to be called The Joy Zone. Stanton also arranged for an election so town residents could decide what laws were passed in Seal Beach – in particular, one allowing alcohol in town. On October 19, 1915, incorporation was approved by a vote of 84-16. On October 27, 1915 the State certified the vote and Seal Beach officially became a City. The new City had an area of 1.25 square miles with a population of 250.



The Joy Zone opened in summer 1916 and achieved brief popularity, but the US entry into World War I and wartime restrictions, followed by the Spanish Flu and the 1919 passage of Prohibition damaged the Joy Zone's ambitions.

Nonetheless, in 1921 many moved into the new East Seal Beach subdivision on the south side of Anaheim Bay. And in 1929, the Surfside Colony opened up just beyond that.

The years between the world wars were challenging for the City. The two bays were used by rum runners to drop off their hooch, and the town's location at the county line made it a desirable place for gambling ships since there was always confusion over which county – and thus which jurisdiction the ships were in.

The town prospered after the US Naval Weapons Station was opened in 1944 to supply ammunition to the Pacific Fleet. Over 300 beachside homes were removed, but the housing shortage was eased somewhat as many residents set up shelter at the growing Seal Beach Trailer Park.

The 1950s saw the town rid itself of the gambling cabal as new subdivisions opened on The Hill in 1957. A few years later the town doubled in size with the Hellman Ranch annexation and then doubled in population with the 1962 opening of Leisure World, the world's first fully self-contained senior housing community. This was simultaneous with the arrival of North American Rockwell plant where workers constructed the second stage of the Saturn V rocket for NASA's Apollo moon shots. The company was later taken over by Boeing which continues to be one of the City's major employers.

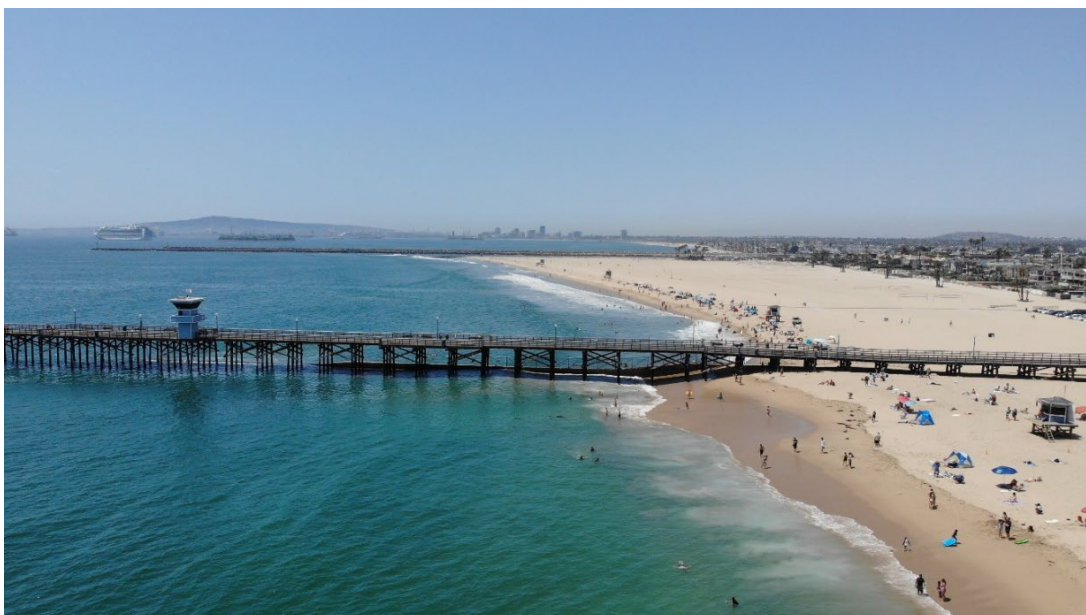
Soon after followed annexation of the Bixby Ranch Company's unimproved land which eventually led to the subdivisions of College Parks West and East, the "Target Homes", the Old Ranch Country Club, the Old Ranch Towne Center (the Target center) and the Bixby Office Park. Other significant additions were the annexation of the Rossmoor Shopping Center (now the Shops at Rossmoor) infill subdivisions of Suburbia (now Bridgeport), the Oakwood Garden Apartments (now The Eaves) and the Riverbeach subdivision, adjacent to the Trailer Park.

In the 1990s a proposed subdivision of 300 homes around a golf course behind The Hill was opposed by residents, but compromise resulted in Gum Grove Park and a much smaller Heron Pointe development. The last addition to the city was

the Ocean Park development on the former DWP property at First and Ocean.

These days, Seal Beach has an area of approximately 13 square miles which includes over 1 square mile of water, and the population is 24,350.

This history continues to make Seal Beach a destination for all experiences.



Historical information provided and/or verified by Larry Strawther.

LOCATION

The City of Seal Beach serves as the northern gateway to Orange County and encompasses 13.23 square miles. Seal Beach is bordered by the cities of Long Beach, Los Alamitos, Garden Grove, Westminster, Huntington Beach, and the unincorporated community of Rossmore. The City is approximately 369 miles south of San Francisco, 23 miles south of Los Angeles and 89 miles north of San Diego. The City of Seal Beach is accessible from the San Diego Freeway (I-405), San Gabriel River Freeway (I-605), Garden Grove Freeway (SR-22) and State Route 1 (Pacific Coast Highway).

CLIMATE

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Average high °F	64	65	65	70	67	71	83	83	78	80	62	71	72
Average low °F	48	48	51	54	57	60	59	63	66	61	40	53	50
Average precipitation inches	7.43	2.76	4.81	.00	.54	.00	.00	2.66	.02	.01	.53	1.68	1.70

LAND USE

Category	Acres	Percentage
Open Space*	142.7	2.0%
Residential Low Density	353.7	5.0%
Residential Medium Density	505.4	7.0%
Residential High Density	166.4	2.3%
Park	65.4	0.9%
School	15.3	0.2%
Community Facility	61.8	0.9%
Commercial – Prof. Office	16.4	0.2%
Commercial – Service	49.3	0.7%
Commercial – General	93.4	1.3%
Open Space – Golf	156.8	2.2%
Industrial – Light	117.0	1.6%
Industrial – Oil Extraction	54.6	0.8%
Military**	5256.0	73.7%
Beach	80.3	1.1%
Total	7134.5	100.0%

*Does include developed Wildlife Refuge

**Does include undeveloped Wildlife Refuge

Source: Seal Beach General Plan 2003



POPULATION

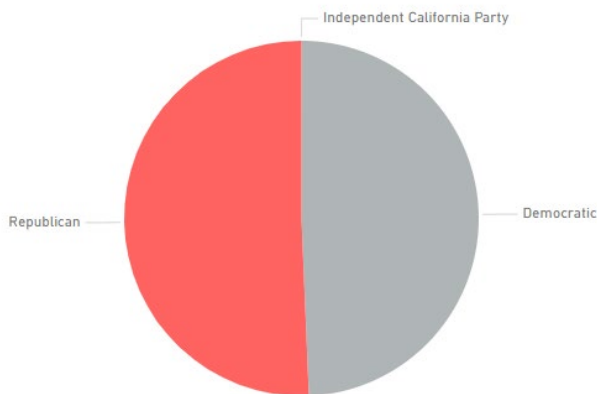
Current population: 24,350
 2010 Census: 25,298
 Population Growth 2014-2024: -2.3%
 Median Age: 60.8
 Population per square mile: 2,240.1
 Source: US Census and DOF

POPULATION BY AGE

Persons 5 years and under	2.8%
Persons between 6-18 years	13.4%
Persons between 19-64 years	43.7%
Persons 65 years and over	40.1%

Source: US Census

VOTER REGISTRATION



Source: ocvote.gov

EDUCATION

Los Alamitos Unified School District:	(No. of Schools)
Elementary Schools	6
Junior High Schools	2
High Schools	1
Private Schools	0

EMPLOYMENT

Based on civilians over the age of 16 years

	Number	Percent of Total
Employed	9,048	95.8%
Unemployed	401	4.2%
Total Labor Force	9,449	100%

Source: US Census 2022 ACS 5-Year Estimate



HOUSING UNITS DISTRIBUTION

	Units	Percentage
1-Unit, detached	5,387	36.7%
1-Unit, attached	3,350	22.8%
2 units	249	1.7%
3 to 4 units	808	5.5%
5 to 9 units	1,451	9.9%
10 to 19 units	2,111	14.4%
20 or more units	1,236	8.4%
Mobile Home	72	0.5%
Other	0	0.0%
Total Housing Units	14,664	100.0%
Occupied Units	13,203	90.0%
Vacant Units	1,461	10.0%
Persons per Unit:		
Owner Occupied	1.91	
Renter Occupied	1.91	

Source: US Census 2022 ACS 5-Year Estimate

HOUSEHOLDS

	Units	Percentage
Owner Occupied	10,056	76.2%
Renter Occupied	3,147	23.8%

Source: US Census 2022 ACS 5-Year Estimate

INCOME

Median Household Income	\$75,507
Income and Benefits	
Less than \$10,000	422 3.2%
\$10,000 to \$14,999	370 2.8%
\$15,000 to \$24,999	1,069 8.1%
\$25,000 to \$34,999	1,347 10.2%
\$35,000 to \$49,999	1,598 12.1%
\$50,000 to \$74,999	1,769 13.4%
\$75,000 to \$99,999	1,043 7.9%
\$100,000 to \$149,999	1,730 13.1%
\$150,000 to \$199,999	1,320 10.0%
\$200,000 or more	2,535 19.2%

Source: US Census 2022 ACS 5-Year Estimate

MAJOR INDUSTRIES

Agriculture, Forestry, Fishing, and Hunting	0.1%
Construction	5.9%
Manufacturing	9.9%
Wholesale Trade	4.6%
Retail Trade	8.5%
Transportation and Warehousing	4.3%
Information	2.1%
Finance, Insurance, Real Estate, and Leasing	9.2%
Professional, Scientific, Management, and Waste Management	12.3%
Education, Healthcare, and Social Assistance	27.4%
Arts, Entertainment, Recreation, Accommodation, and Food Services	5.5%
Other Services, except Public Administration	6.1%
Public Administration	4.1%

Source: US Census 2022 ACS 5-Year Estimate



TOP 25 SALES TAX PRODUCERS*

76
Beach House At The River
Boeing
Chevron
Chevron
Chevron
Chick Fil A
CVS Pharmacy
Hoff's Hut
Home Goods
In N Out Burgers
Islands
Kohl's
Marshalls
Mobil
Old Ranch Country Club
Pavilions
PetSmart
Ralphs
Roger Dunn Golf Shop
Spaghettini
Target
Tyr Sport
Ulta Beauty
Walt's Wharf

*Alphabetical order

Source: Most recent data from HdL and State Board of Equalization

MAJOR RETAIL CENTERS

Old Town Seal Beach – 100-400 Main Street
 Old Ranch Town Center – 12320-12430 Seal Beach
 Seal Beach Center – 901-1101 Pacific Coast Highway
 Seal Beach Village – 13924 Seal Beach Blvd
 The Shops at Rossmoor – 12300 Seal Beach Blvd



CULTURE

Chamber of Commerce
 201 8th Street, Suite 110, Seal Beach, CA 90740
 Phone: (562) 799-0179

OTHER OFFICES/CONTACTS

Seal Beach Chamber of Commerce	(562) 799-0179
Seal Beach National Wildlife Refuge	(562) 598-1024
Los Alamitos Unified School District	(562) 799-4700
Orange County Department of Education	(717) 966-4000
Orange County Association of Realtors	(949) 722-2300
Leisure World	(562) 431-6586
Old Ranch Country Club	(562) 596-4611

HEALTHCARE

Long Beach Memorial
2801 Atlantic Avenue, Long Beach, CA 90806
Phone: (562) 933-2000

Los Alamitos Medical Center
3751 Katella Avenue, Los Alamitos, CA 90720
Phone: (562) 598-1311



TRANSPORTATION

Rail

AMTRAK Stations

Anaheim Regional Transportation Intermodal Center

(714) 385-5100

Santa Ana Regional Transportation Center

(714) 565-2690

Air

John Wayne Orange County Airport (949) 252-5200

Long Beach Airport (562) 570-2600

Los Angeles International Airport (855) 463-5252

Bus

County of Orange's SNEMT Program (714) 480-6450

or (800) 510-2020

Long Beach Bus Transit (562) 591-2301

OC Transportation Authority (714) 636-7433

Highways

San Diego Freeway (I-405), San Gabriel River Freeway (I-605), Garden Grove Freeway (SR 22), and Pacific Coast Highway (SR 1)

Taxi

California Yellow Cab (877) 224-8294

Water

Long Beach Harbor/Port of Los Angeles (9.4 miles)

OVERVIEW

Headed by the City Council, which is composed of a Mayor and four Council Members, the Seal Beach City Government is an organization dedicated to serving the people and businesses of our community. Seal Beach's mayor is selected annually from among the City Council Members and is charged with running the City Council meetings and representing the City throughout the community and region. The Council also elects a member to serve as Mayor Pro Tempore. The City Manager is the head of the administrative branch of the City government and is responsible to the City Council.

The City Council establishes policies and priorities for the provision of effective and efficient municipal services. The City Council is the City's legislative authority and sets the policies under which the City operates. The City Council's duties include establishing goals and policies, enacting legislation, adopting the City's operating budget, and appropriating the funds necessary to provide service to the City's residents, businesses, and visitors.

City Hall is located at:
211 Eighth Street
Seal Beach, CA 90740
Phone: (562) 431-2527
www.sealbeachca.gov

City Hall is open Monday through Friday between the hours of 8:00 a.m. to 5:00 p.m., with the exception of holidays. We are closed daily during the lunch hour between 12:00 noon to 1:00 p.m.



CITY COUNCIL



Thomas Moore - Council Member, 2019, 2023 Mayor
District Two (Leisure World, College Park West & Rossmoor Center)
Term Expires - 2024

Email: tmoore@sealbeachca.gov
Office: (562) 431-2527 x1502
Alternate: (949) 510-4994
Term: 2020 - 2024



Schelly Sustarsic - Council Member, 2019, 2023 Mayor Pro Tem, 2020, 2024 Mayor
District Four (College Park East & Town Center)
Term Expires - 2024

Email: ssustarsic@sealbeachca.gov
Office: (562) 431-2527 x1504
Alternate: (562) 431-3466
Term: 2020 - 2024



Joe Kalmick - Council Member, 2021, 2022 Mayor
District One (Old Town & Surfside Colony)
Term Expires - 2026

Email: jkalmick@sealbeachca.gov
Office: (562) 431-2527 x1501
Alternate: (562) 397-4124
Term: 2022 - 2026



Lisa Landau - Council Member, 2024 Mayor Pro Tem
District Three (Hill, Coves, Bridgeport & Heron Pointe)
Term Expires - 2026

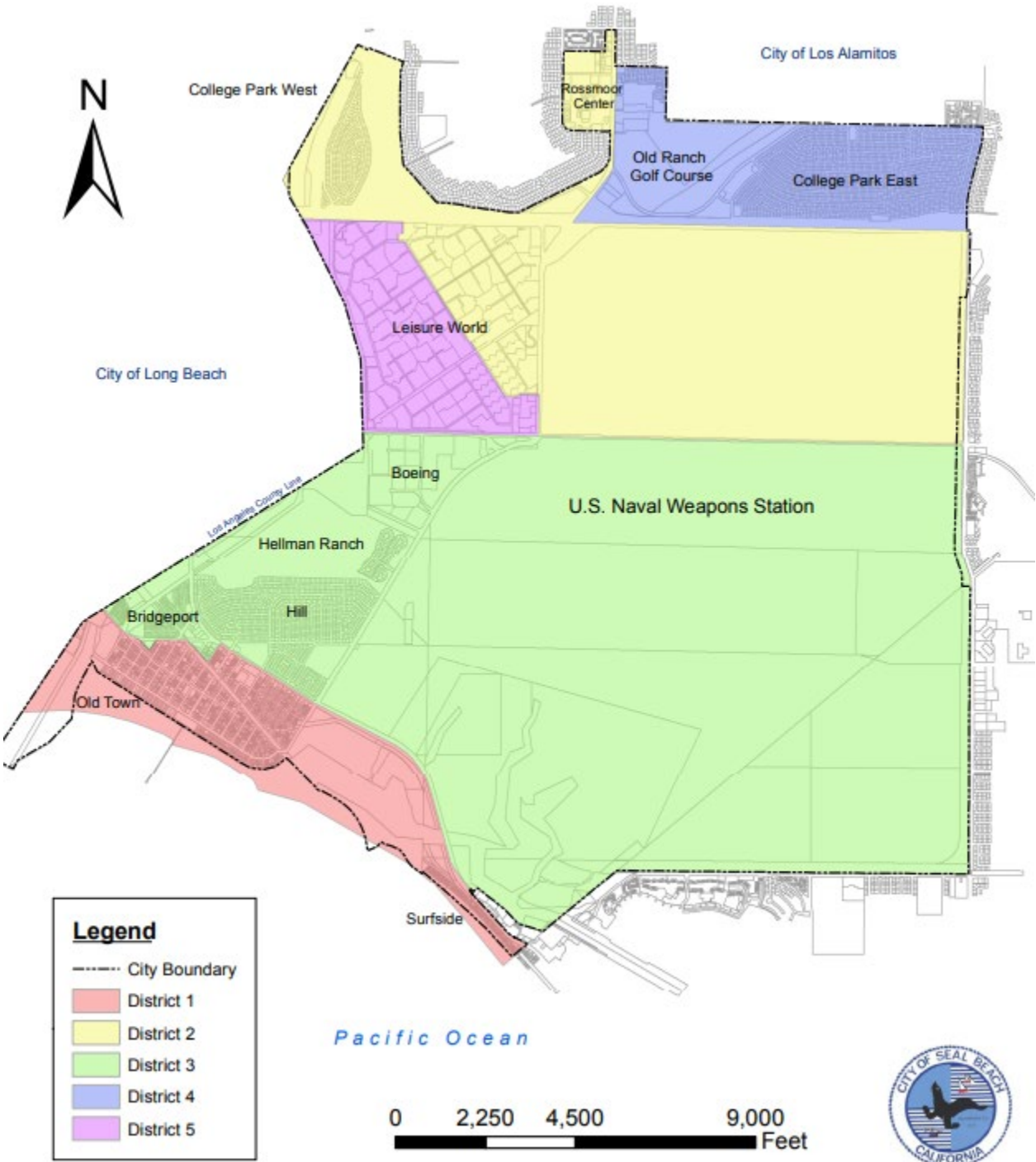
Email: llandau@sealbeachca.gov
Office: (562) 431-2527 x1503
Alternate: (714) 656-8000
Term: 2023 - 2026



Nathan Steele - Council Member
District Five (Leisure World)
Term Expires - 2026

Email: nsteele@sealbeachca.gov
Office: (562) 431-2527 x1505
Alternate: (714) 474-1272
Term: 2023 - 2026

CITY COUNCIL DISTRICTS



COMMUNITY PROFILE

FY 2024-2025

CITY SERVICES

Police Services	
Emergency	911 or (562) 594-7232
Administration	(562) 799-4100
Fire Services	
Emergency	911
OCFA	(714) 573-6000
Marine Safety	
Emergency	911 or (562) 431-3567
Administration	(562) 430-2613
Junior Lifeguard	(562) 431-1531
Animal Control	
Long Beach Animal Care Services	(562) 570-7387
Animal Shelter	
Seal Beach Animal Care Center	(562) 430-4993
Pet Licensing	
Long Beach Animal Care Services	(562) 570-7387
Community Development	
Building Permits	(562) 431-2527 x1323
Plan Check	(562) 431-2527 x1323
Code Enforcement	(562) 431-2527 x1342
Inspection	(562) 431-2527 x1519
Business License	(562) 431-2527 x1314
Utility Billing	(562) 431-2527 x1309
City Manager	(562) 431-2527 x1319
City Clerk	(562) 431-2527 x1304
Public Works	
Engineering	(562) 431-2527 x1326
Maintenance	(562) 431-2527 x1414
Community Services/Recreation	
Adult Sports	(562) 431-2527 x1307
Aquatics	(562) 431-2527 x1339
Classes and Programs	(562) 431-2527 x1344
Facility and Park Rentals	(562) 431-2527 x1339
Film Permits	(562) 431-2527 x1339
Instructor Information	(562) 431-2527 x1344
Recreation Guide	(562) 431-2527 x1344
Information	
Parking Permits	
www.sealbeach.permitinfo.net/	
Senior Services	
www.sealbeachca.gov/City-Services/Senior-Services	

UTILITIES

Electricity	
Southern California Edison	(800) 655-4555
Natural Gas	
Southern California Gas Company	(800) 427-2000
Telephone	
Verizon	(800) 483-4000
Cable	
Time Warner	(888) 892-2253
Water	
City of Seal Beach Water Services	(562) 431-2527 x1309
Trash	
Republic Services	(562) 347-2105

Questions? AskCityHall@sealbeachca.gov

GENERAL

Date of Incorporation	October 27, 1915
Form of Government	Council-Manager
Classification	Charter
Area (in square miles)	13.1 (land 11.3, water 1.8)
Population (2024)	24,350
Acres Zoned for Industry	171.6
Acres of Open Space	42.7
Post Offices	4

POLICE PROTECTION

Number of Police Stations	2
Number of Sworn Police Officers	40

FIRE PROTECTION

Number of Fire Stations	2
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STREETS, PARKS, and SANITATION

Miles of Streets (in lane miles)	43
Miles of Sidewalks (in miles)	86
Park Sites	13

WATER

Water Pipe (in miles)	72
Number of Reservoirs	2

SEWER

Sanitary Sewers (in miles)	37
Storm Sewers (in miles)	4
Sewer Lift/Pump Stations	7

EDUCTAION FACILITIES

Elementary Schools	1
Junior High Schools	0
High Schools	0
Public Libraries	2



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SUMMARY OF PROJECTED FUND BALANCES

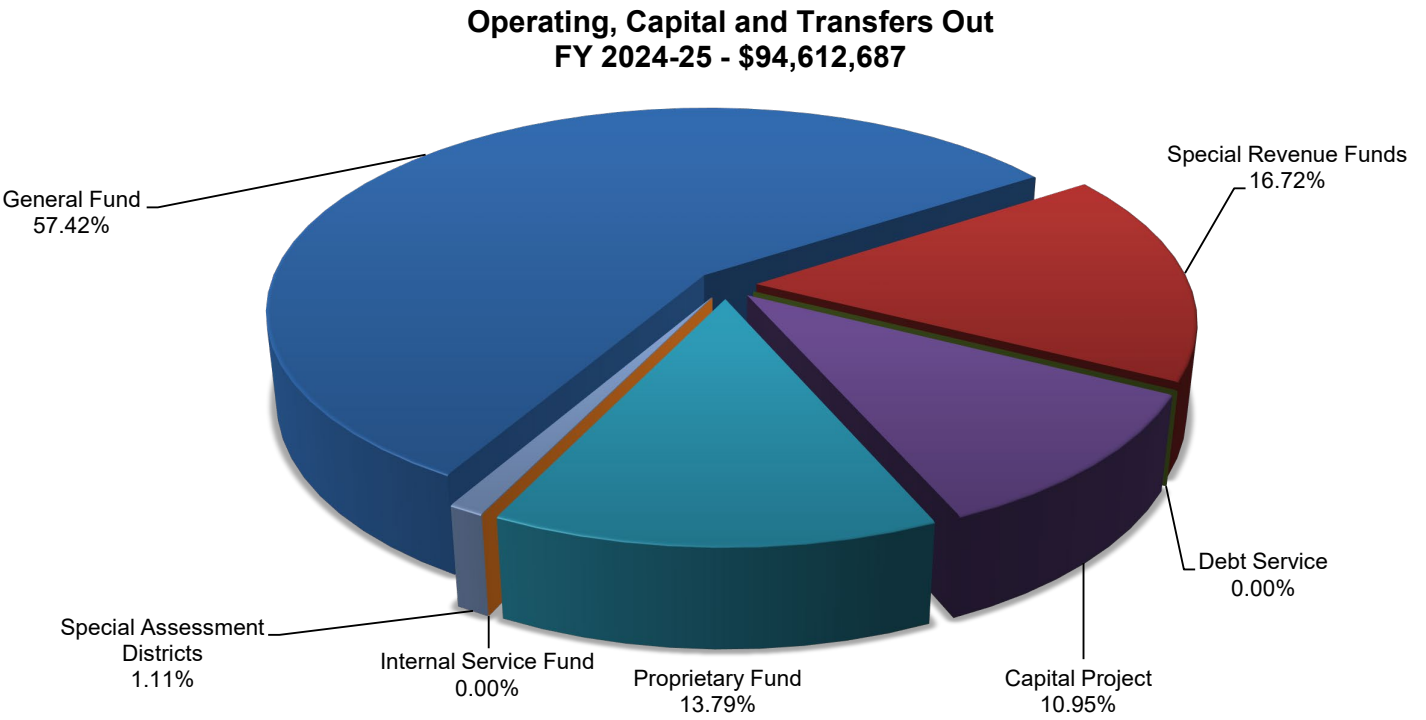
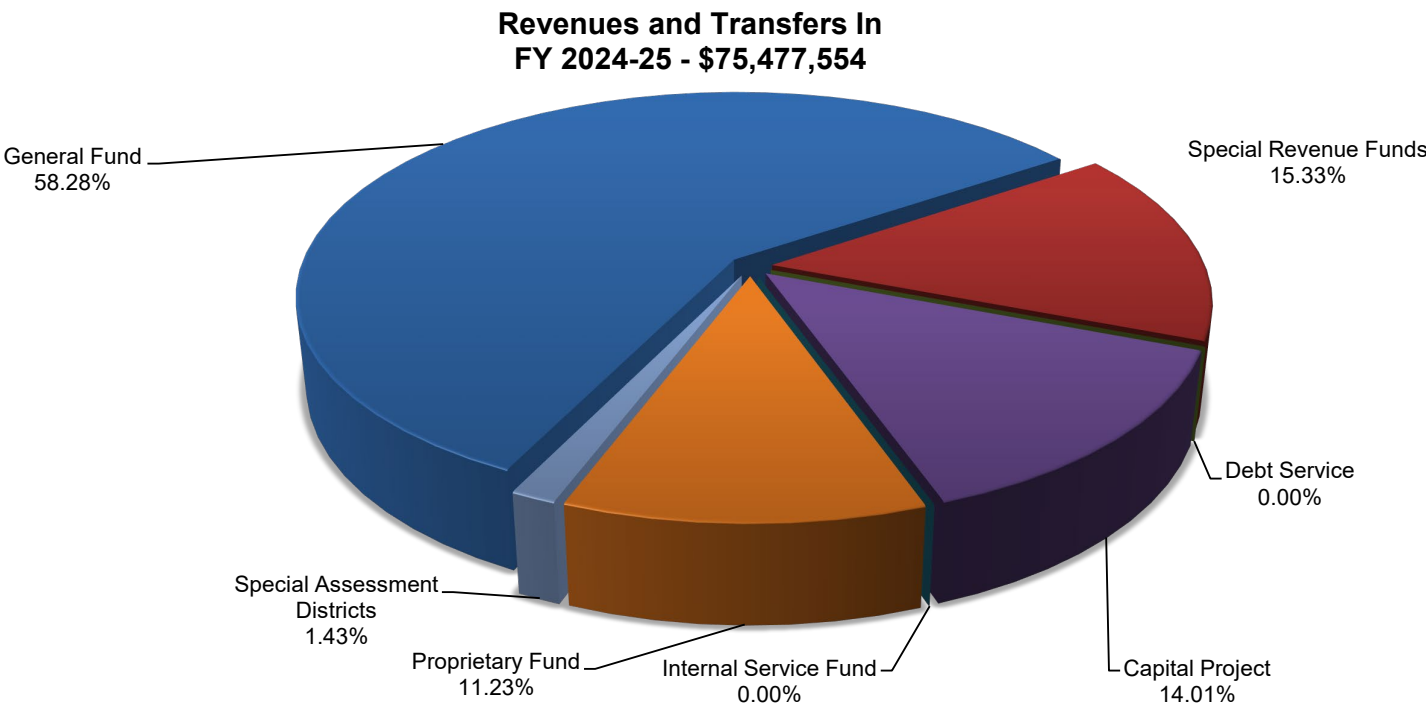
FUND	Fund Balance as of 6/30/23	FY 2023-24 Projected Revenues	FY 2023-24 Projected Expenditures	Projected Fund Balance 6/30/24	Projected Fund Balances July 1, 2024
GENERAL FUND					
General Fund - 101 (105)	33,327,868	43,894,589	46,718,636	30,503,821	\$ 30,503,821
SPECIAL REVENUE FUNDS					
Leased Facilities - 102	138,812	260,000	160,900	237,912	237,900
Special Projects - 103	3,610,159	733,795	1,691,839	2,652,115	2,652,100
Waste Management Act - 104	50,110	91,000	95,383	45,727	45,700
Tidelands Beach - 106	-	4,419,804	4,419,804	-	-
Parking In-Lieu - 107	197,497	7,200	-	204,697	204,700
Supplemental Law Enforcement - 201	134,022	156,000	221,175	68,847	68,800
Inmate Welfare - 202	28,341	-	-	28,341	28,300
Asset Forfeiture - State - 203	3,218	100	-	3,318	3,300
Air Quality Improvement District - 204	17,117	8,865	-	25,982	26,000
Asset Forfeiture - Federal - 205	-	350,000	-	350,000	350,000
Park Improvement - 208	54,102	900	-	55,002	55,000
SB1 RMRA - 209	1,583,608	637,298	158,278	2,062,628	2,062,600
Gas Tax - 210	1,688,048	744,291	1,270,110	1,162,229	1,162,200
Measure M2 - 211	1,558,030	592,450	1,533,414	617,066	617,100
Traffic Impact Fees - 213	195,472	3,000	-	198,472	198,500
Seal Beach Cable - 214	544,848	120,000	20,000	644,848	644,800
Community Development Block Grant - 215	(59,687)	352,000	256,000	36,313	36,300
Police Grants - 216	(76,073)	474,170	353,331	44,766	44,800
Citywide Grants - 217	(696,382)	1,588,108	512,286	379,440	379,400
Street Lighting District No. 1 - 280	54	209,500	206,033	3,521	3,500
DEBT SERVICE FUND					
Fire Station Debt Service - 402	761,440	224,637	986,077	-	-
CAPITAL PROJECT FUND					
Capital Improvement Projects - 301	139,981	4,348,906	4,348,906	139,981	140,000
PROPRIETARY FUNDS*					
Water - 501	20,383,260	6,245,965	7,958,734	18,670,491	18,670,500
Sewer - 503	24,283,837	2,346,593	2,681,706	23,948,725	23,948,700
INTERNAL SERVICE FUNDS					
Vehicle Replacement - 601	700,842	162,000	137,000	725,842	725,800
Information Technology Replacement - 602	84,898	-	84,898	-	-
SPECIAL ASSESSMENT DISTRICTS					
CFD Landscape Maintenance District 2002-01 - 281	689,112	145,000	134,774	699,338	699,300
CFD Heron Pointe 2002-01 - 282	352,535	273,000	262,195	363,340	363,300
CFD Pacific Gateway 2005-01 - 283	879,522	544,600	560,000	864,122	864,100
CFD Heron Pointe 2002-01 - Admin - 284	69,408	15,000	9,700	74,708	74,700
CFD Pacific Gateway 2005-01 - Admin - 285	150,456	91,300	101,674	140,082	140,100
TOTAL ALL FUNDS	90,794,458	\$ 69,040,071	\$ 74,882,853	\$ 84,951,675	\$ 84,951,321

FY 2024-2025

Adopted Revenues	Adopted Transfers In	Total Adopted Revenues	Adopted Operating Expenditures	Adopted Capital Expenditures	Adopted Transfers Out	Total Adopted Expenditures	Projected Fund Balances June 30, 2025	Restricted/ Committed	Unrestricted
\$ 42,763,883	\$ 1,220,781	\$ 43,984,664	\$ 42,075,497	\$ -	\$ 12,253,396	\$ 54,328,893	\$ 20,159,592	\$ 17,344,244	\$ 2,815,348
260,000	-	260,000	78,700	-	-	78,700	419,200	-	419,200
717,391	-	717,391	708,262	1,152,284	216,853	2,077,399	1,292,092	1,292,092	-
121,000	-	121,000	154,500	-	-	154,500	12,200	-	12,200
1,667,600	3,186,323	4,853,923	3,438,223	-	1,415,700	4,853,923	-	-	-
7,200	-	7,200	-	-	-	-	211,900	197,200	14,700
156,500	-	156,500	224,940	-	-	224,940	360	-	360
-	-	-	-	-	-	-	28,300	-	28,300
100	-	100	3,200	-	-	3,200	200	-	200
30,100	-	30,100	32,000	-	-	32,000	24,100	-	24,100
100,000	-	100,000	373,139	-	-	373,139	76,861	-	76,861
900	-	900	-	-	-	-	55,900	-	55,900
678,757	-	678,757	-	1,570,000	-	1,570,000	1,171,357	948,000	223,357
736,439	-	736,439	3,000	1,763,000	30,000	1,796,000	102,639	-	102,639
592,217	-	592,217	-	1,082,000	-	1,082,000	127,317	-	127,317
3,000	-	3,000	-	-	-	-	201,500	-	201,500
120,000	-	120,000	65,000	-	-	65,000	699,800	-	699,800
233,000	-	233,000	230,000	-	-	230,000	39,300	-	39,300
596,030	-	596,030	541,275	-	-	541,275	99,555	-	99,555
2,107,860	-	2,107,860	25,000	2,271,843	181,928	2,478,771	8,490	-	8,490
141,000	118,512	259,512	259,512	-	-	259,512	3,500	3,500	-
-	-	-	-	-	-	-	-	-	-
-	10,364,261	10,364,261	-	10,364,261	-	10,364,261	140,000	140,000	-
6,232,400	-	6,232,400	6,599,714	643,399	440,000	7,683,113	17,219,787	16,865,112	354,675
2,242,000	-	2,242,000	2,221,065	2,852,869	293,000	5,366,934	20,823,766	17,533,138	3,290,628
-	-	-	-	-	-	-	725,800	725,800	-
-	-	-	-	-	-	-	-	-	-
146,000	-	146,000	88,450	-	31,400	119,850	725,450	725,450	-
268,000	-	268,000	247,269	-	15,000	262,269	369,031	369,031	-
560,000	-	560,000	544,125	-	25,000	569,125	854,975	854,975	-
-	15,000	15,000	9,484	-	1,600	11,084	78,616	78,616	-
66,300	25,000	91,300	60,800	-	26,000	86,800	144,600	144,600	-
\$ 60,547,677	\$ 14,929,877	\$ 75,477,554	\$ 57,983,154	\$ 21,699,656	\$ 14,929,877	\$ 94,612,687	\$ 65,816,189	\$ 57,221,758	\$ 8,594,430

SUMMARY OF REVENUES AND APPROPRIATIONS | FY 2024-2025

BY FUND TYPE - ALL FUNDS



SUMMARY OF TOTAL REVENUES

FY 2024-2025

BY FUND - ALL FUNDS

Description	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
GENERAL FUND - 101	\$ 44,645,229	\$ 42,154,700	\$ 43,894,589	\$ 43,984,664
SPECIAL REVENUE FUNDS				
Leased Facilities - 102	\$ 106,744	\$ 100,000	\$ 260,000	\$ 260,000
Special Projects - 103	705,234	852,000	733,795	717,391
Waste Management Act - 104	106,589	93,500	91,000	121,000
Tidelands - 106	4,739,078	5,852,209	4,419,804	4,853,923
Parking In-Lieu - 107	14,410	7,200	7,200	7,200
Supplemental Law Enforcement - 201	202,302	158,500	156,000	156,500
State Asset Forfeiture - 203	81	100	100	100
Air Quality Improvement - 204	33,439	30,100	8,865	30,100
Federal Asset Forfeiture - 205	192,435	100,100	350,000	100,000
Park Improvement - 208	889	400	900	900
SB1 RMRA - 209	577,829	629,988	637,298	678,757
Gas Tax - 210	672,152	735,458	744,291	736,439
Measure M2 - 211	476,782	508,688	592,450	592,217
Traffic Impact - 213	3,125	1,100	3,000	3,000
Seal Beach Cable - 214	117,408	113,500	120,000	120,000
Community Development Block Grant - 215	330,409	333,400	352,000	233,000
Police Grants - 216	176,923	514,570	474,170	596,030
Citywide Grants - 217	318,581	2,131,497	1,588,108	2,107,860
Street Lighting Assessment District - 280	234,666	209,500	209,500	259,512
Total Special Revenue Funds	\$ 9,009,075	\$ 12,371,810	\$ 10,748,481	\$ 11,573,929
DEBT SERVICE				
Fire Station Debt Service - 402	\$ 463,718	\$ 326,000	\$ 224,637	\$ -
Total Debt Service	\$ 463,718	\$ 326,000	\$ 224,637	\$ -
CAPITAL PROJECT				
Capital Improvement Projects - 301	\$ 2,472,575	\$ 14,713,167	\$ 4,348,906	\$ 10,364,261
Total Capital Project	\$ 2,472,575	\$ 14,713,167	\$ 4,348,906	\$ 10,364,261
PROPRIETARY FUNDS				
Water Operations - 501	\$ 5,864,831	\$ 6,402,200	\$ 6,245,965	\$ 6,232,400
Sewer Operations - 503	2,747,641	2,197,000	2,346,593	2,242,000
Total Proprietary Funds	\$ 8,612,473	\$ 8,599,200	\$ 8,592,558	\$ 8,474,400
INTERNAL SERVICE FUNDS				
Vehicle Replacement - 601	\$ 54,331	\$ 137,000	\$ 162,000	\$ -
Total Internal Service Funds	\$ 54,331	\$ 137,000	\$ 162,000	\$ -

SUMMARY OF TOTAL REVENUES

FY 2024-2025

BY FUND - ALL FUNDS

Description	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
Special Assessment Districts				
CFD Landscape Maintenance District 2002-01 - 281	\$ 150,286	\$ 145,000	\$ 145,000	\$ 146,000
CFD Heron Point - Refund 2015 - 282	265,166	273,000	273,000	268,000
CFD Pacific Gateway - Refund 2016 - 283	580,908	552,600	544,600	560,000
CFD Heron Pointe - 2015 Admin Exp - 284	15,000	15,000	15,000	15,000
CFD Pacific Gateway - 2016 Land/Admin - 285	119,126	91,300	91,300	91,300
Total Assessment Districts	\$ 1,130,486	\$ 1,076,900	\$ 1,068,900	\$ 1,080,300
Total Revenues All Funds	\$ 66,387,885	\$ 79,378,777	\$ 69,040,071	\$ 75,477,554

SUMMARY OF TOTAL APPROPRIATIONS

FY 2024-2025

BY FUND - ALL FUNDS

Description	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
GENERAL FUND - 101				
GENERAL FUND - 101	\$ 41,926,330	\$ 56,965,330	\$ 46,718,636	\$ 54,328,893
SPECIAL REVENUE FUNDS				
Leased Facilities - 102	\$ 118,997	\$ 160,900	\$ 160,900	\$ 78,700
Special Projects - 103	387,276	3,138,252	1,691,839	2,077,399
Waste Management Act - 104	220,144	95,281	95,383	154,500
Tidelands Beach - 106	4,688,978	5,852,209	4,419,804	4,853,923
Supplemental Law Enforcement - 201	176,887	214,950	221,175	224,940
Asset Forfeiture - State - 203	-	3,000	-	3,200
Air Quality Improvement District - 204	63,834	30,000	-	32,000
Asset Forfeiture - Federal - 205	-	291,035	-	373,139
SB1 RMRA - 209	-	1,128,278	158,278	1,570,000
Gas Tax - 210	255,720	2,633,110	1,270,110	1,796,000
Measure M2 - 211	214,474	2,065,414	1,533,414	1,082,000
Seal Beach Cable - 214	86,423	165,000	20,000	65,000
Community Development Block Grant - 215	452,805	333,400	256,000	230,000
Police Grants - 216	390,299	537,064	353,331	541,275
Citywide Grants - 217	729,990	1,858,163	512,286	2,478,771
Street Lighting District No. 1 - 280	218,259	209,500	206,033	259,512
Total Special Revenue Funds	\$ 8,004,086	\$ 18,715,556	\$ 10,898,553	\$ 15,820,358
DEBT SERVICE				
Fire Station Debt Service - 402	\$ 444,425	\$ 983,000	\$ 986,077	\$ -
Total Debt Service	\$ 444,425	\$ 983,000	\$ 986,077	\$ -
CAPITAL PROJECT				
Capital Improvement Projects - 301	\$ 2,472,575	\$ 14,713,167	\$ 4,348,906	\$ 10,364,261
Total Capital Project	\$ 2,472,575	\$ 14,713,167	\$ 4,348,906	\$ 10,364,261
PROPRIETARY FUNDS				
Water - 501	\$ 5,692,365	\$ 8,346,785	\$ 7,958,734	\$ 7,683,113
Sewer - 503	2,777,190	5,760,748	2,681,706	5,366,934
Total Proprietary Funds	\$ 8,469,555	\$ 14,107,533	\$ 10,640,440	\$ 13,050,047
INTERNAL SERVICE FUNDS				
Vehicle Replacement - 601	\$ 457,127	\$ 137,000	\$ 137,000	\$ -
Information Technology Replacement - 602	212,598	140,500	84,898	-
Total Internal Service Funds	\$ 669,724	\$ 277,500	\$ 221,898	\$ -

SUMMARY OF TOTAL APPROPRIATIONS

FY 2024-2025

BY FUND - ALL FUNDS

Description	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
SPECIAL ASSESSMENT DISTRICTS				
CFD Landscape Maintenance District 2002-01 - 281	\$ 122,790	\$ 134,774	\$ 134,774	\$ 119,850
CFD Heron Pointe 2002-01 - 282	260,257	262,195	262,195	262,269
CFD Pacific Gateway 2005-01 - 283	541,104	560,000	560,000	569,125
CFD Heron Pointe 2002-01 - Admin - 284	8,186	9,700	9,700	11,084
CFD Pacific Gateway 2005-01 - Admin - 285	90,558	101,674	101,674	86,800
Total Special Assessment Districts	\$ 1,022,896	\$ 1,068,343	\$ 1,068,343	\$ 1,049,128
Total Appropriation All Funds	\$ 63,009,591	\$ 106,830,430	\$ 74,882,853	\$ 94,612,687

REVENUE DETAIL

FY 2024-2025

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
GENERAL FUND					
General Fund - 101					
Taxes					
Property Taxes - Secured	101-000-0000-40010	\$ 9,927,555	\$ 10,441,800	\$ 10,441,800	\$ 10,849,000
Property Taxes - Unsecured	101-000-0000-40020	297,979	332,300	332,300	334,000
Homeowners Exemption	101-000-0000-40030	44,521	42,000	42,000	42,000
Secured/Unsecured Prior Year	101-000-0000-40040	62,805	70,000	70,000	65,000
Property Tax - Other	101-000-0000-40050	278,517	200,000	200,000	150,000
Supplemental Tax Secured/Unsecured	101-000-0000-40060	429,746	200,000	200,000	200,000
Property Tax In - Lieu VLF	101-000-0000-40070	3,285,066	3,361,200	3,489,000	3,600,000
Property Transfer Tax	101-000-0000-40080	142,022	150,000	150,000	150,000
Sales Tax/Use Tax	101-000-0000-40100	4,911,145	4,730,000	4,730,000	4,993,183
Transaction/Use Tax - Measure BB	101-000-0000-40110	6,408,286	6,237,000	6,237,000	6,548,000
Public Safety Sales Tax	101-000-0000-40120	347,407	340,000	340,000	350,000
Utility Users Tax - Telecommunication	101-000-0000-40300	2,297,283	1,500,000	700,000	750,000
Utility Users Tax - Gas	101-000-0000-40301	707,725	1,500,000	700,000	500,000
Utility Users Tax - Electric	101-000-0000-40302	2,343,995	1,500,000	3,700,000	3,850,000
Transient Occupancy Tax	101-000-0000-40400	1,922,823	1,600,000	1,800,000	1,850,000
Franchise Fees - Electric	101-000-0000-40500	362,476	300,000	360,000	390,000
Franchise Fees - Pipeline	101-000-0000-40510	85,471	65,000	58,000	58,000
Franchise Fees - Cable TV	101-000-0000-40520	423,077	450,000	400,000	380,000
Franchise Fees - Refuse	101-500-0051-40530	231,070	225,000	225,000	230,000
Franchise Fees - Natural Gas	101-000-0000-40540	69,058	50,000	50,000	50,000
Franchise Fees - Water	101-000-0000-40550	3,895	-	-	-
Business License	101-000-0000-40600	493,765	650,000	660,000	679,800
Excise Tax	101-000-0000-40700	-	800	-	-
Barrel Tax	101-000-0000-40800	610,807	200,000	160,000	150,000
Total Taxes		\$ 35,686,493	\$ 34,145,100	\$ 35,045,100	\$ 36,168,983
Licenses and Permits					
Animal License	101-000-0000-41010	\$ 32,966	\$ 50,000	\$ 5,000	\$ 55,000
Contractor Licenses	101-000-0000-41020	12,201	-	-	-
Oil Production Licenses	101-000-0000-41030	9,900	10,000	10,620	10,000
Building Permits	101-000-0000-41610	537,155	425,000	425,000	425,000
Electrical Permits	101-000-0000-41620	213,402	100,000	105,000	100,000
Film Location Permits	101-000-0000-41630	-	1,000	1,000	1,000
Issuance Permits	101-000-0000-41640	145,993	85,000	100,000	90,000
Plumbing Permits	101-000-0000-41660	37,263	27,000	35,000	28,000
Other Permits	101-000-0000-41690	38,353	25,000	35,000	28,000
Parking Permits	101-210-0025-41650	137,985	136,000	135,000	135,000
Total Licenses and Permits		\$ 1,165,217	\$ 859,000	\$ 851,620	\$ 872,000
Intergovernmental					
Motor Vehicle In-Lieu	101-000-0000-42050	\$ 25,874	\$ 20,000	\$ 20,000	\$ 20,000
Waste Disposal/Recycling	101-000-0000-42100	(1,000)	56,000	58,000	58,000
Other Agency Revenue	101-000-0000-42300	59,356	-	3,000	10,000
SB90 Mandate Reimbursement	101-000-0000-42960	70,535	-	-	-
Senior Bus Program	101-400-0016-42200	79,774	70,000	75,000	85,800
Total Intergovernmental		\$ 237,950	\$ 146,000	\$ 156,000	\$ 173,800

REVENUE DETAIL

FY 2024-2025

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
GENERAL FUND, CONTINUED					
Charges for Services					
Recreation Service Charges	101-000-0000-43020	\$ 3,758	\$ 4,000	\$ 4,000	\$ 4,000
Recreation/Lap Swim Passes	101-000-0000-43060	-	700	-	-
Alarm Fees	101-000-0000-43130	20,914	30,000	25,000	24,000
Planning Fees	101-000-0000-43140	99,794	80,000	85,000	80,000
Plan Check Fees	101-000-0000-43150	356,012	260,000	300,000	260,000
Admin Fee - Construction/Demo	101-000-0000-43160	2,461	1,800	1,800	1,800
Transportation Permit Fees	101-000-0000-43190	2,160	1,500	1,344	1,400
Bus Sheltering Advertising	101-000-0000-43200	48,600	48,600	45,900	48,600
Film Location Fees	101-000-0000-43320	36,813	4,000	20,000	24,000
Sale of Printed Material	101-000-0000-43330	1,419	9,000	1,000	1,000
Special Events	101-000-0000-43340	4,098	6,000	6,000	6,000
Charging Station Revenue	101-000-0000-43350	5,687	6,000	6,000	4,000
Returned Check Fee	101-000-0000-43380	68	100	100	100
Reimburse for Misc Service	101-000-0000-43390	50,620	30,000	30,000	50,000
Late Charge	101-000-0000-43450	7,081	3,000	5,000	7,000
Election Fees	101-120-0013-43360	5,602	300	300	300
Traffic Report - Electronic	101-210-0023-43260	21,391	18,000	18,000	18,000
Reimburse for Miscellaneous Service	101-210-0024-43390	135	-	-	-
Main Street Lots	101-210-0025-43300	210,637	349,100	80,000	90,000
Recreation/Lap Swim Passes	101-230-0073-43060	63,419	68,000	55,000	68,000
Swimming Lessons	101-230-0073-43070	60,388	85,000	90,000	85,000
Swimming Pool Rentals	101-230-0073-43080	28,298	36,000	45,000	45,000
Plan Check Code Compliance	101-300-0030-43170	1,885	1,000	2,200	1,500
Plan Check Energy Code Com.	101-300-0030-43180	11,859	6,000	9,000	7,000
Special Services Fee	101-300-0031-43210	11,826	6,000	6,000	5,500
Administration Citation	101-300-0031-43310	1,313	500	2,000	1,500
Senior Nutrition Transportation	101-400-0016-43370	2,570	1,000	3,300	2,000
Sport Fees	101-400-0071-43030	21,366	15,000	18,000	18,000
Leisure Program Fees	101-400-0072-43010	235,860	185,000	185,000	185,000
Recreation Cleaning Fees	101-400-0072-43040	6,407	4,000	5,000	5,000
Recreation Facilities Rent	101-400-0072-43050	126,488	105,000	105,000	105,000
Tennis Center Services	101-400-0074-43090	400,677	280,000	400,000	410,000
Pro Shop Sales	101-400-0074-43100	2,645	5,000	2,600	20,000
DPW Permit Application Fees	101-500-0042-43220	33,489	25,000	13,838	-
Engineering Inspection Fee	101-500-0042-43230	14,235	8,000	1,592	-
Engineering Plan Check	101-500-0042-43235	50,906	40,000	14,808	-
Engineering Permit Fee	101-500-0042-43240	19,786	5,000	3,154	-
Street Sweeping Services	101-500-0044-43110	53,553	54,000	49,000	45,000
Tree Trimming Services	101-500-0049-43120	38,299	39,000	37,900	35,000
Refuse Services	101-500-0051-43250	1,148,199	1,400,000	1,350,000	1,400,000
Refuse Services - Delayed	101-500-0051-43251	393,790	-	-	-
Reimburse for Miscellaneous Service	101-500-0051-43390	48,025	56,000	54,000	56,000
Total Charges for Services		\$ 3,652,532	\$ 3,276,600	\$ 3,081,836	\$ 3,114,700
Fines and Forfeitures					
Municipal Code Violations	101-000-0000-44100	\$ 16,780	\$ 4,000	\$ 4,000	\$ 4,000
Vehicle Code Violations	101-000-0000-44200	8,498	85,000	75,000	85,000
Animal Citations	101-210-0036-44400	-	9,100	-	-
Return Owner Fees	101-210-0036-44401	-	-	2,800	2,800
Unclaimed Property	101-000-0000-44300	(35,093)	7,000	7,000	7,000

REVENUE DETAIL

FY 2024-2025

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
GENERAL FUND, CONTINUED					
Parking Citations	101-210-0025-44400	1,445,064	1,900,000	1,400,000	1,500,000
Total Fines and Forfeitures		\$ 1,435,250	\$ 2,005,100	\$ 1,488,800	\$ 1,598,800
Use of Money and Property					
Interest on Investments	101-000-0000-45100	\$ 563,906	\$ 420,000	\$ 420,000	\$ 450,000
Unrealized Gain/Loss on Investment	101-000-0000-45200	(501,902)	-	-	-
Rental of Property	101-000-0000-45300	-	34,000	34,000	-
Rental of Property - Telecom	101-000-0000-45400	-	250,000	250,000	300,000
Lease Revenue	101-000-0000-45800	242,536	-	-	-
Interest on Leases	101-000-0000-45801	98,533	-	-	-
Total Use of Money and Property		\$ 403,072	\$ 704,000	\$ 704,000	\$ 750,000
Transfers					
Sewer Overhead	101-000-0000-46800	\$ 293,500	\$ 293,500	\$ 293,500	\$ 293,000
Water Overhead	101-000-0000-46900	440,000	440,000	440,000	440,000
Prior Year Revenues	101-000-0000-46999	25,830	-	-	-
Transfer In - Operational	101-000-0000-49200	109,000	191,200	191,200	487,781
Total Transfers		\$ 868,330	\$ 924,700	\$ 924,700	\$ 1,220,781
Other Revenues					
Fuel Royalties	101-000-0000-47000	\$ 27,889	\$ 20,000	\$ 20,000	\$ 20,000
Damaged Property	101-000-0000-47050	32,506	20,000	20,000	10,000
Insurance Reimbursement	101-000-0000-47100	1,114	-	1,543,218	-
Settlement/Court Judgement	101-000-0000-47101	974,039	-	-	-
Sale of Surplus Property	101-000-0000-47900	796	1,000	1,000	1,000
Cash Over/Short	101-000-0000-47950	(1,634)	-	-	-
Miscellaneous Revenue	101-000-0000-47995	1,256	1,300	1,300	1,000
Miscellaneous Revenue	101-210-0021-47995	174	-	15	-
Subpoena Fees	101-210-0022-47300	1,172	1,500	1,300	1,300
Citation Sign Off	101-210-0023-47200	2,014	200	100	100
Vehicle Release	101-210-0023-47250	156,784	50,000	55,000	52,000
Miscellaneous Revenue	101-210-0023-47995	-	200	600	200
Subpoena Fees	101-300-0030-47300	275	-	-	-
Total Other Revenues:		\$ 1,196,384	\$ 94,200	\$ 1,642,533	\$ 85,600
Total General Fund - 101		\$ 44,645,229	\$ 42,154,700	\$ 43,894,589	\$ 43,984,664
SPECIAL REVENUE FUNDS					
Leased Facilities - 102					
Rental of Property	102-150-0802-45300	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Miscellaneous Revenue	102-000-0000-47995	(52,163)	-	-	-
Lease Revenue	102-150-0802-45800	97,301	-	98,000	98,000
Interest on Leases	102-150-0802-45801	61,607	-	62,000	62,000
Total Leased Facilities - 102		\$ 106,744	\$ 100,000	\$ 260,000	\$ 260,000

REVENUE DETAIL

FY 2024-2025

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
SPECIAL REVENUE FUND, CONTINUED					
Special Projects - 103					
Pickleball - City Portion	103-400-0074-47400	\$ 9,854	\$ -	\$ 3,000	\$ 21,000
AB109	103-210-0223-47418	-	-	2,619	2,500
BSCC - PD	103-210-0223-47424	28,000	-	-	-
5K/10K - Marine Safety	103-230-0228-47405	3,500	-	-	3,300
Third Party Testing	103-300-0230-47415	3	-	-	-
Plan Archival - Building	103-300-0231-47406	9,577	7,000	8,400	7,000
General Plan - Building	103-300-0231-47412	80,736	60,000	56,000	55,000
GIS - Building	103-300-0231-47416	47,854	45,000	35,000	35,000
Recycling/recovery -SB1383	103-110-0211-47417	33,074	-	-	-
Technical Training	103-300-0231-47419	5,043	2,000	5,000	5,000
Automation	103-300-0231-47421	110	-	-	-
Business License ADA Fee	103-300-0231-47422	3,917	-	-	-
Scholarship - Recreation	103-400-0270-47410	1,630	-	-	-
5K/10K - Recreation	103-400-0270-47423	-	-	1,800	1,800
Plan Archival - Engineering	103-500-0242-47407	2,412	2,000	1,730	1,500
Resource/recycling/recovery	103-500-0242-47417	5,000	6,000	5,000	6,000
PW Permits & Inspections	103-500-0242-47418	454,897	700,000	596,886	564,291
Benches - Pub. Works Yard	103-500-0244-47408	15,385	30,000	18,360	15,000
Tree Replacement - Pub Wrk Yd	103-500-0249-47409	4,242	-	-	-
Total Special Projects - 103		\$ 705,234	\$ 852,000	\$ 733,795	\$ 717,391
Waste Management Act - 104					
ACT Implementation Fee	104-110-0011-43400	105,000	90,000	90,000	120,000
Interest on Investments	104-000-0000-45100	1,589	3,500	1,000	1,000
Total Waste Management Act - 104		\$ 106,589	\$ 93,500	\$ 91,000	\$ 121,000
Tidelands Beach - 106					
Other Agency Revenue	106-000-0000-42300	\$ 69,844	\$ -	\$ -	\$ -
Film Location Fees	106-000-0000-43320	2,555	2,000	2,000	2,000
Reimburse for Miscellaneous Service	106-000-0000-43390	12,762	30,000	25,326	47,600
Beach Lots	106-000-0000-43560	767,380	915,000	915,000	950,000
Donations	106-230-0828-47350	1,000	-	-	-
Landing Fees	106-000-0000-47402	213,701	265,200	230,000	230,000
Junior Lifeguard Fees	106-000-0000-47403	212,918	231,000	231,000	233,000
Adopt A Highway	106-000-0000-47450	-	3,100	-	-
Naval Weapons Station Co-Op	106-000-0000-47650	10,890	20,000	15,000	15,000
Miscellaneous Revenue	106-230-0828-47995	(235)	-	-	-
Leisure Program Fees	106-400-0072-43010	222,012	190,000	190,000	190,000
Recreation Facilities Rent	106-400-0072-43050	4,369	2,000	100	-
Special Events	106-400-0072-43340	2,710	-	-	-
Transfer In - CIP	106-000-0000-49100	1,502,161	2,662,475	1,246,775	1,415,700
Transfer In - Operational	106-000-0000-49200	1,717,012	1,531,434	1,564,603	1,770,623
Total Tidelands - 106		\$ 4,739,078	\$ 5,852,209	\$ 4,419,804	\$ 4,853,923
Parking In-Lieu - 107					
Parking In-Lieu Fees	107-000-0000-42000	\$ 14,410	\$ 7,200	\$ 7,200	\$ 7,200
Total Parking In-Lieu - 107		\$ 14,410	\$ 7,200	\$ 7,200	\$ 7,200

REVENUE DETAIL

FY 2024-2025

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
SPECIAL REVENUE FUNDS, CONTINUED		-			
Supplemental Law Enforcement - 201					
Other Agency Revenue	201-000-0000-42300	\$ 199,877	\$ 2,500	\$ 155,000	\$ 155,000
Grant Reimbursement	201-000-0000-42400	-	155,000	-	-
Interest on Investments	201-000-0000-45100	2,425	1,000	1,000	1,500
Total Supplemental Law Enforcement - 201		\$ 202,302	\$ 158,500	\$ 156,000	\$ 156,500
Asset Forfeiture - State - 203					
Interest on Investments	203-000-0000-45100	\$ 81	\$ 100	\$ 100	\$ 100
Total Asset Forfeiture - State - 203		\$ 81	\$ 100	\$ 100	\$ 100
Air Quality Improvement District - 204					
AB2766 Revenues AQMD	204-000-0000-42950	\$ 32,798	\$ 30,000	\$ 8,765	\$ 30,000
Interest on Investments	204-000-0000-45100	641	100	100	100
Total Air Quality Improvement District - 204		\$ 33,439	\$ 30,100	\$ 8,865	\$ 30,100
Asset Forfeiture - Federal - 205					
Asset Forfeiture	205-000-0000-42075	\$ 192,435	\$ 100,000	\$ 350,000	\$ 100,000
Interest on Investments	205-000-0000-45100	-	100	-	-
Total Asset Forfeiture - Federal - 205		\$ 192,435	\$ 100,100	\$ 350,000	\$ 100,000
Park Improvement - 208					
Interest on Investments	208-000-0000-45100	\$ 889	\$ 400	\$ 900	\$ 900
Total Park Improvement - 208		\$ 889	\$ 400	\$ 900	\$ 900
SB1 RMRA - 209					
Road Maintenance Rehab	209-000-0000-42800	557,378	623,988	612,298	653,757
Interest on Investments	209-000-0000-45100	20,451	6,000	25,000	25,000
Total SB1 RMRA - 209		\$ 577,829	\$ 629,988	\$ 637,298	\$ 678,757
Gas Tax - 210					
Gas Tax 2103	210-000-0000-42550	\$ 205,725	\$ 250,131	\$ 236,030	\$ 238,132
Gas Tax 2105	210-000-0000-42600	143,688	165,638	156,519	159,334
Gas Tax 2106	210-000-0000-42650	94,959	107,236	103,799	105,683
Gas Tax 2107	210-000-0000-42700	195,823	198,953	211,943	217,290
Gas Tax 2107.5	210-000-0000-42750	6,000	5,000	6,000	6,000
Interest on Investments	210-000-0000-45100	25,956	8,500	30,000	10,000
Total Gas Tax - 210		\$ 672,152	\$ 735,458	\$ 744,291	\$ 736,439
Measure M2 - 211					
M2 Local Fairshare	211-000-0000-42900	\$ 453,476	\$ 501,688	\$ 567,450	\$ 582,217
Interest on Investments	211-000-0000-45100	23,306	7,000	25,000	10,000
Total Measure M2 - 211		\$ 476,782	\$ 508,688	\$ 592,450	\$ 592,217
Traffic Impact Fees - 213					
Interest on Investments	213-000-0000-45100	\$ 3,125	\$ 1,100	\$ 3,000	\$ 3,000
Total Traffic Impact Fees - 213		\$ 3,125	\$ 1,100	\$ 3,000	\$ 3,000

REVENUE DETAIL

FY 2024-2025

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
SPECIAL REVENUE FUNDS, CONTINUED					
Seal Beach Cable - 214					
Interest on Investments	214-000-0000-45100	\$ 9,304	\$ 3,500	\$ 10,000	\$ 10,000
PEG Fees	214-000-0000-47550	108,103	110,000	110,000	110,000
Total Seal Beach Cable - 214		\$ 117,408	\$ 113,500	\$ 120,000	\$ 120,000
Community Development Block Grant - 215					
CDBG	215-000-0000-42025	\$ 176,595	\$ 180,000	\$ 180,000	\$ 180,000
CDBG-CV	215-000-0000-42026	153,814	80,000	147,000	-
Grant Reimbursement-PLHA	215-300-0036-42400	-	73,400	25,000	53,000
Total Community Development Block Grant - 215		\$ 330,409	\$ 333,400	\$ 352,000	\$ 233,000
Police Grants - 216					
Other Agency Reimbursement	216-210-0371-42350	\$ 133,579	\$ 200,000	\$ 197,000	\$ 230,000
Grant Reimbursement - BPV	216-210-0442-42400	10,104	5,000	6,600	10,000
Grant Reimbursement - DUI	216-210-0472-42400	33,240	58,000	85,000	78,900
Grant Reimbursement - ABC	216-210-0473-42400	-	46,000	-	-
Grant Reimbursement - Tobacco	216-210-0474-42400	-	60,000	40,000	82,100
Grant Reimbursement - 2021 OPSG	216-210-0478-42400	-	145,570	145,570	195,030
Total Police Grants - 216		\$ 176,923	\$ 514,570	\$ 474,170	\$ 596,030
Citywide Grants - 217					
Grant Reimb - Energy Commission	217-300-0334-42400	\$ -	\$ 40,000	\$ 20,000	\$ 40,000
Grant Reimb - LEAP	217-300-0332-42400	95,256	-	-	-
Grant Reimb - Attorney Services Reimb	217-300-0377-43390	-	-	-	25,000
Grant Reimb - LEAP	217-500-0332-42400	-	109,000	-	-
Grant Reimb - OCTA	217-500-0361-42400	-	751,701	880,108	391,593
Grant Reimb - BCI - CALTRANS	217-500-0365-42400	21,255	-	-	-
Grant Reimb - OCTA Co-Op	217-500-0366-42400	202,070	546,919	150,000	100,000
Grant Reimb - Prop 68	217-500-0368-42400	-	192,800	-	192,800
Grant Reimb - SBB at N. Gate Imprpov (PMRF)	217-500-0370-42400	-	-	-	200,000
Grant Reimb - ECP Tier 1 OCTA	217-500-0371-42400	-	291,077	-	340,461
Grant Reimb - 2022 ECP GRF Co-OP	217-500-0372-42400	-	-	-	85,115
Grant Reimb - FHWA-SS4A Grant	217-500-0373-42400	-	200,000	-	200,000
Grant Reimb - MSRC	217-500-0374-42400	-	-	-	162,891
Grant Reimb - San Gabriel Trash Mitigation	217-500-0375-42400	-	-	525,000	-
Grant Reimb - Sewer Utility Agmt	217-500-0376-42400	-	-	13,000	-
Grant Reimb - Pub Fac/Improv FY24-25 CDBG	217-500-0377-42400	-	-	-	350,000
Grant Reimb - NPDS Unfunded Mandate	217-500-0379-42400	-	-	-	20,000
Total Citywide Grants - 217		\$ 318,581	\$ 2,131,497	\$ 1,588,108	\$ 2,107,860
Street Lighting District No. 1 - 280					
Property Taxes - Secured	280-000-0000-40010	\$ 139,184	\$ 140,000	\$ 140,000	\$ 140,000
Secured/Unsecured Prior Year	280-000-0000-40040	861	800	800	800
Property Tax - Other	280-000-0000-40050	299	200	200	200
Transfer In - Operational	280-000-0000-49200	94,322	68,500	68,500	118,512
Total Street Lighting District No. 1 - 280		\$ 234,666	\$ 209,500	\$ 209,500	\$ 259,512
Fire Station Debt Service - 402					
Interest on Investments	402-000-0000-45100	\$ 19,292	\$ 2,000	\$ 21,624	\$ -
Transfer In - Operational	402-000-0000-49200	444,425	324,000	203,013	-
Total Fire Station Debt Service - 402		\$ 463,718	\$ 326,000	\$ 224,637	\$ -

REVENUE DETAIL

FY 2024-2025

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL PROJECT FUND					
Capital Improvement Projects - 301					
Transfer In - CIP	301-000-0000-49100	2,472,575	14,713,167	4,348,906	10,364,261
Total Capital Improvement Projects - 301		\$ 2,472,575	\$ 14,713,167	\$ 4,348,906	\$ 10,364,261
PROPRIETARY FUNDS					
Water - 501					
Water Revenue	501-000-0000-43410	\$ 5,703,950	\$ 6,300,000	\$ 6,100,000	\$ 6,100,000
Water Turn On Fee	501-000-0000-43440	7,440	4,000	4,000	4,000
Late Charge	501-000-0000-43450	19,132	7,000	13,153	10,000
Door Tag Fee	501-000-0000-43460	35	200	512	400
Water Meters	501-000-0000-43470	3,888	2,000	2,000	2,000
Fire Service	501-000-0000-43480	-	5,000	2,500	2,500
Fire Water Flow Test	501-000-0000-43490	5,400	3,000	3,000	3,000
Water Connection Fee	501-000-0000-43500	19,481	10,000	10,000	10,000
Interest on Investment	501-000-0000-45100	104,907	40,000	110,000	100,000
Water Overhead	501-000-0000-46900	-	200	-	-
Sale of Surplus Property	501-000-0000-47900	-	30,000	-	-
Miscellaneous Revenue	501-000-0000-47995	600	800	800	500
Total Water - 501		\$ 5,864,831	\$ 6,402,200	\$ 6,245,965	\$ 6,232,400
Sewer - 503					
Sale of Printed Material	503-000-0000-43330	\$ 42	\$ -	\$ -	\$ -
Late Charge	503-000-0000-43450	6,734	2,000	6,413	2,000
F.O.G. Discharge Permit Fee	503-000-0000-43520	53,844	27,000	50,000	50,000
Sewer Fees	503-000-0000-43530	2,307,621	2,100,000	2,100,000	2,000,000
Sewer Connection Fee	503-000-0000-43540	3,423	3,000	10,180	10,000
Interest on Investments	503-000-0000-45100	184,978	65,000	180,000	180,000
Sale of Surplus Property	503-000-0000-47900	191,000	-	-	-
Total Sewer - 503		\$ 2,747,641	\$ 2,197,000	\$ 2,346,593	\$ 2,242,000
INTERNAL SERVICE FUNDS					
Vehicle Replacement - 601					
Sales of Surplus Property	601-000-0000-47900	\$ 54,331	\$ -	\$ 25,000	\$ -
Transfer In - Operational	601-000-0000-49200	-	137,000	137,000	-
Total Vehicle Replacement - 601		\$ 54,331	\$ 137,000	\$ 162,000	\$ -
SPECIAL ASSESSMENT DISTRICT FUNDS					
CFD Landscape Maintenance District 2002-01 - 281					
Property Taxes - Secured	281-000-0000-40010	\$ 138,662	\$ 140,000	\$ 140,000	\$ 140,000
Interest on Investments	281-000-0000-45100	11,624	5,000	5,000	6,000
Total CFD Landscape Maintenance District 2002-01 - 281		\$ 150,286	\$ 145,000	\$ 145,000	\$ 146,000

REVENUE DETAIL

FY 2024-2025

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
SPECIAL ASSESSMENT DISTRICT FUNDS, CONTINUED					
CFD Heron Pointe 2002-01 - 282					
Property Taxes - Secured	282-000-0000-40010	\$ 253,620	\$ 270,000	\$ 270,000	\$ 260,000
Interest on Investments	282-000-0000-45100	11,546	3,000	3,000	8,000
Total CFD Heron Pointe 2002-01 - 282		\$ 265,166	\$ 273,000	\$ 273,000	\$ 268,000
CFD Pacific Gateway 2005-01 - 283					
Property Tax - Secured	283-000-0000-40010	\$ 554,982	\$ 544,600	\$ 544,600	\$ 550,000
Interest on Investments	283-000-0000-45100	25,925	8,000	8,000	10,000
Total CFD Pacific Gateway 2005-01 - 283		\$ 580,908	\$ 552,600	\$ 544,600	\$ 560,000
CFD Heron Pointe 2002-01 - Admin - 284					
Transfer In - Special Tax	284-000-0000-47400	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Total CFD Heron Pointe 2002-01 - Admin - 284		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
CFD Pacific Gateway 2005-01 - Admin - 285					
Property Taxes - Secured	285-500-0470-40010	\$ 94,126	\$ 66,300	\$ 66,300	\$ 66,300
Transfer In - Special Tax	285-500-0480-47400	25,000	25,000	25,000	25,000
Total CFD Pacific Gateway 2005-01 - 285		\$ 119,126	\$ 91,300	\$ 91,300	\$ 91,300
Total Revenue of All Funds		\$ 66,387,885	\$ 79,378,777	\$ 69,040,071	\$ 75,477,554

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY DEPARTMENT/BY CATEGORY (INCLUDES CIP) - ALL FUNDS

Department/Category	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
City Council				
Personnel Services	\$ 31,706	\$ 33,297	\$ 33,297	\$ 33,297
Maintenance and Operations	224,214	168,337	182,286	100,037
Total City Council	\$ 255,919	\$ 201,634	\$ 215,583	\$ 133,334
City Manager				
Personnel Services	\$ 1,000,456	\$ 871,636	\$ 876,240	\$ 974,787
Maintenance and Operations	3,286,659	3,746,322	3,763,293	3,086,531
Capital Outlay	212,598	140,500	84,898	52,284
Total City Manager	\$ 4,499,713	\$ 4,758,458	\$ 4,724,431	\$ 4,113,602
City Clerk				
Personnel Services	\$ 296,504	\$ 312,348	\$ 293,845	\$ 245,861
Maintenance and Operations	121,501	37,200	46,707	113,662
Total City Clerk	\$ 418,005	\$ 349,548	\$ 340,552	\$ 359,523
City Attorney				
Maintenance and Operations	626,570	538,000	624,000	577,000
Total City Attorney	\$ 626,570	\$ 538,000	\$ 624,000	\$ 577,000
Finance				
Personnel Services	\$ 739,469	\$ 754,041	\$ 687,947	\$ 816,932
Maintenance and Operations	196,005	222,115	256,470	226,465
Total Finance	\$ 935,474	\$ 976,156	\$ 944,417	\$ 1,043,397
Non-Departmental*				
Personnel Services	\$ 856,765	\$ 916,848	\$ 916,848	\$ 505,750
Maintenance and Operations	7,119,621	19,625,596	9,231,389	16,065,911
Capital Outlay	-	-	-	65,000
Total Non-Departmental	\$ 7,976,386	\$ 20,542,444	\$ 10,148,237	\$ 16,636,661
Police				
Personnel Services	\$ 13,177,761	\$ 14,047,772	\$ 13,768,177	\$ 14,922,571
Maintenance and Operations	2,537,081	2,591,149	2,400,962	2,491,551
Capital Outlay	15,813	10,000	10,000	-
Total Police	\$ 15,730,655	\$ 16,648,921	\$ 16,179,139	\$ 17,414,122

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY DEPARTMENT/BY CATEGORY (INCLUDES CIP) - ALL FUNDS

Department/Category	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
Fire Services				
Personnel Services	\$ 385,214	\$ 391,868	\$ 391,868	\$ 501,150
Maintenance and Operations	6,899,967	7,731,449	7,732,660	7,048,070
Total Fire Services	\$ 7,285,181	\$ 8,123,317	\$ 8,124,528	\$ 7,549,220
Community Development				
Personnel Services	\$ 702,424	\$ 1,201,221	\$ 1,023,795	\$ 1,012,571
Maintenance and Operations	1,347,315	1,955,503	1,764,700	1,474,875
Capital Outlay	5,739	25,000	-	25,000
Total Community Development	\$ 2,055,478	\$ 3,181,724	\$ 2,788,495	\$ 2,512,446
Public Works				
Personnel Services	\$ 3,999,967	\$ 5,457,004	\$ 4,723,234	\$ 5,523,507
Maintenance and Operations	11,937,735	14,685,942	13,077,018	14,873,314
Capital Outlay	3,846,942	27,782,861	9,740,455	20,112,372
Total Public Works	\$ 19,784,644	\$ 47,925,807	\$ 27,540,707	\$ 40,509,193
Community Services				
Personnel Services	\$ 525,255	\$ 741,224	\$ 627,215	\$ 738,539
Maintenance and Operations	757,594	696,550	639,292	731,063
Capital Outlay	-	-	-	35,000
Total Community Services	\$ 1,282,848	\$ 1,437,774	\$ 1,266,507	\$ 1,504,602
Marine Safety				
Personnel Services	\$ 1,839,911	\$ 1,829,140	\$ 1,664,470	\$ 1,969,195
Maintenance and Operations	318,806	305,507	309,787	290,390
Capital Outlay	-	12,000	12,000	-
Total Marine Safety	\$ 2,158,717	\$ 2,146,647	\$ 1,986,257	\$ 2,259,585
TOTAL APPROPRIATIONS - ALL FUNDS				
Personnel Services	\$ 23,555,431	\$ 26,556,399	\$ 25,006,936	\$ 27,244,161
Maintenance and Operations	35,373,067	52,303,670	40,028,564	47,078,869
Capital Outlay	4,081,092	27,970,361	9,847,353	20,289,656
TOTAL APPROPRIATIONS - ALL FUNDS	\$ 63,009,590	\$ 106,830,430	\$ 74,882,853	\$ 94,612,687

*For purposes of this schedule, Special Assessment Districts have been included in Non-Departmental

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY DEPARTMENT/BY FUND (INCLUDES CIP)

Fund	City Council	City Manager	City Clerk	City Attorney	Finance	Non-Departmental	Police	Fire
GENERAL FUND								
General Fund - 101	\$ 133,334	\$3,906,819	\$ 359,523	\$ 577,000	\$1,043,397	\$ 15,443,833	\$ 15,903,030	\$ 7,549,220
SPECIAL REVENUE FUNDS								
Leased Facilities - 102	-	-	-	-	-	78,700	-	-
Special Projects - 103	-	-	-	-	-	-	52,223	-
Waste Management Act - 104	-	154,500	-	-	-	-	-	-
Tidelands Beach - 106	-	-	-	-	-	-	316,316	-
Parking In-Lieu - 107	-	-	-	-	-	-	-	-
Supplemental Law Enforcement - 201	-	-	-	-	-	-	224,940	-
Inmate Welfare - 202	-	-	-	-	-	-	-	-
Asset Forfeiture - State - 203	-	-	-	-	-	-	3,200	-
Air Quality Improvement District - 204	-	-	-	-	-	-	-	-
Asset Forfeiture - Federal - 205	-	-	-	-	-	-	373,139	-
Park Improvement - 208	-	-	-	-	-	-	-	-
SB1 RMRA - 209	-	-	-	-	-	-	-	-
Gas Tax - 210	-	-	-	-	-	-	-	-
Measure M2 - 211	-	-	-	-	-	-	-	-
Trust and Agency -212	-	-	-	-	-	-	-	-
Traffic Impact Fees - 213	-	-	-	-	-	-	-	-
Seal Beach Cable - 214	-	-	-	-	-	65,000	-	-
Community Development Block Grant - 215	-	-	-	-	-	-	-	-
Police Grants - 216	-	-	-	-	-	-	541,275	-
Citywide Grants - 217	-	-	-	-	-	-	-	-
CARES Act - 218	-	-	-	-	-	-	-	-
Street Lighting District No. 1 - 280	-	-	-	-	-	-	-	-
DEBT SERVICE FUNDS								
Pension Obligation Debt Service - 401	-	-	-	-	-	-	-	-
Fire Station Debt Service - 402	-	-	-	-	-	-	-	-
CAPITAL PROJECT								
Capital Improvement Projects - 301	-	-	-	-	-	-	-	-
PROPRIETARY FUND								
Water - 501	-	-	-	-	-	-	-	-
Water Capital Improvements - 502	-	-	-	-	-	-	-	-
Sewer - 503	-	-	-	-	-	-	-	-
Sewer Capital Improvements - 504	-	-	-	-	-	-	-	-
INTERNAL SERVICE FUND								
Vehicle Replacement - 601	-	-	-	-	-	-	-	-
Information Technology Replacement - 602	-	-	-	-	-	-	-	-
SPECIAL ASSESSMENT DISTRICTS								
CFD Landscape Maint. Dist. 2002-01 - 281	-	-	-	-	-	119,850	-	-
CFD Heron Pointe 2002-01 - 282	-	-	-	-	-	262,269	-	-
CFD Pacific Gateway 2005-01 - 283	-	-	-	-	-	569,125	-	-
CFD Heron Pointe 2002-01 - Admin - 284	-	-	-	-	-	11,084	-	-
CFD Pacific Gateway 2005-01 - Admin - 285	-	-	-	-	-	86,800	-	-
TOTAL ALL FUNDS	\$ 133,334	\$4,061,318	\$ 359,523	\$ 577,000	\$1,043,397	\$ 16,636,661	\$ 17,414,123	\$ 7,549,220

*For purposes of this schedule, Special Assessment Districts and Successor Agency have been included in Non-Departmental

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY DEPARTMENT/BY FUND (INCLUDES CIP)

Fund	Community Development	Public Works	Community Services	Marine Safety	Capital Improvement Project	Total
GENERAL FUND						
General Fund - 101	\$ 1,737,907	\$ 6,058,782	\$ 1,302,739	\$ 313,309	\$ -	\$ 54,328,893
SPECIAL REVENUE FUNDS						
Leased Facilities - 102						78,700
Special Projects - 103	494,539	361,500	4,863	11,990	1,152,284	2,077,399
Waste Management Act - 104	-	-	-	-	-	154,500
Tidelands Beach - 106	-	2,473,321	130,000	1,934,286	-	4,853,923
Parking In-Lieu - 107	-	-	-	-	-	-
Supplemental Law Enforcement - 201	-	-	-	-	-	224,940
Inmate Welfare - 202	-	-	-	-	-	-
Asset Forfeiture - State - 203	-	-	-	-	-	3,200
Air Quality Improvement District - 204	-	-	32,000	-	-	32,000
Asset Forfeiture - Federal - 205	-	-	-	-	-	373,139
Park Improvement - 208	-	-	-	-	-	-
SB1 RMRA - 209	-	-	-	-	1,570,000	1,570,000
Gas Tax - 210	-	33,000	-	-	1,763,000	1,796,000
Measure M2 - 211	-	-	-	-	1,082,000	1,082,000
Trust and Agency -212	-	-	-	-	-	-
Traffic Impact Fees - 213	-	-	-	-	-	-
Seal Beach Cable - 214	-	-	-	-	-	65,000
Community Development Block Grant - 215	230,000	-	-	-	-	230,000
Police Grants - 216	-	-	-	-	-	541,275
Citywide Grants - 217	25,000	181,928	-	-	2,271,843	2,478,771
CARES Act - 218	-	-	-	-	-	-
Street Lighting District No. 1 - 280	-	259,512	-	-	-	259,512
DEBT SERVICE FUNDS						
Pension Obligation Debt Service - 401	-	-	-	-	-	-
Fire Station Debt Service - 402	-	-	-	-	-	-
CAPITAL PROJECT						
Capital Improvement Projects - 301	-	-	-	-	10,364,261	10,364,261
PROPRIETARY FUND						
Water - 501	-	7,039,714	-	-	643,399	7,683,113
Water Capital Improvements - 502	-	-	-	-	-	-
Sewer - 503	-	2,514,065	-	-	2,852,869	5,366,934
Sewer Capital Improvements - 504	-	-	-	-	-	-
INTERNAL SERVICE FUND						
Vehicle Replacement - 601	-	-	-	-	-	-
Information Technology Replacement - 602	-	-	-	-	-	-
SPECIAL ASSESSMENT DISTRICTS						
CFD Landscape Maint. Dist. 2002-01 - 281	-	-	-	-	-	119,850
CFD Heron Pointe 2002-01 - 282	-	-	-	-	-	262,269
CFD Pacific Gateway 2005-01 - 283	-	-	-	-	-	569,125
CFD Heron Pointe 2002-01 - Admin - 284	-	-	-	-	-	11,084
CFD Pacific Gateway 2005-01 - Admin - 285	-	-	-	-	-	86,800
TOTAL ALL FUNDS	\$ 2,487,446	\$ 18,921,821	\$ 1,469,602	\$ 2,259,585	\$ 21,699,656	\$ 94,612,687

*For purposes of this schedule, Special Assessment Districts and Successor Agency have been included in Non-Departmental

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	50010	\$ 5,538,353	\$ 5,854,815	\$ 5,622,532	\$ 6,074,086
Regular Salaries - Non-Sworn	50020	5,973,008	7,462,529	6,626,021	7,278,550
Part-Time Salaries	50030	1,471,408	1,454,976	1,330,752	1,567,555
Part-Time Salaries - Junior Lifeguard	50040	42,278	79,394	83,908	86,840
Overtime - Sworn	50050	695,696	770,570	840,080	741,206
Overtime - Non-Sworn	50060	275,501	251,500	261,571	274,234
Overtime - Part-Time	50070	26,940	-	16,240	-
Holiday Pay	50120	345,325	391,414	316,468	448,236
Auto Allowance	50130	25,779	27,000	27,321	27,000
Cell Phone Allowance	50140	26,595	29,192	31,911	29,461
Uniform Allowance	50150	61,272	71,800	68,916	74,720
Annual Education	50160	157,859	170,102	169,222	176,102
Cafeteria Taxable	50170	102,207	82,394	109,765	124,975
Comptime Buy/Payout	50180	52,988	18,481	35,481	26,227
Vacation Buy/Payout	50190	308,059	205,388	277,525	277,185
Sick Buy/Payout	50200	40,529	-	27,699	-
Medical Waiver	50210	40,650	26,600	31,536	30,288
Health and Wellness Program	50220	20,100	20,980	22,943	22,740
Tuition Reimbursement	50500	37,916	28,000	45,807	33,500
Deferred Compensation	50520	145,017	169,798	162,421	171,062
PERS Retirement	50530	4,862,579	6,020,445	5,901,619	6,695,191
PARS Retirement	50540	17,916	19,900	18,834	21,486
Medical Insurance	50550	2,923,707	3,031,896	2,612,388	2,673,494
AFLAC Insurance - Cafeteria	50560	12,356	11,010	13,354	12,244
Medicare Insurance	50570	220,275	245,992	236,498	254,183
Life and Disability	50580	93,412	106,650	95,632	104,562
FICA	50590	-	223	223	99
Flexible Spending - Cafeteria	50600	22,581	5,350	20,069	18,934
Unemployment	50610	14,963	-	200	-
Retiree Health Savings	50620	162	-	-	-
TOTAL PERSONNEL SERVICES		23,555,430	26,556,399	25,006,936	27,244,161
MAINTENANCE AND OPERATIONS					
Council Discretionary - District 1	51101	40,000	20,000	20,000	10,120
Council Discretionary - District 2	51102	35,891	20,000	33,949	10,120
Council Discretionary - District 3	51103	45,894	20,000	20,000	10,120
Council Discretionary - District 4	51104	17,840	20,000	20,000	10,120
Council Discretionary - District 5	51105	38,529	20,000	20,000	10,120
Office Supplies	51200	91,323	112,200	96,100	93,900
Public/Legal Notices	51210	16,648	12,800	20,800	12,800
Printing	51220	10,782	12,600	12,600	12,600
Memberships and Dues	51230	51,698	71,715	68,932	63,912
Training and Meetings	51240	173,158	191,540	161,915	164,400
Office and Technology Resources	51250	37,343	98,625	98,625	1,301,329
Promotional	51260	16,000	8,000	8,000	8,000
Rental/Lease Equipment	51270	73,273	136,100	144,314	133,274
Vehicle Leasing	51275	23,209	125,800	125,400	400

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS (CONTINUED)					
Contract Professional	51280	7,205,603	8,929,034	9,312,156	8,224,622
Intergovernmental	51290	9,388,245	10,202,171	10,215,786	10,849,933
Plan Archival - Engineering	51300	3,932	5,000	1,730	1,500
Benches - PW Yard	51300	24,630	30,000	30,000	60,000
Pickleball - City Portion	51300	3,923	-	-	-
Special Expense	51300	92,268	112,500	36,000	32,700
Canine Unit	51300	-	-	-	11,107
BSCC - PD	51301	60,790	38,000	7,962	33,000
General Plan	51301	76,899	595,000	450,000	320,000
Building Technology	51302	-	2,500	2,500	-
Resource/Recycling.Recovery	51304	6,390	-	-	-
Engineering Plan Check - I405	51303	46,875	80,000	310,000	210,000
Encroachment	51305	127,124	700,000	302,595	-
Business License ADA Fee	51306	-	2,000	2,000	-
Extraordinary Gain/Loss	51500	(9,225)	-	-	-
Water Services	51600	19,851	24,000	24,000	24,500
West Comm	51700	940,642	973,564	973,564	962,384
General Liability	51810	1,174,811	1,099,905	1,099,905	1,125,906
Property Insurance Premium	51820	431,022	517,877	528,568	533,622
Workers' Compensation	51830	669,290	1,011,831	1,011,831	1,150,000
Legal - Monthly Register	51910	283,000	264,000	264,000	264,000
Legal - Litigation Services	51920	69,577	125,000	125,000	75,000
Legal - General Prosecution	51930	-	-	5,000	5,000
Legal - Other Attorney Services	51950	191,968	50,000	50,000	55,000
Legal - Personnel Matters	51960	26,265	30,000	30,000	33,000
Legal - Personnel Matters - LCW	51961	55,760	39,000	120,000	120,000
Legal - Special Counsel	51970	-	30,000	30,000	25,000
Bad Debt Expense	51999	17,990	-	4,434	2,000
Equipment and Materials	52100	622,313	760,750	880,540	1,042,500
Special Departmental	52200	705,088	672,375	697,375	643,887
Special Departmental - Chamber of Comm	52201	5,600	-	-	-
Street Sweeping	52300	173,270	200,000	200,000	205,000
Building/Materials/Supplies	52500	55,147	54,207	54,207	61,200
Building/Landscape Material	52501	8,656	19,400	-	59,000
Fuel	52600	13,595	28,000	31,000	17,500
Telephone	56300	155,222	163,300	165,702	118,400
Cable Television	56400	2,261	4,150	2,160	2,200
Gas	56500	70,021	50,400	48,700	51,000
Electricity	56600	838,933	804,800	957,905	1,104,812
Water	56700	331,466	285,000	285,000	385,000
Sewer	56725	25,393	35,000	35,000	45,000
Street Sweeping	56750	384	500	500	500
Tree Trimming	56775	192	300	300	300
Sewer Overhead	56800	293,500	293,500	293,000	293,000
Water Overhead	56900	440,000	440,000	440,000	440,000
Depreciation	57100	1,638,360	-	-	-
Amortization	57200	112,644	12,070	12,070	-
Amortization on Intangible Assests	57201	34,094	-	-	-
Principal Payments	58000	1,241,918	880,107	880,107	593,025
Interest Payments	58500	492,016	413,995	416,005	290,179
Transfer Out - CIP	59100	4,114,716	17,375,642	5,595,681	11,779,961
Transfer Out - Operational	59200	2,565,446	2,774,134	2,910,368	2,376,916
Transfer Out - Vehicle Replacement	59300	-	137,000	137,000	-
Special Tax Transfer	59400	40,000	40,000	40,000	40,000
TOTAL MAINTENANCE AND OPERATIONS		35,559,456	51,175,392	39,870,286	45,508,869

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL OUTLAY					
Furniture and Fixtures	53100	-	10,000	10,000	-
Vehicles	53600	189,193	267,732	217,732	95,000
Capital Projects	55000	3,705,511	28,820,907	9,777,899	21,764,656
TOTAL CAPITAL OUTLAY		3,894,704	29,098,639	10,005,631	21,859,656
TOTAL EXPENDITURES		\$ 63,009,590	\$ 106,830,430	\$ 74,882,853	\$ 94,612,687

TRANSFERS IN/OUT

FY 2024-2025

Fund Description	Account Number	Transfer In	Transfer Out	Purpose
Capital Improvement Project Fund	301-000-0000-49100	\$ 10,364,261	\$ -	Capital Improvement Program
General Fund	101-150-0080-59100	-	8,948,561	Various CIP Projects
Tidelands	106-500-0863-59100	-	1,415,700	Various CIP Projects
TOTAL:		10,364,261	10,364,261	
CFD Heron Pointe Fund	284-000-0000-47400	15,000	-	Overhead and Admin Costs
CFD Heron Pointe 2002-01 Fund	282-500-0460-59400	-	15,000	Overhead and Admin Costs
CFD Pacific Gateway Fund	285-500-0480-47400	25,000	-	Overhead and Admin Costs
CFD Pacific Gateway Fund	283-500-0470-59400	-	25,000	Overhead and Admin Costs
TOTAL:		40,000	-	40,000
General Fund	101-000-0000-49200	487,781	-	Overhead and Admin Costs
Special Proejct PW Permits	103-500-0242-59200	-	200,000	Transfer net proceeds to General Fund
Special Proejct Rec Scholarship	103-400-0270-59200	-	4,863	Transfer Recreation Scholarship
Special Proejct 5K/10K MS	103-230-0228-59200	-	11,990	Transfer 5K10K Marine Safety
Gas Tax Fund	210-500-0090-59200	-	30,000	Admin costs transfer to General Fund
Citywide Grant	217-500-0366-59200	-	181,928	Admin costs transfer to General Fund
CFD Landscape Fund	281-500-0450-59200	-	31,400	Admin costs transfer to General Fund
CFD Heron Pointe - Fund	284-500-0460-59200	-	1,600	Admin costs transfer to General Fund
CFD Pacific Gateway Fund	285-500-0470-59200	-	15,000	Admin costs transfer to General Fund
CFD Pacific Gateway Fund	285-500-0480-59200	-	11,000	Admin costs transfer to General Fund
TOTAL:		487,781	487,781	
Tidelands Beach Fund	106-000-0000-49100	1,415,700	-	General Fund various CIP projects
General Fund	101-150-0080-59100	-	1,415,700	Tidelands various CIP projects
TOTAL:		1,415,700	1,415,700	
General Fund	101-150-0080-59200	-	1,889,135	
Street Lighting District Fund	280-000-0000-49200	118,512	-	Street Lighting District Debt Service
Tidelands Beach Fund	106-000-0000-49200	1,770,623	-	Tidelands Operations
TOTAL:		1,889,135	1,889,135	
Water Overhead	101-000-0000-46900	440,000	-	Operation cost transfer
Water Overhead	501-500-0900-56900	-	440,000	Operation cost transfer
Sewer Overhead	503-500-0925-56800	-	293,000	Operation cost transfer
Sewer Overhead	101-000-0000-46800	293,000	-	Operation cost transfer
TOTAL:		733,000	733,000	
TOTAL (ALL FUNDS):		\$ 14,929,877	\$ 14,929,877	14,929,877

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	50010	\$ 5,253,665	\$ 5,441,610	\$ 5,344,534	\$ 5,620,977
Regular Salaries - Non-Sworn	50020	3,840,996	4,602,645	4,263,200	4,648,440
Part-Time Salaries	50030	736,259	695,456	646,329	770,720
Overtime - Sworn	50050	507,122	405,000	574,566	380,352
Overtime - Non-Sworn	50060	71,674	72,500	81,787	82,718
Overtime - Part-Time	50070	5,427	-	4,319	-
Holiday Pay	50120	327,689	364,856	301,953	413,266
Auto Allowance	50130	18,667	19,026	19,326	18,846
Cell Phone Allowance	50140	20,027	22,622	26,336	22,888
Uniform Allowance	50150	58,281	62,225	60,734	66,132
Annual Education	50160	151,844	155,477	159,097	161,477
Cafeteria Taxable	50170	71,832	58,120	69,075	81,423
Comptime Buy/Payout	50180	40,405	17,656	34,506	25,313
Vacation Buy/Payout	50190	231,560	153,834	225,914	205,070
Sick Buy/Payout	50200	35,914	-	27,587	-
Medical Waiver	50210	32,505	20,061	27,158	29,238
Health and Wellness Program	50220	12,993	12,502	14,470	14,802
Tuition Reimbursement	50500	30,467	28,000	45,807	28,000
Deferred Compensation	50520	99,654	111,974	109,578	113,455
PERS Retirement	50530	4,651,740	4,950,531	4,966,452	5,598,885
PARS Retirement	50540	8,735	8,994	8,213	9,999
Medical Insurance	50550	1,980,349	2,408,575	2,159,912	2,083,996
AFLAC Insurance - Cafeteria	50560	10,188	7,284	9,290	8,381
Medicare Insurance	50570	166,311	177,215	174,639	184,673
Life and Disability	50580	74,872	78,163	71,982	78,649
FICA	50590	-	223	223	99
Flexible Spending - Cafeteria	50600	12,426	4,212	11,824	11,235
Unemployment	50610	6,851	-	-	-
Retiree Health Savings	50620	162	-	-	-
TOTAL PERSONNEL SERVICES		18,458,614	19,878,757	19,438,811	20,659,030
MAINTENANCE AND OPERATIONS					
Council Discretionary - Dist. 1	51101	40,000	20,000	20,000	10,120
Council Discretionary - Dist. 2	51102	35,891	20,000	33,949	10,120
Council Discretionary - Dist. 3	51103	45,894	20,000	20,000	10,120
Council Discretionary - Dist. 4	51104	17,840	20,000	20,000	10,120
Council Discretionary - Dist. 5	51105	38,529	20,000	20,000	10,120
Office Supplies	51200	63,204	56,500	60,400	53,500
Public/Legal Notices	51210	16,648	12,800	20,800	12,800

SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS (CONTINUED)					
Printing	51220	10,782	12,600	12,600	12,600
Memberships and Dues	51230	47,663	65,565	62,782	57,612
Training and Meetings	51240	116,452	141,140	128,715	117,050
Office and Technology Resources	51250	37,343	98,625	98,625	1,165,113
Promotional	51260	16,000	8,000	8,000	8,000
Rental/Lease Equipment	51270	72,406	136,100	143,034	133,274
Vehicles Leasing	51275	-	800	400	400
Contract Professional	51280	5,064,523	6,221,634	6,472,156	5,500,988
Intergovernmental	51290	7,055,469	7,340,849	7,318,714	7,632,020
West Comm	51700	940,642	973,564	973,564	962,384
General Liability	51810	1,174,811	1,099,905	1,099,905	1,125,906
Property Insurance	51820	431,022	517,877	528,568	533,622
Workers' Compensation	51830	669,290	1,011,831	1,011,831	1,150,000
Legal - Monthly Retainer	51910	283,000	264,000	264,000	264,000
Legal - Litigation Services	51920	69,577	125,000	125,000	75,000
Legal - General Prosecution	51930	-	-	5,000	5,000
Legal - Other Attorney Services	51950	191,968	50,000	50,000	55,000
Legal - Personnel Matters	51960	26,265	30,000	30,000	33,000
Legal - Personnel Matters - LCW	51961	55,760	39,000	120,000	120,000
Legal - Special Counsel	51970	-	30,000	30,000	25,000
Bad Debt Expense	51999	3,806	-	1,758	2,000
Equipment and Materials	52100	236,372	297,950	344,290	383,800
Special Departmental	52200	594,164	532,875	569,525	626,087
Special Departmental - Chamber of Commerce	52201	5,600	-	-	-
Street Sweeping	52300	173,270	200,000	200,000	205,000
Building/Material/Supplies	52500	14,889	10,000	10,000	14,500
Building/Landscape Material	52501	8,656	19,400	-	59,000
Telephone	56300	137,861	141,500	143,402	94,400
Cable Television	56400	2,261	4,150	2,160	2,200
Gas	56500	67,301	45,200	43,500	46,000
Electricity	56600	362,147	315,000	333,700	368,000
Water	56700	331,466	285,000	285,000	385,000
Sewer	56725	25,393	35,000	35,000	45,000
Street Sweeping	56750	384	500	500	500
Tree Trimming	56775	192	300	300	300
Principal Payments	58000	370,267	85,107	85,107	88,025
Interest Payments	58500	12,186	6,700	6,700	3,786
Transfer Out - CIP	59100	2,293,262	14,713,167	4,348,906	10,364,261
Transfer Out - Operational	59200	2,291,446	1,911,934	2,044,934	1,889,135
Transfer Out - Vehicle Replacement	59300	-	137,000	137,000	-
TOTAL MAINTENANCE AND OPERATIONS		23,451,902	37,076,573	27,269,825	33,669,863

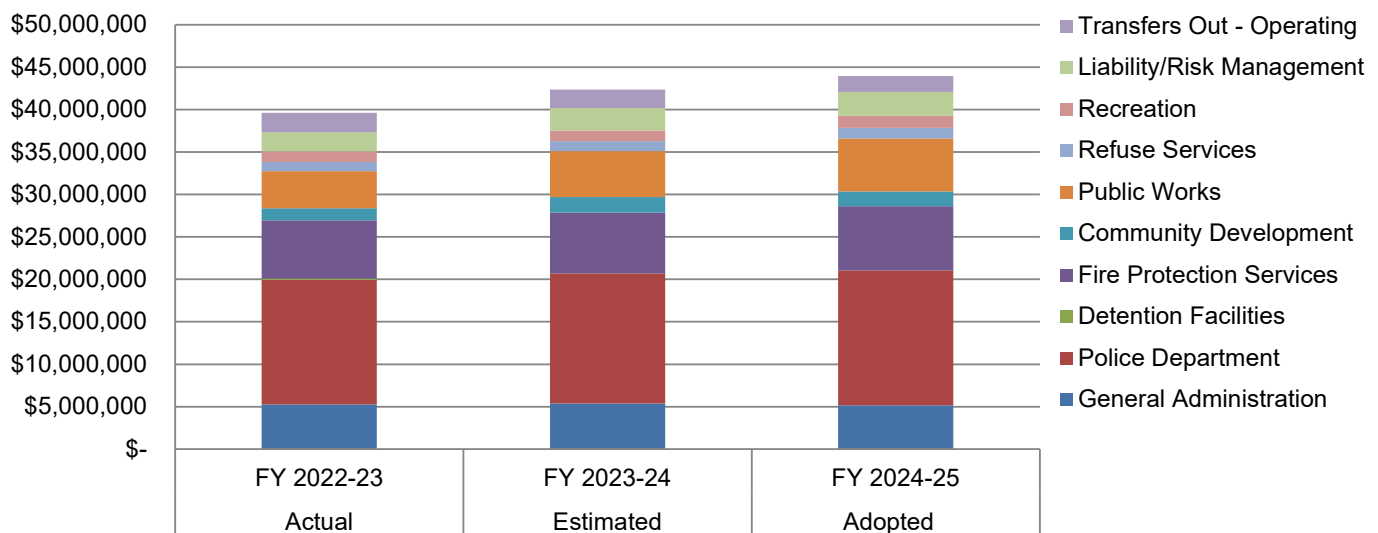
SUMMARY OF APPROPRIATIONS

FY 2024-2025

BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL OUTLAY					
Furniture and Fixtures	53100	-	10,000	10,000	-
Vehicles	53600	15,813	-	-	-
TOTAL CAPITAL OUTLAY		15,813	10,000	10,000	-
TOTAL EXPENDITURES		\$ 41,926,330	\$ 56,965,330	\$ 46,718,636	\$ 54,328,893

GENERAL FUND



GENERAL FUND - FUND BALANCE

FY 2024-2025

	Actual FY 2022-23	Estimated FY 2023-24	Adopted FY 2024-25
BEGINNING FUND BALANCE, July 1	\$ 30,608,989	\$ 33,327,868	\$ 30,503,821
REVENUES			
Property Tax Revenue	14,468,211	14,925,100	15,390,000
Sales and Use Tax	11,666,838	11,307,000	11,891,183
Utility Users Tax	5,349,003	5,100,000	5,100,000
Transient Occupancy Tax	1,922,823	1,800,000	1,850,000
Franchise Fees	1,175,046	1,093,000	1,108,000
Other Taxes	1,104,573	820,000	829,800
Licenses and Permits	1,165,217	851,620	872,000
Intergovernmental	237,950	156,000	173,800
Charges for Services	3,652,532	3,081,836	3,114,700
Fines and Forfeitures	1,435,250	1,488,800	1,598,800
Use of Money and Property	403,072	704,000	750,000
Other Revenue	1,196,384	1,642,533	85,600
Transfers in from Other Funds	868,330	924,700	1,220,781
Total Revenues	44,645,229	43,894,589	43,984,664
EXPENDITURES			
Operating Expenditures			
General Administration	\$ 5,260,706	\$ 5,374,422	\$ 5,152,982
Police Department	14,683,831	15,331,849	15,903,030
Detention Facilities	155,536	-	-
Fire Protection Services	6,840,758	7,138,451	7,549,220
Community Development	1,427,405	1,859,458	1,737,907
Public Works	4,394,043	5,394,351	6,274,782
Refuse Services	1,072,051	1,203,130	1,248,000
Recreation	1,232,186	1,245,831	1,400,048
Liability/Risk Management	2,275,125	2,640,304	2,809,528
Transfers Out - Operating	2,291,448	2,181,934	1,889,135
Total Operating Expenditures	39,633,088	42,369,730	43,964,632
Capital Expenditures			
Transfers Out - Capital	2,293,262	4,348,906	10,364,261
Total Capital Expenditures	2,293,262	4,348,906	10,364,261
Total Expenditures	41,926,350	46,718,636	54,328,893
Net Revenues (Expenditures)	\$ 2,718,879	\$ (2,824,047)	\$ (10,344,229)
ENDING FUND BALANCE, June 30	\$ 33,327,868	\$ 30,503,821	\$ 20,159,591
CLASSIFICATIONS OF FUND BALANCE			
Committed and Assigned for:			
Fiscal Policy	\$ 10,079,975	\$ 10,533,627	\$ 10,991,158
Economic Contingency	1,750,000	1,750,000	1,750,000
College Park East Capital Projects	477,000	-	-
Pier Restaurant	1,395,638	1,792,805	1,792,805
Swimming Pool Capital Project	4,395,824	-	-
Ongoing Capital Projects	7,753,009	9,151,756	-
Street Improvement Projects	-	-	-
Compensated Absences	1,241,001	1,241,001	1,241,001
Revitalization	866,312	-	-
Other	2,308,662	341,569	1,569,280
Total Committed and Assigned	30,267,420	24,810,758	17,344,244
Unassigned Fund Balance	3,060,447	5,693,063	2,815,348
TOTAL FUND BALANCE	\$ 33,327,868	\$ 30,503,821	\$ 20,159,591
<i>Unassigned FB as a % of Total Operating Exp</i>	<i>7.7%</i>	<i>13.4%</i>	<i>6.4%</i>
<i>Fiscal Policy Reserve as a % of Total Operating Exp</i>	<i>25.4%</i>	<i>24.9%</i>	<i>25.0%</i>

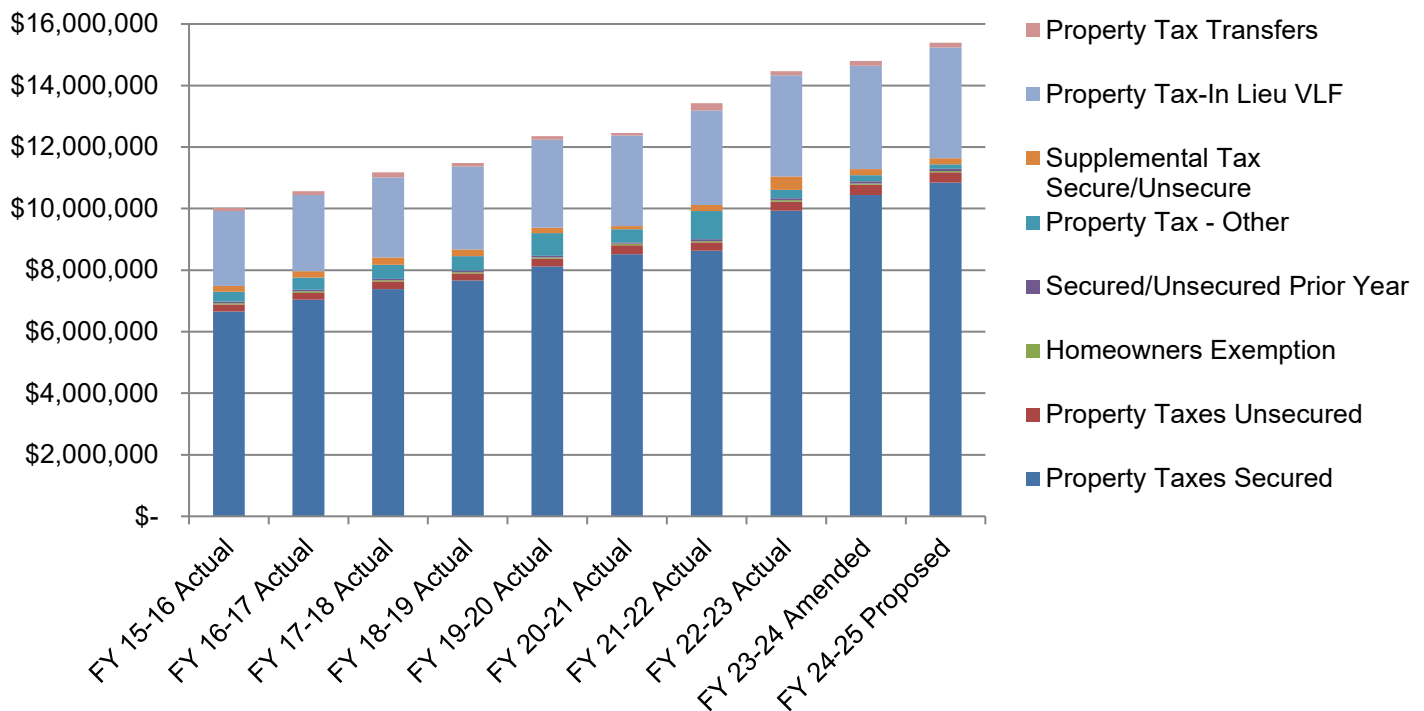


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Property Taxes account for \$15.4 million or 35% of Fiscal Year 2024-25 General Fund revenues which results in a \$0.6 million increase compared to the Amended Fiscal Year 2023-24 Budget. It represents Seal Beach's largest revenue source for the General Fund. Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located in Seal Beach. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). In 1978, the California voters adopted Proposition 13 that changed the definition of taxable value for all real property in the state. Proposition 13 defines the taxable value of real property as factored base year value or market value on lien date (January 1st), whichever is lower. The base year value of property acquired before March 1, 1975, is the 1975 assessed value and the base year value of property acquired on or after March 1, 1975, is usually the market value when the property was transferred and/or purchased. The factored base year value of properties that have not changed ownership since the prior January 1st is calculated by adding the value of any new construction and the Consumer Price Index (CPI) increase but no more than 2 percent per year.

Included in Property Taxes, other than secured, are unsecured property taxes, supplemental assessments, homeowner's exemption, property tax in-lieu of vehicle license fees, and various other property taxes including those related to penalties and interest.

Budget Assumptions – As the below information illustrates, property taxes continue to be a stable revenue source for the City. The projection for FY 2024-25 shows an increase in expected revenue. The reason for the increase is that in FY 2023 the City's assessed valuation increased 7.2 percent, outpacing the County's total growth of 6.4 percent. Despite the COVID-19 pandemic and an anticipated recession, the housing market exceeded all economists' predictions about a downturn with regards to housing sales which resulted in increases in property taxes and the housing market continues to be robust. Although year over year increases are anticipated to be smaller compared to what we have seen in previous years, mostly due to less inventory, economic conditions, and high interest rates. The 2023 median price of a home in the City was \$1,401,250.

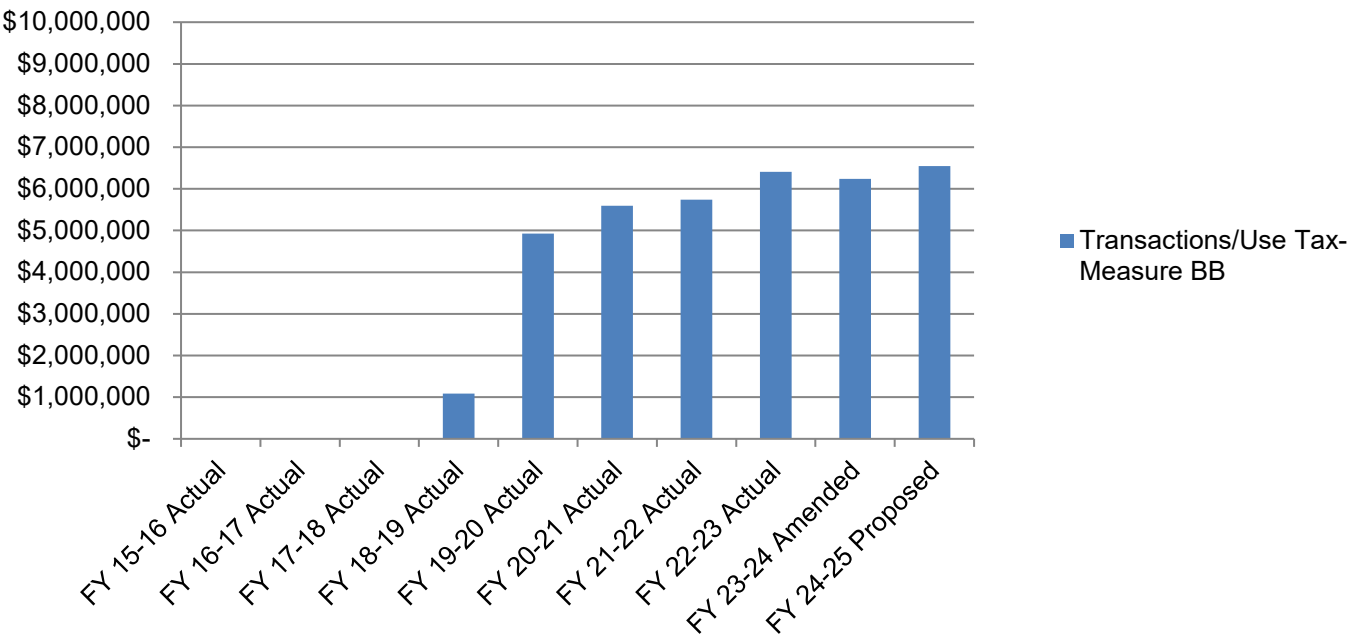


TRANSACTION AND USE TAX

FY 2024-2025

Transaction and Use Tax accounts for \$6.5 million or 14.9% of Fiscal Year 2024-25 General Fund revenues which results in a \$311,000 increase compared to the Amended Fiscal Year 2023-24 Budget. It represents Seal Beach's second largest revenue source for the General Fund. This revenue source was created by the voters in November 2018, when the residents of Seal Beach passed a 1% Transactions and Use Tax, commonly known as Measure BB. With the passage of the ballot measure the City now receives an additional 1% tax collected on transactions that originate in the City of Seal Beach. The Transaction and Use Tax has been used to support City services since it was first levied.

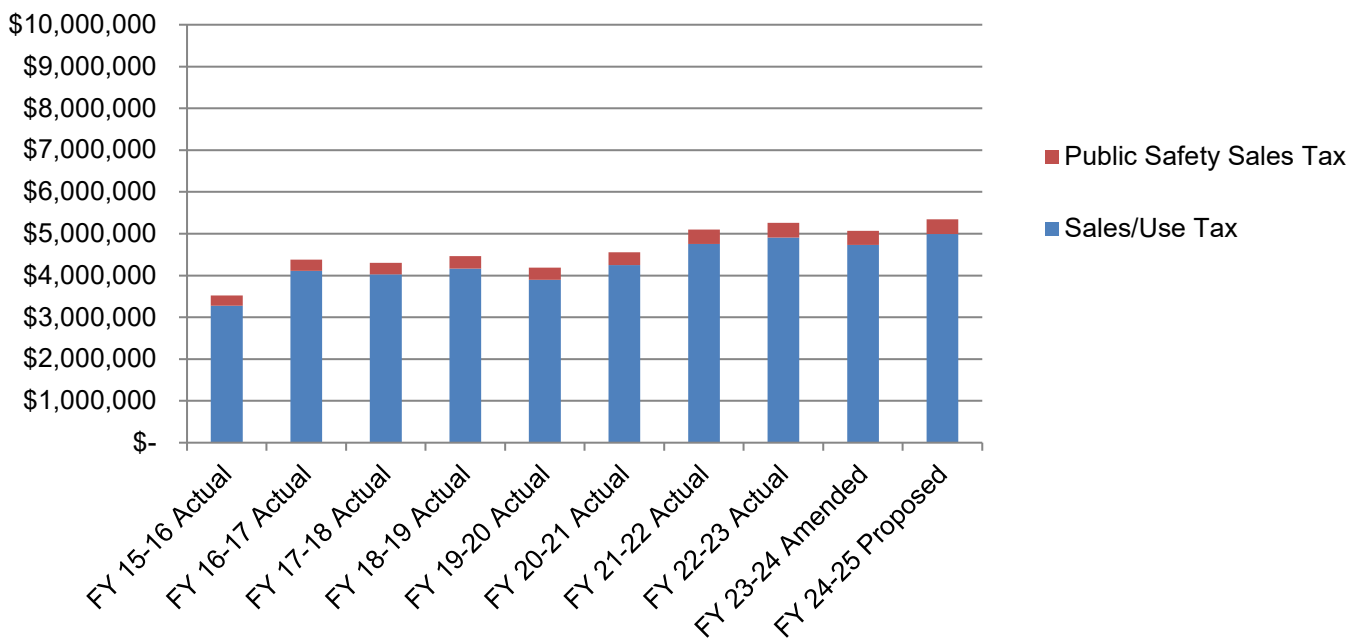
Budget Assumptions – Estimated revenues for Transaction and Use Tax for Fiscal Year 2023-24 and projections for Fiscal Year 2024-25 were based on information prepared by the City's consultant Hinderliter, de Llamas and Associates (HdL), a consulting firm that specializes in sales and use tax analysis conducted using sales tax information provided to them by the California Department of Tax and Fee Administration (CDTFA). Although there appears to be a noticeable increase in sales tax numbers this year, historically, we have adopted a more cautious stance. In the current fiscal period, we are placing reliance on the figures furnished by the consultant to inform our decision-making process, underscoring our dedication to careful scrutiny and thorough analysis.



Sales and Use Tax accounts for \$5.0 million or 5.6% of Fiscal Year 2024-25 General Fund revenues which results in a \$263,183 increase compared to the Amended Fiscal Year 2023-24 Budget. It represents Seal Beach's third largest revenue source for the General Fund. Although there appears to be a noticeable increase in sales tax numbers this year, historically, we have adopted a more cautious stance. In the current fiscal period, we are placing reliance on the figures furnished by the consultant to inform our decision-making process, underscoring our dedication to careful scrutiny and thorough analysis. The sales tax rate is 7.75%. The City receives 1% of all sales and use tax collected. All goods sold within the City are subject to sales tax except non-prepared food and prescription drugs. The sales and use tax rate at the City are broken down as follows:

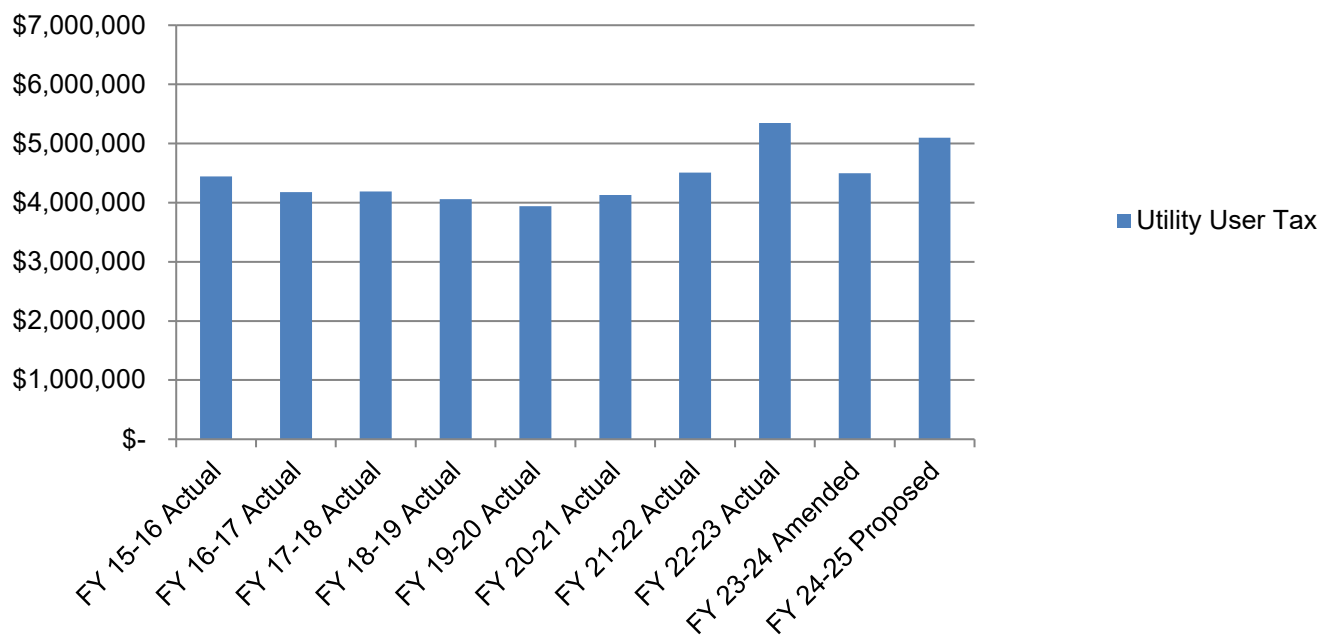
State General Fund	3.94%
City of Seal Beach General Fund	1.00%
Countywide Transportation Tax	0.25%
County Mental Health	1.56%
Public Safety Augmentation Fund (Prop 172)	0.50%
County Transaction Tax (Measure M)	<u>0.50%</u>
Total Rate	<u>7.75%</u>

Budget Assumptions – Estimated revenues for Sales and Use Tax for Fiscal Year 2023-24 and projections for Fiscal Year 2024-25 were based on information prepared by the City's sales tax consultant Hinderliter, de Llamas and Associates, a firm that specializes in sales and use tax analysis conducted using sales tax information provided to them by the California Department of Tax and Fee Administration (CDTFA). Sales tax has fluctuated in fiscal year 2023-24 as consumers adopt a more cautious approach towards spending, influenced by economic uncertainty. The popularity of e-commerce has also led to a shift in consumer behavior, with more people opting to shop online instead of physical stores. Furthermore, disruptions in the supply chain, such as product shortages and delayed deliveries, can also contribute to a decline in sales tax revenue. Supply chain and labor issues have also played a role in exacerbating this trend.



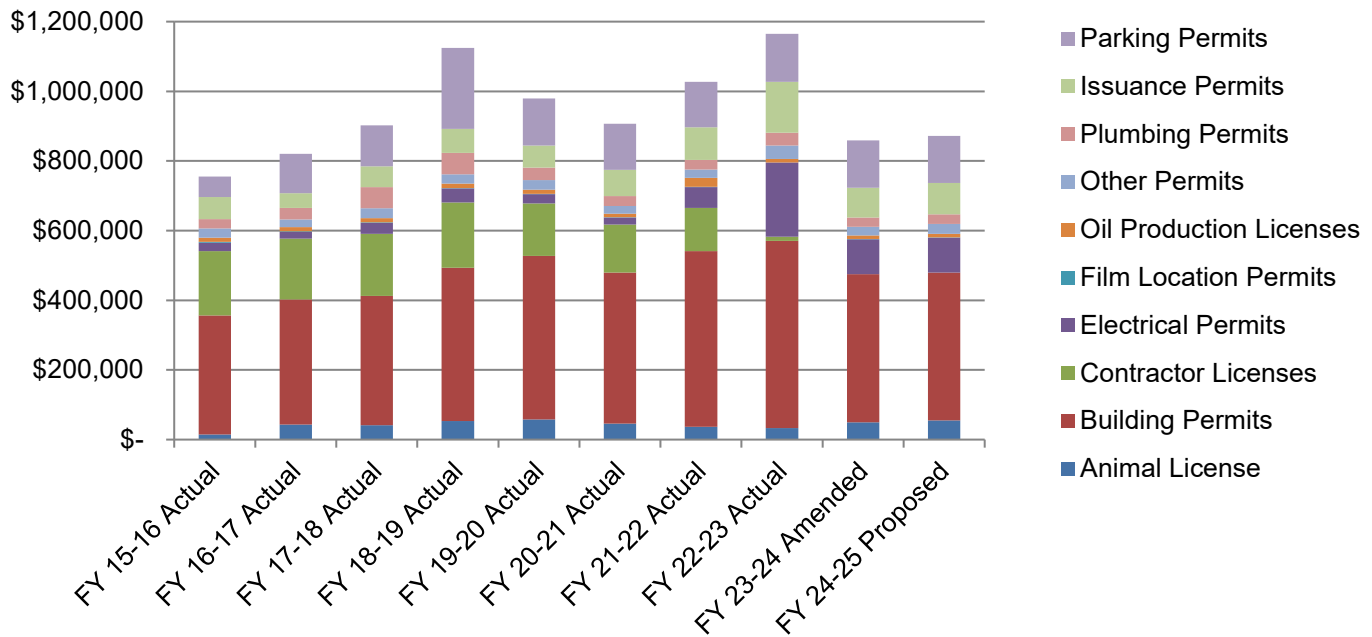
Utility Users Tax (UUT) accounts for \$5.1 million or 11.6% of Fiscal Year 2024-25 General Fund revenues which results in a \$600,000 increase compared to the Amended Fiscal Year 2023-24 Budget. It represents Seal Beach’s fourth largest revenue source for the General Fund. The Utility Users Tax rate is charged to customers of electric, natural gas, and telecommunications companies to raise revenue for general governmental purposes of the City. The Utility Users Tax rate, which was lowered by the voters in 2014, is currently 10% of the customer’s applicable monthly charges. Beginning in January 2016 retailers that sell pre-paid wireless plans were required to collect the UUT at the point of sale. The rate for pre-paid wireless is capped at 9%. The utility companies collect the taxes and remit them to the City.

Budget Assumptions – The chart below illustrates the Utility Users Tax revenues continue to be a relatively stable and predictable revenue source. The City has a senior citizen exemption program for the Utility Users Tax. For the current fiscal year, the revenue is expected to surpass pre-pandemic levels as businesses and residents fully return to normal.



Licenses and Permits account for \$872,000 or 2.0% of Fiscal Year 2024-25 General Fund revenues which results in a increase of \$13,000 compared to Amended Fiscal Year 2023-24 Budget. Licenses and permits are issued for either regulatory or cost recover purposes, to applicants who conduct business activities within the City. Majority categories are building permits, electrical permits, and parking permits.

Budget Assumptions – The chart below illustrates the Licenses and Permits for the Fiscal Year 2024-25. Budget. The anticipated increase of \$13,000 is due to minor adjustments in permitting. Building permits are expected to stay relatively flat due to the continued economic uncertainty and rising labor and material costs.



FRANCHISE FEES

Franchise fees are imposed on various public utilities and account for \$1.9 million or 2.5% of Fiscal Year 2024-25 General Fund revenues which results in a slight increase of \$18,000 compared to the Amended Fiscal Year 2023-24 Budget. The franchise grants the public utilities the right to use public property for system infrastructure such as lines and pipes. It also grants exclusive rights to provide cable television within the City.

TRANSIENT OCCUPANCY TAX

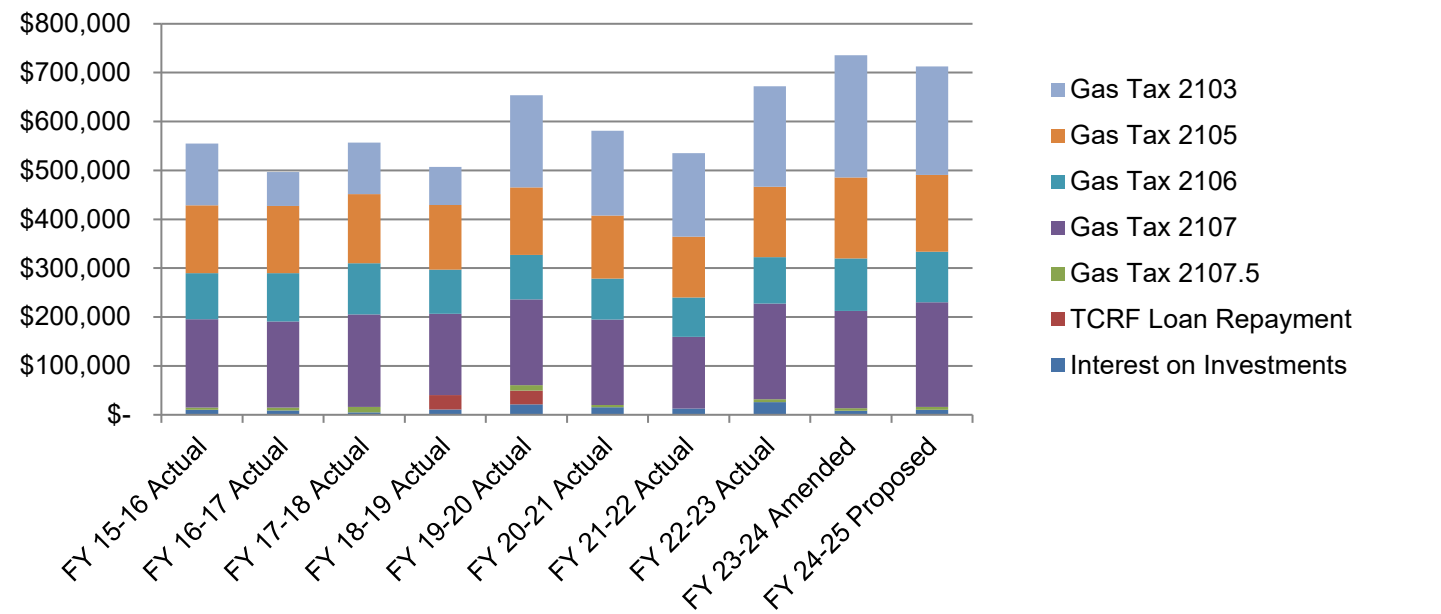
Transient Occupancy Tax (TOT) (Hotel Tax) accounts for \$1.6 million or 4.2% of Fiscal Year 2024-25 General Fund revenues which results in an increase of \$250,000 compared to Amended Fiscal Year 2023-24 Budget. The approved rate for Transient Occupancy Tax is 12%. Severe declines beginning in Fiscal Year 2019-20 were due to the economic impacts of COVID-19 which continued to impact the hospitality industry into 2022. Hotel tax has increased beyond pre-pandemic levels due to the City's desirable location attracting a greater number of visitors, including both business and leisure travelers.

CHARGES FOR SERVICES

Charges for Services account for \$3.1 million or 7.1% of Fiscal Year 2024-25 General Fund revenues which results in a decrease of \$161,900 compared to the Amended Fiscal Year 2023-24 Budget. The City's Tennis and Pickleball Center is seeing growth, offset by parking meters and Public Works permitting fees moving to Fund 103. Charges for services are used to recover costs of programs for specific end users. Programs provided through Community Services are typically subsidized by the General Fund to encourage participation.

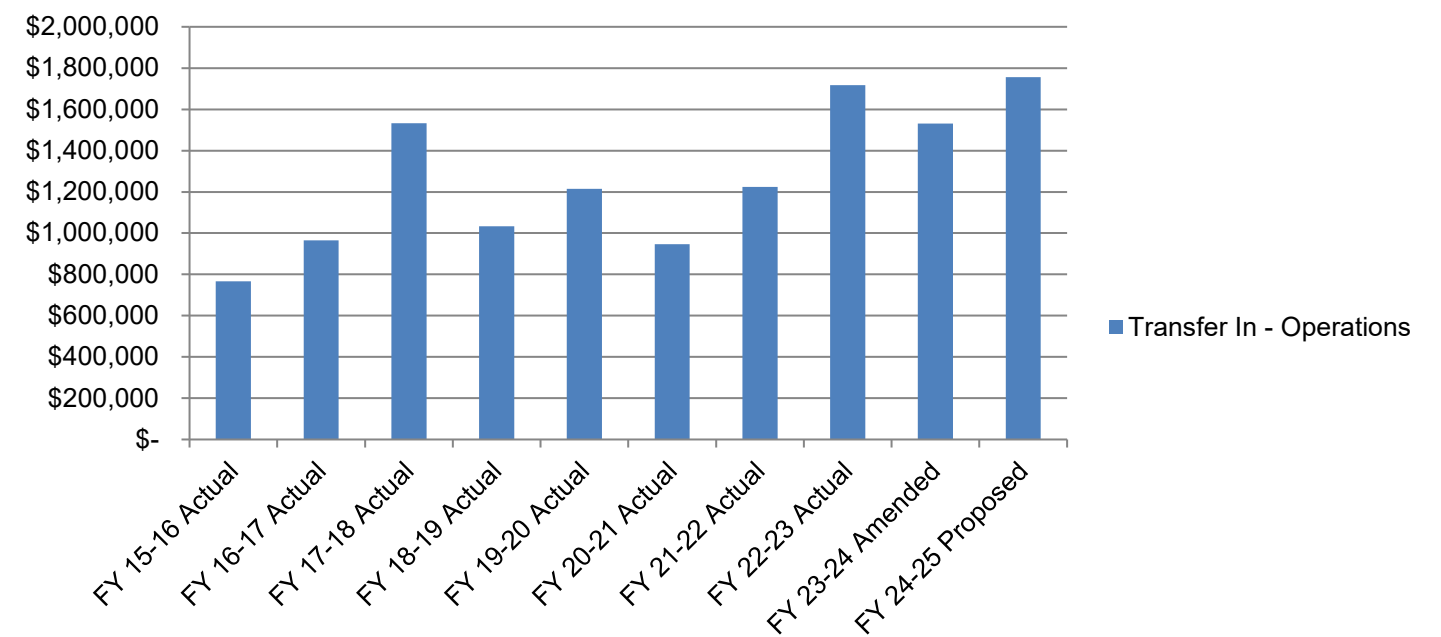
STATE GAS TAX

The State of California collects 51.5¢ per gallon as of July 1, 2021, for vehicle fuel which is allocated to the State, Counties and Cities. The City allocation is distributed based on population. The Road Repair and Accountability Act of 2017 created the Road Maintenance and Rehabilitation Program (RMRA) to address deferred maintenance on highways, local streets, and roadway systems. The program is funded by a per-gallon motor fuel excise taxes that is adjusted annually for inflation.



TIDELANDS BEACH FUND – TRANSFER IN – GENERAL FUND SUBSIDY

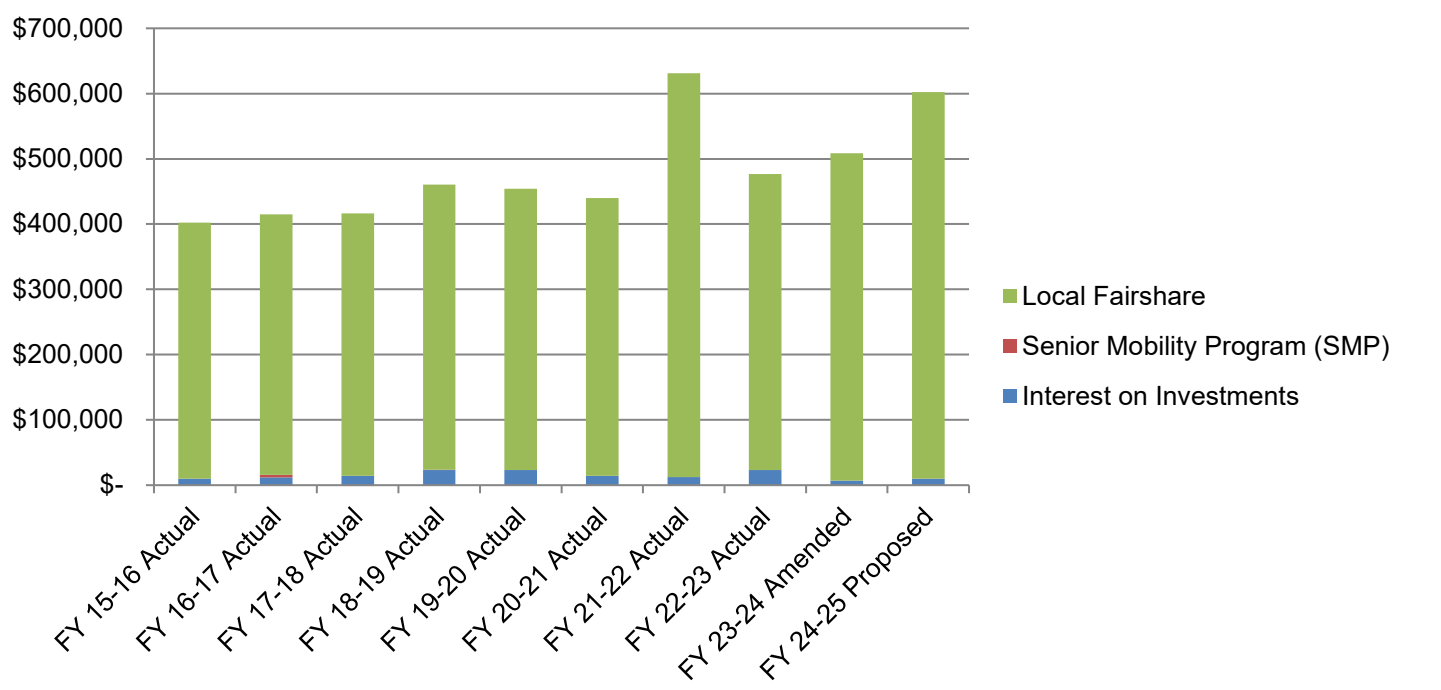
The Tidelands Beach Fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Typically, the revenues generated at the beach and pier, such as beach parking revenues, and property rental do not fully cover the cost of operations. As a result, the Tidelands Beach Fund is generally subsidized by the General Fund as illustrated in the following graph.



MEASURE M2

The Measure M “Local Turnback” revenues are part of the ½ cent sales tax increase approved by voters November 6, 1990, which would provide transportation funding through 2011. In November 2006, voters approved the continuation of the ½ cent sales tax through 2041. These funds can only be expended on street and highway improvements. The allocation of the ½ cent sales tax is based on the City’s population and on the City’s “Maintenance of Effort” and/or the minimum amount of General Fund funds expended on street and sidewalk maintenance. Each year the City must file a “Maintenance of Effort” report with the Orange County Transportation Authority (OCTA). The report itemizes the estimated expenses the City will spend with General Fund dollars on streets, storm drains and sidewalk repairs that include supplies, and salaries and benefits, and compares that figure with the County’s benchmark figure of minimum expenditures for street maintenance.

The City anticipates receipt of \$592,217 from Measure M2 – Local Fairshare revenues for Fiscal Year 2024-25.



WATER REVENUES

The City’s Water Rate Schedule is tiered and based on consumption and meter size. Revenues for the Water Operations Fund are projected to be \$6.2 million for Fiscal Year 2024-25. The Water Budget and Capital Improvement Program is being reviewed to properly schedule project delivery with funding availability.

SEWER REVENUES

The Sewer Fees are also tiered. Revenues for the Sewer Operations Fund are projected to be \$2.2 million, excluding transfer in, for Fiscal Year 2024-25.

PERSONNEL SUMMARY

FY 2024-2025

POSITION	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CITY COUNCIL				
Council Member	5.00	5.00	5.00	5.00
Total City Council	5.00	5.00	5.00	5.00
Full-Time	-	-	-	-
Part-Time	5.00	5.00	5.00	5.00
CITY MANAGER				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	2.00	2.00	2.00	2.00
Total City Manager	5.00	5.00	5.00	5.00
Full-Time	5.00	5.00	5.00	5.00
Part-Time	-	-	-	-
CITY CLERK				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	0.75	0.75	0.75	0.50
Total City Clerk	2.75	2.75	2.75	2.50
Full-Time	2.00	2.00	2.00	2.00
Part-Time	0.75	0.75	0.75	0.50
FINANCE				
Director of Finance/City Treasurer	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Accounting Technician	3.00	3.00	1.00	2.00
Finance Manager	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Senior Account Technician	1.00	1.00	3.00	2.00
Part-Time Employees (in FT equivalents)	1.06	1.06	1.06	1.21
Total Finance Department	9.06	9.06	9.06	9.21
Full-Time	8.00	8.00	8.00	8.00
Part-Time	1.06	1.06	1.06	1.21

PERSONNEL SUMMARY

FY 2024-2025

POSITION	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
POLICE				
Police Chief	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Police Services Manager	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Civilian Investigator	1.00	1.00	1.00	1.00
Police Corporal	4.00	5.00	5.00	4.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Officer	25.00	25.00	25.00	25.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	6.00	5.00	5.00	6.00
Senior Community Services Officer	8.00	10.00	10.00	9.00
Part-Time Employees (in FT equivalents)	7.97	7.69	7.69	5.34
Total Police Department	61.97	63.69	63.69	60.34
Full-Time	54.00	56.00	56.00	55.00
Part-Time	7.97	7.69	7.69	5.34
COMMUNITY DEVELOPMENT				
Director of Community Development	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	-	-
Building Official	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00
Planning Manager (Sr. Planner)	1.00	1.00	1.00	1.00
Senior Building Technician	1.00	1.00	1.00	1.00
Assistant Planner	-	-	1.00	1.00
Management Analyst	-	-	-	1.00
Total Community Development	8.00	8.00	8.00	9.00
Full-Time	8.00	8.00	8.00	9.00
Part-Time	-	-	-	-

PERSONNEL SUMMARY

FY 2024-2025

POSITION	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PUBLIC WORKS				
Director of Public Works	1.00	1.00	1.00	1.00
Deputy Director of PW/City Engineer	1.00	1.00	1.00	1.00
Deputy Director of Public Works	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00
Executive Assistant	2.00	2.00	2.00	2.00
Fleet Maintenance Program Manager	1.00	1.00	1.00	1.00
Maintenance Services Supervisor	2.00	2.00	2.00	2.00
Maintenance Worker	2.00	2.00	2.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00
Senior Maintenance Worker	6.00	6.00	6.00	7.00
Senior Water Operator	1.00	-	-	1.00
Water Services Supervisor	1.00	1.00	1.00	1.00
Water Operator	4.00	5.00	5.00	4.00
Part-Time Employees (in FT equivalents)	6.75	6.13	6.13	6.93
Total Public Works	32.75	32.13	32.13	32.93
Full-Time	26.00	26.00	26.00	26.00
Part-Time	6.75	6.13	6.13	6.93
COMMUNITY SERVICES				
Recreation Manager	1.00	1.00	1.00	1.00
Community Services Coordinator	1.00	1.00	1.00	1.00
Recreation Specialist	3.00	3.00	3.00	3.00
Part-Time Employees (in FT equivalents)	1.50	2.44	2.44	4.20
Total Community Services	6.50	7.44	7.44	9.20
Full-Time	5.00	5.00	5.00	5.00
Part-Time	1.50	2.44	2.44	4.20
MARINE SAFETY				
Marine Safety Chief	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	1.00	1.00	1.00	1.00
Marine Safety Officer	2.00	2.00	2.00	2.00
Part-Time Employees (in FT equivalents)	16.08	19.21	19.21	19.00
Total Marine Safety	20.08	23.21	23.21	23.00
Full-Time	4.00	4.00	4.00	4.00
Part-Time	16.08	19.21	19.21	19.00
TOTAL FULL-TIME EMPLOYEES	151.11	156.28	156.28	156.18
Full-Time	112.00	114.00	114.00	114.00
Part-Time	39.11	42.28	42.28	42.18

***Note:** Total full-time equivalents exclude Commissioners and Reserve Officers but includes Council Members

POSITION ALLOCATION PLAN

FY 2024-2025

			Funds Allocation						
DEPARTMENT	DIVISION	POSITION	Adopted FY 2024-25	Vacant	General (101)	Tidelands (106)	Water (501)	Sewer (503)	Other Various
CITY COUNCIL									
101-0010	City Council	Council Member	5.00	-	4.50	-	0.25	0.25	-
Total City Council			5.00	-	4.50	-	0.25	0.25	-
CITY MANAGER									
101-0011	City Manager	City Manager	1.00	-	0.60	0.05	0.15	0.15	0.05
101-0011	City Manager	Assistant City Manager	1.00	-	0.58	0.05	0.15	0.15	0.07
101-0014	City Manager	Management Analyst	2.00	-	1.10	0.40	0.20	0.20	0.10
101-0011	City Manager	Executive Assistant	1.00	-	0.90	0.05	0.03	0.025	-
Total City Manager			5.00	-	3.18	0.55	0.53	0.53	0.22
CITY CLERK									
101-0012	City Clerk/Election	City Clerk	1.00	-	0.80	-	0.15	0.05	-
101-0012	City Clerk/Election	Deputy City Clerk	1.00	-	0.75	-	0.15	0.10	-
101-0012	City Clerk/Election	Office Specialist (Part-time)	0.50	0.50	0.40	-	0.08	0.02	-
Total City Clerk			2.50	0.50	1.95	-	0.38	0.17	-
FINANCE									
101-0017	Finance	Director of Finance/City Treasurer	1.00	-	0.70	-	0.15	0.15	-
101-0017	Finance	Finance Manager	1.00	-	0.70	-	0.15	0.15	-
101-0017	Finance	Accountant	1.00	-	0.60	-	0.20	0.20	-
101-0017	Finance	Senior Accounting Technician (Payroll)	1.00	-	0.85	-	0.10	0.05	-
101-0017	Finance	Senior Accounting Technician (Utility)	1.00	-	-	-	0.60	0.40	-
101-0017	Finance	Management Analyst	1.00	-	0.60	-	0.30	0.10	-
101-0017	Finance	Account Technician (A/P)	1.00	-	0.70	-	0.20	0.10	-
101-0017	Finance	Account Technician	1.00	-	0.80	-	0.15	0.05	-
101-0017	Finance	Accounting Technician (Part-time) (Position Un-Funded)	0.46	0.46	0.28	-	0.09	0.09	-
101-0017	Finance	Office Specialist (Part-time)	0.75	0.75	0.45	-	0.15	0.15	-
Total Finance Department			9.21	1.21	5.68	-	2.09	1.44	-
POLICE									
101-0021	EOC	Police Sergeant	1.00	-	1.00	-	-	-	-
101-0022	Field Services	Police Chief	1.00	-	1.00	-	-	-	-
101-0022	Field Services	Police Captain	2.00	-	2.00	-	-	-	-
101-0022	Field Services	Police Lieutenant	2.00	-	2.00	-	-	-	-
101-0022	Field Services	Police Sergeant	5.00	-	5.00	-	-	-	-
101-0022	Field Services	Police Corporal	4.00	-	4.00	-	-	-	-
101-0022	Field Services	Police Officer	21.00	-	21.00	-	-	-	-
101-0023	Support Services	Executive Assistant	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Senior Accounting Technician	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Senior CSO	2.00	-	2.00	-	-	-	-
101-0023	Support Services	Management Analyst	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Civilian Investigator	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Records Supervisor	1.00	-	1.00	-	-	-	-
101-0023	Support Services	Police Aide (Part-time)	0.75	-	0.75	-	-	-	-
101-0023	Support Services	Crossing Guard (Part-time)	2.34	-	2.34	-	-	-	-
101-0025	Parking Enforcement	Senior CSO (One Position Un-Funded)	5.00	2.00	5.00	-	-	-	-
101-0025	Parking Enforcement	Police Services Manager	1.00	-	1.00	-	-	-	-
101-0025	Parking Enforcement	Police Aide (Part-time)	2.25	-	2.25	-	-	-	-
101-0036	Animal Control	Senior CSO	2.00	-	2.00	-	-	-	-
106-0825	Beach Operations	Police Officer	2.00	-	0.75	1.25	-	-	-
205-0111	Field Services	Police Officer	1.00	-	-	-	-	-	1.00
217-0371	Field Services	Police Officer	1.00	-	-	-	-	-	1.00
Total Police Department			60.34	2.00	57.09	1.25	-	-	2.00

POSITION ALLOCATION PLAN

FY 2024-2025

			Funds Allocation						
DEPARTMENT	DIVISION	POSITION	Adopted FY 2024-25	Vacant	General (101)	Tidelands (106)	Water (501)	Sewer (503)	Other Various
COMMUNITY DEVELOPMENT									
101-0030	Planning	Director of Comm. Dev.	1.00	-	1.00	-	-	-	-
101-0030	Planning	Planning Manager	1.00	-	1.00	-	-	-	-
101-0030	Planning	Associate Planner	1.00	-	1.00	-	-	-	-
101-0030	Planning	Assistant Planner	1.00	-	0.54	-	-	-	0.46
101-0030	Planning	Management Analyst	1.00	-	1.00	-	-	-	-
101-0031	Building & Safety	Building Official (Contract)	1.00	1.00	1.00	-	-	-	-
101-0031	Building & Safety	Code Enforcement Officer	1.00	-	1.00	-	-	-	-
101-0031	Building & Safety	Building Inspector (Contract)	1.00	1.00	1.00	-	-	-	-
101-0031	Building & Safety	Senior Building Technician (Contract)	1.00	1.00	1.00	-	-	-	-
Total Community Development			9.00	3.00	8.54	-	-	-	0.46
PUBLIC WORKS									
101-0042	Admin & Engineering	Director of Public Works	1.00	-	0.55	0.05	0.20	0.20	-
101-0042	Admin & Engineering	Dep. Dir. of PW/City Engineer	1.00	-	0.55	0.05	0.20	0.20	-
101-0042	Admin & Engineering	Associate Engineer	1.00	-	0.70	0.10	0.10	0.10	-
101-0042	Admin & Engineering	Assistant Engineer	1.00	-	0.75	0.05	0.10	0.10	-
101-0042	Admin & Engineering	Executive Assistant	1.00	-	0.75	0.05	0.10	0.10	-
101-0043	Public Works Yard	Executive Assistant	1.00	-	0.35	0.10	0.40	0.15	-
101-0043	Public Works Yard	Maintenance Services Supervisor (One Position Un-Funded)	1.00	1.00	0.50	-	-	0.50	-
101-0043	Public Works Yard	Maintenance Aide (Part-time)	3.77	-	2.35	0.70	0.50	0.22	-
101-0043	Public Works Yard	Management Analyst	1.00	-	0.40	0.05	0.30	0.25	-
101-0044	Public Works Yard	Deputy Director of Public Works	1.00	-	0.20	0.10	0.45	0.25	-
101-0044	Public Works Yard	Sr. Maintenance Worker	3.00	-	2.70	0.30	-	-	-
101-0052	Public Works Yard	Maintenance Services Supervisor	1.00	-	0.65	0.10	-	-	0.25
101-0050	Public Works Yard	Fleet Maint. Program Manager	1.00	-	0.80	-	0.10	0.10	-
101-0050	Public Works Yard	Mechanic	1.00	-	0.80	-	0.10	0.10	-
501-0900	Field Operations	Water Services Supervisor	1.00	-	0.10	-	0.60	0.30	-
501-0900	Field Operations	Water Operator	4.00	-	0.30	-	2.50	1.20	-
501-0900	Field Operations	Water Operator (Part-time)	-	-	-	-	-	-	-
501-0900	Field Operations	Senior Water Operator	1.00	-	0.10	-	0.60	0.30	-
106-0863	Beach Operations	Sr. Maintenance Worker	2.00	-	1.00	1.00	-	-	-
106-0863	Beach Operations	Maintenance Aide (Part-time)	2.16	-	-	2.16	-	-	-
106-0863	Beach Operations	Maintenance Worker (Part-time)	1.00	-	0.80	0.20	-	-	-
503-0925	Field Operations	Sr. Maintenance Worker	2.00	-	-	-	-	2.00	-
503-0925	Field Operations	Maintenance Worker	1.00	-	0.10	-	0.60	0.30	-
Total Public Works			32.93	1.00	14.45	5.01	6.85	6.37	0.25
COMMUNITY SERVICES									
101-0070	Recreation Admin	Recreation Manager	1.00	-	1.00	-	-	-	-
101-0070	Recreation Admin	Community Services Coordinator	1.00	-	1.00	-	-	-	-
101-0070	Recreation Admin	Recreation Specialist (One Position Un-Funded)	2.00	1.00	2.00	-	-	-	-
101-0070	Recreation Admin	Senior Recreation Specialist (Part-time)	0.97	0.97	0.97	-	-	-	-
101-0071	Sports	Recreation Specialist (Part-time)	0.56	-	0.56	-	-	-	-
101-0074	Tennis Center	Recreation Specialist	1.00	-	1.00	-	-	-	-
101-0074	Tennis Center	Recreation Specialist (Part-time)	2.67	-	2.67	-	-	-	-
Total Community Services			9.20	1.97	9.20	-	-	-	-

DEPARTMENT	DIVISION	POSITION	Adopted FY 2024-25	Vacant	Funds Allocation				
					General (101)	Tidelands (106)	Water (501)	Sewer (503)	Other Various
MARINE SAFETY									
101-0073	Aquatics	Pool Guard (Part-time)	3.16	-	3.16	-	-	-	-
101-0073	Aquatics	Swim Instructor (Part-time)	1.34	-	1.34	-	-	-	-
101-0073	Aquatics	Aquatics Coordinator (Part-time)	0.34	-	0.34	-	-	-	-
106-0828	Aquatics	Beach Operation Supervisor (Part-time)	2.48	-		2.48	-	-	-
106-0828	Tidelands	Marine Safety Chief	1.00	-	-	1.00	-	-	-
106-0828	Tidelands	Marine Safety Lieutenant	1.00	-	-	1.00	-	-	-
106-0828	Tidelands	Marine Safety Officer	2.00	-	-	2.00	-	-	-
106-0828	Tidelands	Marine Safety Lifeguard (Part-time)	11.68	0.60	-	11.68	-	-	-
Total Marine Safety			23.00	0.60	4.84	18.16	-	-	-
TOTAL ALL DEPARTMENTS FULL-TIME EQUIVALENTS			156.18	10.28	109.43	24.97	10.10	8.76	2.93

**Note: Total full-time equivalents exclude Commissioners and Reserve Officers but includes Council Members*

MANAGING DEPARTMENT HEAD: City Council

MISSION STATEMENT

The City Council serves as the governing body that addresses the current and future needs of the City. Always mindful of the needs, interests, and concerns of the City's constituents, the Council will operate an open and responsive government, establishing City policies and legislation that promote the best interests of its citizens, businesses, community organizations, and visitors while keeping quality of life a priority. City Council also participates in a wide variety of community and regional activities and spends a considerable amount of time with residents, business owners, and community stakeholders.

PRIMARY ACTIVITIES

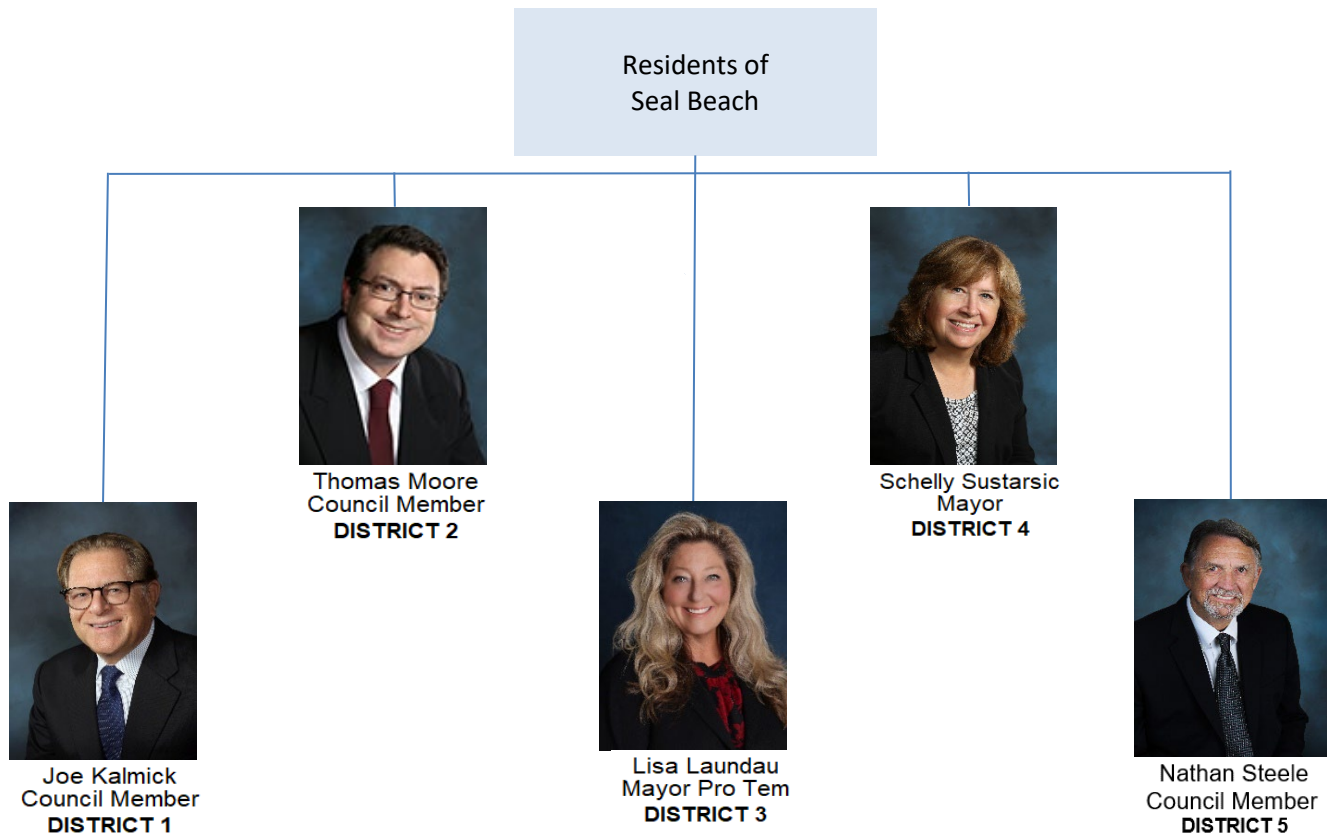
City Council – 0010

The City Council reviews and sets policy on issues affecting the City; enacts laws and directs actions as required to provide for the general welfare of the community through programs, services, and activities; creates sustainable revenue for essential City services; provides policy guidance to City staff; adopts and monitors the annual operating and capital improvement budgets; makes appointments to vacancies on various commissions and committees; monitors legislative activity that has a financial impact on the City; provides City policy and input on local, state, and federal matters affecting Seal Beach.

OBJECTIVES

- To provide policy leadership for the community and administration on issues affecting the health, safety, and welfare of Seal Beach.
- To ensure that the City maintains a sustainable revenue base to support essential City services.
- To allocate resources in accordance with the needs of the community while understanding that citizen expectations for services will continue to exceed the available funding.

Department Organization



Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
City Council - 0010				
Personnel Services	\$ 31,706	\$ 33,297	\$ 33,297	\$ 33,297
Maintenance and Operations	224,214	168,337	182,286	100,037
Subtotal	255,919	201,634	215,583	133,334
TOTAL				
Personnel Services	31,706	33,297	33,297	33,297
Maintenance and Operations	224,214	168,337	182,286	100,037
TOTAL	\$ 255,919	\$ 201,634	\$ 215,583	\$ 133,334
<u>EXPENDITURES BY FUND</u>				
101 General Fund	\$ 255,919	\$ 201,634	\$ 215,583	\$ 133,334
TOTAL	\$ 255,919	\$ 201,634	\$ 215,583	\$ 133,334

PROGRAM: 0010 City Council
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Part-Time Salaries	101-100-0010-50030	\$ 30,857	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	101-100-0010-50540	401	421	421	421
Medicare Insurance	101-100-0010-50570	447	476	476	476
TOTAL PERSONNEL SERVICES		\$ 31,706	\$ 33,297	\$ 33,297	\$ 33,297
MAINTENANCE AND OPERATIONS					
Council Discretionary - District 1	101-100-0010-51101	\$ 40,000	\$ 20,000	\$ 20,000	\$ 10,120
Council Discretionary - District 2	101-100-0010-51102	35,891	20,000	33,949	10,120
Council Discretionary - District 3	101-100-0010-51103	45,894	20,000	20,000	10,120
Council Discretionary - District 4	101-100-0010-51104	17,840	20,000	20,000	10,120
Council Discretionary - District 5	101-100-0010-51105	38,529	20,000	20,000	10,120
Office Supplies	101-100-0010-51200	1,041	1,000	1,000	1,000
Memberships and Dues	101-100-0010-51230	22,501	25,437	25,437	22,437
Training and Meetings	101-100-0010-51240	5,583	11,000	11,000	5,000
Contract Professional	101-100-0010-51280	13,900	27,900	27,900	20,000
Special Departmental	101-100-0010-52200	3,034	3,000	3,000	1,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 224,214	\$ 168,337	\$ 182,286	\$ 100,037
TOTAL EXPENDITURES		\$ 255,919	\$ 201,634	\$ 215,583	\$ 133,334

Explanation of Significant Accounts:

Memberships and Dues	101-100-0010-51230	Southern California Association of Government, League of California Cities, Orange County Council of Governments, and Miscellaneous
Training and Meetings	101-100-0010-51240	Meetings and training include, but not limited to annual training conferences, mileage, and general meetings of the City Council
Special Departmental	101-100-0010-52200	Miscellaneous events
Contract Professional	101-100-0010-51280	Strategic Workshops, Consultant services

* Per the City Council third FY 2024-25 Budget Workshop, City Council Discretionary will fund July 4th Fireworks (JFTB), Christmas Tree Rental, Lighting, Main Street Decorations, Summer Kick Off Event (CPW), and Summer Send Off (CPE)/Breakfast with Santa.

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Part-Time Salaries	50030	\$ 30,857	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	50540	401	421	421	421
Medicare Insurance	50570	447	476	476	476
TOTAL PERSONNEL SERVICES		31,706	33,297	33,297	33,297
MAINTENANCE AND OPERATIONS					
Council Discretionary - District 1	51101	40,000	20,000	20,000	10,120
Council Discretionary - District 2	51102	35,891	20,000	33,949	10,120
Council Discretionary - District 3	51103	45,894	20,000	20,000	10,120
Council Discretionary - District 4	51104	17,840	20,000	20,000	10,120
Council Discretionary - District 5	51105	38,529	20,000	20,000	10,120
Office Supplies	51200	1,041	1,000	1,000	1,000
Memberships and Dues	51230	22,501	25,437	25,437	22,437
Training and Meetings	51240	5,583	11,000	11,000	5,000
Contract Professional	51280	13,900	27,900	27,900	20,000
Special Departmental	52200	3,034	3,000	3,000	1,000
TOTAL MAINTENANCE AND OPERATIONS		224,214	168,337	182,286	100,037
TOTAL EXPENDITURES		\$ 255,919	\$ 201,634	\$ 215,583	\$ 133,334



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MANAGING DEPARTMENT HEAD: City Manager

MISSION STATEMENT

Appointed by the City Council, the City Manager serves as the chief administrative officer of the City, responsible for providing effective municipal services in accordance with City Council Policies, the Municipal Code, and provisions of the City Charter. The City Manager enforces all municipal laws and regulations for the benefit of the community, providing oversight of the overall planning of City programs, administration of the City's Risk Management program including public liability insurance and workers' compensation insurance, as well as the Information Technology program which is responsible for the operations, maintenance, deployment, and utilization of all City computers.

PRIMARY ACTIVITIES

City Manager – 0011

The City Manager's Office provides the administration of municipal services by effectively directing all City activities, finances, and personnel. Contract administration, risk management, legislation, and lobbyist activities, public information, personnel services, City Council agenda preparation, website operation, ocean water quality issues, grant applications, franchise agreement management, property management, and workers compensation administration are direct functions of this office.

Human Resources – 0014

Human Resources provides the full range of traditional and core human resources services that include: recruitment and selection, classification and compensation systems, employee development and training, and labor/employee relations. Responsibilities include: administration of group health and welfare benefits and retirement plans for active employees and retirees; evaluates and makes recommendations to improve benefits, such as utilizing wellness programs; oversees flexible spending accounts and long-term disability insurance; oversees required/optional industrial medical examinations; and the Employee Assistance Program (EAP).

Risk Management – 0018

The City's Risk Management Program includes administration of the City's insurance programs through use of a joint powers insurance authority as well as the coordination of claims processing between the City and the Authority. Responsibilities include: administration of comprehensive loss prevention programs that incorporate current practices and philosophies most effective in preventing injuries, liabilities and damage to City equipment, vehicles, and materials; identifying and minimizing exposures that could result in financial loss to the City and to provide City representation in claims litigation. Worker's compensation insurance reflects cost of insurance premiums, claims administration and claims settlement. Public liability covers insurance costs, claims administration and claims settlement for any liability incurred against the City.

Information Systems – 0020

Information Systems is responsible for network administration; software development and installation; maintenance of hardware and software, including upgrade and replacement; and the support and oversight of all technology-related products and services for all departments, including the Police Department. Information Systems is a contracted service with Synoptek IT Services. Information Systems manages the networking resources of the City; and also operates and monitors computer equipment in support of both Public Safety and general City services. The City's IT contract provider also coordinate systems implementations, maintenance, and processing solutions for ad hoc data processing requests in networked client-server and internet environments.

Refuse – 0051

Refuse services provide residents with weekly trash collection, implementation of Source Reduction and Recycling Element and Household Hazardous Waste Element programs.

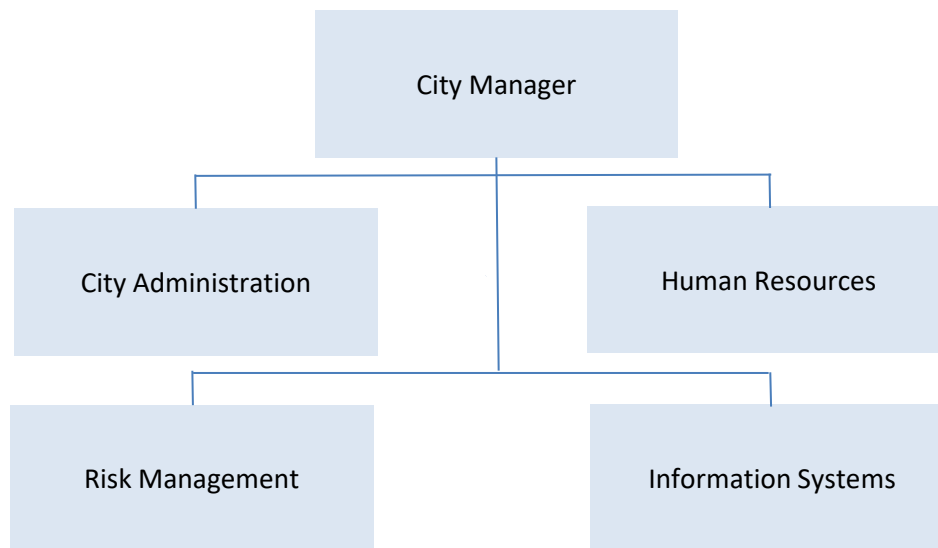
OBJECTIVES

- Enforce all laws and ordinances as prescribed in the City Charter and the Municipal Code
- Promote the efficient administration of all City departments
- Formulate and submit recommended actions concerning policy issues to City Council
- Improve service delivery to residents in a cost-effective manner
- Ensure that the City Budget is balanced, providing for a healthy reserve as prescribed by City Council policy and to identify future sources of revenues for unfunded necessities of the City
- Ensure that the City’s interests are effectively represented in decisions made by other governmental agencies
- Protect the City’s assets through cost-effective risk management services
- Protect public and employee safety
- Recommend changes to all departments to remove City from possible liability
- Stay current in knowledge of principles, practices, and methods of safety and loss prevention as well as state and federal laws relating to health and safety, including CAL/OSHA
- Provide City insurance coverage without interruption and to ensure that all City agreements provide for adequate liability and worker’s compensation coverage
- Provide effective services to all City employees regards to information system needs.
- Advise and implement computer software and equipment for the City to continue to serve the citizens of the City of Seal Beach

PERFORMANCE MEASURES

	Actual FY 2021-22	Actual FY 2022-23	Estimated FY 2023-24	Adopted FY 2024-25
Information Technology help desk requests resolved	3,091	2,923	2,800	2,800

Department Organization



Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
City Manager - 0011				
Personnel Services	\$ 781,411	\$ 631,187	\$ 632,815	\$ 630,657
Maintenance and Operations	82,124	127,000	133,280	137,225
Subtotal	863,536	758,187	766,095	767,882
Human Resources - 0014				
Personnel Services	219,044	240,449	243,425	344,131
Maintenance and Operations	124,524	138,700	138,700	139,778
Subtotal	343,568	379,149	382,125	483,909
Risk Management - 0018				
Maintenance and Operations	2,275,123	2,629,613	2,640,304	2,809,528
Subtotal	2,275,123	2,629,613	2,640,304	2,809,528
Information Systems - 0020				
Maintenance and Operations	804,889	851,009	851,009	-
Capital Outlay	212,598	140,500	84,898	-
Subtotal	1,017,486	991,509	935,907	-
Centennial - 211				
Capital Outlay	-	-	-	52,284
Subtotal	-	-	-	52,284
TOTAL				
Personnel Services	1,000,456	871,636	876,240	974,787
Maintenance and Operations	3,286,659	3,746,322	3,763,293	3,086,531
Capital Outlay	212,598	140,500	84,898	52,284
TOTAL	\$ 4,499,713	\$ 4,758,458	\$ 4,724,431	\$ 4,113,602
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 4,066,971	\$ 4,522,677	\$ 4,544,150	\$ 3,906,819
Special Projects - 103	-	-	-	52,284
Waste Management Act - 104	220,144	95,281	95,383	154,500
IT Replacement - 602	212,598	140,500	84,898	-
TOTAL	\$ 4,499,713	\$ 4,758,458	\$ 4,724,431	\$ 4,113,602

PROGRAM: 0011 City Manager
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-110-0011-50020	\$ 359,804	\$ 365,105	\$ 365,105	\$ 313,966
Part-Time Salaries	101-110-0011-50030	-	-	2,828	-
Overtime - Non-Sworn	101-110-0011-50060	369	-	-	-
Auto Allowance	101-110-0011-50130	5,560	5,250	5,250	3,966
Cell Phone Allowance	101-110-0011-50140	1,492	1,425	1,429	1,032
Cafeteria Taxable	101-110-0011-50170	832	888	901	1,294
Comptime Buy/Payout	101-110-0011-50180	-	1,100	-	-
Vacation Buy/Payout	101-110-0011-50190	22,084	23,781	21,818	21,722
Health and Wellness Program	101-110-0011-50220	1,493	1,308	1,308	1,171
Tuition Reimbursement	101-110-0011-50500	8,466	12,000	12,000	12,000
Deferred Compensation	101-110-0011-50520	21,650	16,592	20,518	13,389
PERS Retirement	101-110-0011-50530	129,357	127,173	127,173	146,261
PARS Retirement	101-110-0011-50540	-	-	170	-
Medical Insurance	101-110-0011-50550	28,078	29,856	27,375	31,195
AFLAC Insurance - Cafeteria	101-110-0011-50560	233	-	275	157
Medicare Insurance	101-110-0011-50570	5,935	6,005	5,894	5,155
Life and Disability	101-110-0011-50580	2,654	1,923	1,888	1,850
Flexible Spending - Cafeteria	101-110-0011-50600	374	-	-	-
TOTAL PERSONNEL SERVICES		\$ 588,382	\$ 592,406	\$ 593,932	\$ 553,157
MAINTENANCE AND OPERATIONS					
Office Supplies	101-110-0011-51200	\$ 13,080	\$ 3,000	\$ 3,000	\$ 3,000
Memberships and Dues	101-110-0011-51230	4,562	7,500	7,500	3,225
Training and Meetings	101-110-0011-51240	4,287	10,000	10,000	4,000
Contract Professional	101-110-0011-51280	29,290	40,000	44,280	40,000
Special Departmental	101-110-0011-52200	3,790	10,000	12,000	10,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 55,010	\$ 70,500	\$ 76,780	\$ 60,225
TOTAL EXPENDITURES		\$ 643,392	\$ 662,906	\$ 670,712	\$ 613,382

Explanation of Significant Accounts:

Memberships and Dues	101-110-0011-51230	Orange County City Manager's Assoc., International City/County Mgmt. Assoc., CA. City Mgmt., Assoc., CA. Assoc. of Public Information Officials, League of CA Cities, Public Employers Labor Relations Association, American Society for Public Admin, 3CMA, and MMASC
Training and Meetings	101-110-0011-51240	League of California Cities, Orange County City Manager's Assoc., International City/County Management Association, California Association of Public Information Officials, California Joint Powers Insurance Authority, MMASC, and 3CMA
Contract Professional Services	101-110-0011-51280	Communication, Media Training, and Consultant Services
Special Departmental	101-110-0011-52200	Pop up City Hall, Halloween, Christmas Parade, and Miscellaneous

PROGRAM: 0014 Human Resources
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-110-0014-50020	\$ 143,305	\$ 155,623	\$ 159,671	\$ 195,063
Auto Allowance	101-110-0014-50130	1,263	1,260	1,260	2,070
Cell Phone Allowance	101-110-0014-50140	535	540	540	705
Cafeteria Taxable	101-110-0014-50170	1,457	2,102	2,043	1,553
Comp Buyout	101-110-0014-50180	-	825	-	-
Vacation Buy/Payout	101-110-0014-50190	5,033	8,105	6,750	14,878
Health and Wellness Program	101-110-0014-50220	298	655	655	743
Deferred Compensation	101-110-0014-50520	4,884	5,310	5,445	7,166
PERS Retirement	101-110-0014-50530	44,277	46,235	47,464	96,253
Medical Insurance	101-110-0014-50550	15,177	16,210	15,752	21,151
AFLAC Insurance - Cafeteria	101-110-0014-50560	175	-	190	188
Medicare Insurance	101-110-0014-50570	2,247	2,520	2,591	3,214
Life and Disability	101-110-0014-50580	340	1,064	1,064	1,148
Flexible Spending - Cafeteria	101-110-0014-50600	53	-	-	-
TOTAL PERSONNEL SERVICES		\$ 219,044	\$ 240,449	\$ 243,425	\$ 344,131
MAINTENANCE AND OPERATIONS					
Office Supplies	101-110-0014-51200	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Memberships and Dues	101-110-0014-51230	426	6,000	6,000	6,000
Training and Meetings	101-110-0014-51240	1,777	5,000	5,000	2,000
Contract Professional	101-110-0014-51280	121,112	126,400	126,400	130,478
Special Departmental	101-110-0014-52200	209	300	300	300
TOTAL MAINTENANCE AND OPERATIONS		\$ 124,524	\$ 138,700	\$ 138,700	\$ 139,778
TOTAL EXPENDITURES		\$ 343,568	\$ 379,149	\$ 382,125	\$ 483,909

Explanation of Significant Accounts:

Memberships and Dues	101-110-0014-51230	Southern CA. Personnel Mgmt. Assoc., Orange County Human Resources Consortium, Liebert Cassidy Whitmore, CA Public Employer Labor Relations Assoc., So. CA Public Labor Relations Council, CA Public Agency Compensation Survey, National Public Labor Relations Assoc., and Society for Human Resources Mgmt.
Training and Meetings	101-110-0014-51240	CA. Public Employer Retirement System, So. CA Public Labor Relations Council, Liebert Cassidy Whitmore, and peer support program for employees
Contract Professional Services	101-110-0014-51280	Section 125, Employee Assistance Program, Livescan, TASC, Pre-employment screening, psychology consultant, unemployment, CALOPPS, personnel investigation, recruitment advertising/testing, and miscellaneous
Special Departmental	101-110-0014-52200	Labor posters

PROGRAM: 0018 Risk Management
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
General Liability	101-110-0018-51810	\$ 1,174,811	\$ 1,099,905	\$ 1,099,905	\$ 1,125,906
Property Insurance Premium	101-110-0018-51820	431,022	517,877	528,568	533,622
Workers' Compensation	101-110-0018-51830	669,290	1,011,831	1,011,831	1,150,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 2,275,123	\$ 2,629,613	\$ 2,640,304	\$ 2,809,528
TOTAL EXPENDITURES		\$ 2,275,123	\$ 2,629,613	\$ 2,640,304	\$ 2,809,528

Explanation of Significant Accounts:

General Liability	101-110-0018-51810	Annual Insurance Premium, Alliant Insurance, and Pollution Legal Liability
Property Insurance Premium	101-110-0018-51820	Annual Insurance Premium - Joint Powers Insurance Authority (JPIA)
Workers' Compensation	101-110-0018-51830	Annual Insurance Premium - Workers Compensation

PROGRAM: 0020 Information Systems
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Office and Technology Resources	101-110-0020-51250	\$ 37,343	\$ 98,625	\$ 98,625	\$ -
Contract Professional	101-110-0020-51280	657,787	752,384	752,384	-
Principal Payments	101-110-0020-58000	108,951	-	-	-
Interest Payments	101-110-0020-58500	808	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 804,889	\$ 851,009	\$ 851,009	\$ -
TOTAL EXPENDITURES		\$ 804,889	\$ 851,009	\$ 851,009	\$ -

Explanation of Significant Accounts:

Office and Technology Resources	101-110-0020-51250	Equipment and peripherals, IT misc.
Contract Professional	101-110-0020-51280	IT software licensing, warranty renewals, phones, website hosting and maintenance, and phone and internet service providers.

PROGRAM:	0211 Centennial
FUND:	103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL OUTLAY					
Capital Projects - Centennial	103-110-0211-55000	\$ -	\$ -	\$ -	\$ 52,284
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 52,284
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 52,284

PROGRAM: 0011 City Manager
FUND: 104 Waste Management Act

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	104-110-0011-50020	\$ 117,961	\$ 24,134	\$ 24,134	\$ 42,802
Part-Time Salaries	104-110-0011-50030	2,119	-	956	-
Overtime - Non-Sworn	104-110-0011-50060	3,309	-	-	-
Overtime - Part-Time	104-110-0011-50070	281	-	87	-
Auto Allowance	104-110-0011-50130	1,130	330	330	594
Cell Phone Allowance	104-110-0011-50140	365	87	87	168
Cafeteria Taxable	104-110-0011-50170	1,086	102	103	259
Comptime Buy/Payout	104-110-0011-50180	193	55	-	-
Vacation Buy/Payout	104-110-0011-50190	4,425	1,844	782	3,313
Health and Wellness Program	104-110-0011-50220	293	90	85	152
Deferred Compensation	104-110-0011-50520	3,876	930	930	1,851
PERS Retirement	104-110-0011-50530	38,061	8,367	8,367	23,414
PARS Retirement	104-110-0011-50540	30	-	17	-
Medical Insurance	104-110-0011-50550	16,890	2,318	2,395	3,993
AFLAC Insurance - Cafeteria	104-110-0011-50560	86	-	14	31
Medicare Insurance	104-110-0011-50570	1,931	398	404	711
Life and Disability	104-110-0011-50580	959	127	192	213
Flexible Spending - Cafeteria	104-110-0011-50600	37	-	-	-
TOTAL PERSONNEL SERVICES		\$ 193,030	\$ 38,781	\$ 38,883	\$ 77,500
MAINTENANCE AND OPERATIOI					
Contract Professional	104-110-0011-51280	\$ 24,207	\$ 50,000	\$ 50,000	\$ 67,000
Equipment and Materials	104-110-0011-52100	2,908	6,500	6,500	10,000
TOTAL MAINTENANCE AND OPERATIONS		27,114	56,500	56,500	77,000
TOTAL EXPENDITURES		\$ 220,144	\$ 95,281	\$ 95,383	\$ 154,500

Explanation of Significant Accounts:

Equipment and Materials	104-110-0011-52100	Equipment and materials, outreach, educational training, contract services printing, and dog bags
Contract Professional	104-110-0011-51280	Solid waste technical assistance (organics), and renegotiate or seek competitive proposals

PROGRAM: 0020 Information Systems
FUND: 602 Information Technology Replacement Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL OUTLAY					
Capital Projects	602-110-0020-55000	\$ 26,210	\$ 140,500	\$ 84,898	\$ -
Transfer Out - CIP	602-110-0020-59100	186,388	-	-	-
TOTAL CAPITAL OUTLAY		<u>\$ 212,598</u>	<u>\$ 140,500</u>	<u>\$ 84,898</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u>\$ 212,598</u>	<u>\$ 140,500</u>	<u>\$ 84,898</u>	<u>\$ -</u>

Explanation of Significant Accounts:

Capital Projects - IT 602-110-0020-55000 Implementation of Tyler Incode and other IT infrastructure improvement projects

* Information Technology has been moved to Non-Departmental in anticipation of the City-wide IT Master Plan.

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	50020	\$ 621,070	\$ 544,862	\$ 548,910	\$ 551,831
Part-Time Salaries	50030	2,119	-	3,784	-
Overtime - Non-Sworn	50060	3,678	-	-	-
Overtime - Part-Time	50070	281	-	87	-
Auto Allowance	50130	7,953	6,840	6,840	6,630
Cell Phone Allowance	50140	2,393	2,052	2,056	1,905
Cafeteria Taxable	50170	3,376	3,092	3,047	3,106
Comptime Buy/payout	50180	193	1,980	-	-
Vacation Buy/Payout	50190	31,542	33,729	29,350	39,912
Health and Wellness Program	50220	2,083	2,052	2,048	2,065
Tuition Reimbursement	50500	8,466	12,000	12,000	12,000
Deferred Compensation	50520	30,410	22,832	26,893	22,406
PERS Retirement	50530	211,695	181,774	183,004	265,928
PARS Retirement	50540	30	-	187	-
Medical Insurance	50550	60,145	48,384	45,522	56,338
AFLAC Insurance - Cafeteria	50560	493	-	479	376
Medicare Insurance	50570	10,114	8,923	8,889	9,079
Life and Disability	50580	3,953	3,115	3,144	3,211
Flexible Spending - Cafeteria	50600	465	-	-	-
TOTAL PERSONNEL SERVICES		1,000,456	871,636	876,240	974,787
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	14,080	4,000	4,000	4,000
Memberships and Dues	51230	4,988	13,500	13,500	9,225
Training and Meetings	51240	6,064	15,000	15,000	6,000
Office and Technology Resources	51250	37,343	98,625	98,625	-
Contract Professional	51280	832,395	968,784	973,064	237,478
General Liability	51810	1,174,811	1,099,905	1,099,905	1,125,906
Property Insurance Premium	51820	431,022	517,877	528,568	533,622
Workers' Compensation	51830	669,290	1,011,831	1,011,831	1,150,000
Equipment and Materials	52100	2,908	6,500	6,500	10,000
Special Departmental	52200	3,999	10,300	12,300	10,300
Principal Payments	58000	108,951	-	-	-
Interest Payments	58500	808	-	-	-
Transfer Out - CIP	59100	186,388	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		3,473,047	3,746,322	3,763,293	3,086,531
CAPITAL OUTLAY					
Capital Projects	55000	26,210	140,500	84,898	52,284
TOTAL CAPITAL OUTLAY		26,210	140,500	84,898	52,284
TOTAL EXPENDITURES		\$ 4,499,713	\$ 4,758,458	\$ 4,724,431	\$ 4,113,602

MANAGING DEPARTMENT HEAD: City Clerk

MISSION STATEMENT

The City Clerk's Office is dedicated to accurately recording and archiving the actions of the City Council, Boards, Commissions and/or Committees; and providing clear, concise and transparent information while serving the public, City Council, City staff and constituents. The City Charter, City Municipal Code, and various State of California codes legally mandate the duties and responsibilities of the City Clerk. The City Clerk is a full time employee of the City.

PRIMARY ACTIVITIES

City Clerk – 0012

The City Clerk manages all activities in the clerk's office; attends all meetings of the City Council, Planning Commission and other meetings as requested by the City Manager; is responsible for maintaining an accurate record of the actions resulting from those meetings; maintains all meeting minutes and official documents including ordinances, resolutions, contracts/agreements, and documents recorded with the County; processes amendments to the Municipal Code and City Charter; certifies official and legal documents; administers legal publications; receives/opens bids; administers oaths; custodian of official City seal; receives, reviews and processes Fair Political Practices Commission (FPPC) forms; receipt of claims, subpoenas and summons; requests for information to public; and provides notary services for equivalents.

Elections – 0013

As the local elections official, the City Clerk conducts all activities associated with municipal elections in accordance with the City Charter and State law.

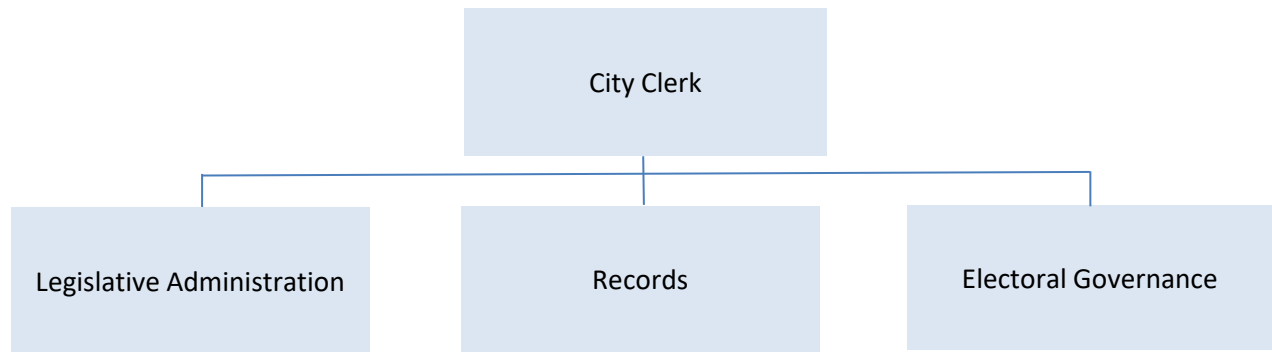
OBJECTIVES

- To work efficiently and ethically at all times
- Stay informed and in compliance with federal and state regulations imposed on all local government agencies, City Municipal Code, City Charter and City policies and procedures
- Implement the next phase of the automated Agenda Management system to create efficiency and reduce costs related to unfunded State mandates
- Leverage the Avante Laserfiche Electronic Document Management System to increase the use of electronic records management citywide, including the use of automated workflows, and creating increased accessibility to City staff and the public
- Implement Granicus (One Meeting) formerly known as PrimeGov feature for interested subscribers to receive an Email Notification when items are published to the City's website, e.g., City Council Agendas, Planning Commission Agendas, City Events, etc.
- Process and respond to the increasing requests for public records through the implemented online California Public Records Act processing solution NextRequest
- Maintain electronic filing of State required Conflict of Interest and Campaign Finance Form via NetFile
- Maintain the video streaming and archiving of City Council and Planning Commission meetings
- Continue managing the City's Municipal Code codification process
- Leverage the City website to expand government transparency matters on the City Clerk webpage
- Provide Community Outreach regarding City Clerk services and voting information

PERFORMANCE MEASURES

	Actual FY 2021-22	Actual FY 2022-23	Estimated FY 2023-24	Adopted FY 2024-25
Percentage of claims filed that are closed without litigation	80%	88%	87%	85%
Completed City Council minutes following Council meetings	37	36	38	36
Number of public records requests processed	385	440	460	485

Department Organization



Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
City Clerk - 0012				
Personnel Services	\$ 296,504	\$ 312,348	\$ 293,845	\$ 245,861
Maintenance and Operations	37,014	29,200	38,707	29,600
Subtotal	333,518	341,548	332,552	275,461
Elections - 0013				
Maintenance and Operations	84,487	8,000	8,000	84,062
Subtotal	84,487	8,000	8,000	84,062
TOTAL				
Personnel Services	296,504	312,348	293,845	245,861
Maintenance and Operations	121,501	37,200	46,707	113,662
TOTAL	\$ 418,005	\$ 349,548	\$ 340,552	\$ 359,523
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 418,005	\$ 349,548	\$ 340,552	\$ 359,523
TOTAL	\$ 418,005	\$ 349,548	\$ 340,552	\$ 359,523

PROGRAM: 0012 City Clerk
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-120-0012-50020	\$ 182,827	\$ 188,684	\$ 177,866	\$ 182,536
Part-Time Salaries	101-120-0012-50030	32,079	39,285	39,285	17,505
Auto Allowance	101-120-0012-50130	3,369	3,360	3,360	3,360
Cell Phone Allowance	101-120-0012-50140	708	675	675	-
Cafeteria Taxable	101-120-0012-50170	1,348	1,083	1,083	-
Medical Waiver	101-120-0012-50210	-	-	-	3,150
Health and Wellness Program	101-120-0012-50220	1,055	1,055	1,055	1,055
Deferred Compensation	101-120-0012-50520	6,559	6,487	5,292	6,389
PERS Retirement	101-120-0012-50530	36,490	37,240	32,486	15,279
PARS Retirement	101-120-0012-50540	417	511	511	228
Medical Insurance	101-120-0012-50550	26,049	28,996	25,017	9,875
Medicare Insurance	101-120-0012-50570	3,220	3,481	3,368	3,119
Life and Disability	101-120-0012-50580	1,515	1,491	1,473	1,421
Flexible Spending - Cafeteria	101-120-0012-50600	869	-	2,374	1,945
TOTAL PERSONNEL SERVICES		\$ 296,504	\$ 312,348	\$ 293,845	\$ 245,861
MAINTENANCE AND OPERATIONS					
Office Supplies	101-120-0012-51200	\$ 2,208	\$ 1,500	\$ 2,500	\$ 1,500
Public/Legal Notices	101-120-0012-51210	16,648	12,000	20,000	12,000
Memberships and Dues	101-120-0012-51230	550	1,100	1,100	1,500
Training and Meetings	101-120-0012-51240	976	4,000	4,000	4,000
Contract Professional	101-120-0012-51280	16,177	9,100	9,100	9,100
Special Departmental	101-120-0012-52200	-	1,500	1,500	1,500
Telephone	101-120-0012-56300	456	-	507	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 37,014	\$ 29,200	\$ 38,707	\$ 29,600
TOTAL EXPENDITURES		\$ 333,518	\$ 341,548	\$ 332,552	\$ 275,461

Explanation of Significant Accounts:

Public/Legal Notices	101-120-0012-51210	Legal notices, public hearings, ordinance
Memberships and Dues	101-120-0012-51230	ARMA International (Records & Information), California City Clerk's Association, International Institute of Municipal Clerks, and National Notary Association
Training and Meetings	101-120-0012-51240	Master Municipal Clerk Academy, City Clerk Association of California, and ARMA International
Special Departmental	101-120-0012-52200	Potential mandates and miscellaneous events
Contract Professional	101-120-0012-51280	Codification services and record management

PROGRAM:	0013 Elections
FUND:	101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Special Departmental	101-120-0013-52200	\$ 84,487	\$ 8,000	\$ 8,000	\$ 84,062
TOTAL MAINTENANCE AND OPERATIONS		\$ 84,487	\$ 8,000	\$ 8,000	\$ 84,062
TOTAL EXPENDITURES		\$ 84,487	\$ 8,000	\$ 8,000	\$ 84,062

Explanation of Significant Accounts:		
Special Departmental	101-120-0013-52200	MCA Direct annual services, training and education, publications, materials and supplies, and Orange County Registrar of Voters Consolidation of GME 11/5/2024 & Run-Off Election (2 Districts)

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	50020	\$ 182,827	\$ 188,684	\$ 177,866	\$ 182,536
Part-Time Salaries	50030	32,079	39,285	39,285	17,505
Overtime - Non-Sworn	50060	-	-	-	-
Auto Allowance	50130	3,369	3,360	3,360	3,360
Cell Phone Allowance	50140	708	675	675	-
Cafeteria Taxable	50170	1,348	1,083	1,083	-
Vacation Buy/Payout	50210	-	-	-	3,150
Health and Wellness Program	50220	1,055	1,055	1,055	1,055
Deferred Compensation	50520	6,559	6,487	5,292	6,389
PERS Retirement	50530	36,490	37,240	32,486	15,279
PARS Retirement	50540	417	511	511	228
Medical Insurance	50550	26,049	28,996	25,017	9,875
Medicare Insurance	50570	3,220	3,481	3,368	3,119
Life and Disability	50580	1,515	1,491	1,473	1,421
Flexible Spending - Cafeteria	50600	869	-	2,374	1,945
TOTAL PERSONNEL SERVICES		296,504	312,348	293,845	245,861
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	2,208	1,500	2,500	1,500
Public/Legal Notices	51210	16,648	12,000	20,000	12,000
Memberships and Dues	51230	550	1,100	1,100	1,500
Training and Meetings	51240	976	4,000	4,000	4,000
Contract Professional	51280	16,177	9,100	9,100	9,100
Special Departmental	52200	84,487	9,500	9,500	85,562
Telephone	56300	456	-	507	-
TOTAL MAINTENANCE AND OPERATIONS		121,501	37,200	46,707	113,662
TOTAL EXPENDITURES		\$ 418,005	\$ 349,548	\$ 340,552	\$ 359,523



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MANAGING DEPARTMENT HEAD: City Attorney

MISSION STATEMENT

The City Attorney provides legal counsel and representation to the City, City Council, commissions, and staff with the goal of assuring legal compliance and protecting the City's interest in all legal matters. The City Attorney is a contracted service with the legal firm of Richards, Watson and Gershon.

PRIMARY ACTIVITIES

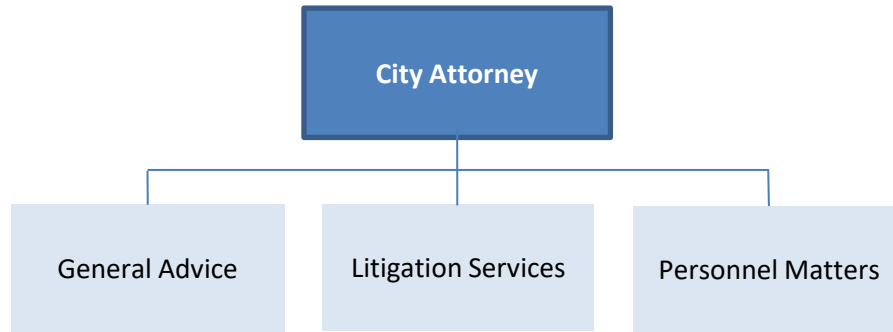
City Attorney – 0015

The City Attorney provides legal counsel and advice during official meetings and study sessions of the City Council and Planning Commission; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in specialized matters; and reviews claims filed against or for the City.

OBJECTIVES

- Provide effective legal services to all City officers, departments, and commissions
- Advise City regarding compliance issues to minimize risk of litigation
- Effectively represent the City in litigation matters

Department Organization



Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
City Attorney - 0015				
Maintenance and Operations	\$ 626,570	\$ 538,000	\$ 624,000	\$ 577,000
Subtotal	626,570	538,000	624,000	577,000
TOTAL				
Maintenance and Operations	626,570	538,000	624,000	577,000
TOTAL	\$ 626,570	\$ 538,000	\$ 624,000	\$ 577,000
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 626,570	\$ 538,000	\$ 624,000	\$ 577,000
TOTAL	\$ 626,570	\$ 538,000	\$ 624,000	\$ 577,000

PROGRAM: 0015 City Attorney
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Legal - Monthly Retainer	101-130-0015-51910	\$ 283,000	\$ 264,000	\$ 264,000	\$ 264,000
Legal - Litigation Services	101-130-0015-51920	69,577	125,000	125,000	75,000
Legal - General Prosecution	101-130-0015-51930	-	-	5,000	5,000
Legal - Other Attorney Services	101-130-0015-51950	191,968	50,000	50,000	55,000
Legal - Personnel Matters	101-130-0015-51960	26,265	30,000	30,000	33,000
Legal - Personnel Matters - LCW	101-130-0015-51961	55,760	39,000	120,000	120,000
Legal - Special Counsel	101-130-0015-51970	-	30,000	30,000	25,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 626,570	\$ 538,000	\$ 624,000	\$ 577,000
TOTAL EXPENDITURES		\$ 626,570	\$ 538,000	\$ 624,000	\$ 577,000

Explanation of Significant Accounts:

Legal - Monthly Retainer	101-130-0015-51910	RWG Monthly Retainer
Legal - Litigation Services	101-130-0015-51920	RWG Litigation Services and Costs
Legal - General Prosecution	101-130-0015-51930	DRL General Prosecution
Legal - Other Attorney Services	101-130-0015-51950	RWG "Additional Attorney Services" as specified in the Legal Services Agreement, including Environmental, Real Estate, Franchises, Sand Replenishment
Legal - Personnel Matters	101-130-0015-51960	RWG Personnel Matters, Labor Relations
Legal - Personnel Matters - LCW	101-130-0015-51961	LCW Personnel Matters
Legal - Special Counsel	101-130-0015-51970	RWG "Special Services" as specified in the Legal Services Agreement, excluding Labor Relations and Employment Services

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Legal - Monthly Register	51910	\$ 283,000	\$ 264,000	\$ 264,000	\$ 264,000
Legal - Litigation Services	51920	69,577	125,000	125,000	75,000
Legal - General Prosecution	51930	-	-	5,000	5,000
Legal - Other Attorney Services	51950	191,968	50,000	50,000	55,000
Legal - Personnel Matters	51960	26,265	30,000	30,000	33,000
Legal - Personnel Matters - LCW	51961	55,760	39,000	120,000	120,000
Legal - Special Counsel	51970	-	30,000	30,000	25,000
TOTAL MAINTENANCE AND OPERATIONS		626,570	538,000	624,000	577,000
TOTAL EXPENDITURES		\$ 626,570	\$ 538,000	\$ 624,000	\$ 577,000



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MANAGING DEPARTMENT HEAD: Director of Finance/City Treasurer

MISSION STATEMENT

The Finance Department is a general government support function serving the Public, City Council, City Manager, other department heads, employees, and residents. The main responsibilities fall into three categories: accounting, finance, and treasury. The department's priorities are to be prudent in classifying and recording transactions, ensuring that City assets are safeguarded against theft or misuse, preparing financial reports, and conducting fiscal planning of the City.

PRIMARY ACTIVITIES

Finance - 0017

Finance advises the City Manager and City Council, and performs the following activities: accounts payable, accounts receivable, citywide cash receipting, payroll, business licensing, utility billing, general ledger maintenance, timely financial reporting in conformity with generally accepted accounting principles, fixed asset recording, budgeting, grant administration, assessment district administration, debt administration, and cash and investment management. The department also monitors compliance with Utility Users Tax, Transient Occupancy Tax, Business Licenses, and many others.

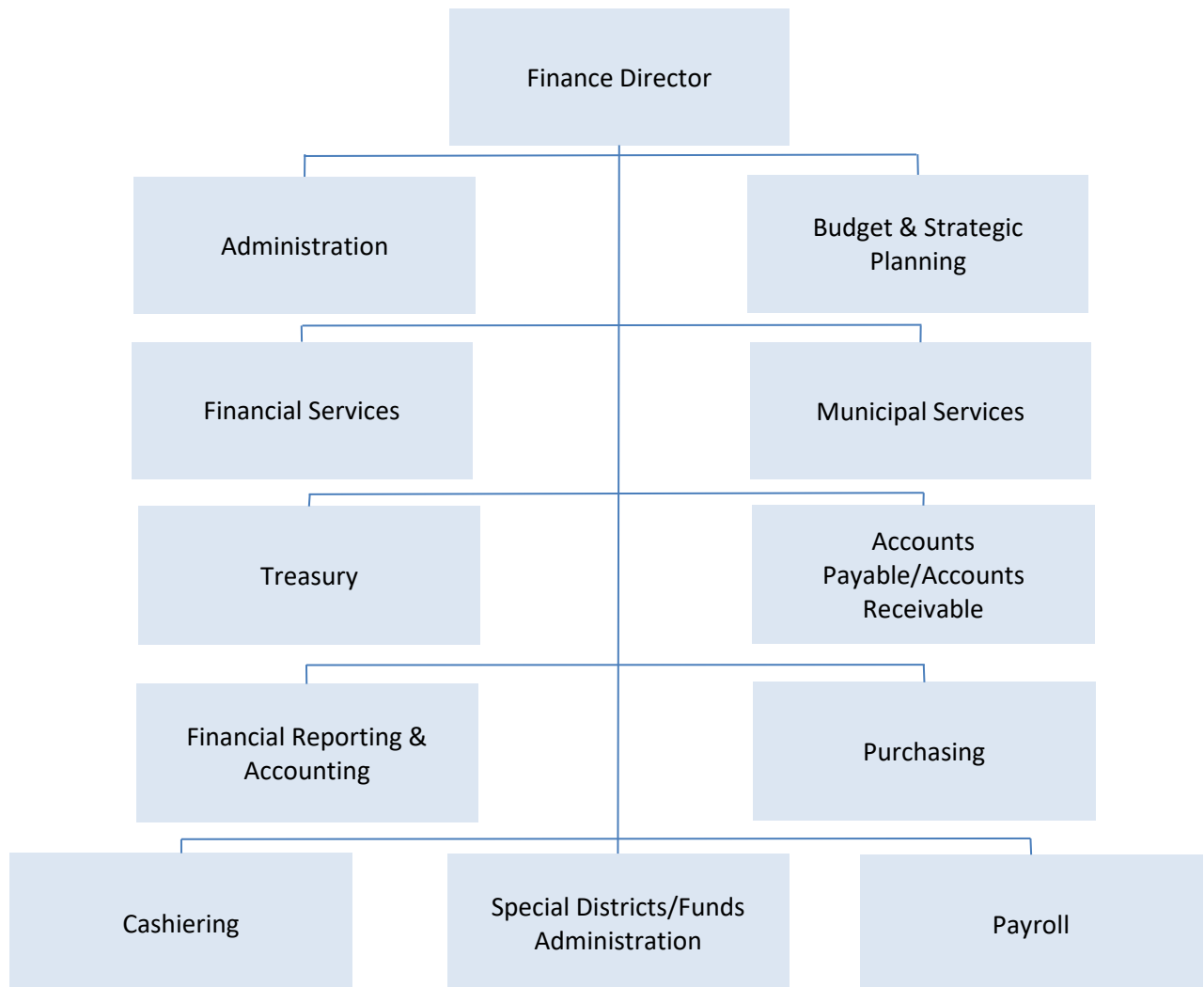
OBJECTIVES

- Ensure business registration compliance and to expedite the processing of business license applications
- Provide quality customer service by paying all business partners accurately and within payment terms
- Issue utility bills to community members in a timely manner
- Safeguard the City's cash through the timely processing and deposit of all City funds
- Promote positive customer service relations with the City's customers
- Maximize the total return, pursuant to California Government Code, on the investment portfolio while meeting the daily cash flow demands of the City
- Monitor budgetary compliance for all funds
- Provide timely financial reporting to management and City Council
- Maximize the use of restricted funding sources to minimize the impact on the City's General Fund
- Maintain the Five-Year Forecasting Model
- Evaluate and develop funding plans for the Capital Improvement Program
- Prepare the Annual Comprehensive Financial Report and Annual Operating and Capital Improvement Budget documents that qualify for the annual award programs from Government Finance Officers Association (GFOA)
- Prepare timely fiscal analysis for labor negotiations

PERFORMANCE MEASURES

	Actual FY 2021-22	Actual FY 2022-23	Estimated FY 2023-24	Adopted FY 2024-25
Number of accounts payable checks issued	4,678	5045	5376	5725
Number of audit adjustments (auditor recommended)	0	0	0	0
Number of journal entries prepared	658	409	435	463
Number of payroll direct deposits issued	4,762	4,898	5,047	5,158
Years received GFOA Distinguished Budget Award	3	4	5	6
Years received the GFOA ACFR Award	22	23	24	25

Department Organization



Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
Finance - 0017				
Personnel Services	\$ 739,469	\$ 754,041	\$ 687,947	\$ 816,932
Maintenance and Operations	196,005	222,115	256,470	226,465
Subtotal	935,474	976,156	944,417	1,043,397
TOTAL				
Personnel Services	739,469	754,041	687,947	816,932
Maintenance and Operations	196,005	222,115	256,470	226,465
TOTAL	\$ 935,474	\$ 976,156	\$ 944,417	\$ 1,043,397
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 935,474	\$ 976,156	\$ 944,417	\$ 1,043,397
TOTAL	\$ 935,474	\$ 976,156	\$ 944,417	\$ 1,043,397

PROGRAM: 0017 Finance
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-140-0017-50020	\$ 435,171	\$ 472,599	\$ 440,147	\$ 511,435
Part-Time Salaries	101-140-0017-50030	46,634	22,689	29,674	17,859
Overtime - Non-Sworn	101-140-0017-50060	379	1,000	100	-
Overtime - Part-Time	101-140-0017-50070	627	-	-	-
Auto Allowance	101-140-0017-50130	2,948	2,940	2,940	2,940
Cell Phone Allowance	101-140-0017-50140	1,313	1,260	1,260	1,260
Cafeteria Taxable	101-140-0017-50170	8,322	6,139	5,805	3,551
Comptime Buy/Payout	101-140-0017-50180	6,423	-	3,607	-
Vacation Buy/Payout	101-140-0017-50190	17,721	19,445	19,445	17,587
Sick Buy/Payout	101-140-0017-50200	380	-	168	-
Medical Waiver	101-140-0017-50210	2,762	2,145	2,948	-
Health and Wellness Program	101-140-0017-50220	2,925	-	2,015	2,365
Deferred Compensation	101-140-0017-50520	12,347	13,939	13,291	15,028
PERS Retirement	101-140-0017-50530	155,199	123,527	115,344	134,142
PARS Retirement	101-140-0017-50540	403	295	304	232
Medical Insurance	101-140-0017-50550	32,076	75,344	36,016	91,363
AFLAC Insurance - Cafeteria	101-140-0017-50560	485	-	846	2,214
Medicare Insurance	101-140-0017-50570	7,708	7,848	7,904	8,355
Life and Disability	101-140-0017-50580	3,136	3,967	3,528	4,499
Flexible Spending - Cafeteria	101-140-0017-50600	1,595	905	2,605	4,103
Unemployment	101-140-0017-50610	916	-	-	-
TOTAL PERSONNEL SERVICES		\$ 739,469	\$ 754,041	\$ 687,947	\$ 816,932
MAINTENANCE AND OPERATIONS					
Office Supplies	101-140-0017-51200	\$ 5,387	\$ 5,500	\$ 5,700	\$ 3,500
Public/Legal Notices	101-140-0017-51210	-	800	800	800
Memberships and Dues	101-140-0017-51230	540	1,840	1,805	1,640
Training and Meetings	101-140-0017-51240	558	11,500	5,015	9,500
Contract Professional	101-140-0017-51280	177,123	184,300	225,000	194,850
Special Departmental	101-140-0017-52200	12,398	18,175	18,150	16,175
TOTAL MAINTENANCE AND OPERATIONS		\$ 196,005	\$ 222,115	\$ 256,470	\$ 226,465
TOTAL EXPENDITURES		\$ 935,474	\$ 976,156	\$ 944,417	\$ 1,043,397

PROGRAM: 0017 Finance
FUND: 101 General Fund

Explanation of Significant Accounts:

Public/Legal Notices	101-140-0017-51210	State Controller's Report and budget public notices
Memberships and Dues	101-140-0017-51230	Government Finance Officers Association, California Society of Municipal Finance Officers, GASB
Training and Meetings	101-140-0017-51240	CSFMO Conference, Government Tax Seminar and other Government Accounting Training Programs
Special Departmental	101-140-0017-52200	Bank courier services, financial statement and budget award programs, financial statement and budget printing
Contract Professional Services	101-140-0017-51280	Audit, State Controllers Reports, CA Municipal Statistics, LSL GASB 68 calc, BNY, PFM, CalPERS GASB 68 valuation, Infosend, and HDL

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	50020	\$ 435,171	\$ 472,599	\$ 440,147	\$ 511,435
Part-Time Salaries	50030	46,634	22,689	29,674	17,859
Overtime - Non-Sworn	50060	379	1,000	100	-
Overtime - Part-Time	50070	627	-	-	-
Auto Allowance	50130	2,948	2,940	2,940	2,940
Cell Phone Allowance	50140	1,313	1,260	1,260	1,260
Cafeteria Taxable	50170	8,322	6,139	5,805	3,551
Comptime Buy/Payout	50180	6,423	-	3,607	-
Vacation Buy/Payout	50190	17,721	19,445	19,445	17,587
Sick Buy/Payout	50200	380	-	168	-
Medical Waiver	50210	2,762	2,145	2,948	-
Health and Wellness Program	50220	2,925	-	2,015	2,365
Deferred Compensation	50520	12,347	13,939	13,291	15,028
PERS Retirement	50530	155,199	123,527	115,344	134,142
PARS Retirement	50540	403	295	304	232
Medical Insurance	50550	32,076	75,344	36,016	91,363
AFLAC Insurance - Cafeteria	50560	485	-	846	2,214
Medicare Insurance	50570	7,708	7,848	7,904	8,355
Life and Disability	50580	3,136	3,967	3,528	4,499
Flexible Spending - Cafeteria	50600	1,595	905	2,605	4,103
Unemployment	50610	916	-	-	-
TOTAL PERSONNEL SERVICES		739,469	754,041	687,947	816,932
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	5,387	5,500	5,700	3,500
Public/Legal Notices	51210	-	800	800	800
Memberships and Dues	51230	540	1,840	1,805	1,640
Training and Meetings	51240	558	11,500	5,015	9,500
Contract Professional	51280	177,123	184,300	225,000	194,850
Special Departmental	52200	12,398	18,175	18,150	16,175
TOTAL MAINTENANCE AND OPERATIONS		196,005	222,115	256,470	226,465
TOTAL EXPENDITURES		\$ 935,474	\$ 976,156	\$ 944,417	\$ 1,043,397



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MANAGING DEPARTMENT HEAD: Director of Finance/City Treasurer

MISSION STATEMENT

For accounting and budgeting purposes only, Non-Departmental serves as a cost center to house charges and appropriations that are not assigned or chargeable to a specific department or function. It is categorized as a general government support function.

PRIMARY ACTIVITIES

Non-Departmental – 0019

The program accounts for subsidies and/or payments for city activities and programs.

Information Systems – 0020

Information Systems is responsible for network administration; software development and installation; maintenance of hardware and software, including upgrade and replacement; and the support and oversight of all technology-related products and services for all departments, including the Police Department. Information Systems is a contracted service with Synoptek IT Services. Information Systems manages the networking resources of the City; and also operates and monitors computer equipment in support of both Public Safety and general City services. The City's IT contract provider also coordinates systems implementations, maintenance, and processing solutions for ad hoc data processing requests in networked client-server and internet environments.

Transfers – 0080

This cost center accounts for interfund transfers planned for the fiscal year, including the transfer to the Capital Improvement Fund.

NON-DEPARTMENTAL

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
Non-Departmental - 0019				
Personnel Services	\$ 800,806	\$ 843,100	\$ 843,100	\$ 455,000
Maintenance and Operations	376,931	392,000	271,924	252,324
Capital Outlay	-	-	-	65,000
Subtotal	1,177,737	1,235,100	1,115,024	772,324
Refuse - 0051				
Maintenance and Operations	1,072,049	1,246,000	1,203,130	1,248,000
Subtotal	1,072,049	1,246,000	1,203,130	1,248,000
SBTV - 0053				
Maintenance and Operations	-	70,000	70,000	70,000
Subtotal	-	70,000	70,000	70,000
Transfers - 0080				
Maintenance and Operations	4,584,708	16,762,101	6,380,840	12,253,396
Subtotal	4,584,708	16,762,101	6,380,840	12,253,396
Annex Building - 0802				
Maintenance and Operations	118,997	160,900	160,900	78,700
Subtotal	118,997	160,900	160,900	78,700
Information System - XXXX				
Maintenance and Operations	-	-	-	1,165,113
Subtotal	-	-	-	1,165,113
TOTAL				
Personnel Services	800,806	843,100	843,100	455,000
Maintenance and Operations	6,152,685	18,631,001	8,086,794	15,067,533
Capital Outlay	-	-	-	65,000
TOTAL	\$ 6,953,490	\$ 19,474,101	\$ 8,929,894	\$ 15,587,533
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 6,748,070	\$ 19,148,201	\$ 8,748,994	\$ 15,443,833
Property Management - 102	118,997	160,900	160,900	78,700
Seal Beach Cable - 214	86,423	165,000	20,000	65,000
TOTAL	\$ 6,953,490	\$ 19,474,101	\$ 8,929,894	\$ 15,587,533

NON-DEPARTMENTAL

FY 2024-2025

PROGRAM: 0019 Non-Departmental
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
PERS Retirement	101-150-0019-50530	\$ 10,848	\$ 25,000	\$ 25,000	\$ 25,000
Medical Insurance	101-150-0019-50550	789,957	818,100	818,100	430,000
TOTAL PERSONNEL SERVICES		\$ 800,806	\$ 843,100	\$ 843,100	\$ 455,000
MAINTENANCE AND OPERATIONS					
Office Supplies	101-150-0019-51200	\$ 21,246	\$ 20,800	\$ 23,500	\$ 20,500
Memberships and Dues	101-150-0019-51230	12,000	12,500	11,300	11,300
Training and Meetings	101-150-0019-51240	2,433	7,000	7,000	8,500
Promotional	101-150-0019-51260	16,000	8,000	8,000	8,000
Rental/Lease Equipment	101-150-0019-51270	48,933	96,900	104,324	105,024
Contract Professional	101-150-0019-51280	75,686	40,200	45,200	45,200
Intergovernmental	101-150-0019-51290	15,866	16,600	16,600	16,500
Special Departmental	101-150-0019-52200	73,764	25,000	36,000	37,300
Special Departmental - Chamber of Commerce	101-150-0019-52201	5,600	-	-	-
Principal Payments	101-150-0019-58000	18,523	-	-	-
Interest Payments	101-150-0019-58500	457	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 290,508	\$ 227,000	\$ 251,924	\$ 252,324
TOTAL EXPENDITURES		\$ 1,091,314	\$ 1,070,100	\$ 1,095,024	\$ 707,324

Explanation of Significant Accounts:

Membership and Dues	101-150-0019-51230	Santa Ana River Flood, Chamber, and LCWA JPA Contribution
Trainings and Meetings	101-150-0019-51240	Inservice day - Staff development workshop and executive team building
Special Departmental	101-150-0019-52200	Corodata, AED replacements, and misc
Promotional	101-150-0019-51260	4th July Fireworks JFTB contribution
Rental/Lease Equipment	101-150-0019-51270	De Lage Lease, C3 Solutions, equipment rental taxes, Pitney Bowes, and Holiday light - Dekra lite
Contract Professional	101-150-0019-51280	PARS, Safe shred, Consultant services, OpenGov, Animal Care Center, and Consultant services.
Intergovernmental	101-150-0019-51290	Local Agency Formation Commission (LAFCO), Long Beach Transit, and OCTAP

NON-DEPARTMENTAL

FY 2024-2025

PROGRAM:	0051 Refuse
FUND:	101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	101-500-0051-51280	\$ 1,068,551	\$ 1,246,000	\$ 1,201,500	\$ 1,246,000
Bad Debt Expense	101-500-0051-51999	3,497	-	1,630	2,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,072,049	\$ 1,246,000	\$ 1,203,130	\$ 1,248,000
TOTAL EXPENDITURES		\$ 1,072,049	\$ 1,246,000	\$ 1,203,130	\$ 1,248,000

Explanation of Significant Accounts:

Contract Professional	101-500-0051-51280	Refuse contract
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PROGRAM:		0053 SBTV			
FUND:		101 General Fund			
Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	101-150-0053-51280	\$ -	\$ 70,000	\$ 70,000	\$ 70,000
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 70,000	\$ 70,000	\$ 70,000
TOTAL EXPENDITURES		\$ -	\$ 70,000	\$ 70,000	\$ 70,000

PROGRAM: 0080 Transfers
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Transfer Out - CIP	101-150-0080-59100	\$ 2,293,262	\$ 14,713,167	\$ 4,198,906	\$ 10,364,261
Transfer Out - Operational	101-150-0080-59200	2,291,446	1,911,934	2,044,934	1,889,135
Vehicle Replacement	101-150-0080-59300	-	137,000	137,000	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 4,584,708	\$ 16,762,101	\$ 6,380,840	\$ 12,253,396
TOTAL EXPENDITURES		\$ 4,584,708	\$ 16,762,101	\$ 6,380,840	\$ 12,253,396

DETAIL OF TRANSFERS OUT**Transfer Out - 101-150-0080-59100:**

Capital Improvement Projects - Carryover	\$ 10,364,261
Total CIP	\$ 10,364,261

Transfer Out - 101-150-0080-59200

Street Lighting Assessment District - 280	\$ 118,512
Tidelands - 106	1,770,623
Total Operation	\$ 1,889,135

Total General Fund Transfer Out FY 23-24 **\$ 12,253,396**

NON-DEPARTMENTAL

FY 2024-2025

PROGRAM: 20XX Information Systems
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Office and Technology Resources-CM	101-150-2011-51250	\$ -	\$ -	\$ -	\$ 17,000
Office and Technology Resources-City Clerk	101-150-2012-51250	-	-	-	46,900
Office and Technology Resources-Finance	101-150-2017-51250	-	-	-	88,516
Office and Technology Resources-City-Wide	101-150-2020-51250	-	-	-	721,119
Office and Technology Resources-PD	101-150-2023-51250	-	-	-	215,060
Office and Technology Resources-MS	101-150-2028-51250	-	-	-	14,235
Office and Technology Resources-CD	101-150-2030-51250	-	-	-	4,275
Office and Technology Resources-PW	101-150-2042-51250	-	-	-	48,232
Office and Technology Resources-CS	101-150-2070-51250	-	-	-	9,776
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ -	\$ -	\$ 1,165,113
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 1,165,113

* Information Technology has been moved to Non-Departmental in anticipation of the City-wide IT Master Plan.

PROGRAM:
FUND:

0802 Annex Building
102 Property Management

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	102-150-0802-51280	\$ 25,920	\$ 28,700	\$ 28,700	\$ 28,700
Equipment and Materials	102-150-0802-52100	93,077	50,000	50,000	50,000
Transfer Out - Operation	102-150-0802-59200	-	82,200	82,200	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 118,997	\$ 160,900	\$ 160,900	\$ 78,700
TOTAL EXPENDITURES		\$ 118,997	\$ 160,900	\$ 160,900	\$ 78,700

NON-DEPARTMENTAL

FY 2024-2025

PROGRAM: 0019 Non-Departmental
FUND: 214 Seal Beach Cable

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	214-150-0019-51280	\$ 26,163	\$ 75,000	\$ -	\$ -
Special Expense	214-150-0019-51300	40,260	70,000	-	-
Transfer Out - Operation	214-150-0019-59200	20,000	20,000	20,000	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 86,423	\$ 165,000	\$ 20,000	\$ -
CAPITAL OUTLAY					
Capital Projects	214-150-0019-55000	-	-	-	65,000
TOTAL CAPITAL OUTLAY		-	-	-	65,000
TOTAL EXPENDITURES		\$ 86,423	\$ 165,000	\$ 20,000	\$ 65,000

Explanation of Significant Accounts:

Contract Professional	214-150-0019-51280	SBTV Origination Services
Special Expense - SBTV	214-150-0019-51300	Operating expenses for SBTV
Transfer Out	214-150-0019-59200	Transfer out to General Fund

NON-DEPARTMENTAL

FY 2024-2025

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
PERS Retirement	50530	\$ 10,848	\$ 25,000	\$ 25,000	\$ 25,000
Medical Insurance	50550	789,957	818,100	818,100	430,000
TOTAL PERSONNEL SERVICES		800,806	843,100	843,100	455,000
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	21,246	20,800	23,500	20,500
Memberships and Dues	51230	12,000	12,500	11,300	11,300
Training and Meetings	51240	2,433	7,000	7,000	8,500
Office and Technology Resources	51250	-	-	-	1,165,113
Promotional	51260	16,000	8,000	8,000	8,000
Rental/Lease Equipment	51270	48,933	96,900	104,324	105,024
Contract Professional	51280	1,196,320	1,459,900	1,345,400	1,389,900
Intergovernmental	51290	15,866	16,600	16,600	16,500
Special Expense	51300	40,260	70,000	-	-
Bad Debt Expense	51999	3,497	-	1,630	2,000
Equipment and Materials	52100	93,077	50,000	50,000	50,000
Special Departmental	52200	73,764	25,000	36,000	37,300
Special Exp. - Chamber of Comm	52201	5,600	-	-	-
Principal Payments	58000	18,523	-	-	-
Interest Payments	58500	457	-	-	-
Transfer Out - CIP	59100	2,293,262	14,713,167	4,198,906	10,364,261
Transfer Out - Operational	59200	2,311,446	2,014,134	2,147,134	1,889,135
Vehicle Replacement	59300	-	137,000	137,000	-
TOTAL MAINTENANCE AND OPERATIONS		6,152,685	18,631,001	8,086,794	15,067,533
CAPITAL OUTLAY					
Capital Projects	55000	-	-	-	65,000
TOTAL CAPITAL OUTLAY		-	-	-	65,000
TOTAL EXPENDITURES		\$ 6,953,490	\$ 19,474,101	\$ 8,929,894	\$ 15,587,533

MANAGING DEPARTMENT HEAD: Chief of Police

MISSION STATEMENT

The Seal Beach Police Department dedicates itself to providing outstanding police service to the citizens of Seal Beach with the primary objective of protecting lives and property. The Mission of the Police Department is to drive down crime and improve the quality of life for residents and visitors of Seal Beach.

PRIMARY ACTIVITIES

EOC – 0021

The Seal Beach Police Department's Emergency Services Bureau strives to prepare the community of Seal Beach for all types of natural and man-made disasters by providing specialized training, support, experience, and equipment to all City departments and the community at large. The Emergency Services Bureau directs the community to emergency preparedness and provides administrative support. These services include; but, are not limited to:

- Prepare, update, and maintain the City of Seal Beach Emergency Plan
- Maintain the City Emergency Operations Center/s (EOC) and emergency communications equipment
- Train City staff who may be called upon to serve in time of disaster
- Assist the Chief of Police and City Manager with issues relating to emergency management
- Steward and conduct emergency exercises in collaboration with county, state, and federal agencies
- Work with other government agencies to develop and maintain, integrated emergency plans for response to a disaster
- Assist individuals and community organizations toward total disaster preparedness

PD Field Services – 0022

Field Services' primary duties include: responding to calls for service; conducting preventive, direct foot and vehicular patrols; and providing traffic enforcement in areas where traffic accidents are occurring and in residential areas as a response to traffic complaints.

PD Support Services – 0023

Support Services provides neighborhood policing services to geographically defined locations to reduce crime and crime related issues and to partner with the community to maintain its high quality of life standards; follow-through on patrol arrests, cases with workable leads, and file criminal cases with the District Attorney's office; and provide front-counter services to the police during business hours; all within the framework of a community-policing environment.

Jail Operations – 0024

Jail Operations' primary function is to process, book, and transport those arrested by members of the Seal Beach Police Department, in a manner that complies with all applicable County, State, and Federal mandates.

Parking Enforcement – 0025

Parking Enforcement enforces Seal Beach parking ordinances and manages meter and parking fees. The Traffic division consists of a full-time Lead Community Services Officer, full-time Senior Community Services Officers, and part-time Police Aides.

West Comm – 0035

West Cities Police Communications (West-Comm) has provided police dispatch services to the City since 1997. West-Comm is an agency formed by a Joint Powers Agreement between the cities of Cypress, Los Alamitos, and Seal Beach, with contract dispatch service also provided to the Orange County Parks Rangers. The dispatch center is located at the Seal Beach Police Department. West-Comm is a civilian managed organization committed to providing quality public safety services. West-Comm serves a combined population of approximately 98,000, covering an area of approximately 22 square miles (Cypress - 6.6 miles; Seal Beach - 11.5 miles; Los Alamitos – 4 miles).

Animal Control Program – 0036

The Animal Control program responds to calls for service; provides care or impounds healthy, injured, sick, dangerous and deceased animals; issues citations or investigates violations pertaining to animal control codes and regulations. Provides education on the humane and required treatment of animals; Educates citizens on resources available to comply with local and state laws; Investigates violations of local and state laws pertaining to animal control; Issues citations for violations of the municipal code related to animal care and welfare; Impounds healthy, injured, sick, dangerous and deceased animals; Performs regular animal health and welfare checks; Provides routine care and preventative treatment under the direction of a veterinarian adhering to the guidelines included, but limited to, Veterinarian Practice Code, Business & Professional Code and departmental procedures; Receives, dispatches, and responds to animal related field calls for service; Provides assigned disposition of animals; Investigates animal bites, create reports and quarantines animals; Maintains training in best practices, ordinances, municipal and state laws in relation to animal health and welfare.

Federal Asset Forfeiture – 0111

The Federal Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

Special Projects – 0222

Special projects for the PD Field Services program.

Special Projects – 0223

Special projects for the PD Support Services program.

OCATT – 0371

The Orange County Auto Theft Taskforce is a regional law enforcement task force made up of several participating State and local law enforcement agencies. The mission of OCATT is to reduce the incidence of vehicle theft while increasing the apprehension of the professional vehicle thief. Their objectives include: working in a collaborative manner with other agencies and taskforces in the sharing of intelligence related to vehicle theft; increasing the number of arrests of vehicle theft suspects, particularly professional thieves participating in stripping, renumbering for resale, exportation and carjacking; identifying locations supporting vehicle theft offenses and taking appropriate action; identifying and targeting local trends and patterns of vehicle theft; increasing the recovery rate of stolen vehicles in Orange County; providing investigative expertise; and providing a forum for public awareness of auto theft prevention.

Bulletproof Vest Partnership – 0442

The Patrick Leahy Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. The program accounts for mainly body armor resources. The use of these funds is restricted by the granting agency.

Office of Traffic Safety Grant – 0472

The Office of Traffic Safety Grant is effectively administered to deliver innovative programs and eliminate traffic fatalities and injuries on California roadways. OTS supported programs focus on education, enforcement, and prevention measures. The use of these funds is restricted by the granting agency.

Alcoholic Beverage Control – 0473

The Department of Alcoholic Beverage Control is to provide the highest level of service and public safety to the people of the State through licensing, education, and enforcement. ABC administer grants to help overtime and travel costs that support projects that among the department's priorities.

Tobacco Tax Act 2016 – 0474

The California Healthcare, Research and Prevention Tobacco Tax Act (Proposition 56), passed by the voters in November 2016, increases the excise tax rate on cigarettes and electronic cigarettes. The moneys to law enforcement shall be used for the purpose of funding efforts to reduce illegal sales of tobacco products, particularly illegal sales to minors; to reduce cigarette smuggling, tobacco tax evasion, and to enforce tobacco-related laws.

State Asset Forfeiture – 0555

The State Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

SLESF Grant – 0600

The State awards this on-going grant contribution, annually, to local law enforcement agencies in the amount of approximately \$100,000 a year to provide funding for new program personnel, overtime, equipment, and/or other uses within the police department. Expenditures must link to front-line police services.

Special Projects – 0601

Special projects for the PD Canine Unit program.

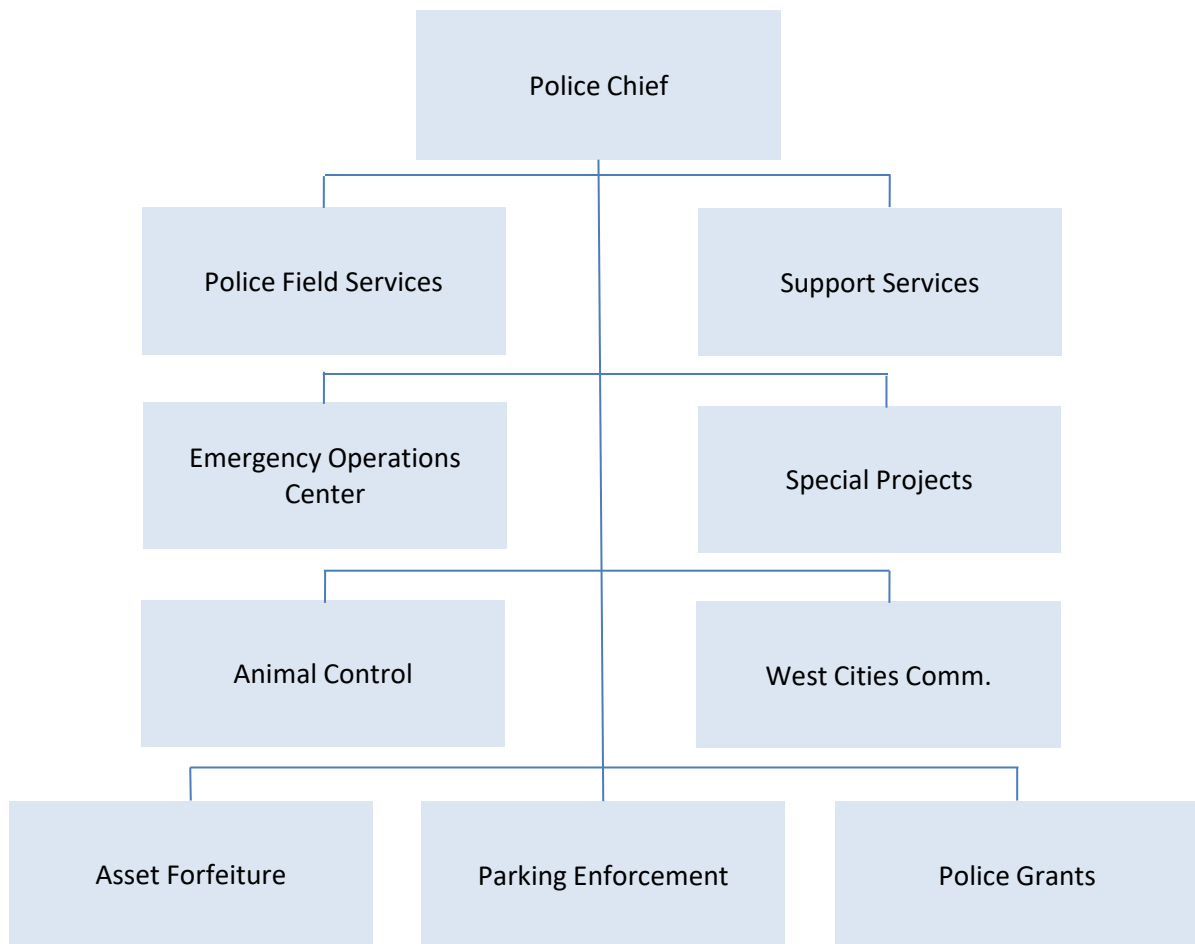
OBJECTIVES

- Continuously update, deploy, and implement the City's Emergency Operations Plan (EOP) with basic intermediate, and advanced disaster preparedness training and programs; including, FEMA Storm Ready and Tsunami Ready, Citizen Emergency Response Team (CERT) training
- Continue training staff, Citywide, to the National Incident Management System (NIMS) and participate in a series of tabletop drill exercises practicing the new system
- Continue to provide outstanding emergency services management to City stakeholders, including but not limited to:
 - Continue training volunteer emergency responders to augment professional responders
 - Continue to upgrade our emergency information access and distribution
 - Supplies for the care and feeding of volunteer workers and emergency responders for long term major incidents
- Continue to implement Community Oriented Policing
 - Work with alcohol establishments to reduce over consumption by patrons
 - Continue to provide "above and beyond" customer service where possible
 - Focus on crime prevention, intervention and suppression
- The Police Department has staff that provides jail intake processing and screening, security, booking, and transportation services for Seal Beach arrestees and those of other governmental agencies with contracts for service by the Department
- The Police Department's SLESF will provide funds for personnel and equipment supporting the Department's community policing efforts and front-line support
- The Detention Center's objectives include but are not limited to providing safe, responsible, courteous, and dignified custodial services to local arrestees for a variety of crimes

PERFORMANCE MEASURES

	Actual FY 2021-22	Actual FY 2022-23	Estimated FY 2023-24	Adopted FY 2024-25
Calls for service	24,875	29,017	33,560	33,500
Reports taken and processed	3,052	3,005	3,100	3,100
Arrests (felony and misdemeanor)	924	809	800	805
Citations issued (infractions)	3,224	4,140	3,632	3,700
Property and evidence – total items booked	1,871	1,469	1,500	1,550

Department Organization



Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
EOC - 0021				
Personnel Services	\$ 318,492	\$ 354,949	\$ 344,289	\$ 354,865
Maintenance and Operations	28,835	33,000	26,500	25,200
Subtotal	347,327	387,949	370,789	380,065
PD Field Services - 0022				
Personnel Services	10,033,827	10,196,102	10,403,356	10,972,917
Maintenance and Operations	63,109	55,000	55,000	42,500
Subtotal	10,096,936	10,251,102	10,458,356	11,015,417
PD Support Services - 0023				
Personnel Services	846,470	1,055,744	1,088,443	1,245,698
Maintenance and Operations	641,166	565,135	569,651	509,960
Capital Outlay	-	10,000	10,000	-
Subtotal	1,487,636	1,630,879	1,668,094	1,755,658
Jail Operations - 0024				
Personnel Services	149,235	-	-	-
Maintenance and Operations	6,299	-	-	-
Subtotal	155,534	-	-	-
Parking Enforcement - 0025				
Personnel Services	914,868	1,101,509	1,029,143	858,982
Maintenance and Operations	507,941	608,950	565,900	534,850
Subtotal	1,422,809	1,710,459	1,595,043	1,393,832
West Comm - 0035				
Maintenance and Operations	940,642	973,564	973,564	962,384
Subtotal	940,642	973,564	973,564	962,384

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
Animal Control - 0036				
Personnel Services	250,972	196,286	165,903	280,873
Maintenance and Operations	121,693	138,500	100,100	114,800
Capital Outlay	15,813	-	-	-
Subtotal	388,478	334,786	266,003	395,673
Federal Asset Forfeiture - 0111				
Personnel Services	-	263,035	-	345,139
Maintenance and Operations	-	28,000	-	28,000
Subtotal	-	291,035	-	373,139
Special Projects - 0222				
Maintenance and Operations	-	-	-	907
Subtotal	-	-	-	907
Special Projects - 0223				
Personnel Services	-	5,073	1,015	8,116
Maintenance and Operations	60,790	38,000	7,962	43,200
Subtotal	60,790	43,073	8,977	51,316
OCATT Grant - 0371				
Personnel Services	201,469	200,761	205,452	235,314
Subtotal	201,469	200,761	205,452	235,314
Bulletproof Vest Partnership - 0442				
Maintenance and Operations	4,550	5,000	3,000	10,000
Subtotal	4,550	5,000	3,000	10,000
Office of Traffic Safety Grant - 0472				
Personnel Services	66,760	40,580	60,187	60,870
Maintenance and Operations	-	18,000	10,000	18,000
Subtotal	66,760	58,580	70,187	78,870

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
Alcoholic Beverage Control - 0473				
Personnel Services	-	39,566	-	-
Maintenance and Operations	-	5,500	-	-
Subtotal	-	45,066	-	-
Tobacco Tax Act 2016 - 0474				
Personnel Services	18,596	76,088	32,821	55,798
Maintenance and Operations	-	6,000	-	4,000
Subtotal	18,596	82,088	32,821	59,798
2021 OPSG - 0478				
Personnel Services	32,508	145,570	41,871	65,943
Maintenance and Operations	66,416	-	-	91,350
Subtotal	98,924	145,570	41,871	157,293
State Asset Forfeiture - 0555				
Maintenance and Operations	-	3,000	-	3,200
Subtotal	-	3,000	-	3,200
SLESF Grant - 0600				
Personnel Services	81,247	101,450	131,890	121,740
Maintenance and Operations	95,639	113,500	89,285	103,200
Subtotal	176,887	214,950	221,175	224,940
Beach Parking Enforcement - 0825				
Personnel Services	263,317	271,061	263,807	316,316
Subtotal	263,317	271,061	263,807	316,316
TOTAL				
Personnel Services	13,177,761	14,047,772	13,768,177	14,922,571
Maintenance and Operations	2,537,081	2,591,149	2,400,962	2,491,551
Capital Outlay	15,813	10,000	10,000	-
TOTAL	\$ 15,730,655	\$ 16,648,921	\$ 16,179,139	\$ 17,414,122

POLICE

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
EXPENDITURES BY FUND				
General Fund - 101	\$14,839,363	\$ 15,288,739	\$ 15,331,849	\$ 15,903,030
Special Projects - 103	60,790	43,073	8,977	52,223
Tidelands - 106	263,317	271,061	263,807	316,316
Supplemental Law Enforcement - 201	176,887	214,950	221,175	224,940
Asset Forfeiture - State - 203	-	3,000	-	3,200
Asset Forfeiture - Federal - 205	-	291,035	-	373,139
Police Grants - 216	390,299	537,064	353,331	541,274
TOTAL	\$ 15,730,655	\$ 16,648,921	\$ 16,179,139	\$ 17,414,122

PROGRAM: 0021 EOC
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	101-210-0021-50010	\$ 168,189	\$ 179,069	\$ 171,086	\$ 175,203
Overtime - Sworn	101-210-0021-50050	4,864	5,000	8,059	8,000
Holiday Pay	101-210-0021-50120	9,196	12,901	8,282	13,810
Cell Phone Allowance	101-210-0021-50140	1,128	1,171	1,170	1,170
Uniform Allowance	101-210-0021-50150	1,253	1,300	1,300	1,300
Annual Education	101-210-0021-50160	3,346	6,000	6,000	6,000
Cafeteria Taxable	101-210-0021-50170	569	-	-	-
Vacation Buy/Payout	101-210-0021-50190	6,108	6,261	6,261	-
Medical Waiver	101-210-0021-50210	-	-	-	4,200
PERS Retirement	101-210-0021-50530	109,216	126,046	125,083	140,996
Medical Insurance	101-210-0021-50550	10,840	13,086	13,104	-
Medicare Insurance	101-210-0021-50570	2,749	3,071	2,913	3,142
Life and Disability	101-210-0021-50580	1,033	1,044	1,031	1,044
TOTAL PERSONNEL SERVICES		\$ 318,492	\$ 354,949	\$ 344,289	\$ 354,865
MAINTENANCE AND OPERATIONS					
Office Supplies	101-210-0021-51200	\$ 25	\$ -	\$ -	\$ -
Training and Meetings	101-210-0021-51240	11,263	6,000	5,100	5,500
Contract Professional	101-210-0021-51280	7,507	12,000	8,700	9,000
Intergovernmental	101-210-0021-51290	889	-	-	-
Equipment and Materials	101-210-0021-52100	2,552	8,200	7,600	5,700
Special Departmental	101-210-0021-52200	6,599	6,800	5,100	5,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 28,835	\$ 33,000	\$ 26,500	\$ 25,200
TOTAL EXPENDITURES		\$ 347,327	\$ 387,949	\$ 370,789	\$ 380,065

Explanation of Significant Accounts:

Training and Meetings	101-210-0021-51240	California Emergency Services Association Conference, Emergency Management Training, CPR/First Aid Training, Mature Driver Recertification, meeting and table top exercise expenses
Contract Professional	101-210-0021-51280	National Night Out, Neighbor for Neighbor, emergency situation services, and fingerprinting of new VIPS & CERT members
Equipment and Materials	101-210-0021-52100	EOC enhancements and maintenance, RACES Radio Equipment, VIPS event expenses, and miscellaneous
Special Departmental	101-210-0021-52200	Emergency food kits, water, supplies, RACES and CERT Uniforms, emergency preparedness print jobs, Explorers post expenses, and Citizens Academy

PROGRAM: 0022 PD Field Services
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	101-210-0022-50010	\$ 5,080,328	\$ 5,208,722	\$ 5,116,499	\$ 5,388,130
Regular Salaries - Non-Sworn	101-210-0022-50020	990	-	-	-
Overtime - Sworn	101-210-0022-50050	502,258	400,000	566,507	372,352
Holiday Pay	101-210-0022-50120	315,448	350,562	289,495	394,974
Cell Phone Allowance	101-210-0022-50140	13,170	15,818	19,525	16,988
Uniform Allowance	101-210-0022-50150	45,491	45,570	44,717	45,570
Annual Education	101-210-0022-50160	147,575	147,977	148,921	153,977
Cafeteria Taxable	101-210-0022-50170	28,771	21,946	28,060	34,361
Comptime Buy/Payout	101-210-0022-50180	9,148	8,757	8,757	15,894
Vacation Buy/Payout	101-210-0022-50190	118,401	56,111	114,935	102,431
Sick Payout	101-210-0022-50200	35,461	-	27,419	-
Medical Waiver	101-210-0022-50210	12,242	-	-	-
Health and Wellness Program	101-210-0022-50220	850	850	850	850
Tuition Reimbursement	101-210-0022-50500	14,306	16,000	33,807	16,000
Deferred Compensation	101-210-0022-50520	7,763	8,731	8,731	9,062
PERS Retirement	101-210-0022-50530	2,906,910	3,028,040	3,126,591	3,412,489
Medical Insurance	101-210-0022-50550	657,062	756,772	733,208	873,254
AFLAC Insurance - Cafeteria	101-210-0022-50560	3,094	661	786	713
Medicare Insurance	101-210-0022-50570	91,780	90,864	93,287	95,737
Life and Disability	101-210-0022-50580	39,066	37,062	37,282	37,062
Flexible Spending - Cafeteria	101-210-0022-50600	3,714	1,662	3,979	3,073
TOTAL PERSONNEL SERVICES		\$ 10,033,827	\$ 10,196,102	\$ 10,403,356	\$ 10,972,917
MAINTENANCE AND OPERATIONS					
Training and Meetings	101-210-0022-51240	\$ 63,109	\$ 55,000	\$ 55,000	\$ 42,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 63,109	\$ 55,000	\$ 55,000	\$ 42,500
TOTAL EXPENDITURES		\$ 10,096,936	\$ 10,251,102	\$ 10,458,356	\$ 11,015,417

Explanation of Significant Accounts:

Training and Meetings	101-210-0022-51240	Non-POST and POST training, legislatively mandated, CA Peace Officers Assoc., OCSD, FBI, CSTI, Command College, Tri-Counties Traffic, Narcotics, Executive Development, Sexual Harassment, Management Racial Profiling, Firearms, C.P.T., First Aid/CPR, Role of the Chief, Performa Interview-Interrogation, Domestic Violence, Use of Force Driver Training, UC Ops, Armorer, Reserve Coordinator Tactical Communications, ALPR, POBR, and Peer Support Program
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PROGRAM: 0023 PD Support Services
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-210-0023-50020	\$ 512,196	\$ 632,270	\$ 644,590	\$ 665,523
Part-Time Salaries	101-210-0023-50030	64,086	99,511	98,068	117,310
Overtime - Non-Sworn	101-210-0023-50060	7,810	10,000	11,622	9,266
Cell Phone Allowance	101-210-0023-50140	1,423	1,440	1,444	1,440
Uniform Allowance	101-210-0023-50150	3,718	3,520	3,621	5,020
Cafeteria Taxable	101-210-0023-50170	4,676	4,592	5,713	6,551
Comptime Buy/Payout	101-210-0023-50180	3,302	4,031	4,031	6,960
Vacation Buy/Payout	101-210-0023-50190	4,256	15,390	15,390	20,963
Medical Waiver	101-210-0023-50210	7,096	9,288	7,132	5,088
Health and Wellness Program	101-210-0023-50220	800	1,300	1,300	1,300
Tuition Reimbursement	101-210-0023-50500	3,877	-	-	-
Deferred Compensation	101-210-0023-50520	7,636	8,801	8,798	9,000
PERS Retirement	101-210-0023-50530	155,129	176,634	172,631	272,154
PARS Retirement	101-210-0023-50540	689	1,294	1,304	1,525
Medical Insurance	101-210-0023-50550	51,874	65,241	89,608	102,172
AFLAC Insurance - Cafeteria	101-210-0023-50560	2,134	4,688	4,980	2,705
Medicare Insurance	101-210-0023-50570	8,839	11,525	11,453	12,345
Life and Disability	101-210-0023-50580	5,910	6,219	5,821	6,376
Flexible Spending - Cafeteria	101-210-0023-50600	1,019	-	937	-
TOTAL PERSONNEL SERVICES		\$ 846,470	\$ 1,055,744	\$ 1,088,443	\$ 1,245,698
MAINTENANCE AND OPERATIONS					
Office Supplies	101-210-0023-51200	\$ 11,706	\$ 15,000	\$ 15,000	\$ 15,000
Memberships and Dues	101-210-0023-51230	3,804	4,335	4,340	4,500
Training and Meetings	101-210-0023-51240	7,465	9,000	8,200	8,200
Rental/Lease Equipment	101-210-0023-51270	23,473	39,200	38,710	28,250
Vehicle Leasing	101-210-0023-51275	-	800	400	400
Contract Professional	101-210-0023-51280	71,484	85,500	82,675	67,460
Intergovernmental	101-210-0023-51290	107,979	127,800	116,981	125,550
Equipment and Materials	101-210-0023-52100	26,173	37,000	43,140	37,100
Special Departmental	101-210-0023-52200	61,197	71,500	70,025	64,700
Telephone	101-210-0023-56300	73,297	82,000	81,680	49,800
Gas	101-210-0023-56500	7,215	8,000	6,500	7,000
Electricity	101-210-0023-56600	91,470	85,000	102,000	102,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 485,263	\$ 565,135	\$ 569,651	\$ 509,960
CAPITAL OUTLAY					
Furniture and Fixtures	101-210-0023-53100	\$ -	\$ 10,000	\$ 10,000	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ 10,000	\$ 10,000	\$ -
DEBT SERVICE					
Principal Payments	101-210-0023-58000	\$ 155,225	\$ -	\$ -	\$ -
Interest Payments	101-210-0023-58500	678	-	-	-
TOTAL DEBT SERVICE		\$ 155,903	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 1,487,636	\$ 1,630,879	\$ 1,668,094	\$ 1,755,658

PROGRAM: 0023 PD Support Services
FUND: 101 General Fund

Explanation of Significant Accounts:

Office Supplies	101-210-0023-51200	Office Supplies, custom file folders, and postage
Memberships and Dues	101-210-0023-51230	CA Police Chiefs Assoc., CA Peer Support Assoc., CA Emergency Service Assoc., FBI National Academy Assoc., International Assoc. of Emergency Manager, OC Chiefs and Sheriffs Assoc., International Assoc. of Police Chief, Int Assoc Property and Evidence, CA Assoc Prop and Ev, CLEARs, CCCUG, CATO, CA Homicide In. Assoc., OC training Mgr. Assoc., SCCIA, CA Narcotics Officers Assoc., Nat. Tactical Officers Assoc., CA Police Officers Association, and Canva
Training and Meetings	101-210-0023-51240	Non-POST Property and Evidence, Records, Notary, Office training, Computer training, Court, Time Management, Executive Assistant course, CLETS conference
Rental/Lease Equipment	101-210-0023-51270	Code 5 Group trackers, Pitney Bowes postage machine lease, De Lage Landen Copier leases
Vehicle Leasing	101-210-0023-51275	Leasing Detective Vehicles
Contract Professional	101-210-0023-51280	DUI blood and breath tests, fingerprinting, Phoenix false alarm permits, sexual assault examinations, background investigations, polygraphs, psych exams, transcription, Nichols Consulting, biohazard disposal, Safeshred, Corodata, TCTI, Trauma Intervention Program, Westminster and Raahauge range fees
Intergovernmental	101-210-0023-51290	County Prosecution Assessment fees, OC Radio Repairs, Mobile Command Post shared cost, OCSD 800MHz, AFIS shared cost, OCATS Tel SVCS & Switcher, and County of Orange form prints
Equipment and Materials	101-210-0023-52100	Tasers, flares, radar gun replacement rotation and calibration, radio and lithium batteries, drone program supplies and maintenance, small computer peripherals, medical supplies, latex gloves, ID Card supplies, kitchen supplies, misc. general supplies.
Special Departmental	101-210-0023-52200	Ammunition, uniforms, badges, boots, property supplies, print jobs, forms, special order items, pepper spray, ceremony and promotion expenses, equipment repairs, body armor, riot helmets, intoximeter supplies and repair, replenish backup body worn and fleet cameras, message and camera trailer maintenance.
Telephone	101-210-0023-56300	Telephone services, Air cads, cellular connection to the cloud for Automated License Plate Readers, remote cameras, and Brazos phones.

PROGRAM: 0024 Jail Operations
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	101-210-0024-50010	\$ 2,552	\$ -	\$ -	\$ -
Regular Salaries - Non-Sworn	101-210-0024-50020	50,303	-	-	-
Overtime - Non-Sworn	101-210-0024-50060	3,986	-	-	-
Holiday Pay	101-210-0024-50120	1,740	-	-	-
Cell Phone Allowance	101-210-0024-50140	108	-	-	-
Uniform Allowance	101-210-0024-50150	666	-	-	-
Annual Education	101-210-0024-50160	554	-	-	-
Comptime Buy/Payout	101-210-0024-50180	6,321	-	-	-
Vacation Buy/Payout	101-210-0024-50190	5,336	-	-	-
Deferred Compensation	101-210-0024-50520	352	-	-	-
PERS Retirement	101-210-0024-50530	65,636	-	-	-
Medical Insurance	101-210-0024-50550	6,318	-	-	-
Medicare Insurance	101-210-0024-50570	995	-	-	-
Life and Disability	101-210-0024-50580	4,248	-	-	-
Flexible Spending - Cafeteria	101-210-0024-50600	120	-	-	-
TOTAL PERSONNEL SERVICES		\$ 149,235	\$ -	\$ -	\$ -
MAINTENANCE AND OPERATIONS					
Training and Meetings	101-210-0024-51240	\$ 1,250	\$ -	\$ -	\$ -
Contract Professional	101-210-0024-51280	550	-	-	-
Equipment and Materials	101-210-0024-52100	4,282	-	-	-
Special Departmental	101-210-0024-52200	217	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 6,299	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 155,534	\$ -	\$ -	\$ -

Explanation of Significant Accounts:

Training and Meetings	101-210-0024-51240	Detention Center specific training courses for SCSO's and Police Aides
Contract Professional	101-210-0024-51280	Biohazard detention cell cleaning, and maintenance contractual services
Equipment and Materials	101-210-0024-52100	Plumbing, fixtures, lighting; cleaning, sanitizing, and polishing equipment; misc operating and equipment supplies
Special Departmental	101-210-0024-52200	Uniforms, badges, and boots

PROGRAM: 0025 Parking Enforcement
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	101-210-0025-50010	\$ 2,596	\$ 53,819	\$ 56,949	\$ 57,644
Regular Salaries - Non-Sworn	101-210-0025-50020	475,421	548,593	536,823	450,728
Part-Time Salaries	101-210-0025-50030	145,229	103,303	71,346	82,602
Overtime - Non-Sworn	101-210-0025-50060	23,338	30,000	25,055	8,515
Overtime - Part-Time	101-210-0025-50070	1,205	-	-	-
Holiday Pay	101-210-0025-50120	1,305	1,393	4,176	4,481
Cell Phone Allowance	101-210-0025-50140	77	293	293	293
Uniform Allowance	101-210-0025-50150	5,119	7,605	7,605	8,275
Annual Education	101-210-0025-50160	369	1,500	4,176	1,500
Cafeteria Taxable	101-210-0025-50170	5,639	5,083	7,370	6,256
Comptime Buy/Payout	101-210-0025-50180	11,565	2,944	9,617	-
Vacation Buy/Payout	101-210-0025-50190	12,865	8,134	8,134	4,609
Medical Waiver	101-210-0025-50210	955	4,200	11,158	12,600
Deferred Compensation	101-210-0025-50520	4,550	5,365	4,974	4,460
PERS Retirement	101-210-0025-50530	108,057	191,411	184,187	140,001
PARS Retirement	101-210-0025-50540	1,661	1,343	821	1,074
Medical Insurance	101-210-0025-50550	98,945	118,194	80,503	61,561
AFLAC Insurance - Cafeteria	101-210-0025-50560	2,829	960	846	-
Medicare Insurance	101-210-0025-50570	9,917	11,231	10,056	9,237
Life and Disability	101-210-0025-50580	2,502	6,138	5,054	5,146
Flexible Spending - Cafeteria	101-210-0025-50600	724	-	-	-
TOTAL PERSONNEL SERVICES		\$ 914,868	\$ 1,101,509	\$ 1,029,143	\$ 858,982
MAINTENANCE AND OPERATIONS					
Memberships and Dues	101-210-0025-51230	\$ -	\$ -	\$ -	\$ 850
Training and Meetings	101-210-0025-51240	491	1,000	800	2,500
Contract Professional	101-210-0025-51280	173,904	217,650	206,050	192,000
Intergovernmental	101-210-0025-51290	326,508	375,000	348,350	326,500
Equipment and Materials	101-210-0025-52100	-	6,000	2,000	4,000
Special Departmental	101-210-0025-52200	2,614	4,500	4,200	4,500
Telephone	101-210-0025-56300	4,425	4,800	4,500	4,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 507,941	\$ 608,950	\$ 565,900	\$ 534,850
TOTAL EXPENDITURES		\$ 1,422,809	\$ 1,710,459	\$ 1,595,043	\$ 1,393,832

Explanation of Significant Accounts:

Memberships and Dues	101-210-0025-51230	National Mobility & Parking Association, Southwest Parking & CPPA conference and NPA conference
Training and Meetings	101-210-0025-51240	Data Ticket, Parkeon, parking citation hearings, Dixon Resources Unlimited Consulting, Passport Labs.
Contract Professional	101-210-0025-51280	Orange County Citation processing, City of Long Beach parking pay station maintenance
Intergovernmental	101-210-0025-51290	Misc. enforcement tools and supplies
Equipment and Materials	101-210-0025-52100	Uniforms, badges, boots, print jobs, and bulletproof vests
Special Departmental	101-210-0025-52200	

PROGRAM:	0035 West Comm
FUND:	101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
West Comm	101-210-0035-51700	\$ 940,642	\$ 973,564	\$ 973,564	\$ 962,384
TOTAL MAINTENANCE AND OPERATIONS		\$ 940,642	\$ 973,564	\$ 973,564	\$ 962,384
TOTAL EXPENDITURES		\$ 940,642	\$ 973,564	\$ 973,564	\$ 962,384

POLICE

FY 2024-2025

PROGRAM: 0036 Animal Control
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-210-0036-50020	\$ 197,194	\$ 138,789	\$ 120,261	\$ 158,413
Overtime - Non-Sworn	101-210-0036-50060	7,311	-	-	9,573
Uniform Allowance	101-210-0036-50150	2,034	2,080	1,766	3,080
Cafeteria Taxable	101-210-0036-50170	1,484	5,745	2,439	2,906
Comptime Buy/Payout	101-210-0036-50180	-	-	8,031	762
Vacation Buy/Payout	101-210-0036-50190	-	-	4,537	3,046
Medical Waiver	101-210-0036-50210	7,015	-	2,031	-
Deferred Compensation	101-210-0036-50520	1,948	1,388	1,089	1,584
PERS Retirement	101-210-0036-50530	17,514	11,103	9,186	55,785
Medical Insurance	101-210-0036-50550	11,326	33,488	11,424	41,393
Medicare Insurance	101-210-0036-50570	3,146	2,146	3,761	2,601
Life and Disability	101-210-0036-50580	1,263	1,547	1,378	1,732
Flexible Spending - Cafeteria	101-210-0036-50600	737	-	-	-
TOTAL PERSONNEL SERVICES		\$ 250,972	\$ 196,286	\$ 165,903	\$ 280,873
MAINTENANCE AND OPERATIONS					
Memberships and Dues	101-210-0036-51230	\$ -	\$ 500	\$ -	\$ 500
Training and Meetings	101-210-0036-51240	13,113	5,000	5,000	5,000
Contract Professional	101-210-0036-51280	17,180	125,000	89,000	102,000
Intergovernmental	101-210-0036-51290	87,920	-	-	-
Equipment and Materials	101-210-0036-52100	3,480	3,000	2,800	3,000
Special Departmental	101-210-0036-52200	-	5,000	3,300	4,300
TOTAL MAINTENANCE AND OPERATIONS		\$ 121,693	\$ 138,500	\$ 100,100	\$ 114,800
CAPITAL OUTLAY					
Vehicles	101-210-0036-53600	\$ 15,813	-	-	-
TOTAL CAPITAL OUTLAY		15,813	-	-	-
TOTAL EXPENDITURES		\$ 388,478	\$ 334,786	\$ 266,003	\$ 395,673

DEPARTMENT:	Police Department
PROGRAM:	0036 Animal Control
FUND:	101 General Fund

Explanation of Significant Accounts:

Office Supplies	101-210-0036-51200	Pens, paper, printing costs, paper clips, post-it notes, envelopes, printer ink
Memberships and Dues	101-210-0036-51230	Membership in professional organizations (California Animal Welfare Association, American Society for the Prevention of Cruelty to Animals, Humane Society, California Association of Code Enforcement Officers)
Training and Meetings	101-210-0036-51240	80 hour Humane Animal Control Officer training, 40 hour 832 p.c. course, animal specific capture and care training, Animal Care Conference
Contract Professional	101-210-0036-51280	Emergency veterinary care, shelter and care services to serve impounded or captured companion animals, PetData pet licensing, legal and attorney services
Equipment and Materials	101-210-0036-52100	Ketch all poles, Snappy snares, cat tongs, snake tongs, bat net, bird net, versa net, animal control leads, freeman cage net, safeguard carriers, transfer cages, maxima gloves, stretcher, cat trap, raccoon trap, dog trap, dog kennels

PROGRAM:	0222 Special Projects
FUND:	103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Canine Unit	103-210-0222-51300	\$ -	\$ -	\$ -	\$ 907
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ -	\$ -	\$ 907
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 907

PROGRAM: 0223 Special Projects
FUND: 103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Overtime - Sworn	103-210-0223-50050	\$ -	\$ 5,000	\$ 1,000	\$ 8,000
Medicare Insurance	103-210-0223-50570	-	73	15	116
TOTAL PERSONNEL SERVICES		\$ -	\$ 5,073	\$ 1,015	\$ 8,116
MAINTENANCE AND OPERATIONS					
AB109	103-210-0223-51300	\$ -	\$ -	\$ -	\$ 10,200
BSCC - PD	103-210-0223-51301	60,790	38,000	7,962	33,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 60,790	\$ 38,000	\$ 7,962	\$ 43,200
TOTAL EXPENDITURES		\$ 60,790	\$ 43,073	\$ 8,977	\$ 51,316

Explanation of Significant Accounts:

BSCC - PD 103-210-0223-51301 Officer wellness professional services

PROGRAM: 0825 Parking Enforcement
FUND: 106 Tidelands Beach

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	106-210-0825-50010	\$ 154,165	\$ 152,428	\$ 146,714	\$ 166,337
Overtime - Sworn	106-210-0825-50050	6,131	-	2,503	8,204
Holiday Pay	106-210-0825-50120	9,382	7,621	8,819	13,004
Uniform Allowance	106-210-0825-50150	1,688	1,625	1,531	1,625
Annual Education	106-210-0825-50160	5,841	5,625	5,625	5,625
Vacation Buy/Payout	106-210-0825-50190	-	-	-	783
Medical Waiver	106-210-0825-50210	3,635	-	-	-
PERS Retirement	106-210-0825-50530	64,102	67,345	65,633	79,691
Medical Insurance	106-210-0825-50550	15,790	32,686	29,463	36,906
Medicare Insurance	106-210-0825-50570	2,583	2,426	2,335	2,836
Life and Disability	106-210-0825-50580	-	1,305	1,184	1,305
TOTAL PERSONNEL SERVICES		\$ 263,317	\$ 271,061	\$ 263,807	\$ 316,316
TOTAL EXPENDITURES		\$ 263,317	\$ 271,061	\$ 263,807	\$ 316,316

PROGRAM: 0600 SLESF Grant
FUND: 201 Supplemental Law Enforcement Services Grant

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Overtime - Sworn	201-210-0600-50050	\$ 73,848	\$ 100,000	\$ 130,000	\$ 120,000
Overtime - Non-Sworn	201-210-0600-50060	5,112	-	-	-
Overtime - Part-Time	201-210-0600-50070	95	-	-	-
Deferred Compensation	201-210-0600-50520	5	-	-	-
PERS Retirement	201-210-0600-50530	1,144	-	-	-
Medical Insurance	201-210-0600-50550	920	-	-	-
Medicare Insurance	201-210-0600-50570	122	1,450	1,890	1,740
Flexible Spending - Cafeteria	201-210-0600-50600	2	-	-	-
TOTAL PERSONNEL SERVICES		\$ 81,247	\$ 101,450	\$ 131,890	\$ 121,740
MAINTENANCE AND OPERATIONS					
Training and Meetings	201-210-0600-51240	\$ 37,594	\$ 25,000	\$ 18,000	\$ 25,000
Office & Technology Resources	201-210-0600-51250	-	-	-	13,600
Intergovernmental	201-210-0600-51290	9,153	8,500	8,485	8,600
Equipment and Materials	201-210-0600-52100	48,893	80,000	62,800	56,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 95,639	\$ 113,500	\$ 89,285	\$ 103,200
TOTAL EXPENDITURES		\$ 176,887	\$ 214,950	\$ 221,175	\$ 224,940

Explanation of Significant Accounts:

Training and Meetings	201-210-0600-51240	Rifle training, SWAT training, Special program training, and Crisis Negotiation Team training
Intergovernmental	201-210-0600-51290	Integrated Law and Justice Agency for Orange County (Brea)
Equipment and Materials	201-210-0600-52100	SWAT, Community Policing Equipment, and Frontline and Training Equipment, Rifle parts and equipment, K9 and Facility dog programs, website and social media outreach

PROGRAM: 0555 State Asset Forfeiture
FUND: 203 State Asset Forfeiture

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Equipment and Materials	203-210-0555-52100	\$ -	\$ 1,600	\$ -	\$ 1,800
Special Departmental	203-210-0555-52200	-	1,400	-	1,400
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 3,000	\$ -	\$ 3,200
TOTAL EXPENDITURES		\$ -	\$ 3,000	\$ -	\$ 3,200

Explanation of Significant Accounts:

Equipment and Materials	203-210-0555-52100	Frontline equipment
Special Departmental	203-210-0555-52200	Travel and extradition expenses

PROGRAM: 0111 Federal Asset Forfeiture
FUND: 205 Asset Forfeiture - Federal

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	205-210-0111-50010	\$ -	\$ 127,247	\$ -	\$ 149,903
Overtime - Sworn	205-210-0111-50050	-	-	-	19,558
Holiday Pay	205-210-0111-50120	-	9,247	-	11,399
Uniform Allowance	205-210-0111-50150	-	1,300	-	1,300
Annual Education	205-210-0111-50160	-	4,500	-	4,500
Vacation Buy/Payout	205-210-0111-50190	-	-	-	5,013
PERS Retirement	205-210-0111-50530	-	91,485	-	120,117
Medical Insurance	205-210-0111-50550	-	26,149	-	29,525
Medicare Insurance	205-210-0111-50570	-	2,063	-	2,779
Life and Disability	205-210-0111-50580	-	1,044	-	1,044
TOTAL PERSONNEL SERVICES		\$ -	\$ 263,035	\$ -	\$ 345,139
MAINTENANCE AND OPERATIONS					
Training and Meetings	205-210-0111-51240	\$ -	\$ 3,000	\$ -	\$ 3,000
Equipment and Materials	205-210-0111-52100	-	20,000	-	20,000
Special Departmental	205-210-0111-52200	-	5,000	-	5,000
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 28,000	\$ -	\$ 28,000
TOTAL EXPENDITURES		\$ -	\$ 291,035	\$ -	\$ 373,139

PROGRAM: 0371 OCATT Grant
FUND: 216 Police Grants

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	216-210-0371-50010	\$ 130,523	\$ 133,530	\$ 131,284	\$ 136,868
Overtime - Sworn	216-210-0371-50050	15,723	-	12,011	25,092
Holiday Pay	216-210-0371-50120	8,253	9,690	5,696	10,567
Cell Phone Allowance	216-210-0371-50140	1,173	1,170	1,170	1,170
Uniform Allowance	216-210-0371-50150	1,303	1,300	1,300	1,300
Annual Education	216-210-0371-50160	173	4,500	4,500	4,500
PERS Retirement	216-210-0371-50530	18,887	21,201	20,710	22,644
Medical Insurance	216-210-0371-50550	23,232	26,149	25,772	29,481
AFLAC Insurance - Cafeteria	216-210-0371-50560	-	-	-	44
Medicare Insurance	216-210-0371-50570	2,201	2,178	2,062	2,603
Life and Disability	216-210-0371-50580	-	1,044	947	1,044
TOTAL PERSONNEL SERVICES		\$ 201,469	\$ 200,761	\$ 205,452	\$ 235,314
TOTAL EXPENDITURES		\$ 201,469	\$ 200,761	\$ 205,452	\$ 235,314

PROGRAM:

FUND:

0442 Bulletproof Vest Partnership

216 Police Grants

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Equipment and Materials	216-210-0442-52100	\$ 4,550	\$ 5,000	\$ 3,000	\$ 10,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 4,550	\$ 5,000	\$ 3,000	\$ 10,000
TOTAL EXPENDITURES		\$ 4,550	\$ 5,000	\$ 3,000	\$ 10,000

PROGRAM: 0472 Office of Traffic Safety Grant
FUND: 216 Police Grants

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Overtime - Sworn	216-210-0472-50050	\$ 52,043	\$ 40,000	\$ 50,000	\$ 60,000
Overtime - Non-Sworn	216-210-0472-50060	1,418	-	856	-
Deferred Compensation	216-210-0472-50520	10	-	7	-
PERS Retirement	216-210-0472-50530	6,965	-	5,174	-
PARS Retirement	216-210-0472-50540	1	-	-	-
Medical Insurance	216-210-0472-50550	5,473	-	3,401	-
AFLAC Insurance - Cafeteria	216-210-0472-50560	15	-	19	-
Medicare Insurance	216-210-0472-50570	777	580	725	870
Flexible Spending - Cafeteria	216-210-0472-50600	57	-	5	-
TOTAL PERSONNEL SERVICES		\$ 66,760	\$ 40,580	\$ 60,187	\$ 60,870
MAINTENANCE AND OPERATIONS					
Equipment and Materials	216-210-0472-52100	\$ -	\$ 18,000	\$ 10,000	\$ 18,000
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 18,000	\$ 10,000	\$ 18,000
TOTAL EXPENDITURES		\$ 66,760	\$ 58,580	\$ 70,187	\$ 78,870

Explanation of Significant Accounts:

Equipment and Materials 216-210-0472-52100 Equipment related to checkpoints and traffic enforcement

PROGRAM:0473 Alcoholic Beverage Control

FUND:216 Police Grants

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Overtime - Non-Sworn	216-210-0473-50060	\$ -	\$ 39,000	\$ -	\$ -
Medicare Insurance	216-210-0473-50570	-	566	-	-
TOTAL PERSONNEL SERVICES		\$ -	\$ 39,566	\$ -	\$ -
MAINTENANCE AND OPERATIONS					
Training and Meetings	216-210-0473-51240	\$ -	\$ 2,500	\$ -	\$ -
Equipment and Materials	216-210-0473-52100	-	2,500	-	-
Special Departmental	216-210-0473-52200	-	500	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 5,500	\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ 45,066	\$ -	\$ -

POLICE

FY 2024-2025

PROGRAM: 0474 Tobacco Tax Act 2016
FUND: 216 Police Grants

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Overtime - Sworn	216-210-0474-50050	\$ 14,779	\$ 75,000	\$ 30,000	\$ 55,000
PERS Retirement	216-210-0474-50530	2,463	-	1,196	-
Medical Insurance	216-210-0474-50550	1,114	-	1,041	-
AFLAC Insurance - Cafeteria	216-210-0474-50560	3	-	4	-
Medicare Insurance	216-210-0474-50570	218	1,088	580	798
Flexible Spending - Cafeteria	216-210-0474-50600	19	-	-	-
TOTAL PERSONNEL SERVICES		\$ 18,596	\$ 76,088	\$ 32,821	\$ 55,798
MAINTENANCE AND OPERATIONS					
Equipment and Materials	216-210-0474-52100	\$ -	\$ 5,000	\$ -	\$ 3,000
Special Departmental	216-210-0474-52200	-	1,000	-	1,000
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 6,000	\$ -	\$ 4,000
TOTAL EXPENDITURES		\$ 18,596	\$ 82,088	\$ 32,821	\$ 59,798

PROGRAM: 0478 2021 OPSG
FUND: 216 Police Grants

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Overtime - Sworn	216-210-0478-50050	\$ 26,050	\$ 145,570	\$ 40,000	\$ 65,000
PERS Retirement	216-210-0478-50530	3,604	-	822	-
Medical Insurance	216-210-0478-50550	2,451	-	447	-
AFLAC Insurance - Cafeteria	216-210-0478-50560	3	-	1	-
Medicare Insurance	216-210-0478-50570	379	-	600	943
Flexible Spending - Cafeteria	216-210-0478-50600	21	-	1	-
TOTAL PERSONNEL SERVICES		\$ 32,508	\$ 145,570	\$ 41,871	\$ 65,943
MAINTENANCE AND OPERATIONS					
Equipment and Materials	216-210-0478-52100	\$ 66,416	\$ -	\$ -	\$ 89,000
Special Departmental	216-210-0478-52200	-	-	-	2,350
TOTAL MAINTENANCE AND OPERATIONS		\$ 66,416	\$ -	\$ -	\$ 91,350
TOTAL EXPENDITURES		\$ 98,924	\$ 145,570	\$ 41,871	\$ 157,293

Explanation of Significant Accounts:

Equipment and Materials 216-210-0478-52100 PTZ Cameras, Patrol Vehicle

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Sworn	50010	\$ 5,538,353	\$ 5,854,815	\$ 5,622,532	\$ 6,074,086
Regular Salaries - Non-Sworn	50020	1,236,104	1,319,653	1,301,674	1,274,664
Part-Time Salaries	50030	209,314	202,815	169,414	199,912
Overtime - Sworn	50050	695,696	770,570	840,080	741,206
Overtime - Non-Sworn	50060	48,975	79,000	37,533	27,354
Overtime - Part-Time	50070	1,299	-	-	-
Holiday Pay	50120	345,325	391,414	316,468	448,236
Cell Phone Allowance	50140	17,079	19,891	23,602	21,060
Uniform Allowance	50150	61,272	64,300	61,840	67,470
Annual Education	50160	157,859	170,102	169,222	176,102
Cafeteria Taxable	50170	41,138	37,366	43,582	50,073
Comptime Buy/Payout	50180	30,337	15,731	30,436	23,616
Vacation Buy/Payout	50190	146,967	85,896	149,257	136,847
Sick Payout	50200	35,461	-	27,419	-
Medical Waiver	50210	30,943	13,488	20,321	21,888
Health and Wellness Program	50220	1,650	2,150	2,150	2,150
Tuition Reimbursement	50500	18,184	16,000	33,807	16,000
Deferred Compensation	50520	22,265	24,284	23,599	24,107
PERS Retirement	50530	3,459,628	3,713,264	3,711,213	4,243,877
PARS Retirement	50540	2,351	2,637	2,125	2,599
Medical Insurance	50550	885,345	1,071,764	987,971	1,174,292
AFLAC Insurance - Cafeteria	50560	8,075	6,309	6,636	3,462
Medicare Insurance	50570	123,706	129,260	129,677	135,746
Life and Disability	50580	54,022	55,403	52,697	54,753
Flexible Spending - Cafeteria	50600	6,412	1,662	4,922	3,073
TOTAL PERSONNEL SERVICES		13,177,760	14,047,772	13,768,177	14,922,571
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	11,731	15,000	15,000	15,000
Memberships and Dues	51230	3,804	4,835	4,340	5,850
Training and Meetings	51240	134,285	106,500	92,100	91,700
Office and Technology Resources	51250	-	-	-	13,600
Rental/Lease Equipment	51270	23,473	39,200	38,710	28,250
Vehicle Leasing	51275	-	800	400	400
Contract Professional	51280	270,625	440,150	386,425	370,460
Intergovernmental	51290	532,449	511,300	473,816	460,650
Canine Unit	51300	-	-	-	11,107
BSCC - PD	51301	60,790	38,000	7,962	33,000
West Comm	51700	940,642	973,564	973,564	962,384
Equipment and Materials	52100	156,346	186,300	131,340	247,600
Special Departmental	52200	70,627	95,700	82,625	88,250
Telephone	56300	77,721	86,800	86,180	54,300
Gas	56500	7,215	8,000	6,500	7,000
Electricity	56600	91,470	85,000	102,000	102,000
Principal Payments	58000	155,225	-	-	-
Interest Payments	58500	678	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		2,537,081	2,591,149	2,400,962	2,491,551

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL OUTLAY					
Furniture and Fixtures	53100	-	10,000	10,000	-
Vehicles	53600	15,813	-	-	-
TOTAL CAPITAL OUTLAY		15,813	10,000	10,000	-
TOTAL EXPENDITURES		\$ 15,730,655	\$ 16,648,921	\$ 16,179,139	\$ 17,414,122

MANAGING DEPARTMENT HEAD: City Manager

MISSION STATEMENT

Fire Services contribute to the safety and well-being of the community by responding to emergency situations and promoting fire prevention.

PRIMARY ACTIVITIES

Fire Services – 0026

Fire Services are provided through a contract with the Orange County Fire Authority (OCFA). The OCFA provides technical, rescue, fire prevention, fire investigation, hazardous materials response, public information/education, paramedic and ambulance transport services.

FIRE

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
Fire Services - 0026				
Personnel Services	\$ 385,214	\$ 391,868	\$ 391,868	\$ 501,150
Maintenance and Operations	6,899,967	7,731,449	7,732,660	7,048,070
Subtotal	7,285,181	8,123,317	8,124,528	7,549,220
TOTAL				
Personnel Services	385,214	391,868	391,868	501,150
Maintenance and Operations	6,899,967	7,731,449	7,732,660	7,048,070
TOTAL	\$ 7,285,181	\$ 8,123,317	\$ 8,124,528	\$ 7,549,220
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 6,840,756	\$ 7,140,317	\$ 7,138,451	\$ 7,549,220
Fire Station Debt Service - 402	444,425	983,000	986,077	-
TOTAL	\$ 7,285,181	\$ 8,123,317	\$ 8,124,528	\$ 7,549,220

PROGRAM: 0026 Fire Services
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
PERS Retirement	101-220-0026-50530	\$ 385,214	\$ 391,868	\$ 391,868	\$ 501,150
TOTAL PERSONNEL SERVICES		<u>\$ 385,214</u>	<u>\$ 391,868</u>	<u>\$ 391,868</u>	<u>\$ 501,150</u>
MAINTENANCE AND OPERATIONS					
Intergovernmental	101-220-0026-51290	\$ 6,455,542	\$ 6,748,449	\$ 6,746,583	\$ 7,048,070
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 6,455,542</u>	<u>\$ 6,748,449</u>	<u>\$ 6,746,583</u>	<u>\$ 7,048,070</u>
TOTAL EXPENDITURES		<u>\$ 6,840,756</u>	<u>\$ 7,140,317</u>	<u>\$ 7,138,451</u>	<u>\$ 7,549,220</u>

Explanation of Significant Accounts:

PERS Retirement	101-220-0026-50530	Retiree costs
Intergovernmental	101-220-0026-51290	Orange County Fire Authority (OCFA)

PROGRAM: 0026 Fire Services
FUND: 402 Fire Station Bond

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	402-220-0026-51280	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Principal Payments	402-220-0026-58000	420,000	315,000	315,000	-
Interest Payments	402-220-0026-58500	21,425	6,000	5,843	-
Transfer Out - Operational	402-220-0026-59200	-	659,000	662,234	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 444,425	\$ 983,000	\$ 986,077	\$ -
TOTAL EXPENDITURES		\$ 444,425	\$ 983,000	\$ 986,077	\$ -

Explanation of Significant Accounts:

Contract Professional	402-220-0026-51280	Trustee fees
Principal Payments	402-220-0026-58000	Principal
Interest Payments	402-220-0026-58500	Interest

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
PERS Retirement	50530	\$ 385,214	\$ 391,868	\$ 391,868	\$ 501,150
TOTAL PERSONNEL SERVICES		385,214	391,868	391,868	501,150
MAINTENANCE AND OPERATIONS					
Contract Professional	51280	3,000	3,000	3,000	-
Intergovernmental	51290	6,455,542	6,748,449	6,746,583	7,048,070
Principal Payments	58000	420,000	315,000	315,000	-
Interest Payments	58500	21,425	6,000	5,843	-
Transfer Out - Operational	59200	-	659,000	662,234	-
TOTAL MAINTENANCE AND OPERATIONS		6,899,967	7,731,449	7,732,660	7,048,070
TOTAL EXPENDITURES		\$ 7,285,181	\$ 8,123,317	\$ 8,124,528	\$ 7,549,220



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MANAGING DEPARTMENT HEAD: Director of Community Development

MISSION STATEMENT

The mission of the Community Development Department is to promote sound economic and environmentally sustainable use of land, consistent with the goals and values of the community and to enhance the quality of life for citizens, businesses, and visitors to the community. It is the department's goal to provide residents, merchants, elected officials, and City boards and commissions with accurate, detailed, and timely information in a professional and courteous manner that sustains the public trust.

PRIMARY ACTIVITIES

Planning – 0030

Provide professional planning and land use advice to the City Council, Planning Commission, and City Manager. Primary staff to the Planning Commission and Environmental Quality Control Board. Promote positive community and economic development within the city. Respond to State legislation related to land use policy, including advance planning work related to the General Plan and Zoning Code, as well as the Coastal Act. Review and make recommendations on current land use applications including General Plan and Zoning amendments, tentative maps, conditional use permits, and variances. Review ministerial projects including room additions, tenant improvements, sign applications, and home occupancy permits for zoning compliance. Conduct environmental assessments in compliance with the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for all private and public projects completed within the City. Review plans and answer questions at the public counter regarding General Plan, zoning, land use, and economic development matters.

Building and Code Enforcement – 0031

Provide professional expertise and assistance to residents, contractors, and design professionals regarding building code issues. Review construction plans and documents. Issue permits for construction and alteration of buildings and structures. Perform inspections on buildings and structures and enforce compliance with the provisions of the Code of the City of Seal Beach and the California Building Codes. Compile monthly permit data reports. Maintain project coordination with internal divisions, as well as state and local agencies. Review, amend, and adopt required codes and policies. Investigate and enforce all municipal code violations such as property maintenance, zoning, building, and land use compliance.

Special Projects – 0230

In general, special Planning projects are funded through 0231, out of revenues collected from building permit issuance for specific purposes.

Special Projects – 0231

Special projects for Community Development programs. Current major projects include updating the Housing Element, developing related zoning modifications and environmental impact report, amendments to the Main Street Specific Plan and Land Use Element, creation of an Environmental Justice Element, and an update to the Safety Element of the General Plan. A Local Coastal Plan is also being drafted.

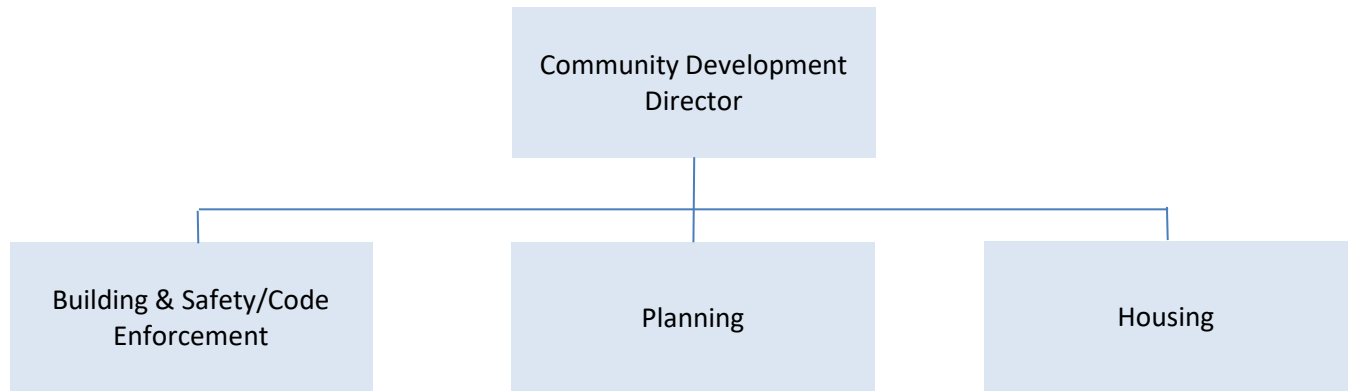
OBJECTIVES

- Administer the State mandated 6th Cycle Housing Element Update process, including State certification and implementation of a zoning code update
- Develop and implement an Environmental Justice Element, and update the Safety Element, pursuant to State law
- Implement a new permit management (LMS) software, inclusive of new mapping software and digital plan review and markup
- Continue to develop a Local Coastal Plan through public outreach efforts and consultation with the California Coastal Commission
- Continue to cultivate a working relationship with Coastal Commission Staff
- Continue coordination with Naval Weapons Station Seal Beach to assess implementation methods for Joint Land Use Study strategies and consideration of development opportunities
- Improve efficiencies through revised processes and technology
- Launch a new land use management and permitting software shared by Planning, Building, Code Enforcement, and Engineering, including a public portal to submit plans and track progress
- Continue City's code compliance complaint-based policy and improve compliance times
- Remain current on changes within the building industry and maintain required certifications and licenses for Building Division staff

PERFORMANCE MEASURES

	Actual FY 2021-22	Actual FY 2022-23	Estimated FY 2023-24	Adopted FY 2024-25
Number of building permits issued	1,551	1,908	1,670	1,700
Number of building plan checks completed	340	311	265	270
Number of building Inspections	4,160	5,012	4,700	4,700
Number of code enforcement cases	70	123	150	150
Total planning applications received	45	56	39	45

Department Organization



COMMUNITY DEVELOPMENT

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
EXPENDITURES BY PROGRAM				
Planning - 0030				
Personnel Services	\$ 432,575	\$ 698,157	\$ 639,867	\$ 604,595
Maintenance and Operations	316,157	334,903	333,650	261,325
Subtotal	748,731	1,033,060	973,517	865,920
Building and Code Enforcement - 0031				
Personnel Services	266,331	422,884	328,891	346,937
Maintenance and Operations	632,911	737,700	737,050	705,050
Subtotal	899,242	1,160,584	1,065,941	1,051,987
Special Projects - 0230				
Maintenance and Operations	-	2,500	2,500	-
Subtotal	-	2,500	2,500	-
Special Projects - 0231				
Personnel Services	3,518	80,179	55,037	61,039
Maintenance and Operations	150,774	687,000	615,500	433,500
Capital Outlay	5,739	25,000	-	25,000
Subtotal	160,032	792,179	670,537	519,539
Local Coastal Plan - 0331				
Maintenance and Operations	11,743	-	-	-
Subtotal	11,743	-	-	-
LEAP - 0332				
Maintenance and Operations	3,495	-	-	-
Subtotal	3,495	-	-	-
Energy Commission - 0334				
Maintenance and Operations	-	40,000	-	-
Subtotal	-	40,000	-	-
Permanent Local Housing Allocation (PLHA) - 0336				
Maintenance and Operations	-	73,400	25,000	50,000
Subtotal	-	73,400	25,000	50,000

COMMUNITY DEVELOPMENT

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
Community Development Block Grant-CV - 0338				
Maintenance and Operations	232,235	80,000	51,000	-
Subtotal	232,235	80,000	51,000	-
Attorney Services Reimbursement - 0377				
Maintenance and Operations	-	-	-	25,000
Subtotal	-	-	-	25,000
TOTAL				
Personnel Services	702,424	1,201,221	1,023,795	1,012,571
Maintenance and Operations	1,347,315	1,955,503	1,764,700	1,474,875
Capital Outlay	5,739	25,000	-	25,000
TOTAL	\$ 2,055,478	\$ 3,181,724	\$ 2,788,495	\$ 2,512,446
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 1,427,403	\$ 2,013,644	\$ 1,859,458	\$ 1,737,907
Special Projects - 103	160,032	794,679	673,037	519,539
Community Development Block Grant - 215	452,805	333,400	256,000	230,000
Citywide Grants - 217	15,238	40,000	-	25,000
TOTAL	\$ 2,055,478	\$ 3,181,724	\$ 2,788,495	\$ 2,512,446

PROGRAM: 0030 Planning
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-300-0030-50020	\$ 249,635	\$ 420,393	\$ 403,185	\$ 422,635
Part-Time Salaries	101-300-0030-50030	16,693	18,000	4,424	8,000
Overtime - Non-Sworn	101-300-0030-50060	17	500	-	-
Auto Allowance	101-300-0030-50130	2,737	2,730	2,730	2,730
Cafeteria Taxable	101-300-0030-50170	1,959	-	3,062	3,094
Vacation Buy/Payout	101-300-0030-50190	5,170	6,251	6,567	607
Medical Waiver	101-300-0030-50210	1,947	3,360	3,111	-
Health and Wellness Program	101-300-0030-50220	850	1,683	1,683	1,683
Deferred Compensation	101-300-0030-50520	7,277	11,488	11,305	11,841
PERS Retirement	101-300-0030-50530	119,385	166,873	153,242	99,826
PARS Retirement	101-300-0030-50540	120	187	43	83
Medical Insurance	101-300-0030-50550	20,406	56,707	41,121	44,295
AFLAC Insurance - Cafeteria	101-300-0030-50560	-	-	169	141
Medicare Insurance	101-300-0030-50570	4,135	6,715	6,817	6,514
Life and Disability	101-300-0030-50580	2,075	3,047	2,185	3,047
FICA	101-300-0030-50590	-	223	223	99
Unemployment	101-300-0030-50610	168	-	-	-
TOTAL PERSONNEL SERVICES		\$ 432,575	\$ 698,157	\$ 639,867	\$ 604,595
MAINTENANCE AND OPERATIONS					
Office Supplies	101-300-0030-51200	\$ 1,110	\$ 2,000	\$ 2,000	\$ 2,000
Memberships and Dues	101-300-0030-51230	250	2,153	1,650	1,675
Training and Meetings	101-300-0030-51240	709	4,750	4,000	4,150
Contract Professional	101-300-0030-51280	92,607	145,000	145,000	72,500
Telephone	101-300-0030-56300	911	1,000	1,000	1,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 95,587	\$ 154,903	\$ 153,650	\$ 81,325
TOTAL EXPENDITURES		\$ 528,162	\$ 853,060	\$ 793,517	\$ 685,920

Explanation of Significant Accounts:

Memberships and Dues	101-300-0030-51230	American Planning Assoc., Planning Director Assoc.
Training and Meetings	101-300-0030-51240	Planning Director Assoc; American Planning Association
Contract Professional	101-300-0030-51280	Community Development Block Grant consultant, CEQA consultants, project support

PROGRAM:	0031 Building and Code Enforcement
FUND:	101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-300-0031-50020	\$ 163,913	\$ 271,909	\$ 219,019	\$ 264,265
Part-Time Salaries	101-300-0031-50030	6,716	-	-	-
Overtime - Non-Sworn	101-300-0031-50060	17	500	-	-
Auto Allowance	101-300-0031-50130	1,474	1,470	1,470	1,470
Cafeteria Taxable	101-300-0031-50170	1,308	-	766	773
Vacation Buy/Payout	101-300-0031-50190	2,557	2,301	2,301	607
Medical Waiver	101-300-0031-50210	487	840	778	4,200
Health and Wellness Program	101-300-0031-50220	1,300	1,184	1,184	1,184
Tuition Reimbursement	101-300-0031-50500	2,921	-	-	-
Deferred Compensation	101-300-0031-50520	3,990	6,716	6,093	6,762
PERS Retirement	101-300-0031-50530	55,136	81,387	67,647	38,232
PARS Retirement	101-300-0031-50540	92	-	-	-
Medical Insurance	101-300-0031-50550	21,763	50,152	24,546	23,049
AFLAC Insurance - Cafeteria	101-300-0031-50560	362	-	277	49
Medicare Insurance	101-300-0031-50570	2,614	4,114	3,310	4,033
Life and Disability	101-300-0031-50580	1,681	2,312	1,500	2,312
TOTAL PERSONNEL SERVICES		\$ 266,331	\$ 422,884	\$ 328,891	\$ 346,937
MAINTENANCE AND OPERATIONS					
Office Supplies	101-300-0031-51200	\$ 660	\$ 2,000	\$ 2,000	\$ 2,000
Memberships and Dues	101-300-0031-51230	90	350	200	200
Training and Meetings	101-300-0031-51240	75	2,000	1,500	1,500
Contract Professional	101-300-0031-51280	631,196	732,000	732,000	700,000
Intergovernmental	101-300-0031-51290	(530)	-	-	-
Equipment and Materials	101-300-0031-52100	880	850	850	850
Telephone	101-300-0031-56300	540	500	500	500
TOTAL MAINTENANCE AND OPERATIONS		\$ 632,911	\$ 737,700	\$ 737,050	\$ 705,050
TOTAL EXPENDITURES		\$ 899,242	\$ 1,160,584	\$ 1,065,941	\$ 1,051,987

Explanation of Significant Accounts:

Memberships and Dues	101-300-0031-51230	CA Assoc. of Code Enforcement Officers, and California Building Officials
Training and Meetings	101-300-0031-51240	CACEO and POST Tranings
Contract Professional	101-300-0031-51280	Permitting Softwares, Contract Building Staff, Plan Check Revenue Share
Equipment/Materials	101-300-0031-52100	Uniform, safety shoes, and equipment

PROGRAM:	0230 Planning
FUND:	103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Third Party Testing	103-300-0230-51302	\$ -	\$ 2,500	\$ 2,500	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 2,500	\$ 2,500	\$ -
TOTAL EXPENDITURES		\$ -	\$ 2,500	\$ 2,500	\$ -

PROGRAM: 0231 Building
FUND: 103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	103-300-0231-50020	\$ -	\$ 47,495	\$ 31,436	\$ 45,001
Part-Time Salaries	103-300-0231-50030	3,468	-	-	-
Health and Wellness Program	103-300-0231-50220	-	184	184	184
Deferred Compensation	103-300-0231-50520	-	478	378	478
PERS Retirement	103-300-0231-50530	-	18,853	15,080	3,767
Medical Insurance	103-300-0231-50550	-	12,028	7,400	10,340
AFLAC Insurance - Cafeteria	103-300-0231-50560	-	-	195	162
Medicare Insurance	103-300-0231-50570	50	696	364	662
Life and Disability	103-300-0231-50580	-	445	-	445
TOTAL PERSONNEL SERVICES		\$ 3,518	\$ 80,179	\$ 55,037	\$ 61,039
MAINTENANCE AND OPERATIONS					
Plan Archival - Building	103-300-0231-51300	\$ 27,455	\$ 10,000	\$ 3,500	\$ 3,500
General Plan	103-300-0231-51301	76,899	595,000	450,000	320,000
Building Technology	103-300-0231-51302	-	-	-	-
GIS - Building	103-300-0231-51303	46,420	80,000	160,000	110,000
Business License ADA Fee	103-300-0231-51306	-	2,000	2,000	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 150,774	\$ 687,000	\$ 615,500	\$ 433,500
CAPITAL OUTLAY					
Capital Projects - GIS	103-300-0231-55000	\$ 5,739	\$ 25,000	\$ -	\$ 25,000
TOTAL CAPITAL OUTLAY		\$ 5,739	\$ 25,000	\$ -	\$ 25,000
TOTAL EXPENDITURES		\$ 160,032	\$ 792,179	\$ 670,537	\$ 519,539

Explanation of Significant Accounts:

Plan Archival - Building	103-300-0231-51300	Contract Plan Archival
General Plan	103-300-0231-51301	General Plan Element Updates (H, EJ, S, T), GP Zoning and Land Use Element and CEQA

PROGRAM: 0030 Planning
FUND: 215 Community Development Block Grant

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	215-300-0030-51280	\$ 220,570	\$ 180,000	\$ 180,000	\$ 180,000
Contract Professional	215-300-0036-51280	-	73,400	25,000	50,000
Contract Professional	215-300-0038-51280	232,235	80,000	51,000	-
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 452,805</u>	<u>\$ 333,400</u>	<u>\$ 256,000</u>	<u>\$ 230,000</u>
TOTAL EXPENDITURES		<u>\$ 452,805</u>	<u>\$ 333,400</u>	<u>\$ 256,000</u>	<u>\$ 230,000</u>

Explanation of Significant Accounts:

Contract Professional	215-300-0030-51280	Bathroom Improvement in Leisure World
Contract Professional	215-300-0036-51280	PLHA Bathroom Improvement Program

PROGRAM: 0031 Local Coastal
FUND: 217 Citywide Grants

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	217-300-0331-51280	\$ 11,743	\$ -	\$ -	\$ -
Contract Professional	217-300-0332-51280	3,495	-	-	-
Contract Professional	217-300-0334-51280	-	40,000	-	-
Contract Professional	217-300-0377-51280	-	-	-	25,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 15,238	\$ 40,000	\$ -	\$ 25,000
TOTAL EXPENDITURES		\$ 15,238	\$ 40,000	\$ -	\$ 25,000

COMMUNITY DEVELOPMENT

FY 2024-2025

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	50020	\$ 413,548	\$ 739,797	\$ 653,640	\$ 731,901
Part-Time Salaries	50030	26,876	18,000	4,424	8,000
Overtime - Non-Sworn	50060	34	1,000	-	-
Auto Allowance	50130	4,211	4,200	4,200	4,200
Cafeteria Taxable	50170	3,267	-	3,828	3,867
Vacation Buy/Payout	50190	7,727	8,552	8,868	1,214
Medical Waiver	50210	2,434	4,200	3,889	4,200
Health and Wellness Program	50220	2,150	3,050	3,051	3,050
Tuition Reimbursement	50500	2,921	-	-	-
Deferred Compensation	50520	11,267	18,682	17,776	19,081
PERS Retirement	50530	174,521	267,113	235,969	141,825
PARS Retirement	50540	212	187	43	83
Medical Insurance	50550	42,169	118,887	73,067	77,683
AFLAC Insurance - Cafeteria	50560	362	-	641	353
Medicare Insurance	50570	6,799	11,525	10,491	11,208
Life and Disability	50580	3,756	5,805	3,685	5,805
FICA	50590	-	223	223	99
Unemployment	50610	168	-	-	-
TOTAL PERSONNEL SERVICES		702,424	1,201,221	1,023,795	1,012,571
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	\$ 1,770	\$ 4,000	\$ 4,000	\$ 4,000
Memberships and Dues	51230	340	2,503	1,850	1,875
Training and Meetings	51240	784	6,750	5,500	5,650
Contract Professional	51280	1,191,846	1,250,400	1,133,000	1,027,500
Special Expense	51300	27,455	10,000	3,500	3,500
General Plan	51301	76,899	595,000	450,000	320,000
Building Technology	51302	-	2,500	2,500	-
GIS - Building	51303	46,420	80,000	160,000	110,000
Business License ADA Fee	51306	-	2,000	2,000	-
Equipment and Materials	52100	880	850	850	850
Telephone	56300	1,451	1,500	1,500	1,500
TOTAL MAINTENANCE AND OPERATIONS		1,347,315	1,955,503	1,764,700	1,474,875
CAPITAL OUTLAY					
Capital Projects	55000	\$ 5,739	\$ 25,000	\$ -	\$ 25,000
TOTAL CAPITAL OUTLAY		5,739	25,000	-	25,000
TOTAL EXPENDITURES		\$ 2,055,478	\$ 3,181,724	\$ 2,788,495	\$ 2,512,446

MANAGING DEPARTMENT HEAD: Director of Public Works

MISSION STATEMENT

To provide innovative and sustainable City improvements and services through strategic planning, programming, budgeting, constructing, and maintaining of the City's infrastructure in a cost-effective way that meets the overall needs of the community.

PRIMARY ACTIVITIES

Engineering – 0042

The Engineering Division oversees the overall administration and engineering functions of the department, including contract management, grant management, finance and budgeting, development services, Capital Improvement Program (CIP), environmental, traffic/transportation, construction management/inspection, tidelands management, intra/interagency coordination and compliance, ADA compliance, and provides general coordination with the other Public Works divisions.

The Division coordinates with and/or maintains compliance with regulations from outside agencies, including National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; California Department of Transportation (Caltrans), Orange County Flood Control District, Orange County Public Works Department, California Department of Health, Air Quality Management District, California Coastal Commission, Southern California Edison, Southern California Gas, Spectrum, Frontier, Naval Weapons Station, California Coastal Conservancy, California Fish and Game, California Fish and Wildlife, Orange County Transportation Authority, Occupational Safety and Health Administration, Environmental Protection Agency, Orange County Water District, Municipal Water District of Orange County, West Orange County Water Board, Orange County Sanitation District, Army Corp of Engineers, State Lands Commission, Army Corp of Engineers, State Lands Commission, and neighboring cities.

Storm Drains – 0043

The Utilities Division is responsible for the maintenance of the storm water infrastructure which includes over 220 catch basins, several thousand linear feet of storm drains, and the West End Pump Station. Routine maintenance activities to ensure proper conveyance include: inspecting, cleaning, maintaining, and tracking catch basins, catch basin filters, catch basin screens, storm drains, culverts, and other storm water conveyances, and maintaining and operating a storm water pump station. Long-range improvement needs as documented in the City's Storm Drain Master Plan.

Compliance and enforcement of Federal, State, and local regulations for the protection of water quality, implementation of the City's National Pollutant Discharge Elimination System (NPDES) Local Implementation Plan, and the City's Storm Drain Master Plan, compiling annual Program Effectiveness Reports, plan check and site checking storm drains, and implementation of Best Management Practices, attend mandated storm water meetings, issuance of Notice of Violations and public education for water quality protection.

Street Maintenance – 0044

The Operations & Maintenance Division is responsible for street maintenance and repair of approximately 41.3 centerline miles of roadway within the City. These maintenance efforts include: pavement pothole repairs, street signage replacements, refreshing curb markings/street legend work/street striping, pressure washing, and street sweeping. In addition, the Operations & Maintenance Division is also responsible for the maintenance of 24.2 miles of City sidewalks and pavers, as well as the operations and maintenance of the City's 23 traffic signals.

Landscape Maintenance – 0049

The Operations & Maintenance Division is responsible for maintaining all park locations and landscaping throughout the City. These activities include trimming and planting trees, lawn maintenance, irrigation line repair, public right-of-way and median maintenance, playground equipment inspection and maintenance, pesticide application, weed abatement, trash removal in parks and tract entries, and maintenance of portable restrooms. In addition, the Division is responsible for maintaining amenities at City parks and facilities including walking paths, benches, drinking fountains, picnic tables, pavilions, tot lots, playground equipment, dog parks, basketball courts, tennis courts, and pickleball courts.

Auto Maintenance – 0050

The Operations & Maintenance Division is responsible for the routine repair, replacement, and maintenance of City vehicles and motorized equipment. The Division maintains a fleet of over 100 City vehicles, including heavy and light-duty trucks, police interceptors, motorcycles, tractors, backhoes, and specialized equipment. A preventative maintenance program is used to minimize vehicle downtime, increase vehicle performance, and control overall fleet maintenance costs.

Building Maintenance – 0052

The Operations & Maintenance Division is responsible for maintaining the integrity of the City's buildings and facilities through routine maintenance and larger-scale capital improvement projects. Maintenance activities include general internal and external upkeep, such as janitorial services, elevator and HVAC maintenance, pest control, electrical & plumbing repairs, and landscape maintenance at buildings/facilities.

Improvements that cannot be achieved through regular maintenance are budgeted into the Capital Improvement Program, where strategic planning, funding, design, and construction take place. These activities would include activities such as roof repairs, ADA upgrades, and building rehabilitations.

SB1 Program – 0090

Senate Bill 1 (SB-1) created the Roadway Maintenance and Rehabilitation Account (RMRA). The City receives annual apportionments under this program for basic road maintenance, rehabilitation, and critical safety projects on the local street and roadway system. The City must maintain a minimum Maintenance of Effort (MOE) to qualify for this funding.

Gas Tax – 0090

The State of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel, and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The City's portion of these fund allocations flow through the Highway Users Tax Account (HUTA) and the fund's uses must be transportation-related and conform to Streets and Highways Code Section 2101.

Measure M2 – 0099

OC Go (also more commonly known as Measure M2) is a 30-year half-cent cent sales tax for transportation improvements in Orange County through 2041. OC Go is administered through the Orange County Transportation Authority (OCTA), where a portion of the funds is provided to the agencies through the Local Fair Share Program (Project Q) to pay for the escalating cost of restoring the aging street system. These funds can also be used to fund other local transportation needs such as street rehabilitation, traffic and pedestrian safety, and traffic signal improvements. The City must maintain a minimum Maintenance of Effort (MOE) and meet annual eligibility requirements to qualify for this funding.

Special Projects – 0242

Special projects for the Engineering program.

Special Projects – 0244

Special projects for the Street Maintenance program.

Street Lighting – 0500

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

Beach Maintenance – 0863

The Operations & Maintenance Division is responsible for the maintenance and preservation of the City's beaches, pier, and adjacent facilities. Maintenance activities to maintain the 1.5 miles of beachline include regular debris and litter removal, sand management, maintenance of the tot lot and beach parking lots, beach trash removal, graffiti removal, annual construction and removal of the seasonal berm, and clean up after storm events. In addition, the City reimburses the Surfside Colony for the City's proportionate beach maintenance cost.

Seal Beach is home to the second-largest wooden pier along the California coastline. Regular inspection and maintenance are crucial to ensure structural and operational integrity.

Both assets are within the California Coastal Commission jurisdictional boundaries, FEMA flood zone, State Lands, and various regulatory agencies, careful coordination and monitoring activities are necessary for compliance.

Water Maintenance and Operations – 0900

The Utilities Division is responsible for maintaining the City's potable water system and ensuring the safe and effective delivery of water to the City's residential and commercial customers. The City's water system consists of over 74 miles of pipeline, two booster stations, three active water production wells, and two reservoirs. Water supply is generally provided through a combination of purchasing imported water from the Municipal Water District of Orange County and pumping groundwater from the Orange County Water Groundwater Basin. Not only are routine maintenance and regular system upgrades necessary improvements to maintain a safe and reliable water supply, but strict adherence to Federal, State, and local jurisdictional water quality requirements along with fire protection codes is imperative.

Primary maintenance activities include monitoring the SCADA controls for water wells and pump stations, water production, pipe installation and maintenance, booster station maintenance, well maintenance, water quality sampling and testing, flushing hydrants, exercising valves, replacing meters, reading meters, repairing leaks and main line breaks, customer service requests, management of water meters, cross connection program, fire flow tests, instrumentation and control, and public relations. Due to Southern California's semi-arid climate, growing population, and dependency on imported water, Seal Beach, like other Southern California water agencies, is increasing its efforts to reduce water loss and promote water conservation.

Capital Improvement Program improvements include pipelines, storage, disinfections, and booster station construction. Outside Agency Coordination and/or compliance with Regulations - National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; City of Long Beach, City of Huntington Beach, City of Westminster, California Department of Health, Air Quality Management District, Department of Water Resources, OSHA, Environmental Protection Agency, Metropolitan Water District, Orange County Water District, Municipal Water District of Orange County, West Orange County Water Board and Golden State Water Company.

Sewer Maintenance and Operations – 0925

The Utilities Division is responsible for the regular maintenance and cleaning of the City's sanitary sewer system. The City's sewer system service area encompasses over 6,450 acres, with over 181,000 feet of gravity-fed sewer lines, 7,820 feet of force main, 810 manholes and cleanouts, and six sewer pump stations. A rigorous routine and capital improvement program is in place to properly manage, operate, and maintain all parts of the wastewater system. Maintenance activities include sewer line cleaning, manhole inspections, Closed Circuit Television (CCTV) inspections, and lift station repair and maintenance.

Proper sewer operations also include implementation and managing a Fat, Oils, and Grease (FOG) Program to limit blockages in the system.

Capital Improvement Program improvements include pipelines and pump station design and construction. Outside Agency Coordination and/or compliance with regulations.

Vehicle Replacement – 0980

Fleet replacement for the City's fleet of police, marine safety, public works, and general use vehicles, motorcycles, and other miscellaneous equipment.

OBJECTIVES

Administration/Engineering

- Actively explore options to facilitate and streamline processes
- Identify and leverage funding sources to offset general fund dependency
- Implement public outreach strategies and improve external communication
- Provide superior project and program delivery
- Review and update Standard Operating Procedures (SOPs) to help achieve efficient and quality department output and to preserve institutional knowledge
- Consolidate plan and records archive through GIS management
- Develop, maintain, and update the City's asset management
- Develop, maintain, update, and track master planning documents and studies
- Create a prioritization process for near and long-term CIP planning and implementation
- Upgrade the traffic signal system to adapt to new and future technologies
- Prioritize and promote ADA accessibility improvements within the public right-of-way and facilities
- Continue to comply with the statewide trash provisions as implemented by the Santa Ana Regional Water Quality Control Board
- Continue to track proposed, current, and ongoing legislation to ensure compliance and protection of the City's health and safety

Stormwater

- Perform inspection and maintenance of all City catch basins, storm drain filters, and screens
- Participate in sub-regional watershed planning, as well as work with pollution control measures for the San Gabriel and Anaheim Bay watersheds

Streets

- Identify new pavement preservation and rehabilitation technologies to increase the roadway's serviceable life
- Encourage joint trench construction and discourage moratorium street cuts

Landscape

- Conduct the annual park equipment and playground maintenance assessment program for long-term sustainability
- Continue to maintain the City's urban forestry

Fleet

- Prioritize vehicle replacements according to the Fleet Management Plan, user needs, maintenance records, and funding availability
- Utilize fleet maintenance software to schedule vehicle maintenance, track maintenance records, and analyze vehicle performance data
- Decrease emergency repairs through regular servicing and maintenance
- Maintain and manage Master Parts Inventory and re-order schedule to ensure appropriate parts are available
- Manage overall fuel consumption through plan maintenance

Building

- Identify and prioritize short and long-term improvements based on the City's Facility Condition Assessment, user input, maintenance records and needs, and funding availability
- Identify and prioritize structural deficiencies and implement short and long-term improvement plans

Beach

- Continue coordination on Surfside Colony sand replenishment advocacy
- Repair and/or replace aged and deteriorating sections of the pier
- Actively maintain the beach and manage the sand

Sewer

- Maintain an updated Sewer Master Plan, Sewer System Management Plan, Sewer Management Plan Audit, and Sanitary Sewer Overflow Emergency Response Plan
- Maintain an updated inventory of cleaned and CCTV'd sewer lines
- Provide a safe and effective wastewater collection system, and ensure compliance with all regulatory requirements

Water

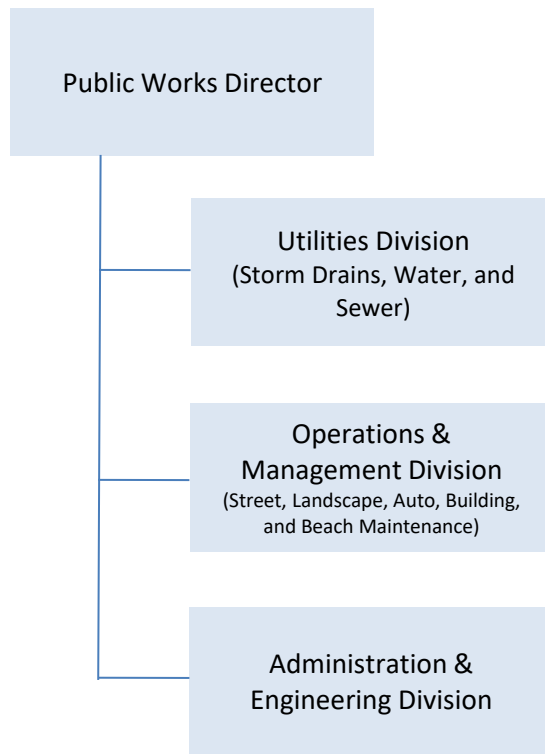
- Ensure compliance with the Department of Water Resources, Model Water Efficient Landscape Ordinance (MWELO) 2015
- Continue to meet all state and federal water quality standards
- Promote efficient use of water resources through conservation efforts
- Increase reporting accuracy and remain proactive in reducing system water loss

- Continue daily testing, inspection of the system, station maintenance, compliance with regulations, exercising of all valves, and flushing of hydrants

PERFORMANCE MEASURES

	Actual FY 2021-22	Actual FY 2022-23	Estimated FY 2023-24	Adopted FY 2024-25
Number of facility work requests	135	136	145	155
Number of calls for service for graffiti	23	18	25	35
Number of encroachment permits issued	185	204	155	180
Number of fire hydrants flushed	260	220	140	880
Number of water valves turned	168	190	465	465
Total miles of sewer pipeline cleaned	13	15	24	20

Department Organization



PUBLIC WORKS

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
EXPENDITURES BY PROGRAM				
Engineering - 0042				
Personnel Services	\$ 281,317	\$ 320,679	\$ 273,431	\$ 326,563
Maintenance and Operations	47,146	29,600	87,700	24,200
Subtotal	328,464	350,279	361,131	350,763
Storm Drains - 0043				
Personnel Services	244,724	229,926	204,190	186,798
Maintenance and Operations	172,811	204,000	274,900	310,400
Subtotal	417,535	433,926	479,090	497,198
Street Maintenance - 0044				
Personnel Services	419,031	571,553	521,777	539,822
Maintenance and Operations	1,110,816	1,224,550	1,484,613	1,388,650
Subtotal	1,529,847	1,796,103	2,006,390	1,928,472
Landscape Maintenance - 0049				
Personnel Services	146,395	201,101	140,851	300,988
Maintenance and Operations	227,431	264,840	351,015	558,435
Subtotal	373,825	465,941	491,866	859,423
Auto Maintenance - 0050				
Personnel Services	193,392	216,409	214,536	278,684
Maintenance and Operations	431,947	488,250	535,150	546,200
Subtotal	625,339	704,659	749,686	824,884
Building Maintenance - 0052				
Personnel Services	169,790	252,934	187,581	475,630
Maintenance and Operations	949,241	1,244,607	1,118,607	1,122,411
Subtotal	1,119,031	1,497,541	1,306,188	1,598,041
SB1 Program - 0090				
Maintenance and Operations	-	1,128,278	158,278	1,570,000
Subtotal	-	1,128,278	158,278	1,570,000

PUBLIC WORKS

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
Gas Tax - 0090				
Maintenance and Operations	33,329	33,000	33,000	33,000
Capital Outlay	222,391	2,600,110	1,237,110	1,763,000
Subtotal	255,720	2,633,110	1,270,110	1,796,000
Measure M2 - 0099				
Personnel Services	48	-	-	-
Capital Outlay	214,426	2,065,414	1,533,414	1,082,000
Subtotal	214,474	2,065,414	1,533,414	1,082,000
Special Projects - 0242				
Maintenance and Operations	137,901	705,000	454,325	301,500
Subtotal	137,901	1,445,000	454,325	1,041,500
Special Projects - 0244				
Maintenance and Operations	24,630	30,000	30,000	60,000
Capital Outlay	-	825,000	525,000	300,000
Subtotal	24,630	855,000	555,000	360,000
Capital Projects - 0333				
Capital Outlay	2,472,575	14,713,167	4,348,906	10,364,261
Subtotal	2,472,575	14,713,167	4,348,906	10,364,261
Miscellaneous - XXXX				
Maintenance and Operations	117,056	109,000	-	181,928
Capital Outlay	597,696	1,709,163	512,286	2,271,843
Subtotal	714,752	1,818,163	512,286	2,453,771
Street Lighting - 0500				
Maintenance and Operations	218,259	209,500	206,033	259,512
Subtotal	218,259	209,500	206,033	259,512

PUBLIC WORKS

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
Beach Maintenance - 0863				
Personnel Services	361,229	435,519	456,556	543,521
Maintenance and Operations	1,899,382	3,129,675	1,874,008	1,929,800
Capital Outlay	165,000	-	-	-
Subtotal	2,425,610	3,565,194	2,330,564	2,473,321
Water Maintenance and Operations - 0900				
Personnel Services	1,413,264	1,978,368	1,713,921	1,551,794
Maintenance and Operations	4,248,441	4,638,822	5,158,617	5,440,420
Capital Outlay	30,661	1,729,595	1,086,196	690,899
Subtotal	5,692,365	8,346,785	7,958,734	7,683,113
Sewer Maintenance and Operations - 0925				
Personnel Services	770,777	1,250,516	1,010,391	1,319,707
Maintenance and Operations	1,870,599	1,109,820	1,173,772	1,146,858
Capital Outlay	135,815	3,400,412	497,543	2,900,369
Subtotal	2,777,190	5,760,748	2,681,706	5,366,934
Vehicle Replacement - 0980				
Maintenance and Operations	448,747	137,000	137,000	-
Subtotal	457,127	137,000	137,000	-
TOTAL				
Personnel Services	3,999,967	5,457,004	4,723,234	5,523,507
Maintenance and Operations	11,937,735	14,685,942	13,077,018	14,873,314
Capital Outlay	3,846,942	27,782,861	9,740,455	20,112,372
TOTAL	\$ 19,784,644	\$ 47,925,807	\$ 27,540,707	\$ 40,509,193
EXPENDITURES BY FUND				
General Fund - 101	\$ 4,394,041	\$ 5,248,448	\$ 5,394,351	\$ 6,058,782
Special Projects - 103	162,531	2,300,000	1,009,325	1,401,500
Tidelands Beach - 106	2,425,610	3,565,194	2,330,564	2,473,321
SB1 RMRA - 209	-	1,128,278	158,278	1,570,000
Gas Tax - 210	255,720	2,633,110	1,270,110	1,796,000
Measure M2 - 211	214,474	2,065,414	1,533,414	1,082,000
Citywide Grants - 217	714,752	1,818,163	512,286	2,453,771
Street Lighting District No. 1 - 280	218,259	209,500	206,033	259,512
Capital Improvement Projects - 301	2,472,575	14,713,167	4,348,906	10,364,261
Water Maintenance and Operations - 501	5,692,365	8,346,785	7,958,734	7,683,113
Sewer Maintenance and Operations - 503	2,777,190	5,760,748	2,681,706	5,366,934
Vehicle Replacement - 601	457,127	137,000	137,000	-
TOTAL	\$ 19,784,644	\$ 47,925,807	\$ 27,540,707	\$ 40,509,193

PROGRAM: 0042 Engineering
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-500-0042-50020	\$ 179,215	\$ 205,858	\$ 171,402	\$ 211,510
Part-Time Salaries	101-500-0042-50030	-	-	1,326	-
Overtime - Non-Sworn	101-500-0042-50060	588	500	-	990
Overtime - Part-Time	101-500-0042-50070	52	-	-	-
Auto Allowance	101-500-0042-50130	434	420	420	420
Cell Phone Allowance	101-500-0042-50140	24	-	-	-
Cafeteria Taxable	101-500-0042-50170	1,761	303	1,969	3,213
Comptime Buy/Payout	101-500-0042-50180	382	-	-	-
Vacation Buy/Payout	101-500-0042-50190	10,297	-	4,482	4,563
Medical Waiver	101-500-0042-50210	-	163	-	-
Sick Buy/Payout	101-500-0042-50200	24	-	-	-
Health and Wellness Program	101-500-0042-50220	893	775	775	825
Deferred Compensation	101-500-0042-50520	4,715	5,075	4,735	5,565
PERS Retirement	101-500-0042-50530	56,969	70,260	65,164	66,698
PARS Retirement	101-500-0042-50540	-	-	17	-
Medical Insurance	101-500-0042-50550	20,850	32,173	19,487	26,787
AFLAC Insurance - Cafeteria	101-500-0042-50560	369	520	477	753
Medicare Insurance	101-500-0042-50570	2,864	3,086	2,160	3,297
Life and Disability	101-500-0042-50580	1,682	1,545	818	1,611
Flexible Spending - Cafeteria	101-500-0042-50600	38	-	199	332
Retiree Health Savings	101-500-0042-50620	162	-	-	-
TOTAL PERSONNEL SERVICES		\$ 281,317	\$ 320,679	\$ 273,431	\$ 326,563
MAINTENANCE AND OPERATIONS					
Office Supplies	101-500-0042-51200	\$ 2,928	\$ 2,900	\$ 2,900	\$ 2,200
Memberships and Dues	101-500-0042-51230	813	1,700	1,300	2,000
Training and Meetings	101-500-0042-51240	2,354	2,800	1,300	4,000
Contract Professional	101-500-0042-51280	32,651	20,000	78,000	11,000
Telephone	101-500-0042-56300	2,401	2,200	4,200	5,000
Principal Payments	101-500-0042-58000	5,976	-	-	-
Interest Payments	101-500-0042-58500	24	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 47,146	\$ 29,600	\$ 87,700	\$ 24,200
TOTAL EXPENDITURES		\$ 328,464	\$ 350,279	\$ 361,131	\$ 350,763

Explanation of Significant Accounts:

Office Supplies	101-500-0042-51200	Office Supplies, Personal Protective Equipment
Memberships and Dues	101-500-0042-51230	APWA, MMASC, CEAO, MSA, and License Renewals
Training and Meetings	101-500-0042-51240	CEAO, MMASC, Cal Cities PW Officers, Miscellaneous Trainings
Contract Professional	101-500-0042-51280	Publications & Legal Notices, General Inspection

PROGRAM: 0043 Storm Drains
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-500-0043-50020	\$ 115,891	\$ 130,005	\$ 110,579	\$ 116,972
Part-Time Salaries	101-500-0043-50030	34,373	6,636	5,952	-
Overtime - Non-Sworn	101-500-0043-50060	7,365	10,000	13,155	10,108
Overtime - Part-Time	101-500-0043-50070	1,729	-	576	-
Auto Allowance	101-500-0043-50130	288	210	510	420
Cell Phone Allowance	101-500-0043-50140	16	-	-	-
Uniform Allowance	101-500-0043-50150	-	425	-	275
Cafeteria Taxable	101-500-0043-50170	1,982	1,107	1,523	2,915
Comptime Buy/Payout	101-500-0043-50180	194	-	-	-
Vacation Buy/Payout	101-500-0043-50190	3,805	-	1,208	1,735
Sick Buy/Payout	101-500-0043-50200	16	-	-	-
Medical Waiver	101-500-0043-50210	-	33	-	-
Health and Wellness Program	101-500-0043-50220	245	243	243	285
Deferred Compensation	101-500-0043-50520	1,943	2,330	1,940	2,536
PERS Retirement	101-500-0043-50530	44,523	42,119	40,298	28,841
PARS Retirement	101-500-0043-50540	424	86	60	-
Medical Insurance	101-500-0043-50550	27,828	33,336	25,406	19,332
AFLAC Insurance - Cafeteria	101-500-0043-50560	254	65	220	151
Medicare Insurance	101-500-0043-50570	2,399	2,188	1,626	1,963
Life and Disability	101-500-0043-50580	963	1,143	872	973
Flexible Spending - Cafeteria	101-500-0043-50600	-	-	22	292
Unemployment	101-500-0043-50610	486	-	-	-
TOTAL PERSONNEL SERVICES		\$ 244,724	\$ 229,926	\$ 204,190	\$ 186,798
MAINTENANCE AND OPERATIONS					
Training and Meetings	101-500-0043-51240	\$ -	\$ 1,000	\$ 1,000	\$ 3,000
Contract Professional	101-500-0043-51280	91,937	113,000	160,000	155,000
Intergovernmental	101-500-0043-51290	44,107	55,000	72,200	97,400
Equipment and Materials	101-500-0043-52100	605	5,000	8,000	20,000
Electricity	101-500-0043-56600	36,162	30,000	33,700	35,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 172,811	\$ 204,000	\$ 274,900	\$ 310,400
TOTAL EXPENDITURES		\$ 417,535	\$ 433,926	\$ 479,090	\$ 497,198

Explanation of Significant Accounts:

Training and Meetings	101-500-0043-51240	Technical Training and Instrumentation
Equipment and Materials	101-500-0043-52100	Storm Preparation Materials (Sand, Sand Bags, Hoses, Misc.)
Contract Professional	101-500-0043-51280	NPDES Program Consultant, Catch Basin Maint., WEPS Maint., Winter Storm Pump Rentals, United Site Services, Electrical/Telemetry/Generator/Instrumentation Maint. & Repair Services
Intergovernmental	101-500-0043-51290	State Water Resources Control Board, County of Orange-NPDES Program, AQMD Permit Fees, OC Coyote Creek Watershed Monitoring, MS4 Renewal Permit, Ordinance Implementation

PUBLIC WORKS

FY 2024-2025

PROGRAM: 0044 Street Maintenance
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-500-0044-50020	\$ 206,912	\$ 308,118	\$ 271,518	\$ 269,752
Part-Time Salaries	101-500-0044-50030	60,880	49,100	52,690	60,587
Overtime - Non-Sworn	101-500-0044-50060	15,657	15,000	25,081	17,613
Overtime - Part-time	101-500-0044-50070	273	-	707	-
Auto Allowance	101-500-0044-50130	156	840	840	840
Cell Phone Allowance	101-500-0044-50140	8	-	-	-
Uniform Allowance	101-500-0044-50150	-	825	825	650
Cafeteria Taxable	101-500-0044-50170	3,639	2,139	3,254	3,623
Comptime Buy/Payout	101-500-0044-50180	922	-	68	261
Vacation Buy/Payout	101-500-0044-50190	4,022	-	3,202	1,986
Sick Buy/Payout	101-500-0044-50200	8	-	-	-
Medical Waiver	101-500-0044-50210	-	33	-	-
Health and Wellness Program	101-500-0044-50220	608	690	690	610
Deferred Compensation	101-500-0044-50520	3,341	5,749	5,209	5,456
PERS Retirement	101-500-0044-50530	65,309	100,759	92,136	103,852
PARS Retirement	101-500-0044-50540	731	638	643	788
Medical Insurance	101-500-0044-50550	47,494	79,402	57,370	65,796
AFLAC Insurance - Cafeteria	101-500-0044-50560	141	130	160	344
Medicare Insurance	101-500-0044-50570	4,204	5,547	5,323	5,251
Life and Disability	101-500-0044-50580	2,049	2,582	1,940	2,206
Flexible Spending - Cafeteria	101-500-0044-50600	36	-	121	208
Unemployment	101-500-0044-50610	2,641	-	-	-
TOTAL PERSONNEL SERVICES		\$ 419,031	\$ 571,553	\$ 521,777	\$ 539,822
MAINTENANCE AND OPERATIONS					
Memberships and Dues	101-500-0044-51230	\$ 181	\$ 250	\$ 250	\$ -
Training and Meetings	101-500-0044-51240	300	800	800	650
Contract Professional	101-500-0044-51280	848,499	930,000	1,180,000	1,060,000
Bad Debt Expense	101-500-0044-51999	152	-	63	-
Equipment and Materials	101-500-0044-52100	50,868	60,000	70,000	80,000
Street Sweeping	101-500-0044-52300	173,270	200,000	200,000	205,000
Telephone	101-500-0044-56300	-	1,500	1,500	3,000
Electricity	101-500-0044-56600	37,547	32,000	32,000	40,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,110,816	\$ 1,224,550	\$ 1,484,613	\$ 1,388,650
TOTAL EXPENDITURES		\$ 1,529,847	\$ 1,796,103	\$ 2,006,390	\$ 1,928,472

PROGRAM:	0044 Street Maintenance
FUND:	101 General Fund

Explanation of Significant Accounts:

Membership	101-500-0044-51230	ITE, OCTEC
Training and Meetings	101-500-0044-51240	Greenbook/APWA Training, Misc. Training
Equipment and Materials	101-500-0044-52100	Pavement Restoration Equipment, Striping Paint & Stencils, Concrete, Asphalt, Signage, Misc. Materials
Street Sweeping	101-500-0044-52300	Street Sweeping
Contract Professional	101-500-0044-51280	Traffic Signal Maint., Traffic Engineering Services/LSSP, Landscape/Tree/Irrigation Maint. and Repairs, Main Street Pressure Washing, Special Events Traffic Control, Pavement Management Plan, Main Street Pavers/Sidewalk/Ramps Maint. & Barrier Removal, Roadway/Alley Maint., EV Station Maint.

PROGRAM: 0049 Landscape Maintenance
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-500-0049-50020	\$ 92,109	\$ 99,632	\$ 88,182	\$ 141,666
Part-time Salaries	101-500-0049-50030	91	31,657	2,000	33,484
Overtime - Non-Sworn	101-500-0049-50060	25	500	200	8,836
Overtime - Part-Time	101-500-0049-50070	-	-	353	-
Auto Allowance	101-500-0049-50130	146	210	210	210
Cell Phone Allowance	101-500-0049-50140	8	-	-	-
Uniform Allowance	101-500-0049-50150	-	100	100	400
Cafeteria Taxable	101-500-0049-50170	1,772	771	1,078	2,725
Comptime Buy/Payout	101-500-0049-50180	1,377	-	272	1,045
Vacation Buy/Payout	101-500-0049-50190	3,416	333	1,990	1,681
Sick Buy/Payout	101-500-0049-50200	8	-	-	-
Health and Wellness Program	101-500-0049-50220	413	368	368	343
Deferred Compensation	101-500-0049-50520	1,769	2,226	1,863	2,464
PERS Retirement	101-500-0049-50530	32,613	34,453	31,759	63,609
PARS Retirement	101-500-0049-50540	1	412	25	435
Medical Insurance	101-500-0049-50550	10,283	27,576	10,360	39,685
AFLAC Insurance - Cafeteria	101-500-0049-50560	11	130	-	322
Medicare Insurance	101-500-0049-50570	1,454	1,972	1,370	2,803
Life and Disability	101-500-0049-50580	649	763	641	1,226
Flexible Spending - Cafeteria	101-500-0049-50600	251	-	80	54
TOTAL PERSONNEL SERVICES		\$ 146,395	\$ 201,101	\$ 140,851	\$ 300,988
MAINTENANCE AND OPERATIONS					
Memberships and Dues	101-500-0049-51230	\$ 1,042	\$ 450	\$ 450	\$ 585
Training and Meetings	101-500-0049-51240	504	1,390	500	1,550
Contract Professional	101-500-0049-51280	182,531	235,000	300,000	484,300
Bad Debt Expense	101-500-0049-51999	157	-	65	-
Equipment and Materials	101-500-0049-52100	21,963	20,000	35,000	55,000
Electricity	101-500-0049-56600	21,234	8,000	15,000	17,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 227,431	\$ 264,840	\$ 351,015	\$ 558,435
TOTAL EXPENDITURES		\$ 373,825	\$ 465,941	\$ 491,866	\$ 859,423

Explanation of Significant Accounts:

Membership	101-500-0049-51230	International Society of Arboriculture, Department of Pesticides Regulation, and Pesticides Applicators Professional Association
Training and Meetings	101-500-0049-51240	International Society of Arboriculture Training, Certified Playground Safety Inspector Training, and Pesticide Applicator
Equipment and Materials	101-500-0049-52100	Dog Waste Bags, Benches, Drinking Fountains, Trash Receptacles, Misc. Park Supplies/Maintenance Equipment, Playground Equipment, Landscape Materials
Contract Professional	101-500-0049-51280	Landscape Maintenance, Park Field/Court Lighting, Emergency Tree Removals

PROGRAM: 0050 Auto Maintenance
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-500-0050-50020	\$ 118,216	\$ 138,653	\$ 132,053	\$ 165,707
Part-Time Salaries	101-500-0050-50030	3,051	-	3,671	-
Overtime - Non-Sworn	101-500-0050-50060	880	500	842	2,568
Auto Allowance	101-500-0050-50130	145	126	126	210
Cell Phone Allowance	101-500-0050-50140	8	-	-	-
Uniform Allowance	101-500-0050-50150	-	525	525	600
Cafeteria Taxable	101-500-0050-50170	191	146	1,300	2,022
Vacation Buy/Payout	101-500-0050-50190	1,259	-	325	226
Sick Buy/Payout	101-500-0050-50200	8	-	-	-
Health and Wellness Program	101-500-0050-50220	43	356	356	413
Deferred Compensation	101-500-0050-50520	1,472	1,908	1,706	2,300
PERS Retirement	101-500-0050-50530	35,808	35,238	35,285	56,917
Medical Insurance	101-500-0050-50550	29,301	35,534	35,039	43,622
Medicare Insurance	101-500-0050-50570	1,811	2,057	2,034	2,518
Life and Disability	101-500-0050-50580	1,199	1,367	1,252	1,583
Flexible Spending - Cafeteria	101-500-0050-50600	-	-	22	-
TOTAL PERSONNEL SERVICES		\$ 193,392	\$ 216,409	\$ 214,536	\$ 278,684
MAINTENANCE AND OPERATIONS					
Memberships and Dues	101-500-0050-51230	\$ -	\$ 250	\$ 250	\$ -
Training and Meetings	101-500-0050-51240	24	-	-	-
Contract Professional	101-500-0050-51280	17,529	40,000	44,900	61,200
Equipment and Materials	101-500-0050-52100	86,388	88,000	100,000	100,000
Special Departmental	101-500-0050-52200	328,006	360,000	390,000	385,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 431,947	\$ 488,250	\$ 535,150	\$ 546,200
TOTAL EXPENDITURES		\$ 625,339	\$ 704,659	\$ 749,686	\$ 824,884

Explanation of Significant Accounts:

Contract Professional Services	101-500-0050-51280	Vehicle Service/Repairs
Equipment and Materials	101-500-0050-52100	Automotive Parts
Special Departmental	101-500-0050-52200	Vehicle/Equipment Fuels and Wash Service/Detailing

PROGRAM: 0052 Building Maintenance
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-500-0052-50020	\$ 91,789	\$ 133,983	\$ 99,606	\$ 238,149
Part-Time Salaries	101-500-0052-50030	7,353	28,721	20,352	44,604
Overtime - Non-Sworn	101-500-0052-50060	913	2,000	2,188	11,213
Overtime - Part-Time	101-500-0052-50070	-	-	241	-
Auto Allowance	101-500-0052-50130	146	210	210	210
Cell Phone Allowance	101-500-0052-50140	8	-	-	-
Uniform Allowance	101-500-0052-50150	-	275	275	963
Cafeteria Taxable	101-500-0052-50170	1,825	1,503	1,472	4,273
Comptime Buy/Payout	101-500-0052-50180	731	-	68	392
Vacation Buy/Payout	101-500-0052-50190	3,032	333	1,226	1,028
Sick Buy/Payout	101-500-0052-50200	8	-	-	-
Health and Wellness Program	101-500-0052-50220	423	388	388	328
Deferred Compensation	101-500-0052-50520	1,833	2,584	2,045	3,619
PERS Retirement	101-500-0052-50530	41,043	43,346	39,418	101,698
PARS Retirement	101-500-0052-50540	56	373	224	580
Medical Insurance	101-500-0052-50550	15,598	35,489	17,498	61,154
AFLAC Insurance - Cafeteria	101-500-0052-50560	102	130	64	644
Medicare Insurance	101-500-0052-50570	1,531	2,467	1,490	4,434
Life and Disability	101-500-0052-50580	503	1,133	715	2,248
Flexible Spending - Cafeteria	101-500-0052-50600	256	-	101	96
Unemployment	101-500-0052-50610	2,641	-	-	-
TOTAL PERSONNEL SERVICES		\$ 169,790	\$ 252,934	\$ 187,581	\$ 475,630
MAINTENANCE AND OPERATIONS					
Contract Professional	101-500-0052-51280	\$ 324,701	\$ 631,000	\$ 500,000	\$ 395,800
Intergovernmental	101-500-0052-51290	14,908	16,000	16,000	16,000
Equipment and Materials	101-500-0052-52100	23,239	50,000	55,000	55,000
Telephone	101-500-0052-56300	48,586	45,000	45,000	26,000
Gas	101-500-0052-56500	17,196	20,000	20,000	22,000
Electricity	101-500-0052-56600	71,365	70,000	70,000	85,000
Water	101-500-0052-56700	331,466	285,000	285,000	385,000
Sewer	101-500-0052-56725	25,393	35,000	35,000	45,000
Street Sweeping	101-500-0052-56750	384	500	500	500
Tree Trimming	101-500-0052-56775	192	300	300	300
Principal Payments	101-500-0052-58000	81,592	85,107	85,107	88,025
Interest Payments	101-500-0052-58500	10,219	6,700	6,700	3,786
TOTAL MAINTENANCE AND OPERATIONS		\$ 949,241	\$ 1,244,607	\$ 1,118,607	\$ 1,122,411
TOTAL EXPENDITURES		\$ 1,119,031	\$ 1,497,541	\$ 1,306,188	\$ 1,598,041

PROGRAM:	0052 Building Maintenance
FUND:	101 General Fund

Explanation of Significant Accounts:

Equipment and Materials	101-500-0052-52100	Building Tools and Materials, Appliances, Misc. Repairs
Contract Professional Services	101-500-0052-51280	Janitorial Services, HVAC Maint., Pest Control/Fumigation, Electrical Repairs, General Building Repairs, Generator Main. & Repair, Building Landscape Maint.
Intergovernmental	101-500-0052-51290	AQMD Fees and Property Tax

PROGRAM: 0242 Engineering
FUND: 103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Resource/Recycling/Recovery	103-500-0242-51304	\$ 6,390	\$ -	\$ -	\$ -
Plan Archival - Engineering	103-500-0242-51300	3,932	5,000	1,730	1,500
PW Permits & Inspections	103-500-0242-51305	127,124	700,000	302,595	-
Engineering Plan Check - I405	103-500-0242-51303	455	-	150,000	100,000
Transfer Out - Operational (PW Permits)	103-500-0242-59200	-	-	-	200,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 137,901	\$ 705,000	\$ 454,325	\$ 301,500
CAPITAL OUTLAY					
Capital Projects	103-500-0242-55000	\$ -	\$ 740,000	\$ -	\$ 740,000
TOTAL CAPITAL OUTLAY		\$ -	\$ 740,000	\$ -	\$ 740,000
TOTAL EXPENDITURES		\$ 137,901	\$ 1,445,000	\$ 454,325	\$ 1,041,500

Explanation of Significant Accounts:

Plan Archival	103-500-0242-51300	Plan Archival
I-405 Widening Co-Op	103-500-0242-51303	I-405 Widening Co-Op
PW Permit	103-500-0242-51305	Permit & Inspection, Plan Check, Subdivision Plan Check, Replacement Plotter/Scanner

PROGRAM:	0244 Streets
FUND:	103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Benches - PW Yard	103-500-0244-51300	\$ 24,630	\$ 30,000	\$ 30,000	\$ 60,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 24,630	\$ 30,000	\$ 30,000	\$ 60,000
CAPITAL OUTLAY					
Capital Projects	103-500-0244-55000	\$ -	\$ 825,000	\$ 525,000	\$ 300,000
TOTAL CAPITAL OUTLAY		\$ -	\$ 825,000	\$ 525,000	\$ 300,000
TOTAL EXPENDITURES		\$ 24,630	\$ 855,000	\$ 555,000	\$ 360,000

Explanation of Significant Accounts:		
Memorial Benches & Trees	103-500-0244-51300	Installation/Maintenance of Donated Memorial Benches and Trees

PROGRAM: 0863 Beach Maintenance
FUND: 106 Tidelands Beach

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	106-500-0863-50020	\$ 150,949	\$ 198,441	\$ 177,599	\$ 228,599
Part-Time Salaries	106-500-0863-50030	93,217	89,263	138,987	113,969
Overtime - Non-Sworn	106-500-0863-50060	8,586	10,000	9,752	13,102
Overtime - Part-Time	106-500-0863-50070	731	-	705	-
Auto Allowance	106-500-0863-50130	249	189	190	465
Cell Phone Allowance	106-500-0863-50140	31	23	23	143
Uniform	106-500-0863-50150	-	750	750	675
Cafeteria Taxable	106-500-0863-50170	1,114	964	1,388	2,678
Comptime Buy/Payout	106-500-0863-50180	382	-	68	261
Vacation Buy/Payout	106-500-0863-50190	3,303	675	1,433	4,755
Sick Buy/Payout	106-500-0863-50200	8	-	-	-
Medical Waiver	106-500-0863-50210	-	33	-	-
Health and Wellness Program	106-500-0863-50220	289	308	308	465
Deferred Compensation	106-500-0863-50520	2,378	3,280	2,636	4,723
PERS Retirement	106-500-0863-50530	59,114	73,714	70,388	104,107
PARS Retirement	106-500-0863-50540	1,135	1,160	1,734	1,482
Medical Insurance	106-500-0863-50550	34,473	50,410	43,924	60,334
AFLAC Insurance - Cafeteria	106-500-0863-50560	109	65	96	342
Medicare Insurance	106-500-0863-50570	3,747	4,420	4,780	5,383
Life and Disability	106-500-0863-50580	1,400	1,823	1,560	1,996
Flexible Spending - Cafeteria	106-500-0863-50600	13	-	35	42
Unemployment	106-500-0863-50610	-	-	200	-
TOTAL PERSONNEL SERVICES		\$ 361,229	\$ 435,519	\$ 456,556	\$ 543,521
MAINTENANCE AND OPERATIONS					
Contract Professional	106-500-0863-51280	\$ 350,618	\$ 436,000	\$ 570,000	\$ 442,300
Intergovernmental	106-500-0863-51290	4,443	4,200	4,233	4,300
Equipment and Materials	106-500-0863-52100	23,210	24,000	50,000	63,000
Telephone	106-500-0863-56300	1,100	1,000	1,000	2,500
Electricity	106-500-0863-56600	2,000	2,000	2,000	2,000
Transfer Out - CIP	106-500-0863-59100	1,518,011	2,662,475	1,246,775	1,415,700
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,899,382	\$ 3,129,675	\$ 1,874,008	\$ 1,929,800
CAPITAL OUTLAY					
Vehicles	106-500-0863-53600	\$ 165,000	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 165,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 2,425,610	\$ 3,565,194	\$ 2,330,564	\$ 2,473,321

PROGRAM:	0863 Beach Maintenance
FUND:	106 Tidelands Beach

Explanation of Significant Accounts:

Equipment and Materials	106-500-0863-52100	Beach Maintenance Supplies, Sandbags/Flood Prevention Materials, Lighting Equipment, and Plumbing Equipment
Contract Professional	106-500-0863-51280	Surfside Beach Maintenance, Sand Berm Construction/Inspection/Survey, City of Long Beach, Coastal Pier Engineering/Inspection, LGHQ Maint., Janitorial Services, Landscape Maint.

PROGRAM:	0090 SB1 Program
FUND:	209 SB1 Program

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Capital Projects	209-500-0090-55000	\$ -	\$ 1,128,278	\$ 158,278	\$ 1,570,000
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 1,128,278	\$ 158,278	\$ 1,570,000
TOTAL EXPENDITURES		\$ -	\$ 1,128,278	\$ 158,278	\$ 1,570,000

Explanation of Significant Accounts:

Capital Projects	209-500-0090-55000	Capital Improvement Projects Fund for Streets & Roads
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PROGRAM:	0090 Gas Tax
FUND:	210 Gas Tax

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	210-500-0090-51280	\$ 3,329	\$ 3,000	\$ 3,000	\$ 3,000
Transfer Out - Operational	210-500-0090-59200	30,000	30,000	30,000	30,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 33,329	\$ 33,000	\$ 33,000	\$ 33,000
CAPITAL OUTLAY					
Capital Projects	210-500-0090-55000	\$ 222,391	\$ 2,600,110	\$ 1,237,110	\$ 1,763,000
TOTAL CAPITAL OUTLAY		\$ 222,391	\$ 2,600,110	\$ 1,237,110	\$ 1,763,000
TOTAL EXPENDITURES		\$ 255,720	\$ 2,633,110	\$ 1,270,110	\$ 1,796,000

Explanation of Significant Accounts:

Contract Professional	210-500-0090-51280	State Controller - Annual Street Report
Transfer Out - Operations	210-500-0090-59200	Transfer to General Fund
Capital Projects	210-500-0090-55000	Capital Improvement Projects Fund for Streets & Roads

PROGRAM: 0099 Measure M2
FUND: 211 Measure M2

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Deferred Compensation	211-500-0099-50520	\$ 6	\$ -	\$ -	\$ -
PERS Retirement	211-500-0099-50530	23	-	-	-
Medical Insurance	211-500-0099-50550	16	-	-	-
Medicare Insurance	211-500-0099-50570	3	-	-	-
TOTAL PERSONNEL SERVICES		\$ 48	\$ -	\$ -	\$ -
CAPITAL OUTLAY					
Capital Projects	211-500-0099-55000	\$ 214,426	\$ 2,065,414	\$ 1,533,414	\$ 1,082,000
TOTAL CAPITAL OUTLAY		\$ 214,426	\$ 2,065,414	\$ 1,533,414	\$ 1,082,000
TOTAL EXPENDITURES		\$ 214,474	\$ 2,065,414	\$ 1,533,414	\$ 1,082,000

Explanation of Significant Accounts:

Capital Projects 211-500-0099-55000 Capital Improvement Projects Fund for Streets & Roads

PROGRAM: XXX Various
FUND: 217 Citywide Grants

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	217-500-0332-51280	\$ -	\$ 109,000	\$ -	\$ -
Transfer Out - CIP	217-500-0361-59100	104,974	-	-	-
Transfer Out - CIP	217-500-0366-59100	12,082	-	-	-
Transfer Out - Operational	217-500-0366-59200	-	-	-	181,928
TOTAL MAINTENANCE AND OPERATIONS		\$ 117,056	\$ 109,000	\$ -	\$ 181,928
CAPITAL OUTLAY					
Capital Projects	217-500-0361-55000	\$ 117,468	\$ 779,286	\$ 116,286	\$ 663,000
Capital Projects	217-500-0368-55000	-	183,843	-	183,843
Capital Projects	217-500-0366-55000	-	-	-	150,000
Capital Projects	217-500-0370-55000	49,966	150,034	-	200,000
Capital Projects	217-500-0371-55000	430,262	396,000	396,000	-
Capital Projects	217-500-0373-55000	-	200,000	-	200,000
Capital Projects	217-500-0375-55000	-	-	-	525,000
Capital Projects	217-500-0377-55000	-	-	-	350,000
TOTAL CAPITAL OUTLAY		\$ 597,696	\$ 1,709,163	\$ 512,286	\$ 2,271,843
TOTAL EXPENDITURES		\$ 714,752	\$ 1,818,163	\$ 512,286	\$ 2,453,771

Explanation of Significant Accounts:

Capital Projects 217-500-0361-55000 Capital Improvement Projects Fund

PROGRAM: 0500 Street Lighting
FUND: 280 Street Lighting Assessment District

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	280-500-0500-51280	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Electricity	280-500-0500-56600	208,759	200,000	196,533	250,012
TOTAL MAINTENANCE AND OPERATIONS		\$ 218,259	\$ 209,500	\$ 206,033	\$ 259,512
TOTAL EXPENDITURES		\$ 218,259	\$ 209,500	\$ 206,033	\$ 259,512

Explanation of Significant Accounts:

Contract Professional 280-500-0500-51280 Financial Services and Legal Fees

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

PROGRAM:	0333 Capital Projects
FUND:	301 Capital Improvement Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL OUTLAY					
Capital Projects	301-500-0333-55000	\$ 2,472,575	\$ 14,713,167	\$ 4,348,906	\$ 10,364,261
TOTAL CAPITAL OUTLAY		\$ 2,472,575	\$ 14,713,167	\$ 4,348,906	\$ 10,364,261
TOTAL EXPENDITURES		\$ 2,472,575	\$ 14,713,167	\$ 4,348,906	\$ 10,364,261

Explanation of Significant Accounts:

Capital Projects

301-500-0333-55000

Capital Improvement Projects Fund

PROGRAM: 0900 Water Maintenance, Operations, and Capital
FUND: 501 Water

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	501-500-0900-50020	\$ 855,102	\$ 1,205,769	\$ 1,023,860	\$ 937,112
Part-Time Salaries	501-500-0900-50030	61,027	93,865	60,160	30,177
Overtime - Non-Sworn	501-500-0900-50060	96,908	70,000	97,597	87,832
Overtime - Part-Time	501-500-0900-50070	418	-	-	-
Auto Allowance	501-500-0900-50130	3,997	4,875	4,889	3,630
Cell Phone Allowance	501-500-0900-50140	1,047	1,140	1,078	675
Uniform Allowance	501-500-0900-50150	-	2,663	2,663	2,075
Cafeteria Taxable	501-500-0900-50170	14,787	12,076	21,341	20,396
Comptime Buy/Payout	501-500-0900-50180	6,578	413	680	-
Vacation Buy/Payout	501-500-0900-50190	25,638	17,754	24,826	16,539
Sick Buy/Payout	501-500-0900-50200	239	-	84	-
Medical Waiver	501-500-0900-50210	3,447	4,541	3,128	630
Health and Wellness Program	501-500-0900-50220	2,821	3,566	3,566	2,695
Deferred Compensation	501-500-0900-50520	20,107	27,270	25,022	21,820
PERS Retirement	501-500-0900-50530	(200,547)	285,568	264,257	224,597
PARS Retirement	501-500-0900-50540	258	1,220	311	392
Medical Insurance	501-500-0900-50550	492,944	213,136	146,864	174,247
AFLAC Insurance - Cafeteria	501-500-0900-50560	1,224	1,779	1,648	1,263
Medicare Insurance	501-500-0900-50570	15,882	20,979	18,687	16,320
Life and Disability	501-500-0900-50580	7,675	11,053	9,665	8,426
Flexible Spending - Cafeteria	501-500-0900-50600	3,252	704	3,595	2,969
Unemployment	501-500-0900-50610	458	-	-	-
TOTAL PERSONNEL SERVICES		\$ 1,413,264	\$ 1,978,368	\$ 1,713,921	\$ 1,551,794
MAINTENANCE AND OPERATIONS					
Office Supplies	501-500-0900-51200	\$ 5,116	\$ 25,000	\$ 15,000	\$ 20,000
Memberships and Dues	501-500-0900-51230	2,492	3,000	3,000	3,250
Training and Meetings	501-500-0900-51240	2,630	6,700	2,000	10,200
Office and Technology Resources	501-500-0900-51250	-	-	-	68,058
Contract Professional	501-500-0900-51280	503,469	806,000	1,100,000	1,042,900
Intergovernmental	501-500-0900-51290	2,312,691	2,824,122	2,859,854	3,189,512
Extraordinary Gain/Loss	501-500-0900-51500	(9,225)	-	-	-
Bad Debt Expense	501-500-0900-51999	9,070	-	2,676	-
Equipment and Materials	501-500-0900-52100	114,057	150,000	250,000	253,000
Special Departmental	501-500-0900-52200	106,044	120,000	120,000	-
Depreciation	501-500-0900-57100	471,826	-	-	-
Amortization	501-500-0900-57200	38,899	-	-	-
Telephone	501-500-0900-56300	5,883	10,000	10,000	10,000
Gas	501-500-0900-56500	1,738	4,000	4,000	3,500
Electricity	501-500-0900-56600	236,518	250,000	349,920	400,000
Water Overhead	501-500-0900-56900	440,000	440,000	440,000	440,000
Interest Payment	501-500-0900-58500	7,233	-	2,167	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 4,248,441	\$ 4,638,822	\$ 5,158,617	\$ 5,440,420

PROGRAM: 0900 Water Maintenance, Operations, and Capital
FUND: 501 Water Fund

Description	Account Number	Actual FY 2021-22	Amended Budget FY 2022-23	Estimated Actual FY 2022-23	Adopted Budget FY 2023-24
CAPITAL OUTLAY					
Vehicles	501-500-0900-53600	\$ -	\$ 205,732	\$ 205,732	\$ 47,500
Capital Projects	501-500-0900-55000	30,661	1,523,863	880,464	643,399
TOTAL CAPITAL OUTLAY		\$ 30,661	\$ 1,729,595	\$ 1,086,196	\$ 690,899
TOTAL EXPENDITURES		\$ 5,692,365	\$ 8,346,785	\$ 7,958,734	\$ 7,683,113

Explanation of Significant Accounts:

Office Supplies	501-500-0900-51200	Office Supplies and Workstations
Memberships and Dues	501-500-0900-51230	AWWA, USC, OCWA, Operator/Treatment/Backflow Certifications
Training and Meetings	501-500-0900-51240	OCWA/AWWA/ACWA, ACWA/UWI Conference, Water Quality/Backflow/Cross-Connection, Toshiba VFD Training, Operator Expo, CEUs
Equipment and Materials	501-500-0900-52100	Water Maintenance Parts, Valve Truck Accessories, Personal Protective Equipment
Contract Professional	501-500-0900-51280	Water Testing Laboratory/LCSI Inventory, Water Production and Distribution Maint., Water Conservation, Regulatory Compliance & Reporting, Professional Engineering Services, Cross Connection Plan, Generator Maintenance & Repairs, Electrical Repairs/Instrumentation, Underground Services Alert, Grant Support/Legislative Affairs, Water Meter Replacements, Valve Replacements, and Landscape Maint.
Sewer Overhead	501-500-0900-56800	Overhead charge transfer to General Fund
Intergovernmental	501-500-0900-51290	MWDOC, OCWD, AQMD, and West Orange County Water Board
Capital Projects	501-500-0900-55000	Capital Improvement Projects Fund for Water System

PROGRAM: 0925 Sewer Maintenance, Operations, and Capital
FUND: 503 Sewer

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	503-500-0925-50020	\$ 460,609	\$ 803,349	\$ 605,055	\$ 807,102
Part-Time Salaries	503-500-0925-50030	31,257	12,787	31,466	17,051
Overtime - Non-Sworn	503-500-0925-50060	28,827	30,000	51,972	34,526
Overtime - Part-Time	503-500-0925-50070	345	-	632	-
Auto Allowance	503-500-0925-50130	1,631	2,475	2,481	3,210
Cell Phone Allowance	503-500-0925-50140	366	456	414	675
Uniform Allowance	503-500-0925-50150	-	1,863	1,863	1,550
Cafeteria Taxable	503-500-0925-50170	7,685	7,238	12,462	14,925
Comptime Buy/Payout	503-500-0925-50180	4,542	138	227	-
Vacation Buy/Payout	503-500-0925-50190	13,935	6,712	-	15,155
Sick Buy/Payout	503-500-0925-50200	96	-	28	-
Medical Waiver	503-500-0925-50210	1,063	1,965	1,250	420
Health and Wellness Program	503-500-0925-50220	1,414	1,859	1,859	2,040
Deferred Compensation	503-500-0925-50520	9,565	15,459	13,495	18,388
PERS Retirement	503-500-0925-50530	(70,604)	193,981	168,962	236,442
PARS Retirement	503-500-0925-50540	126	166	137	222
Medical Insurance	503-500-0925-50550	259,447	149,980	98,320	144,081
AFLAC Insurance - Cafeteria	503-500-0925-50560	733	1,883	2,032	1,958
Medicare Insurance	503-500-0925-50570	7,973	12,857	10,712	13,293
Life and Disability	503-500-0925-50580	4,005	7,115	5,682	7,065
Flexible Spending - Cafeteria	503-500-0925-50600	1,008	235	1,342	1,604
Unemployment	503-500-0925-50610	6,754	-	-	-
TOTAL PERSONNEL SERVICES		\$ 770,777	\$ 1,250,516	\$ 1,010,391	\$ 1,319,707
MAINTENANCE AND OPERATIONS					
Office Supplies	503-500-0925-51200	\$ 6,414	\$ 15,000	\$ 5,000	\$ 14,000
Memberships and Dues	503-500-0925-51230	998	1,950	1,950	1,950
Training and Meetings	503-500-0925-51240	-	2,000	2,000	1,500
Office and Technology Resources	503-500-0925-51250	-	-	-	54,558
Contract Professional	503-500-0925-51280	384,321	564,000	600,000	629,350
Intergovernmental	503-500-0925-51290	1,843	15,000	15,000	11,000
Bad Debt Expense	503-500-0925-51999	5,115	-	-	-
Equipment and Materials	503-500-0925-52100	4,554	75,000	75,000	61,500
Telephone	503-500-0925-56300	4,563	6,000	6,500	6,500
Gas	503-500-0925-56500	982	1,200	1,200	1,500
Electricity	503-500-0925-56600	14,705	25,000	62,952	72,000
Sewer Overhead	503-500-0925-56800	293,500	293,500	293,000	293,000
Depreciation	503-500-0925-57100	971,121	-	-	-
Amortization	503-500-0925-57200	12,070	12,070	12,070	-
Amortization on Intangible Assets	503-500-0925-57201	34,094	-	-	-
Interest Payments	503-500-0925-58500	136,318	99,100	99,100	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,870,599	\$ 1,109,820	\$ 1,173,772	\$ 1,146,858

PROGRAM: 0925 Sewer Maintenance and Operations
FUND: 503 Sewer Operations

Description	Account Number	Actual FY 2020-21	Amended Budget FY 2021-22	Estimated Actual FY 2021-22	Adopted Budget FY 2022-23
CAPITAL OUTLAY					
Vehicles	503-500-0925-53600	\$ -	\$ 50,000	\$ -	\$ 47,500
Capital Projects	503-500-0925-55000	135,815	3,350,412	497,543	2,852,869
TOTAL CAPITAL OUTLAY		<u>\$ 135,815</u>	<u>\$ 3,400,412</u>	<u>\$ 497,543</u>	<u>\$ 2,900,369</u>
TOTAL EXPENDITURES		<u>\$ 2,777,190</u>	<u>\$ 5,760,748</u>	<u>\$ 2,681,706</u>	<u>\$ 5,366,934</u>

Explanation of Significant Accounts:

Office Supplies	503-500-0925-51200	Office Supplies and Workstations
Memberships and Dues	503-500-0925-51230	CWEA Dues and Certifications
Training and Meetings	503-500-0925-51240	CEUs
Equipment/Materials	503-500-0925-52100	Misc. Equipment, Submersible Pumps, Pump Repairs, and Personal Protective Equipment
Vehicles	503-500-0925-53600	Sewer Vehicle and Upfitting
Contract Professional	503-500-0925-51280	Sewer Station Maint., Point Repairs, Sewer Cleaning/CCTV, 1st Street Lift Station Electrical, Sewer Station Control Panel Repair, Instrumentation, FOG Program, Smartcover, Electrical Repairs, Generator Service, Sewer Response Plan/SSMP Audit, Pest Control, Manhole Repairs, Contract Inspection, and Underground Service Alert
Overhead	503-500-0925-56900	Overhead charge transfer to General Fund
Intergovernmental	503-500-0925-51290	South Coast Air Quality Management District, Orange County Sanitation District, and Orange County Property Tax
Capital Projects	503-500-0925-55000	Capital Improvement Projects Fund for Sewer System

PROGRAM: 0980 Vehicle Replacement
FUND: 601 Vehicle Replacement

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Vehicle Leasing	601-500-0980-51275	\$ 23,209	\$ 125,000	\$ 125,000	\$ -
Depreciation	601-500-0980-57100	195,413	-	-	-
Amortization	601-500-0980-57200	61,675	-	-	-
Interest Payments	601-500-0980-58500	3,451	-	-	-
Transfer Out - Operation	601-500-0980-59200	165,000	12,000	12,000	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 448,747	\$ 137,000	\$ 137,000	\$ -
CAPITAL OUTLAY					
Vehicles	601-500-0980-53600	\$ 8,380	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 8,380	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 457,127	\$ 137,000	\$ 137,000	\$ -

Explanation of Significant Accounts:

Vehicles 601-500-0980-53600 City-Owned Vehicle and Heavy Equipment Replacement

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	50020	\$ 2,270,792	\$ 3,223,806	\$ 2,679,854	\$ 3,116,569
Part-Time Salaries	50030	291,249	312,029	316,604	299,872
Overtime - Non-Sworn	50060	159,749	138,500	200,787	186,788
Overtime - Part-Time	50070	3,549	-	3,214	-
Auto Allowance	50130	7,193	9,555	9,876	9,615
Cell Phone Allowance	50140	1,517	1,619	1,515	1,493
Uniform Allowance	50150	-	7,425	7,001	7,188
Cafeteria Taxable	50170	34,756	26,248	45,787	56,771
Comptime Buy/Payout	50180	15,108	550	1,383	1,959
Vacation Buy/Payout	50190	68,707	25,806	38,692	47,667
Sick Buy/Payout	50200	415	-	112	-
Medical Waiver	50210	4,511	6,767	4,378	1,050
Health and Wellness Program	50220	7,146	8,552	8,553	8,003
Deferred Compensation	50520	47,129	65,880	58,651	66,871
PERS Retirement	50530	64,250	879,439	807,667	986,761
PARS Retirement	50540	2,732	4,056	3,151	3,898
Medical Insurance	50550	938,234	657,035	454,268	635,038
AFLAC Insurance - Cafeteria	50560	2,942	4,701	4,697	5,776
Medicare Insurance	50570	41,867	55,572	48,182	55,261
Life and Disability	50580	20,124	28,525	23,145	27,334
Flexible Spending - Cafeteria	50600	4,854	938	5,517	5,596
Unemployment	50610	12,979	-	200	-
Retiree Health Savings	50620	162	-	-	-
TOTAL PERSONNEL SERVICES		3,999,967	5,457,004	4,723,234	5,523,507
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	14,459	42,900	22,900	36,200
Office and Technology Resources	51250	-	-	-	122,616
Memberships and Dues	51230	5,527	7,600	7,200	7,785
Training and Meetings	51240	5,812	14,690	7,600	20,900
Vehicle Leasing	51275	23,209	125,000	125,000	-
Contract Professional	51280	2,749,082	3,896,500	4,545,400	4,294,350
Intergovernmental	51290	2,377,992	2,914,322	2,967,287	3,318,212
Plan Archival - Engineering	51300	3,932	5,000	1,730	1,500
Benches - PW Yard	51300	24,630	30,000	30,000	60,000
Resource/Recycling.Recovery	51304	6,390	-	-	-
Encroachment	51305	127,124	700,000	302,595	-
Engineering Plan Check - I405	51303	455	-	150,000	100,000
Extraordinary Gain/Loss	51500	(9,225)	-	-	-
Bad Debt Expense	51999	14,493	-	2,804	-

PUBLIC WORKS

FY 2024-2025

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS CONTINUED					
Equipment and Materials	52100	324,883	472,000	643,000	687,500
Special Departmental	52200	434,050	480,000	510,000	385,000
Street Sweeping	52300	173,270	200,000	200,000	205,000
Telephone	56300	62,532	65,700	68,200	53,000
Gas	56500	19,916	25,200	25,200	27,000
Electricity	56600	628,291	617,000	762,105	901,012
Water	56700	331,466	285,000	285,000	385,000
Sewer	56725	25,393	35,000	35,000	45,000
Street Sweeping	56750	384	500	500	500
Tree Trimming	56775	192	300	300	300
Sewer Overhead	56800	293,500	293,500	293,000	293,000
Water Overhead	56900	440,000	440,000	440,000	440,000
Depreciation	57100	1,638,360	-	-	-
Amortization	57200	112,644	12,070	12,070	-
Amortization on Intangible Assests	57201	34,094	-	-	-
Principal Payments	58000	87,568	85,107	85,107	88,025
Interest Payments	58500	157,245	105,800	107,967	3,786
Transfer Out - CIP	59100	1,635,067	2,662,475	1,246,775	1,415,700
Transfer Out - Operational	59200	195,000	42,000	42,000	411,928
TOTAL MAINTENANCE AND OPERATIONS		11,937,735	13,557,664	12,918,740	13,303,314
CAPITAL OUTLAY					
Vehicles	53600	173,380	255,732	205,732	95,000
Capital Projects	55000	3,673,562	28,655,407	9,693,001	21,587,372
TOTAL CAPITAL OUTLAY		3,846,942	28,911,139	9,898,733	21,682,372
TOTAL EXPENDITURES		\$ 19,784,644	\$ 47,925,807	\$ 27,540,707	\$ 40,509,193



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MANAGING DEPARTMENT HEAD: Director of Community Development

MISSION STATEMENT

Through our leadership and creativity, the Seal Beach Community Services Department makes a positive difference in the community by encouraging resident involvement and strengthening community resiliency. We are inclusive and accessible; we offer diversity of experience and value environmental stewardship and personal development; we provide opportunities for healthy lifestyles and we offer the opportunity for lifelong learning through fun, play, and celebration. To administer planning, programming, budgeting, construction, and maintenance of the City's infrastructure in a cost-effective way that meets the overall needs of the community.

PRIMARY ACTIVITIES

Senior Services – 0016

The Department offers senior services and programs including senior meals, transportation, and tax preparation services. The division also provides important resources to seniors throughout the County and works cooperatively with many partners with specific expertise in the area.

Recreation Administration – 0070

Department programming encompasses a year-round recreation class program, youth and educational camps, tennis, aquatic and sports league programs. The department offers a variety of youth and adult activities, facility rentals, and community special events. This fund also supports management and events at the Seal Beach Community Garden, which in addition to hosting local gardeners is expanding to include gardening events such as group clean ups and a barbeque as well as partnerships with local organizations that can channel food resources to those in need.

All special event permit and film permit processes are handled through Recreation. Recreation Administration additionally manages City-sponsored and City co-sponsored events, including the Summer Kick Off, Summer Send Off, the Seal Beach Car Show, Run Seal Beach, the Tree-Lighting Ceremony, and the Seal Beach Holiday Parade.

Sports Leagues – 0071

The program includes the management of equipment and materials necessary to provide an adult sports program consisting of adult slow pitch softball and basketball. The division also helps to maintain sports equipment found within the public parks system.

Leisure Classes – 0072

This program provides opportunities that allow people of all ages to share, grow, learn, and participate in activities together. It promotes a sense of community through recreation and special activities.

Tennis and Pickleball Center – 0074

Community Services operates the Seal Beach Tennis and Pickleball Center, located at 3900 Lampson Avenue. The facility includes membership and drop-in use, private and group lessons, the Junior Academy, Junior camps, leagues, special events and more. The facility has seen extensive membership growth due to the increasing popularity of pickleball, and the City is completing renovations to the clubhouse for improved service and use opportunities.

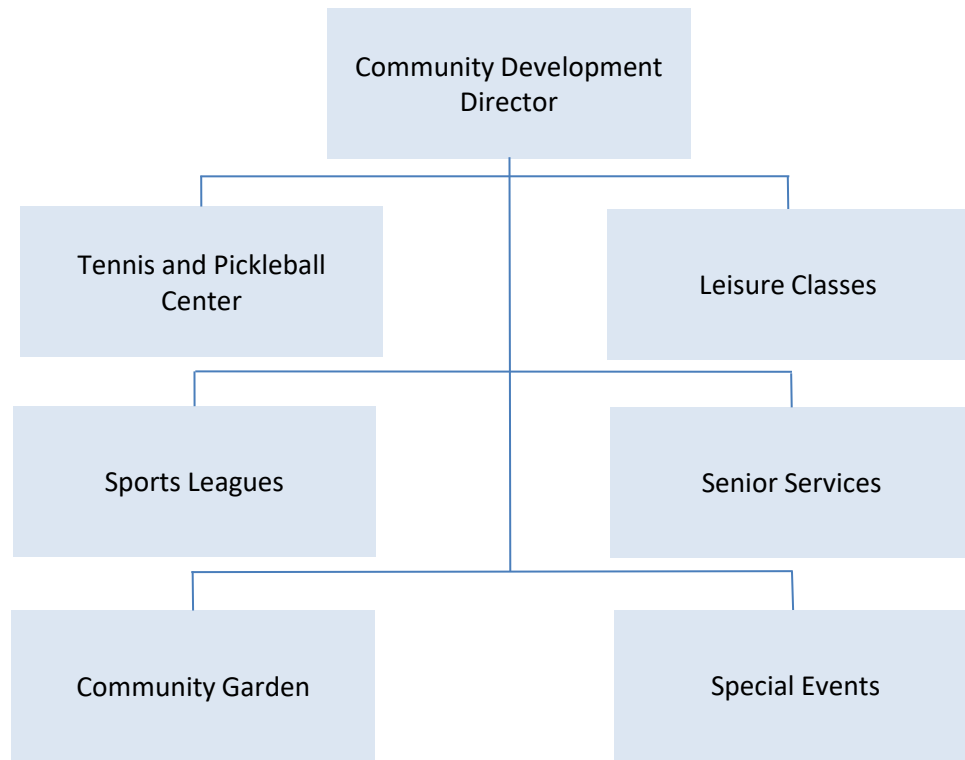
OBJECTIVES

- Provide and promote the highest quality of community, social, and recreational programs for the community
- Coordinate with Meals on Wheels OC to provide and promote a high quality congregate senior meals program using a Seal Beach Community Center
- Evaluate the future facility and programming needs of the community and to identify future funding resources to support recreational and community service growth
- Create new recreation programs that respond to current preferences and needs
- Develop partnerships to support new senior activities and opportunities for seniors in the community
- Provide resources to seniors about various programs available throughout the county
- Improve communication through social media and web-based content
- Partner with Marine Safety to enhance swim and surf programming
- Continue to grow the pickleball program at Seal Beach Tennis and Pickleball Center and offer increased services for pickleball players
- Continue to improve the facilities at Seal Beach Tennis and Pickleball Center to create a more enjoyable experience for users
- Work cooperatively with Public Works and Meals on Wheels for a successful renovation project at the North Seal Beach Community Center.
- Reopen the SBTPC clubhouse and support new activities and uses at the site post-construction.

PERFORMANCE MEASURES

	Actual FY 2021-22	Actual FY 2022-23	Estimated FY 2023-24	Adopted FY 2024-25
Number of surf lessons		700	850	860
Number of pickleball memberships		185	350	385
Leisure classes offered	828	750	752	760
Senior transportation participants	1,063	1,300	1,600	1,800
Community Garden Events	2	3	4	4
Estimated City Costs Supporting Co-Sponsored Events		\$83,500	\$87,000	\$90,000

Department Organization



COMMUNITY SERVICES

FY 2024-2025

Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
Senior Bus Program - 0016				
Maintenance and Operations	141,574	178,800	181,000	216,000
Subtotal	141,574	178,800	181,000	216,000
Recreation Administration - 0070				
Personnel Services	266,427	396,605	320,317	355,767
Maintenance and Operations	25,511	27,300	30,442	26,100
Subtotal	291,938	423,905	350,759	381,867
Sports Leagues - 0071				
Personnel Services	33,090	56,560	35,441	57,320
Maintenance and Operations	4,900	5,500	5,500	8,450
Subtotal	37,990	62,060	40,941	65,770
Leisure Classes - 0072				
Maintenance and Operations	393,023	315,000	318,000	313,400
Subtotal	393,023	315,000	318,000	313,400
Tennis Center - 0074				
Personnel Services	225,738	288,060	271,457	325,452
Maintenance and Operations	128,751	139,950	104,350	135,113
Subtotal	354,489	428,010	375,807	460,565
Fitness Equipment - 0270				
Capital Outlay	-	-	-	35,000
Subtotal	-	-	-	35,000
Air Quality Improvement - 0700				
Maintenance and Operations	63,834	30,000	-	32,000
Subtotal	63,834	30,000	-	32,000
TOTAL				
Personnel Services	525,255	741,224	627,215	738,539
Maintenance and Operations	757,594	696,550	639,292	731,063
Capital Outlay	-	-	-	35,000
TOTAL	\$ 1,282,848	\$ 1,437,774	\$ 1,266,507	\$ 1,504,602
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 1,023,138	\$ 1,277,774	\$ 1,136,507	\$ 1,302,739
Special Projects - 103	3,923	-	-	39,863
Tidelands - 106	191,954	130,000	130,000	130,000
AQMD - 204	63,834	30,000	-	32,000
TOTAL	\$ 1,282,848	\$ 1,437,774	\$ 1,266,507	\$ 1,504,602

PROGRAM:	0016 Senior Bus Program
FUND:	101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	101-400-0016-51280	\$ 141,574	\$ 178,800	\$ 181,000	\$ 216,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 141,574	\$ 178,800	\$ 181,000	\$ 216,000
		-	-	-	-
TOTAL EXPENDITURES		\$ 141,574	\$ 178,800	\$ 181,000	\$ 216,000

Explanation of Significant Accounts:

Contact Professional	101-400-0016-51280	Senior transportation contractor and senior meals
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COMMUNITY SERVICES

FY 2024-2025

PROGRAM:	0070 Recreation Administration
FUND:	101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-400-0070-50020	\$ 150,648	\$ 223,556	\$ 177,493	\$ 168,596
Part-Time Salaries	101-400-0070-50030	299	17,468	20,745	53,777
Overtime - Non-Sworn	101-400-0070-50060	2,366	2,000	2,206	1,771
Cafeteria Taxable	101-400-0070-50170	3,639	2,489	865	1,666
Vacation Buy/Payout	101-400-0070-50190	5,345	5,849	5,616	5,756
Health and Wellness Program	101-400-0070-50220	690	1,090	1,040	690
Tuition Reimbursement	101-400-0070-50500	898	-	-	-
Deferred Compensation	101-400-0070-50520	4,094	4,873	4,348	4,376
PERS Retirement	101-400-0070-50530	60,047	69,098	63,224	69,516
PARS Retirement	101-400-0070-50540	4	227	270	699
Medical Insurance	101-400-0070-50550	32,446	64,190	38,456	43,338
Medicare Insurance	101-400-0070-50570	2,321	3,719	2,801	3,442
Life and Disability	101-400-0070-50580	1,903	2,046	2,320	1,380
Flexible Spending - Cafeteria	101-400-0070-50600	1,727	-	933	759
TOTAL PERSONNEL SERVICES		\$ 266,427	\$ 396,605	\$ 320,317	\$ 355,767
MAINTENANCE AND OPERATIONS					
Office Supplies	101-400-0070-51200	\$ 1,528	\$ 1,200	\$ 1,200	\$ 1,200
Memberships and Dues	101-400-0070-51230	903	1,200	1,200	1,200
Training and Meetings	101-400-0070-51240	181	900	500	500
Contract Professional	101-400-0070-51280	11,976	12,500	16,967	14,400
Special Departmental	101-400-0070-52200	8,402	8,300	7,400	7,700
Telephone	101-400-0070-56300	911	1,000	1,015	1,100
Cable Television	101-400-0070-56400	1,609	2,200	2,160	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 25,511	\$ 27,300	\$ 30,442	\$ 26,100
TOTAL EXPENDITURES		\$ 291,938	\$ 423,905	\$ 350,759	\$ 381,867

Explanation of Significant Accounts:

Memberships and Dues	101-400-0070-51230	Cal Parks Rec Society
Training and Meetings	101-400-0070-51240	Brochure Exchanges and CPRS conference
Contract Professional	101-400-0070-51280	Parking North Seal Beach Comm. Center
Special Departmental	101-400-0070-52200	Edison Park Use, Card Connect and Mobile Devices, Music Licenses, Recreation Programs (Summer Kick Off and Send Off)
Cable Television	101-400-0070-56400	NSBC TV

PROGRAM: 0071 Sports Leagues
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-400-0071-50020	\$ 24,793	\$ 33,006	\$ 19,673	\$ 30,993
Part-Time Salaries	101-400-0071-50030	170	12,810	6,756	10,704
Overtime - Non-Sworn	101-400-0071-50060	158	-	540	-
Cafeteria - Taxable	101-400-0071-50170	330	822	18	-
Comptime Buy/Payout	101-400-0071-50180	20	-	28	-
Vacation Buy/Payout	101-400-0071-50190	44	-	61	-
Health and Wellness Program	101-400-0071-50220	-	-	-	200
Deferred Compensation	101-400-0071-50520	248	330	197	310
PERS Retirement	101-400-0071-50530	2,154	2,640	1,574	2,594
PARS Retirement	101-400-0071-50540	2	167	88	139
Medical Insurance	101-400-0071-50550	4,209	4,971	5,682	11,337
Medicare Insurance	101-400-0071-50570	411	694	396	612
Life and Disability	101-400-0071-50580	250	371	371	352
Flexible Spending - Cafeteria	101-400-0071-50600	301	750	57	79
TOTAL PERSONNEL SERVICES		\$ 33,090	\$ 56,560	\$ 35,441	\$ 57,320
MAINTENANCE AND OPERATIONS					
Office Supplies	101-400-0071-51200	\$ 939	\$ -	\$ -	\$ -
Equipment and Materials	101-400-0071-52100	3,961	5,500	5,500	8,450
TOTAL MAINTENANCE AND OPERATIONS		\$ 4,900	\$ 5,500	\$ 5,500	\$ 8,450
TOTAL EXPENDITURES		\$ 37,990	\$ 62,060	\$ 40,941	\$ 65,770

Explanation of Significant Accounts:

Equipment and Materials 101-400-0071-52100 Field Equipment, Softball League Supplies, and Basketball League Supplies

PROGRAM: 0072 Leisure Classes
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Office Supplies	101-400-0072-51200	\$ 346	\$ 600	\$ 600	\$ 600
Printing	101-400-0072-51220	10,782	12,600	12,600	12,600
Contract Professional	101-400-0072-51280	160,381	145,000	145,000	145,000
Intergovernmental	101-400-0072-51290	1,385	2,000	2,000	2,000
Equipment and Materials	101-400-0072-52100	3,853	3,000	3,000	3,000
Special Departmental	101-400-0072-52200	6,789	6,800	6,800	1,200
Electricity	101-400-0072-56600	17,533	15,000	18,000	19,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 201,070	\$ 185,000	\$ 188,000	\$ 183,400
TOTAL EXPENDITURES		\$ 201,070	\$ 185,000	\$ 188,000	\$ 183,400

Explanation of Significant Accounts:

Printing	101-400-0072-51220	Recreation Guide Design, E-newsletter
Contract Professional	101-400-0072-51280	Instructor Payments
Equipment and Materials	101-400-0072-52100	Supplies for Community Centers
Special Departmental	101-400-0072-52200	Rec Events at Facilities

COMMUNITY SERVICES

FY 2024-2025

PROGRAM: 0074 Tennis Center
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	101-400-0074-50020	\$ 90,664	\$ 135,870	\$ 126,027	\$ 140,530
Part-Time Salaries	101-400-0074-50030	88,939	86,174	78,783	99,603
Overtime - Non-Sworn	101-400-0074-50060	495	-	798	2,265
Overtime - Part-Time	101-400-0074-50070	1,003	-	1,395	-
Cafeteria Taxable	101-400-0074-50170	330	1,261	354	647
Comptime Buy/Payout	101-400-0074-50180	20	-	27	-
Vacation Buy/Payout	101-400-0074-50190	807	1,541	1,666	1,645
Health and Wellness Program	101-400-0074-50220	110	560	560	760
Deferred Compensation	101-400-0074-50520	1,282	2,083	1,999	2,147
PERS Retirement	101-400-0074-50530	14,907	20,080	19,692	27,592
PARS Retirement	101-400-0074-50540	1,156	1,120	1,024	1,295
Medical Insurance	101-400-0074-50550	22,469	33,758	34,840	43,637
Medicare Insurance	101-400-0074-50570	2,695	3,320	3,049	3,602
Life and Disability	101-400-0074-50580	250	1,397	849	1,433
Flexible Spending - Cafeteria	101-400-0074-50600	612	895	394	295
TOTAL PERSONNEL SERVICES		\$ 225,738	\$ 288,060	\$ 271,457	\$ 325,452
MAINTENANCE AND OPERATIONS					
Contract Professional	101-400-0074-51280	\$ 46,114	\$ 52,900	\$ 51,100	\$ 4,700
Intergovernmental	101-400-0074-51290	895	-	-	-
Special Departmental	101-400-0074-52200	2,658	4,000	3,750	3,350
Building/Materials/Supplies	101-400-0074-52500	14,889	10,000	10,000	14,500
Building/Landscape Material	101-400-0074-52501	8,656	19,400	-	59,000
Telephone	101-400-0074-56300	4,395	1,500	1,500	1,500
Cable Television	101-400-0074-56400	652	1,950	-	2,200
Gas	101-400-0074-56500	-	200	-	-
Electricity	101-400-0074-56600	46,569	50,000	38,000	45,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 124,828	\$ 139,950	\$ 104,350	\$ 130,250
TOTAL EXPENDITURES		\$ 350,566	\$ 428,010	\$ 375,807	\$ 455,702

Explanation of Significant Accounts:

Contract Professional	101-400-0074-51280	Windscreen Replacement, Pest control, and Security Maintenance
Building/Materials/Supplies	101-400-0074-52500	Building supplies, tennis equipment, and office supplies
Special Departmental	101-400-0074-52200	Tennis Events, Website Renewal, Credit Card Charges, Mileage, and Reach Media
Building/Landscape Material	101-400-0074-52501	Landscape Maintenance

PROGRAM:
FUND:

0074 Tennis Center
103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Pickleball - City Portion	103-400-0074-51300	\$ 3,923	\$ -	\$ -	\$ -
Transfer Out - Operational	103-400-0270-59200	-	-	-	4,863
TOTAL MAINTENANCE AND OPERATIONS		\$ 3,923	\$ -	\$ -	\$ 4,863
TOTAL EXPENDITURES		\$ 3,923	\$ -	\$ -	\$ 4,863

PROGRAM:	0074 Tennis Center
FUND:	103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL OUTLAY					
Capital Projects - Fitness Equip	103-400-0270-55000	\$ -	\$ -	\$ -	\$ 35,000
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 35,000
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 35,000

PROGRAM:	0072 Leisure Classes
FUND:	106 Tidelands Beach

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	106-400-0072-51280	\$ 191,954	\$ 130,000	\$ 130,000	\$ 130,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 191,954	\$ 130,000	\$ 130,000	\$ 130,000
TOTAL EXPENDITURES		\$ 191,954	\$ 130,000	\$ 130,000	\$ 130,000

Explanation of Significant Accounts:

Contract Professional	106-400-0072-51280	Instructor 65% of fees collected
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PROGRAM:	0700 Air Quality Improvement
FUND:	204 Air Quality Improvement

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	204-500-0700-51280	\$ 63,834	\$ 30,000	\$ -	\$ 32,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 63,834	\$ 30,000	\$ -	\$ 32,000
TOTAL EXPENDITURES		\$ 63,834	\$ 30,000	\$ -	\$ 32,000

Explanation of Significant Accounts:

Contract Professional	204-500-0700-51280	San Gabriel Trail Maintenance Electric Vehicle
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COMMUNITY SERVICES

FY 2024-2025

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	50020	\$ 266,105	\$ 392,431	\$ 323,193	\$ 340,119
Part-Time Salaries	50030	89,408	116,451	106,284	164,084
Overtime - Non-Sworn	50060	3,019	2,000	3,544	4,036
Overtime - Part-Time	50070	1,003	-	1,395	-
Cafeteria Taxable	50170	4,299	4,572	1,237	2,313
Comptime Buy/Payout	50180	40	-	55	-
Vacation Buy/Payout	50190	6,196	7,390	7,343	7,401
Health and Wellness Program	50220	800	1,650	1,600	1,650
Tuition Reimbursement	50500	898	-	-	-
Deferred Compensation	50520	5,624	7,287	6,544	6,833
PERS Retirement	50530	77,108	91,818	84,490	99,702
PARS Retirement	50540	1,162	1,514	1,382	2,133
Medical Insurance	50550	59,124	102,919	78,978	98,312
Medicare Insurance	50570	5,426	7,733	6,246	7,657
Life and Disability	50580	2,403	3,814	3,540	3,165
Flexible Spending - Cafeteria	50600	2,640	1,645	1,384	1,133
TOTAL PERSONNEL SERVICES		525,255	741,224	627,215	738,539
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	2,814	1,800	1,800	1,800
Printing	51220	10,782	12,600	12,600	12,600
Memberships and Dues	51230	903	1,200	1,200	1,200
Training and Meetings	51240	181	900	500	500
Contract Professional	51280	615,833	549,200	524,067	542,100
Intergovernmental	51290	2,279	2,000	2,000	2,000
Pickleball - City Portion	51300	3,923	-	-	-
Equipment and Materials	52100	7,814	8,500	12,250	11,450
Special Departmental	52200	17,849	19,100	14,200	12,250
Building/Materials/Supplies	52500	14,889	10,000	10,000	14,500
Building/Landscape Material	52501	8,656	19,400	-	59,000
Telephone	56300	5,307	2,500	2,515	2,600
Cable Television	56400	2,261	4,150	2,160	2,200
Gas	56500	-	200	-	-
Electricity	56600	64,102	65,000	56,000	64,000
Transfer Out - Operational	59200	-	-	-	4,863
TOTAL MAINTENANCE AND OPERATIONS		757,594	696,550	639,292	731,063
CAPITAL OUTLAY					
Capital Projects	55000	-	-	-	35,000
TOTAL CAPITAL OUTLAY		-	-	-	35,000
TOTAL EXPENDITURES		\$ 1,282,848	\$ 1,437,774	\$ 1,266,507	\$ 1,504,602

MANAGING DEPARTMENT HEAD: Chief of Marine Safety

MISSION STATEMENT

The Marine Safety Department provides the highest quality safety services in the coastal and aquatic environment for the public through prevention, education, rescue, medical aid, outreach, beach management, and enforcement.

PRIMARY ACTIVITIES

Safety Services

The Marine Safety staff provides public safety through many different functions. Ocean Lifeguards provide the frontline defense of the protection of life, limb, and property to the ocean going residents and visitors. Marine Safety full time staff members provide training, certification, education, and daily oversight of lifeguard operations. In addition, full time staff members are highly skilled in aquatic rescue, boat operation, rescue watercraft operation, CPR/AED instructors, and incident command. Marine Safety staff respond to major medical aids, ocean rescues, enforcement of municipal codes, and the prevention of aquatic accidents through education.

Lifeguards – 0828

The Beach Lifeguard's primary activities involve safety of the beach going public. Ocean Lifeguards protect an assigned area of beach from a station, or in some instances, patrol a section of beach in a mobile unit, warn of hazardous conditions, rescue people in distress or in danger of drowning, answer questions and give information pertaining to the beach and ocean environment, apply first aid to those in need, remove hazardous obstacles from sand and water, take charge of lost children, advise the public regarding local beach and ocean related ordinances, regulations, safety and conduct, perform other related work as required and maintain a professional and courteous relationship with the public.

Facilities and Equipment

- 1 - Marine Safety Headquarters
- 7 - Lifeguard Field Towers and 1 Tower Zero (Tower on the pier)
- 5 - Emergency response vehicles
- 5 - Rapid Dive Unit (RDU) Underwater scuba equipment
- 2 - Fully outfitted Sea Doo Rescue Watercraft (RWC)
- 1 - 33' Willard Marine Rescue Boat
- 2 - ATV's
- 1 - UTV
- 9 - AED's located in lifeguard facilities and emergency response units
- 19 – 800Mhz Radios

Aquatics - 0073

The Pool Lifeguard's primary activities involve pool safety and water safety instruction. Pool lifeguards are stationed around the pool to provide maximum pool surveillance, warn pool users of dangerous activities, rescue people in distress or in danger of drowning, and provide first aid to those in need. Pool lifeguards check swimmers in for adult lap swim and act as swim lesson instructors. Swim lessons participants range in age from infants to high school with all levels of abilities. Swim lessons, management and lifeguarding of recreation swim, adult lap swim, and instruction of the after school swim classes are all responsibilities of the pool lifeguard.

Junior Lifeguards

The Marine Safety Department administers a Junior Lifeguard Program serving children ages 9-17. Junior Lifeguards are taught ocean and beach safety, lifesaving techniques including CPR and First-Aid, as well as lifesaving competition skills. This program begins at the end of June and ends in mid-August.

Lifeguard Training Academy

All new and recurrent lifeguards receive training from Seal Beach Marine Safety staff. The basic lifeguard training academy consists of 120 hours of rescue and medical training. The staff is trained to a level that is certified as a “Advanced Agency” from the United States Lifesaving Association.

City-wide AED Program

Seal Beach Marine Safety manages the City of Seal Beach AED (Automated External Defibrillator) Program. The program consists of AED's located in police and lifeguard emergency vehicles as well as in municipal buildings located throughout the city. Marine Safety staff maintains the contract for medical oversight, trains city staff annually in CPR/AED use, and services the AED inventory. The city owns and maintains the 26 AED citywide program.

Water Safety Education

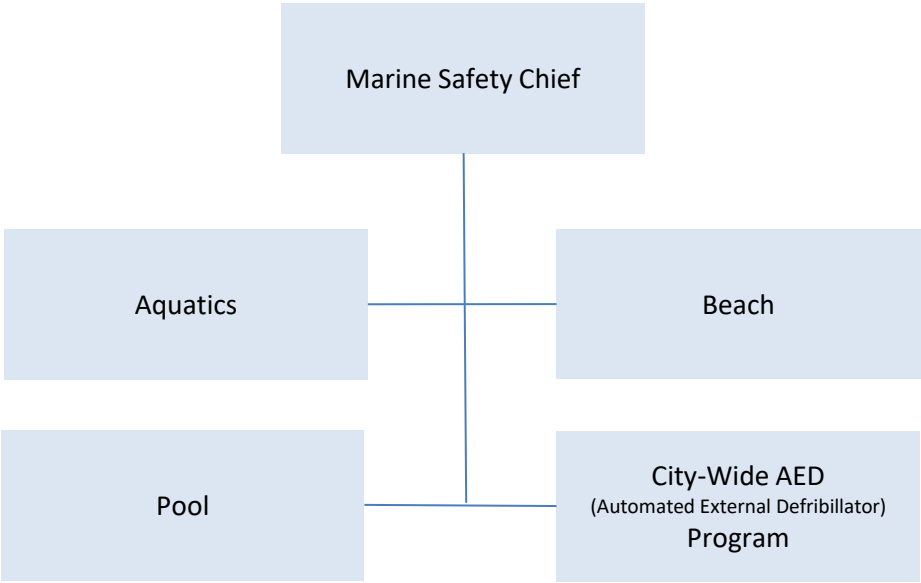
The Marine Safety Department works with the community to spread the message of beach safety and drowning prevention awareness. Lifeguards provide CPR, AED, and first aid training to the community and city staff. We are active in drowning prevention, beach safety, and rip current awareness. Throughout the year lifeguards participate in local school and community programs teaching beach hazard mitigation and awareness.

PERFORMANCE MEASURES

	Actuals 2021	Actuals 2022	Actuals 2023
Lifeguard rescues	583	589	293
Preventative Actions	3803	2898	2891
Vessel response calls	206	198	206
Number of total medical aids needed	287	391	726
Number of stingray medical aids needed	339	649	392
Number of major medical aids needed	35	45	54
City ordinance violations	47,914	49,114	47,255
Public contacts	302,638	261,501	250,387
Number of Junior Lifeguards	300	318	330

The Marine Safety Department's performance measures are presented on a calendar year basis.

Department Organization



Summary of Appropriations by Program

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
Aquatics - 0073				
Personnel Services	\$ 204,817	\$ 151,793	\$ 181,924	\$ 197,609
Maintenance and Operations	145,804	108,400	108,400	115,700
Subtotal	350,620	260,193	290,324	313,309
Special Projects - 0228				
Maintenance and Operations	-	500	500	11,990
Subtotal	-	500	500	11,990
Lifeguard - 0828				
Personnel Services	1,635,095	1,677,347	1,482,546	1,771,586
Maintenance and Operations	173,002	196,607	200,887	162,700
Capital Outlay	-	12,000	12,000	-
Subtotal	1,808,097	1,885,954	1,695,433	1,934,286
TOTAL				
Personnel Services	1,839,911	1,829,140	1,664,470	1,969,195
Maintenance and Operations	318,806	305,507	309,787	290,390
Capital Outlay	-	12,000	12,000	-
TOTAL	<u>\$ 2,158,717</u>	<u>\$ 2,146,647</u>	<u>\$ 1,986,257</u>	<u>\$ 2,259,585</u>
<u>EXPENDITURES BY FUND</u>				
General Fund - 101	\$ 350,620	\$ 260,193	\$ 290,324	\$ 313,309
Special Projects - 103	-	500	500	11,990
Tidelands - 106	1,808,097	1,885,954	1,695,433	1,934,286
TOTAL	<u>\$ 2,158,717</u>	<u>\$ 2,146,647</u>	<u>\$ 1,986,257</u>	<u>\$ 2,259,585</u>

PROGRAM: 0073 Aquatics
FUND: 101 General Fund

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Part-Time Salaries	101-230-0073-50030	\$ 198,811	\$ 147,703	\$ 176,029	\$ 192,285
Overtime - Part-Time	101-230-0073-50070	538	-	1,047	-
PARS Retirement	101-230-0073-50540	2,577	1,920	2,288	2,500
Medicare Insurance	101-230-0073-50570	2,891	2,170	2,560	2,824
TOTAL PERSONNEL SERVICES		\$ 204,817	\$ 151,793	\$ 181,924	\$ 197,609
MAINTENANCE AND OPERATIONS					
Training and Meetings	101-230-0073-51240	\$ -	\$ 3,000	\$ 3,000	\$ 5,000
Contract Professional	101-230-0073-51280	52,577	50,000	50,000	55,000
Equipment and Materials	101-230-0073-52100	8,128	11,400	11,400	11,700
Telephone	101-230-0073-56300	1,940	2,000	2,000	2,000
Gas	101-230-0073-56500	42,891	17,000	17,000	17,000
Electricity	101-230-0073-56600	40,267	25,000	25,000	25,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 145,804	\$ 108,400	\$ 108,400	\$ 115,700
TOTAL EXPENDITURES		\$ 350,620	\$ 260,193	\$ 290,324	\$ 313,309

Explanation of Significant Accounts:

Training and Meetings	101-230-0073-51240	CPO class and Pool training class
Contract Professional	101-230-0073-51280	Pool maintenance
Equipment and Materials	101-230-0073-52100	Uniforms, pool supplies, office supplies, flags, ez-ups, umbrella, and picnic table

PROGRAM:0228 Special Projects

FUND:103 Special Projects

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
5K/10K - Marine Safety	103-230-0228-51300	\$ -	\$ 500	\$ 500	\$ -
Transfer Out - Operation	103-230-0228-59200	-	-	-	11,990
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 500	\$ 500	\$ 11,990
TOTAL EXPENDITURES		\$ -	\$ 500	\$ 500	\$ 11,990

MARINE SAFETY

FY 2024-2025

PROGRAM: 0828 Lifeguard
FUND: 106 Tidelands Beach

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	106-230-0828-50020	\$ 514,510	\$ 534,154	\$ 454,195	\$ 542,336
Part-Time Salaries	106-230-0828-50030	544,060	563,604	452,854	635,638
Part-Time Salaries - Junior Lifeguard	106-230-0828-50040	42,278	79,394	83,908	86,840
Overtime - Non-Sworn	106-230-0828-50060	59,667	30,000	19,607	55,204
Overtime - Part-Time	106-230-0828-50070	19,642	-	10,497	-
Auto Allowance	106-230-0828-50130	105	105	105	255
Cell Phone Allowance	106-230-0828-50140	3,584	3,695	2,803	3,743
Cafeteria Taxable	106-230-0828-50170	4,762	3,349	4,851	4,578
Comptime Buy/Payout	106-230-0828-50180	-	220	-	-
Vacation Buy/Payout	106-230-0828-50190	28,472	24,570	24,570	25,905
Sick Buy/Payout	106-230-0828-50200	4,272	-	-	-
Health and Wellness Program	106-230-0828-50220	2,171	2,301	2,301	2,303
Tuition Reimbursement	106-230-0828-50500	7,449	-	-	5,500
Deferred Compensation	106-230-0828-50520	9,068	9,573	9,541	10,088
PERS Retirement	106-230-0828-50530	271,599	290,897	296,074	264,891
PARS Retirement	106-230-0828-50540	7,630	8,359	8,422	9,392
Medical Insurance	106-230-0828-50550	87,714	104,472	87,454	97,615
AFLAC Insurance - Cafeteria	106-230-0828-50560	-	-	55	63
Medicare Insurance	106-230-0828-50570	17,577	18,309	18,009	20,016
Life and Disability	106-230-0828-50580	3,911	4,145	4,033	4,134
Flexible Spending - Cafeteria	106-230-0828-50600	5,722	200	3,267	3,085
Unemployment	106-230-0828-50610	900	-	-	-
TOTAL PERSONNEL SERVICES		\$ 1,635,095	\$ 1,677,347	\$ 1,482,546	\$ 1,771,586
MAINTENANCE AND OPERATIONS					
Office Supplies	106-230-0828-51200	\$ 16,588	\$ 15,700	\$ 15,700	\$ 6,400
Memberships and Dues	106-230-0828-51230	544	1,200	1,200	1,100
Training and Meetings	106-230-0828-51240	16,482	11,200	11,200	7,650
Rental/Lease Equipment	106-230-0828-51270	867	-	1,280	-
Contract Professional	106-230-0828-51280	-	400	400	400
Intergovernmental	106-230-0828-51290	4,647	9,500	9,500	4,500
Special Expense	106-230-0828-51300	24,553	32,000	32,000	29,200
Equipment and Materials	106-230-0828-52100	28,277	25,200	25,200	23,400
Special Departmental	106-230-0828-52200	4,880	11,600	11,600	8,050
Building/Materials/Supplies	106-230-0828-52500	40,258	44,207	44,207	46,700
Fuel	106-230-0828-52600	13,595	28,000	31,000	17,500
Telephone	106-230-0828-56300	5,815	4,800	4,800	5,000
Electricity	106-230-0828-56600	14,804	12,800	12,800	12,800
Principal Payments	106-230-0828-58000	1,651	-	-	-
Interest Payments	106-230-0828-58500	41	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 173,002	\$ 196,607	\$ 200,887	\$ 162,700
CAPITAL OUTLAY					
Vehicles	106-230-0828-53600	\$ -	\$ 12,000	\$ 12,000	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ 12,000	\$ 12,000	\$ -
TOTAL EXPENDITURES		\$ 1,808,097	\$ 1,885,954	\$ 1,695,433	\$ 1,934,286

PROGRAM:	0828 Lifeguard
FUND:	106 Tidelands Beach

Explanation of Significant Accounts:

Office Supplies	106-230-0828-51200	Sunscreen, office supplies, logs/EMR forms, and warning signs
Memberships and Dues	106-230-0828-51230	OC training, OC Chief Association, CA Marine Safety Chiefs Association, and SB Lifeguard Association
Training and Meetings	106-230-0828-51240	CPR cards, EMT, USLA, CSLSA
Contract Professional	106-230-0828-51280	Recreation programs at the beach
Intergovernmental	106-230-0828-51290	Rescue boat slip fees
Special Expense	106-230-0828-51300	Raging Waters, USLA membership, Catalina transportation, mobile, storage, banquet rentals, aquarium distance learning fee, and buses
Equipment and Materials	106-230-0828-52100	First aid supplies, oxygen maintenance, towers supplies, uniforms, tower phone install, cleaning supplies, EZ up, sun protection, tower maintenance, switchboard repair, tower glass, and rescue paddle boards
Special Departmental	106-230-0828-52200	Uniforms, dive maintenance, lifeguard jackets, and Hot Schedule
Building/Materials/Supplies	106-230-0828-52500	Uniforms, certificates, office supplies, EZX ups, Banquet, Catalina Express, equipment, paddle boards, video productions, and fins
Fuel	106-230-0828-52600	Fuel and maintenance for boat, ATV, and PWC

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	50020	\$ 514,510	\$ 534,154	\$ 454,195	\$ 542,336
Part-Time Salaries	50030	742,871	711,308	628,883	827,922
Part-Time Salaries - Junior Lifeguard	50040	42,278	79,394	83,908	86,840
Overtime - Non-Sworn	50060	59,667	30,000	19,607	55,204
Overtime - Part-Time	50070	20,180	-	11,544	-
Auto Allowance	50130	105	105	105	255
Cell Phone Allowance	50140	3,584	3,695	2,803	3,743
Cafeteria Taxable	50170	4,762	3,349	4,851	4,578
Comptime Buy/Payout	50180	-	220	-	-
Vacation Buy/Payout	50190	28,472	24,570	24,570	25,905
Sick Buy/Payout	50200	4,272	-	-	-
Health and Wellness Program	50220	2,171	2,301	2,301	2,303
Tuition Reimbursement	50500	7,449	-	-	5,500
Deferred Compensation	50520	9,068	9,573	9,541	10,088
PERS Retirement	50530	271,599	290,897	296,074	264,891
PARS Retirement	50540	10,207	10,279	10,710	11,892
Medical Insurance	50550	87,714	104,472	87,454	97,615
AFLAC Insurance - Cafeteria	50560	-	-	55	63
Medicare Insurance	50570	20,468	20,478	20,569	22,841
Life and Disability	50580	3,911	4,145	4,033	4,134
Flexible Spending - Cafeteria	50600	5,722	200	3,267	3,085
Unemployment	50610	900	-	-	-
TOTAL PERSONNEL SERVICES		1,839,911	1,829,140	1,664,470	1,969,195
MAINTENANCE AND OPERATIONS					
Office Supplies	51200	16,588	15,700	15,700	6,400
Memberships and Dues	51230	544	1,200	1,200	1,100
Training and Meetings	51240	16,482	14,200	14,200	12,650
Rental/Lease Equipment	51270	867	-	1,280	-
Contract Professional	51280	52,577	50,400	50,400	55,400
Intergovernmental	51290	4,647	9,500	9,500	4,500
Special Expense	51300	24,553	32,500	32,500	29,200
Equipment and Materials	52100	36,405	36,600	36,600	35,100
Special Departmental	52200	4,880	11,600	11,600	8,050
Building/Materials/Supplies	52500	40,258	44,207	44,207	46,700
Fuel	52600	13,595	28,000	31,000	17,500
Telephone	56300	7,755	6,800	6,800	7,000
Gas	56500	42,891	17,000	17,000	17,000
Electricity	56600	55,071	37,800	37,800	37,800
Principal Payments	58000	1,651	-	-	-
Interest Payments	58500	41	-	-	-
Transfer Out - Operational	59200	-	-	-	11,990
TOTAL MAINTENANCE AND OPERATIONS		318,806	305,507	309,787	290,390

MARINE SAFETY

FY 2024-2025

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
CAPITAL OUTLAY					
Vehicles	53600	-	12,000	12,000	-
TOTAL CAPITAL OUTLAY		-	12,000	12,000	-
TOTAL EXPENDITURES		\$ 2,158,717	\$ 2,146,647	\$ 1,986,257	\$ 2,259,585



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MANAGING DEPARTMENT HEAD: Director of Public Works

PRIMARY ACTIVITIES

The Capital Improvement Program (CIP) is comprised of construction projects, renovation and replacements, and equipment purchases (excluding vehicles) that would generally increase asset value. The CIP also includes activities that can be planned for or occur on an irregular or one-time basis. Minor capital outlays and reoccurring maintenance activities will generally be included with the operation and maintenance budget.

The Capital Improvement Program is a plan that identifies the capital projects to be funded during a five-year planning horizon. The CIP is updated annually, and the first year of the plan serves as the current year capital budget. The CIP is a planning document to help City Council systematically schedule and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is organized into the same functional groups used for the operating programs. The CIP reflects a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital facility projects that significantly expand or add to the City's existing fixed assets.

NOTE: The Water and Sewer Capital Improvement Programs are being reviewed to properly schedule project delivery with funding availability. As such, FY 2024-2025 Water and Sewer CIP projects were not included in the budget at this time. CIP projects will be introduced for adoption at a later date.

CIP BUDGET DEVELOPMENT PROCESS

Improvements within the Capital Improvement Plan are generated or identified as follows:

1. Advanced planning: Most of the improvements are identified within a Planning document or Master Plan. Many master plans are required by funding agencies. All master plans are adopted by the City Council. Currently the City has master plans adopted as follows:
 - 2008 Master Plan of Drainage
 - 2012 Water Master Plan
 - 2011 Street Tree Master Plan
 - 2011 Facility Master Plan
 - 2012 Fleet Management Plan
 - 2013 Concrete Rehabilitation Master Plan
 - 2013 Park and Community Services Master Plan
 - 2015 Pier Condition Assessment
 - 2018 Sewer Master Plan
 - 2020 Urban Water Management Plan and Water Shortage Contingency Plan
 - 2022 Pavement Management Plan
 - Local Signal Synchronization Plan
 - Local Roadway Safety Plan
 - ADA Transition Plan (in progress)
 - 2024 Fleet Management Plan (in progress)
 - 2024 Pavement Management Plan (in progress)
2. Reaction to need or opportunity: Projects may originate through a need or opportunity, such as the 2023/2024 Winter Storms emergency response.
3. Desire from the community: Projects may originate through a desire from the community. One example in the CIP is the Main Street Improvements Program.

PHASES OF A CIP PROJECT

The CIP will emphasize project planning with projects typically progressing through the following phases:

1. **Entitlement.** In certain instances, projects may undergo an entitlement process to ensure conformity to the overall General Plan and/or specific plan.
2. **Permitting and Environmental Analysis.** Environmental Analysis is performed on every CIP project to comply with the California Environmental Quality Act (CEQA) and in some cases with the National Environmental Quality Act (NEPA). Permitting is required from a variety of agencies and is assessed for every project. Permits may be necessary from agencies such as the California Coastal Commission, Caltrans, Department of Fish and Wildlife, Army Corps of Engineers, State Lands Commission, County of Orange, etc.
3. **Design.** The Public Works Department generally retain the services of professional consultants to perform the design work, where City staff would provide project oversight. Construction documents including plans and specifications are prepared and publicly bid per applicable codes and regulations.
4. **Construction.** Improvements will be constructed in a manner that will minimize impacts to the residents. The City employs a construction manager and/or inspector (with materials testing) to ensure that all construction projects are carried out safely, and constructed to meet the construction documents.
5. **On-Going Maintenance Activities.** All CIP projects are incorporated into the maintenance activities of the City. The maintenance staff will incorporate any new facilities into all routine inspections and ongoing maintenance programs. Staff will include new improvements into future maintenance budgets.
6. **Equipment Acquisitions.** Equipment acquisitions such as vehicles, heavy machinery, computers, office furnishings, and other equipment items are included in the Capital Improvement Program and are acquired and installed independently from construction contracts.

CATEGORIES OF CIP

The City's CIP is categorized into the following seven major areas:

Beach and Pier. The City's Beach and Pier are landmark tourist attractions that draw approximately two million visitors per year. The Pier is made up of a wooden deck with lighting, and utility infrastructure. The beach includes three parking lots, approximately two miles of dry sand beach, two sets of public restrooms, two parks, and landscaping.

Building and Facilities. The City's Building and Facilities house employees, visitors, tenants, and business owners citywide in 22 structures. Structures include City Hall, Police Station, two Fire Stations, a Tennis & Pickleball Center, City maintenance yard facilities, and recreation and community centers. A facility master plan was adopted in FY 2011/12. Projects within this CIP were identified within that Facility Master Plan. Others are included in the unfunded needs.

Parks. The City's Park infrastructure provides landscaping and the City's Urban Forest. Seal Beach has 70 park and landscape sites citywide. The forestry has over 150 species to maintain and nourish.

Sewer. The City provides sewer collection for the residents and businesses of Seal Beach and passes the raw sewage to the Orange County Sanitation District for treatment. The City's Sewer System has more than 160,000 feet of pipe, 700 manholes, and 6 pump stations.

Storm Drain. The City's Storm Drain System collects surface runoff in 11 drainage areas throughout the City with one Storm Drain pump station.

Streets and Transportation. The City's Streets and Transportation System is responsible for more than 101 lane miles, continuous traffic flow, landscaped medians, traffic signals and utility work within the streets.

Water. The Utilities Division conveys potable water to all City residents, businesses, Naval Weapons Station, Sunset Aquatic Park, and Parkwood Estates in the City of Los Alamitos. The infrastructure includes two booster stations, two reservoirs, four water wells, telemetry, valves, fire hydrants, blowoffs, air reliefs, water meters, and SCADA system.

CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE

FY 2024-2025

		Capital Improvement Projects**	Special Projects	Tidelands	SB1 RMRA	Gas Tax	Measure M2	Citywide Grants	Water Capital	Sewer Capital	Total
Project #	Project Name	101	103	106	209	210	211	217	501	503	
BEACH AND PIER*											
BG2003	LGHQ/PD Substation	\$ 3,887,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,887,639
BP2201	Seal Beach Pier Concrete Abutment Restoration	-	-	200,000	-	-	-	-	-	-	200,000
BP2202	Pier Restroom Restoration	-	-	200,000	-	-	-	-	-	-	200,000
BP2203	Beach Planter Rings Replacement	-	-	-	-	-	-	-	-	-	-
BP2301	Rivers End Restroom Restoration	-	-	-	-	-	-	-	-	-	-
BP2402	8th/10th St Lot + ADA Ramps	-	-	800,000	-	-	-	-	-	-	800,000
BG2401	Revitalization	-	-	-	-	-	-	-	-	-	-
BP2302	Pier Restaurant Feasibility Study (Insurance)	-	-	200,000	-	-	-	-	-	-	200,000
EM2023	Emergency Seal Beach Pier Repair	-	-	-	-	-	-	-	-	-	-
Subtotal Beach & Pier		\$ 3,887,639	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,287,639
BUILDING AND FACILITIES											
BG0904	Community Pool	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
BG2403	Marina HVAC Replacement	-	-	-	-	-	-	-	-	-	-
BG2404	LGHQ Communication Connectivity	-	-	-	-	-	-	-	-	-	-
EM2023	Emergency Seal Beach Pier Repair	-	-	-	-	-	-	-	-	-	-
BG2002	Citywide Technology	-	-	-	-	-	-	-	-	-	-
BG2005	Citywide Technology - PD	-	-	-	-	-	-	-	-	-	-
BG2104	Lifeguard/PD Substation Interim Repairs	-	-	15,700	-	-	-	-	-	-	15,700
BG2105	Tennis Center Improvement Project	235,000	-	-	-	-	-	-	-	-	235,000
BG2301	Animal Control	1,815	-	-	-	-	-	-	-	-	1,815
BG2401	Revitalization Plan	2,778,318	-	-	-	-	-	-	-	-	2,778,318
BG2402	Automated External Defibrillator Upgrades	40,000	-	-	-	-	-	-	-	-	40,000
BG2405	McGaugh Pool Gas Line	200,000	-	-	-	-	-	-	-	-	200,000
BG2501	North Seal Beach Community Center	69,000	-	-	-	-	-	350,000	-	-	419,000
O-PR-1	Annual Playground Resurfacing Program	150,000	-	-	-	-	-	-	-	-	150,000
O-BG-1	Citywide ADA Improvements	200,000	25,000	-	-	-	-	-	-	-	225,000
Subtotal Building and Facilities		\$ 3,674,133	\$ 25,000	\$ 15,700	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 4,064,833
PARKS											
PR2203	Park Playground Equipment Replacement (Prop 68)	\$ 527,000	\$ 87,284	\$ -	\$ -	\$ -	\$ -	\$ 183,843	\$ -	\$ -	\$ 798,127
Subtotal Parks		\$ 527,000	\$ 87,284	\$ -	\$ -	\$ -	\$ -	\$ 183,843	\$ -	\$ -	\$ 798,127
SEWER											
O-SS-2	Sewer Mainline Improvement Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,476,000	\$ 1,476,000
SS1902	6th Street Alley Water/Sewer Replacement	-	-	-	-	-	-	-	-	-	-
SS1903	Pump Station 35 Upgrades	-	-	-	-	-	-	-	-	1,239,000	1,239,000
SS2303	Sunset Aquatic Park and Adolfo Lopez Pump Station Improv.	-	-	-	-	-	-	-	-	-	-
SS2304	Boeing Pump Station Improvements	-	-	-	-	-	-	-	-	-	-
Subtotal Sewer		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,715,000	\$ 2,715,000
STORM DRAIN											
SD2401	West End Pump Station Improvements	\$ 151,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	151,000
SD2402	Storm Water Portable Pumps	18,564	-	-	-	-	-	-	-	-	18,564
SD2201	2022 Environmental Clean-Up	-	-	-	-	-	-	-	-	-	-
SD1803	Seal Way Storm Drain Improvements - Grant Preparation	2,225	-	-	-	-	-	-	-	-	2,225
SD2501	San Gabriel River Trash Mitigation Initiative	-	-	-	-	-	-	525,000	-	-	525,000
Subtotal Storm Drain		\$ 171,789	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ 696,789
STREET AND TRANSPORTATION											
ST1811	Lampson Bike Trail Gap Closure Project	\$ 528,000	\$ 740,000	\$ -	\$ -	\$ 523,000	\$ 244,000	\$ 520,000	\$ -	\$ -	\$ 2,555,000
ST2009	Main Street Improvements Program	160,000	-	-	-	130,000	-	-	-	-	290,000
ST2109	Seal Beach Blvd Traffic Signal Synchronization	-	-	-	-	-	-	143,000	-	-	143,000
ST2201	Almond Avenue Pavement Rehabilitation (405 Settlement)	-	125,000	-	-	-	-	-	-	-	125,000
O-ST-1	Annual Slurry Seal Program	-	-	-	-	-	283,000	-	-	-	283,000
STO2	Annual Local Paving Program	-	-	-	-	530,000	-	-	-	-	530,000
O-ST-3	Arterial Street Resurfacing Program	-	-	-	1,570,000	-	-	-	-	-	1,570,000
O-ST-4	Annual ADA Improvements - Public R/W	-	-	-	-	-	50,000	-	-	-	50,000
STO5	Annual Striping Program	-	-	-	-	100,000	-	-	-	-	100,000
O-ST-6	Citywide Traffic Signal Improvement Program	-	-	-	-	-	255,000	-	-	-	255,000
ST1809	OCTA 405 Widening Co-OP Project	-	-	-	-	-	-	150,000	-	-	150,000
ST2401	Street Assessment & Barrier Removals	-	-	-	-	-	-	-	-	-	-
ST2301	Seal Beach Blvd at North Gate Road Improvements (PMRF)	-	175,000	-	-	430,000	250,000	200,000	-	-	1,055,000
ST2302	LED Chevron Signs	-	-	-	-	-	-	-	-	-	-
ST2402	Safe Streets & Roads for All (SS4A)	-	-	-	-	50,000	-	200,000	-	-	250,000
Subtotal Street and Transportation		\$ 688,000	\$ 1,040,000	\$ -	\$ 1,570,000	\$ 1,763,000	\$ 1,082,000	\$ 1,213,000	\$ -	\$ -	\$ 7,356,000
WATER											
WT0904	Beverly Manor Water Pump Station Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	63,000	\$ -	63,000
WT1103	Lampson Avenue East Transmission Main Improvement	-	-	-	-	-	-	-	-	-	-
WT1301	Hellman Ranch Permit	-	-	-	-	-	-	-	-	-	-
WT1603	Bolsa Chica Water Well Rehabilitation	-	-	-	-	-	-	-	65,000	-	65,000
WT1704	Lampson Ave Transmission Main Repl. (to Seal Beach Blvd)	-	-	-	-	-	-	-	-	-	-
SS1902	6TH Street Alley Water/Sewer Replacement	-	-	-	-	-	-	-	-	-	-
WT1801	SCADA Improvement Upgrade Project	-	-	-	-	-	-	-	155,000	137,869	292,869
WT1902	Lampson Well Head Treatment	-	-	-	-	-	-	-	301,899	-	301,899
WT2001	Advanced Metering Infrastructure	-	-	-	-	-	-	-	-	-	-
WT2102	College Park East Waterline Improvements	-	-	-	-	-	-	-	-	-	-
WT2103	LCWA Watermain Lining	-	-	-	-	-	-	-	32,500	-	32,500
WT2301	College Park West Water System Improvements	-	-	-	-	-	-	-	-	-	-
WT2207	I-405 Improvement Project Waterline Relocation	-	-	-	-	-	-	-	26,000	-	26,000
WT2401	Seal Way Sewer/Water Upgrade	-	-	-	-	-	-	-	-	-	-
WT2701	Navy Reservoir Rehabilitation	-	-	-	-	-	-	-	-	-	-
Subtotal Water		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 643,399	\$ 137,869	\$ 781,268
Total Capital Improvement Projects		\$ 8,948,561	\$ 1,152,284	\$ 1,415,700	\$ 1,570,000	\$ 1,763,000	\$ 1,082,000	\$ 2,271,843	\$ 643,399	\$ 2,852,869	\$ 21,699,656

*The Beach and Pier Capital Improvement Projects are paid for by the General Fund as the Tidelands Fund does not generate sufficient revenue to pay for operating and capital costs in full.

**The Capital Improvement Projects 301 fund is funded through transfers from the General Fund 101.

5-YEAR CAPITAL IMPROVEMENT PROGRAM

FY 2025-2029

Funding Source	Carryover FY 2023-24	Adopted Budget FY 2024-25	Proposed Budget FY 2025-26	Proposed Budget FY 2026-27	Proposed Budget FY 2027-28	Proposed Budget FY 2028-29	Total Proposed Budget
Capital Improvement Projects - 101*							
BG2003 LGHQ/PD Substation	3,887,639	-	-	-	-	-	3,887,639
BG2301 Animal Control	1,815	-	-	-	-	-	1,815
BG2105 Tennis Center Improvement Project	235,000	-	-	-	-	-	235,000
BG2401 Revitalization Plan	2,778,318	-	-	-	-	-	2,778,318
BG2401ex101 Operational Assessment (\$100k)	-	-	-	-	-	-	-
BG2401ex101 CalPERS ADP (\$250K)	-	-	-	-	-	-	-
BG2401ex101 Fleet Management (\$350k)	-	-	-	-	-	-	-
BG2401ex101 Grant Writing (\$150k)	-	-	-	-	-	-	-
BG2401ex101 Lifeguard Fiber/Phone Connectivity (\$250k)	-	-	-	-	-	-	-
BG2401ex101 OCTA Grant - ECP Old Town (\$150k)	-	-	-	-	-	-	-
BG2401ex101 Polling (\$50k)	-	-	-	-	-	-	-
BG2401ex101 West End Pump Station (\$700k)	-	-	-	-	-	-	-
BG2401ex101 LGHQ/Substation Interim Repairs (\$100k)	-	-	-	-	-	-	-
BG2401ex101 IT Master Plan Review (\$75k)	-	-	-	-	-	-	-
BG2401ex101 Police License Plate Reader System (\$325k)	-	-	-	-	-	-	-
BG2401ex101 Gas Tax and Transaction Use Tax Measure (\$230k)	-	-	-	-	-	-	-
BG2402 Automated External Defibrillator Upgrades	40,000	-	-	-	-	-	40,000
BG2405 McGaugh Pool Gas Line	200,000	-	-	-	-	-	200,000
BG2501 North Seal Beach Community Center	69,000	-	-	-	-	-	69,000
BGXXXX City Hall Staircase Improvement	-	-	250,000	-	-	-	250,000
BGXXXX Council Chambers Improvements	-	-	200,000	2,000,000	-	-	2,200,000
BGXXXX PD Building Improvements	-	-	-	300,000	-	-	300,000
BGXXXX PD Parking Lot Repaving	-	-	-	550,000	-	-	550,000
BGXXXX EV Infrastructure Improvements	-	-	200,000	200,000	200,000	200,000	800,000
BGXXXX Building Improvement Program (Reroofing - Marina/PD/CityHall)	-	-	200,000	200,000	200,000	200,000	800,000
O-BG-1 Citywide ADA Improvements	200,000	-	200,000	450,000	450,000	450,000	1,750,000
PR2203 Park Playground Equipment Replacement (Prop 68)-match	527,000	-	-	-	-	-	527,000
PRXXXX Zoeter Field Upgrades	-	-	100,000	-	-	-	100,000
O-PR-1 Parks Improvement Program	150,000	-	200,000	200,000	200,000	200,000	950,000
SD1803 Seal Way Storm Drain Improvements - Grant Preparation	2,225	-	-	-	-	-	2,225
SD2401 West End Pump Station Improvements	151,000	-	-	-	-	-	151,000
SD2402 Storm Water Portable Pumps	18,564	-	-	-	-	-	18,564
ST1811 Lampson Bike Trail Gap Closure Project	528,000	-	-	-	-	-	528,000
ST2009 Main Street Improvements Program	160,000	-	-	-	-	-	160,000
ST2109 Seal Beach Blvd Traffic Signal Synchronization	-	-	-	-	-	-	-
Total Capital Improvement Projects - 301	8,948,561	-	1,350,000	3,900,000	1,050,000	1,050,000	16,298,561
Special Projects - 103							
O-BG-1 Citywide ADA Improvements	25,000	-	-	-	-	-	25,000
PR2203 Park Playground Equipment Replacement (Prop 68)-match	87,284	-	-	-	-	-	87,284
ST1811 Lampson Bike Trail Gap Closure Project (405 Settlement)	740,000	-	-	-	-	-	740,000
ST2201 Almond Avenue Pavement Rehabilitation (405 Settlement)	125,000	-	-	-	-	-	125,000
ST2301 Seal Beach Blvd at North Gate Road Improvements (405 Settlement)	-	175,000	-	-	-	-	175,000
Total Special Projects - 103	977,284	175,000	-	-	-	-	1,152,284
Tidelands - 106							
BP2301 Rivers End Restroom Restoration	-	-	-	300,000	-	-	300,000
BP2402 8th/10th St Lot + ADA Ramps	800,000	-	-	-	-	-	800,000
BG2104 Lifeguard/PD Substation Interim Repairs	15,700	-	-	-	-	-	15,700
BP2201 Seal Beach Pier Concrete Abutment Restoration	200,000	-	-	-	-	-	200,000
BP2202 Pier Restroom Restoration	200,000	-	-	-	-	-	200,000
BP2302 Pier Restaurant Feasibility Study (Insurance)	200,000	-	-	-	-	-	200,000
Total Tidelands - 106	1,415,700	-	-	300,000	-	-	1,715,700
SB1 RMRA - 209							
O-ST-3 Arterial Street Resurfacing Program	970,000	600,000	-	-	-	-	1,570,000
Total SB1 RMRA - 209	970,000	600,000	-	-	-	-	1,570,000

5-YEAR CAPITAL IMPROVEMENT PROGRAM

FY 2025-2029

Funding Source	Carryover FY 2023-24	Adopted Budget FY 2024-25	Proposed Budget FY 2025-26	Proposed Budget FY 2026-27	Proposed Budget FY 2027-28	Proposed Budget FY 2028-29	Total Proposed Budget
Gas Tax - 210							
STO2 Annual Local Paving Program	200,000	330,000	400,000	400,000	400,000	400,000	2,130,000
STO5 (OST5) Annual Signing & Striping Program	100,000	-	50,000	50,000	50,000	50,000	300,000
ST1811 Lampson Bike Trail Gap Closure Project	523,000	-	-	-	-	-	523,000
ST2009 Main Street Improvements Program	130,000	-	-	-	-	-	130,000
ST2301 Seal Beach Blvd at North Gate Road Improvements (PMRF/CRSSA)	360,000	70,000	-	-	-	-	430,000
ST2402 Safe Streets & Roads for All (SS4A)	50,000	-	-	-	-	-	50,000
Total Gas Tax - 210	1,363,000	400,000	450,000	450,000	450,000	450,000	3,563,000
Measure M2 - 211							
ST1811 Lampson Bike Trail Gap Closure Project	244,000	-	-	-	-	-	244,000
O-ST-1 Annual Slurry Seal Program	83,000	200,000	250,000	250,000	250,000	250,000	1,283,000
STO2 Annual Local Paving Program	-	-	-	-	-	-	-
ST2301 Seal Beach Blvd at North Gate Road Improvements (PMRF/CRSSA)	-	250,000	-	-	-	-	250,000
O-ST-4 Annual ADA Improvements - Public R/W	-	50,000	50,000	50,000	50,000	50,000	250,000
O-ST-6 Citywide Traffic Signal Improvement Program	205,000	50,000	150,000	150,000	150,000	150,000	855,000
Total Measure M2 - 211	532,000	550,000	450,000	450,000	450,000	450,000	2,882,000
Citywide Grants - 217							
BG2501 North Seal Beach Community Center	-	350,000	-	-	-	-	350,000
PR2203 Park Playground Equipment Replacement (Prop 68) -217-368	183,843	-	-	-	-	-	183,843
SD2501 San Gabriel River Trash Mitigation Initiative	525,000	-	-	-	-	-	525,000
ST1809 OCTA 405 Widening Co-OP Project	100,000	50,000	-	-	-	-	150,000
ST1811 Lampson Bike Trail Gap Closure Project	520,000	-	-	-	-	-	520,000
ST2109 Seal Beach Blvd Traffic Signal Synchronization	143,000	-	-	-	-	-	143,000
ST2301 Seal Beach Blvd at North Gate Road Improvements (PMRF/CRSSA)	200,000	-	-	-	-	-	200,000
ST2402 Safe Streets & Roads for All (SS4A)	200,000	-	-	-	-	-	200,000
Total Citywide Grants - 217	1,871,843	400,000	-	-	-	-	2,271,843
PROPRIETARY FUNDS							
Water Capital Improvement - 501							
WT0904 Beverly Manor Water Pump Station Rehabilitation	63,000	-	-	-	-	-	63,000
WT1603 Bolsa Chica Water Well Rehabilitation	65,000	-	-	-	-	-	65,000
WT1801 SCADA Improvement Upgrade Project	155,000	-	-	-	-	-	155,000
WT1902 Lampson Well Head Treatment	301,899	-	-	-	-	-	301,899
WT2103 LCWA Watermain Lining	2,500	30,000	-	-	-	-	32,500
WT2207 I-405 Waterline Relocation	26,000	-	-	-	-	-	26,000
Total Water Capital Improvement - 501	613,399	30,000	-	-	-	-	643,399
<i>*Water Capital Improvements deferred for further scheduling and financial analyses.</i>							
Sewer Capital Improvement - 503							
SS1903 Pump Station 35 Upgrades	1,239,000	-	-	-	-	-	1,239,000
O-SS-2 Sewer Mainline Improvement Program	1,476,000	-	-	-	-	-	1,476,000
WT1801 SCADA Improvement Upgrade Project	137,869	-	-	-	-	-	137,869
Total Sewer Capital Improvement - 503	2,852,869	-	-	-	-	-	2,852,869
Total 5-Year Capital Improvement Program	\$ 19,544,656	\$ 2,155,000	\$ 2,250,000	\$ 5,100,000	\$ 1,950,000	\$ 1,950,000	\$ 32,949,656

**Sewer Capital Improvements deferred for further scheduling and financial analyses.*

CAPITAL PROJECT INFORMATION SHEET

FY 2024-2025

Lifeguard Headquarters/PD Substation

Project Category Buildings & Facilities
Project Name Lifeguard Headquarters/PD Substation
Project Manager Iris Lee, Director of Public Works
Location Lifeguard Headquarters/PD Substation
Priority High

Project No. BG2003
Total Project Cost \$3,887,639
Work Performed By Contract
Project Status On-Going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
To reconstruct a the Lifeguard Headquarters/Police Substation.	A needs assessment was conducted in 2020 that determined the facility has reached its useful life. As part of the 2024 Strategic Planning Meeting, the reconstruction of the Lifeguard Headquarters/PD Substation was prioritized.



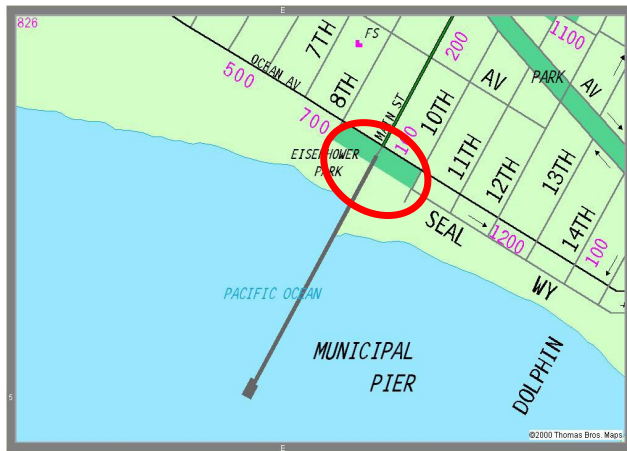
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 3,887,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,887,639
TOTAL	\$ 3,887,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,887,639
Expenditures							
Programming	\$ 3,887,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,887,639
TOTAL	\$ 3,887,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,887,639

Lifeguard/PD Substation Interim Repairs

Project Category Buildings & Facilities
Project Name Lifeguard/PD Substation Interim Repairs
Project Manager Kathyne Cho, City Engineer
Location Lifeguard/PD Substation
Priority Medium

Project No. BG2104
Total Project Cost \$15,700
Work Performed By Contract
Project Status In Progress
Alternate Funding Source n/a

DESCRIPTION	JUSTIFICATION
Provide temporary measures to address immediate facility needs.	The Lifeguard Headquarters was originally built in 1930's and modified over the years with the last modification completed in the late 1990's. While plans for a new station is being programmed, this project will allow for temporary measures to keep the station functional.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Tidelands - 106	\$ 15,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,700
TOTAL	\$ 15,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,700
Expenditures							
Construction	\$ 15,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,700
TOTAL	\$ 15,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,700

CAPITAL PROJECT INFORMATION SHEET

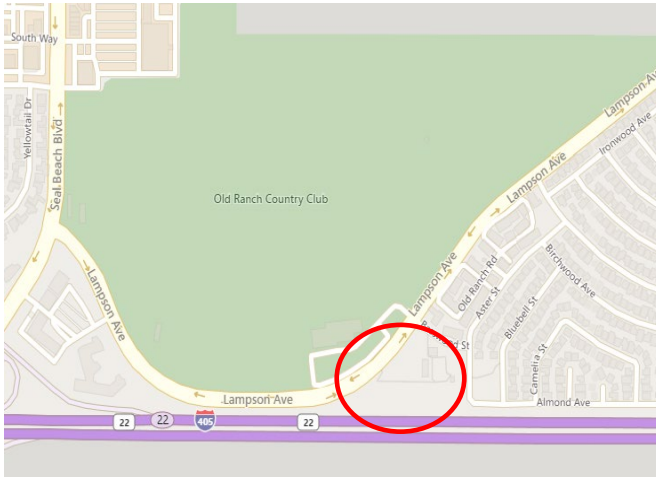
FY 2024-2025

Tennis Center Improvement Project

Project Category Buildings & Facilities
Project Name Tennis Center Improvement Project
Project Manager Iris Lee, Director of Public Works
Location Seal Beach Tennis & Pickleball Center
Priority High

Project No. BG2105
Total Project Cost \$235,000
Work Performed By Contract
Project Status Construction
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project is renovating the Seal Beach Tennis & Pickleball Center clubhouse for multi-purpose use, including a locker room and shower facility. On-site enhancements, such as court lighting, will also be included.	The Tennis Center Locker Room/Gym was built in the 1970s and is need of a complete renovation including replacement of the showers that are currently non-operative.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,000
TOTAL	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,000
TOTAL	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,000

CAPITAL PROJECT INFORMATION SHEET

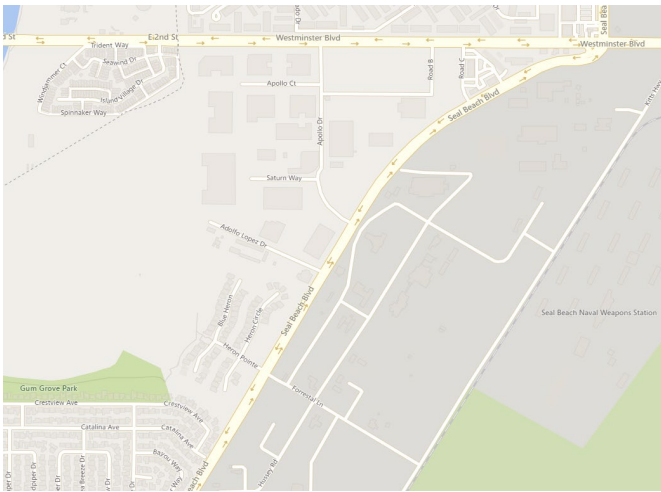
FY 2024-2025

Animal Control

Project Category Buildings & Facilities
Project Name Animal Control
Project Manager Michael Henderson, Chief of Police
Location Police Department
Priority High

Project No. BG2301
Total Project Cost \$147,407
Work Performed By Contract
Project Status On-Going
Alternate Funding Source n/a

DESCRIPTION	JUSTIFICATION
Capital outlay to provide in-house Animal Control services.	To provide higher quality animal control services to the Seal Beach community.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 1,815	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,815
TOTAL	\$ 1,815	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,815
Expenditures							
Implementation	\$ 1,815	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,815
TOTAL	\$ 1,815	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,815

CAPITAL PROJECT INFORMATION SHEET

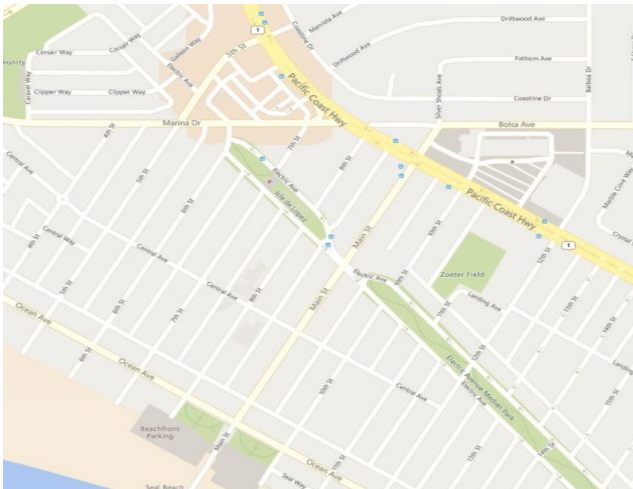
FY 2024-2025

Revitalization Plan

Project Category Buildings & Facilities
Project Name Revitalization Plan
Project Manager Various
Location Citywide
Priority High

Project No. BG2401
Total Project Cost \$2,778,318
Work Performed By Contract
Project Status In Progress
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
Operational Assessment, CalPERS ADP, Fleet Management, Grant Writing, Lifeguard Fiber/Phone Connectivity, OCTA Grant - ECP Old Town, Polling, West End Pump Station, LGHQ/Substation Interim Repairs, IT Master Plan Review, Police License Plate Reader System, Gas Tax and Transaction Use Tax Measure	City Council adopted programs and projects for City-wide enhancements under the one-time Revitalization Fund.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 2,778,318	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,778,318
TOTAL	\$ 2,778,318	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,778,318
Expenditures							
Implementation	\$ 2,778,318	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,778,318
TOTAL	\$ 2,778,318	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,778,318

Automated External Defibrillator Upgrades

Project Category Buildings & Facilities
Project Name Automated External Defibrillator Upgrades
Project Manager Joe Bailey, Marine Safety Chief
Location Citywide
Priority High

Project No. BG2402
Total Project Cost \$40,000
Work Performed By In-House
Project Status In Progress
Alternate Funding Source n/a

DESCRIPTION	JUSTIFICATION
Replacement of City-owned Automated External Defibrillators (AED). These devices strengthen the chance of survival by restoring a normal heart rhythm in victims of sudden cardiac arrest. The City has strategically installed AED's at several key facilities in the case of an emergency.	AEDs have a limited lifespan and routinely need to be replaced to ensure functionality. This project will replace the City-owned and maintained AED's.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Expenditures							
Implementation	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000

McGaugh Pool Gas Line

Project Category Buildings & Facilities
Project Name McGaugh Pool Gas Line
Project Manager Joe Bailey, Marine Safety Chief
Location McGaugh Elementary School
Priority High

Project No. BG2405
Total Project Cost \$200,000
Work Performed By Contract
Project Status New
Alternate Funding Source n/a

DESCRIPTION	JUSTIFICATION
Provide a new dedicated gas service for the McGaugh Pool use.	The McGaugh pool heater has not been able to properly provide heated water to the pool. This is likely attributed to the gas line serving the pool.



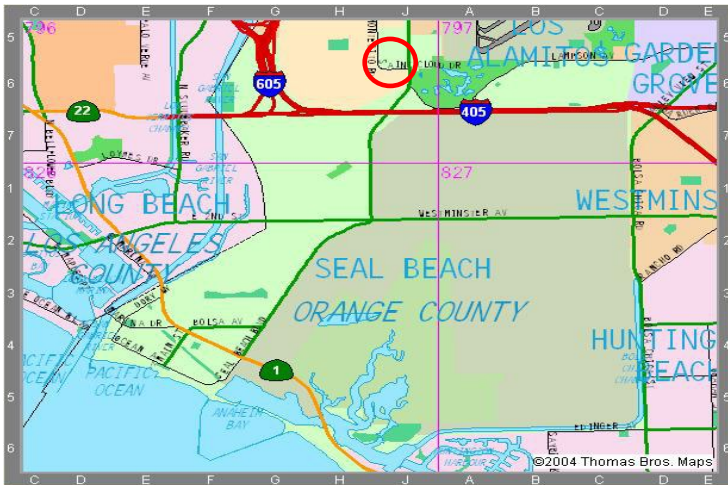
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Expenditures							
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

North Seal Beach Community Center

Project Category Buildings & Facilities
Project Name North Seal Beach Community Center
Project Manager Kathyne Cho, City Engineer
Location 3333 St. Cloud Drive
Priority High

Project No. BG2501
Total Project Cost \$419,000
Work Performed By Contract
Project Status New
Alternate Funding Source Grant

DESCRIPTION	JUSTIFICATION
The project will upgrade interior and exterior lighting, kitchen remodel, enhancing operable exterior doors, restroom rehabilitation and ADA upgrades to increase visibility for visitors and to improve the access throughout the center.	This community center is a vital resource for residents, servicing lower-resourced senior and the community on the northern part of Seal Beach. The 3,688-square-foot building is in dire need of modernization and expansion to meet the growing needs of the community. Renovations will be funded using FY24-25 Community Development Block Grant funding from the County of Orange.



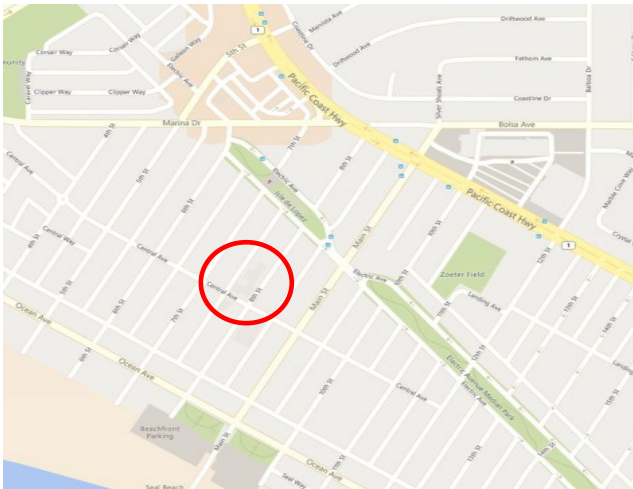
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 69,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,000
Grants - 217	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
TOTAL	\$ 419,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 419,000
Expenditures							
Construction	\$ 369,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 419,000
TOTAL	\$ 369,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 419,000

City Hall Staircase Improvement

Project Category Buildings & Facilities
Project Name City Hall Staircase Improvement
Project Manager TBD
Location City Hall
Priority Medium

Project No. BGXXXX
Total Project Cost \$250,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will replace the existing staircase located at the City Hall courtyard.	The existing City Hall courtyard staircase is exhibiting signs of deterioration. A new staircase will be designed and constructed per current regulatory requirements to provide adequate ingress/egress points.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Expenditures							
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000

CAPITAL PROJECT INFORMATION SHEET

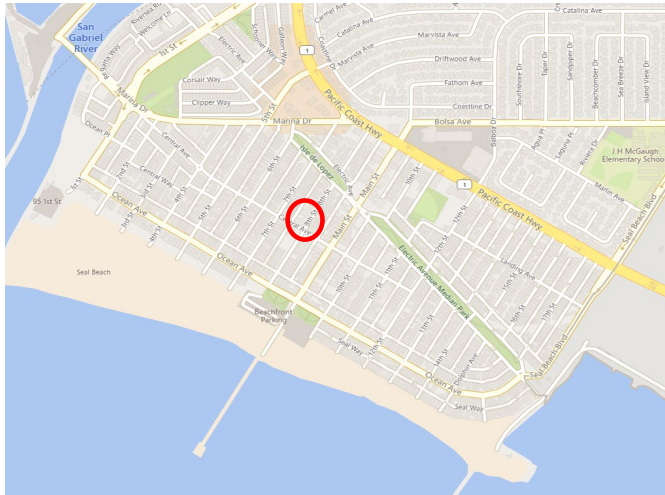
FY 2024-2025

Council Chambers Improvements

Project Category Buildings & Facilities
Project Name Council Chambers Improvements
Project Manager TBD
Location City Hall Council Chambers
Priority Medium

Project No. BGXXXX
Total Project Cost \$2,200,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source n/a

DESCRIPTION	JUSTIFICATION
This project consists of improving the Council Chambers' technology, acoustics, lighting, flooring, dais, furniture, and other structural and non-structural components.	The Council Chamber's infrastructure is dated and requires updating.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ -	\$ -	\$ 2,200,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ -	\$ -	\$ 2,200,000
Expenditures							
Design	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ -	\$ -	\$ 2,200,000

CAPITAL PROJECT INFORMATION SHEET

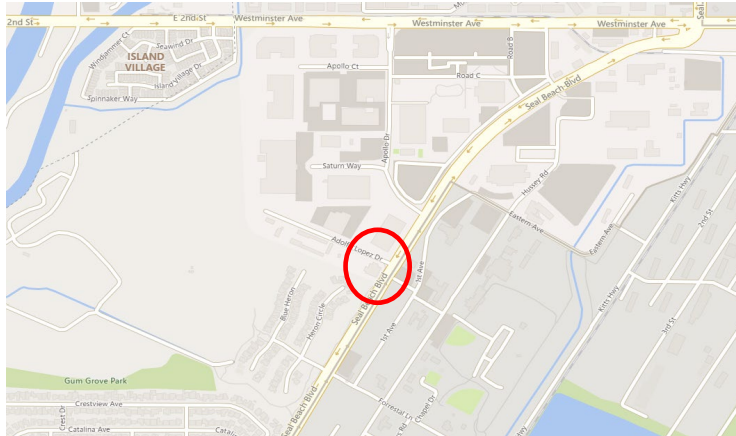
FY 2024-2025

PD Building Improvements

Project Category Buildings & Facilities
Project Name PD Building Improvements
Project Manager TBD
Location Police Department
Priority Low

Project No. BGXXXX
Total Project Cost \$300,000
Work Performed By TBD
Project Status Planned
Alternate Funding Source n/a

DESCRIPTION	JUSTIFICATION
This project will renovate multiple areas within the existing building and improve its functionality.	There are areas in the building that have minor to moderate deterioration. The improvements would repair any dilapidated infrastructure and extend the building's useful life.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Expenditures							
Construction	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

CAPITAL PROJECT INFORMATION SHEET

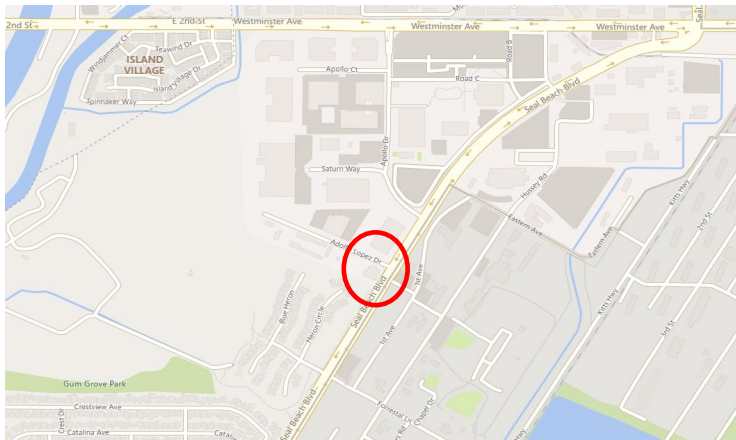
FY 2024-2025

PD Parking Lot Repaving

Project Category Buildings & Facilities
Project Name PD Parking Lot Repaving
Project Manager TBD
Location Police Department
Priority Low

Project No. BGXXXX
Total Project Cost \$550,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source n/a

DESCRIPTION	JUSTIFICATION
This project will resurface the Police Department parking lot.	The parking lot's aged asphalt surface is unraveling and losing aggregate due to decomposition of the asphalt's binder and failing base material.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000
TOTAL	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000
Expenditures							
Construction	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000
TOTAL	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000

CAPITAL PROJECT INFORMATION SHEET

FY 2024-2025

EV Infrastructure Improvements

Project Category	Buildings & Facilities
Project Name	EV Infrastructure Improvements
Project Manager	Iris Lee, Director of Public Works
Location	Citywide
Priority	Medium

Project No.	BGXXXX
Total Project Cost	\$800,000
Work Performed By	Contract
Project Status	Planned
Alternate Funding Source	n/a

DESCRIPTION	JUSTIFICATION
In anticipation of the California mandate to replace vehicles with zero-emission vehicles, this project will design, implement, and/or expand electrical vehicle (EV) charging infrastructure throughout the City.	To be in compliance with State mandates, and address increasing demand for readily available public fast chargers due to an increase of EV ownership.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000
Expenditures							
Implementation	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000

CAPITAL PROJECT INFORMATION SHEET

FY 2024-2025

Building Improvement Program

Project Category	Buildings & Facilities
Project Name	Building Improvement Program
Project Manager	TBD
Location	Citywide
Priority	Medium

Project No.	BGXXXX
Total Project Cost	\$800,000
Work Performed By	Contract
Project Status	Planned
Alternate Funding Source	n/a

DESCRIPTION	JUSTIFICATION
Project will provide facility enhancements to extend the their serviceable life.	As the City's facilities age, additional maintenance to upkeep the facilities is required. This program will allow the City to program capital funds for these repairs.



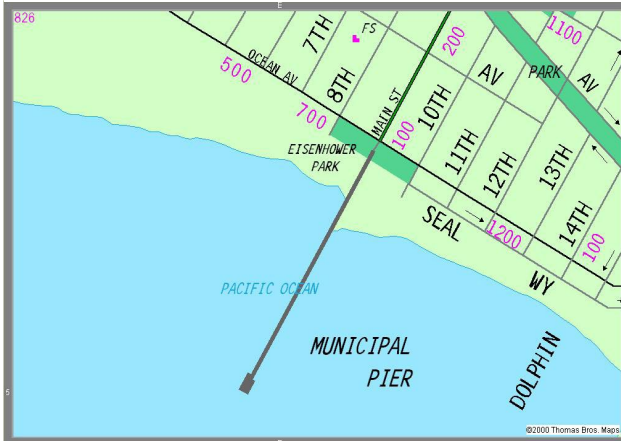
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000
Expenditures							
Construction	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000

Seal Beach Pier Concrete Abutment Restoration

Project Category Beach & Pier
Project Name Seal Beach Pier Concrete Abutment Restoration
Project Manager William Luna, Assistant Engineer
Location Seal Beach Pier
Priority High

Project No. BP2201
Total Project Cost \$200,000
Work Performed By Contract
Project Status Construction
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
Project will restore the existing concrete exterior surface of the Seal Beach Pier Concrete Abutment (aka: the Pier Base). Concrete repairs shall include patching and repairing areas of cracking and spalling. Project will also include a new exterior epoxy paint coating to the Pier Base.	Structural evaluation shows wear and deterioration over its 70+ year life. Reinforcements and repairs of the concrete are necessary to maintain the Pier Base's integrity.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Tidelands - 106	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

CAPITAL PROJECT INFORMATION SHEET

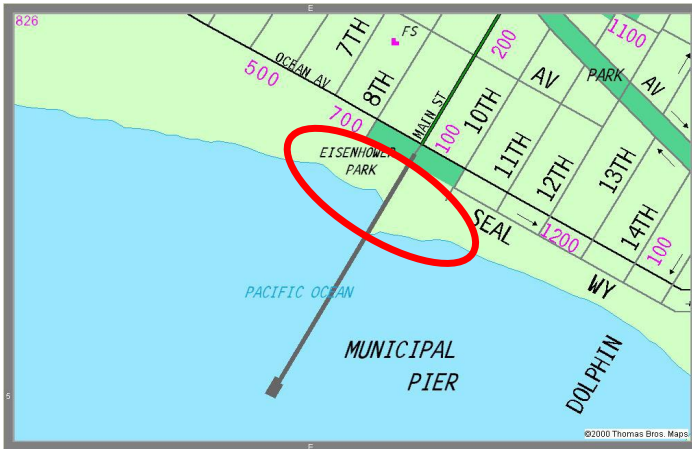
FY 2024-2025

Pier Restroom Restoration

Project Category Beach & Pier
Project Name Pier Restroom Restoration
Project Manager William Luna, Assistant Engineer
Location Seal Beach Pier/Beach
Priority High

Project No. BP2202
Total Project Cost \$200,000
Work Performed By Contract
Project Status Construction
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project is renovating the pier restrooms including new concrete surface finishes, new plumbing fixtures, upgraded ventilation, and an upgraded electrical system.	The Pier restrooms experience high amounts of usage given its proximity to the beach. This project will renew the facility and extend its serviceable life.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Tidelands - 106	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

CAPITAL PROJECT INFORMATION SHEET

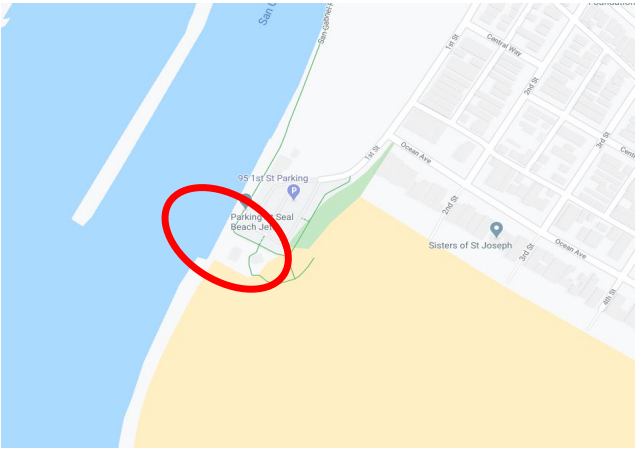
FY 2024-2025

Rivers End Restroom Restoration

Project Category Beach & Pier
Project Name Rivers End Restroom Restoration
Project Manager TBD
Location 1st Street Parking Lot/Beach
Priority Low

Project No. BP2301
Total Project Cost \$300,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will completely renovate the existing public restrooms including new concrete surface finishes, new plumbing fixtures, upgraded ventilation, and an upgrade electrical system.	The River's End restrooms experience high amounts of usage given its proximity to the beach. This project will renew the facility and extend its serviceable life.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Tidelands - 106	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 300,000

CAPITAL PROJECT INFORMATION SHEET

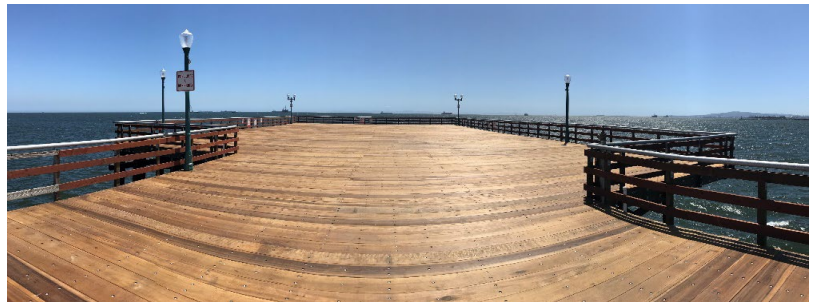
FY 2024-2025

Pier Restaurant Feasibility Study

Project Category Beach & Pier
Project Name Pier Restaurant Feasibility Study
Project Manager Jill Ingram, City Manager
Location Seal Beach Pier
Priority High

Project No. BP2302
Total Project Cost \$200,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source Insurance

DESCRIPTION	JUSTIFICATION
This effort will solicit public input and study the feasibility of constructing a restaurant at the end of the Seal Beach Pier.	In 2016, the Seal Beach Pier caught fire where the restaurant located at the end of the pier sustained significant damage and was later demolished. A new restaurant or use of the pier end has not been identified since the pier reconstruction.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Tidelands - 106	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Expenditures							
Study	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

8th/10th Street Parking Lot Rehabilitation

Project Category Beach & Pier
Project Name 8th/10th Street Parking Lot Rehabilitation
Project Manager David Spitz, Associate Engineer
Location 8th & 10th Street Beach Lot
Priority Medium

Project No. BP2402
Total Project Cost \$800,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This Project will replace the asphalt paving in 8th Street Parking Lot and 10th Street Parking Lot, as well as provide ADA access upgrades. This project will also provide enhanced ADA accessibility from the 8th and 10th Street Beach Parking Lots to Eisenhower Park.	The existing asphalt in these two parking lots has reached a point where it is in need of replacement.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Tidelands - 106	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
TOTAL	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Expenditures							
Design	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Construction	725,000	-	-	-	-	-	725,000
TOTAL	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000

FY 2024-2025

Project Category	Buildings & Facilities
Project Name	Citywide ADA Improvements
Project Manager	Kathryne Cho, City Engineer
Location	Citywide
Priority	High

Project No.	<u>O-BG-1</u>
Total Project Cost	<u>On-Going</u>
Work Performed By	<u>Contract</u>
Project Status	<u>On-Going</u>
Alternate Funding Source	<u>None</u>

DESCRIPTION	JUSTIFICATION
In compliance with the American with Disabilities Act (ADA) of 1990, this on-going project will systematically remove physical and programmatic barriers throughout the City.	The California Code of Regulations Title 24, Part 2 mandates that all publicly funded buildings, structures, and related facilities shall be accessible to and usable by persons with disabilities.

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CAPITAL PROJECT INFORMATION SHEET

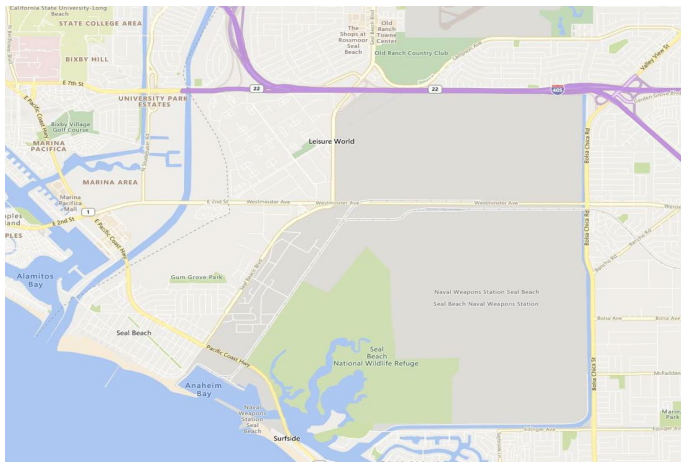
FY 2024-2025

Parks Improvement Program

Project Category Parks
Project Name Parks Improvement Program
Project Manager Sean Low, Deputy Public Works Director
Location Citywide
Priority Medium

Project No. O-PR-1
Total Project Cost On-Going
Work Performed By Contract
Project Status On-Going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This annual program will replace deteriorated resilient playground surfacing, courts, and other park amenities.	Continuous park improvements will maintain the community's quality of life. Items such as playground surfacing to provide a shock-absorbing material underneath play equipment, park amenities, courts, are necessary.



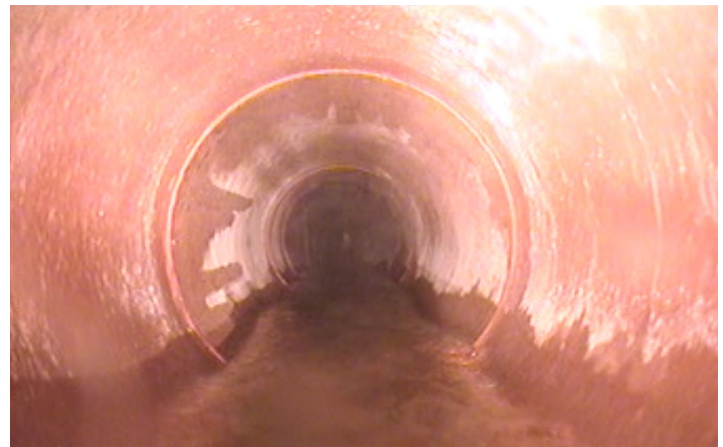
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 150,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 950,000
TOTAL	\$ 150,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 950,000
Expenditures							
Construction	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
TOTAL	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000

Sewer Mainline Improvement Program

Project Category	Sewer System
Project Name	Sewer Mainline Improvement Program
Project Manager	Kathryne Cho, City Engineer
Location	Citywide
Priority	High

Project No.	O-SS-2
Total Project Cost	\$1,476,000
Work Performed By	Contract
Project Status	On-Going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This program will program on-going sewer line infrastructure improvements to maintain system integrity.	The Sewer Master Plan identified several sewer lines that have deflections, cracks and pipe sections that are past their useful life. These pipe sections have reached their useful life and are in need of replacement. This program will safeguard services reliability of the City's wastewater system, and extend its serviceable life.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Sewer - 503	\$ 1,476,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,476,000
TOTAL	\$ 1,476,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,476,000
Expenditures							
Construction	\$ 1,476,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,476,000
TOTAL	\$ 1,476,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,476,000

Annual Slurry Seal Program

Project Category	Streets and Transportation
Project Name	Annual Slurry Seal Program
Project Manager	William Luna, Assistant Engineer
Location	Citywide
Priority	Medium

Project No.	O-ST-1
Total Project Cost	On-Going
Work Performed By	Contract
Project Status	On-Going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This program applies maintenance slurry seals to streets to extend the life of the pavement. The Pavement Management Plan data will be used as a guideline to select project streets.	Slurry Seal is a proven strategy to extend the life of asphalt pavements.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Measure M2 - 211	\$ 83,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,283,000
TOTAL	\$ 83,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,283,000
Expenditures							
Design	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Construction	\$ 33,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,033,000
TOTAL	\$ 83,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,283,000

Arterial Street Resurfacing Program

Project Category Streets and Transportation
Project Name Arterial Street Resurfacing Program
Project Manager David Spitz, Associate Engineer
Location Citywide
Priority Medium

Project No. O-ST-3
Total Project Cost On-Going
Work Performed By Contract
Project Status On-Going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will resurface arterial streets per the pavement management system.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
SB1 RMRA - 209	\$ 970,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,570,000
TOTAL	\$ 970,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,570,000
Expenditures							
Design	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Construction	\$ 900,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL	\$ 970,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,570,000

Annual ADA Improvements - Public R/W

Project Category Streets and Transportation
Project Name Annual ADA Improvements - Public R/W
Project Manager Kathyne Cho, City Engineer
Location Citywide
Priority High

Project No. O-ST-4
Total Project Cost On-Going
Work Performed By Contract
Project Status On-Going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This program replaces portions of deteriorated concrete sidewalks, curbs and gutters within the City, and brings curb ramps current to ADA Standards.	In referencing the City's sidewalk audit and upcoming ADA Transition Plan, this project will help eliminate accessibility barriers and increase serviceable life for concrete pavement.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Measure M2 - 211	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
TOTAL	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Expenditures							
Construction	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
TOTAL	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000

Citywide Traffic Signal Improvement Program

Project Category	Streets and Transportation
Project Name	Citywide Traffic Signal Improvement Program
Project Manager	Iris Lee, Director of Public Works
Location	Citywide
Priority	Medium

Project No.	O-ST-6
Total Project Cost	On-Going
Work Performed By	Contract
Project Status	On-Going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
To provide continuous upgrade to the City's traffic signal system and traffic management center.	To ensure safe and reliable traffic signal system to facilitate all modes of transportation within the City.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Measure M2 - 211	\$ 205,000	\$ 50,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 855,000
TOTAL	\$ 205,000	\$ 50,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 855,000
Expenditures							
Design	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Construction	205,000	-	100,000	100,000	100,000	100,000	605,000
TOTAL	\$ 205,000	\$ 50,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 855,000

CAPITAL PROJECT INFORMATION SHEET

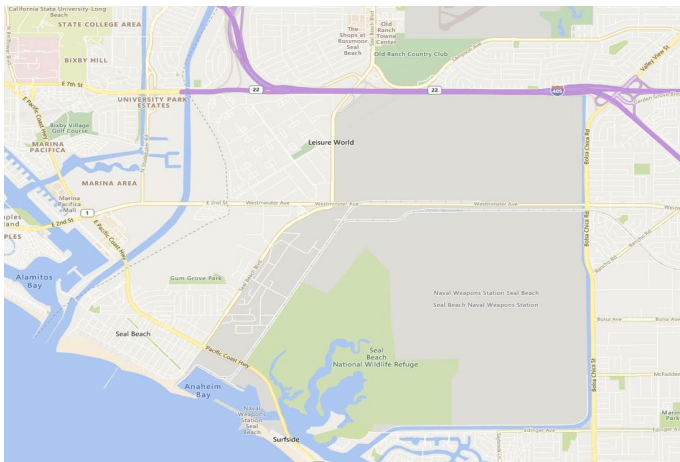
FY 2024-2025

Park Playground Equipment Replacement (Prop 68)

Project Category Parks
Project Name Park Playground Equipment Replacement (Prop 68)
Project Manager Kathyne Cho, City Engineer
Location Heather Park
Priority Medium

Project No. PR2203
Total Project Cost \$798,127
Work Performed By Contract
Project Status Construction
Alternate Funding Source Grant

DESCRIPTION	JUSTIFICATION
Heather Park improvements, including new playground equipment with new resilient surfacing, benches, shade structures, and exercise equipment.	The California Department of Parks and Recreation Per Capita Program funds are being made available for local park rehabilitation, creation, and improvement.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Grants - 217	\$ 183,843	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183,843
Special Proj. - 103	\$ 87,284	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,284
CIP - 301	\$ 527,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 527,000
TOTAL	\$ 798,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 798,127
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 798,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 798,127
TOTAL	\$ 798,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 798,127

CAPITAL PROJECT INFORMATION SHEET

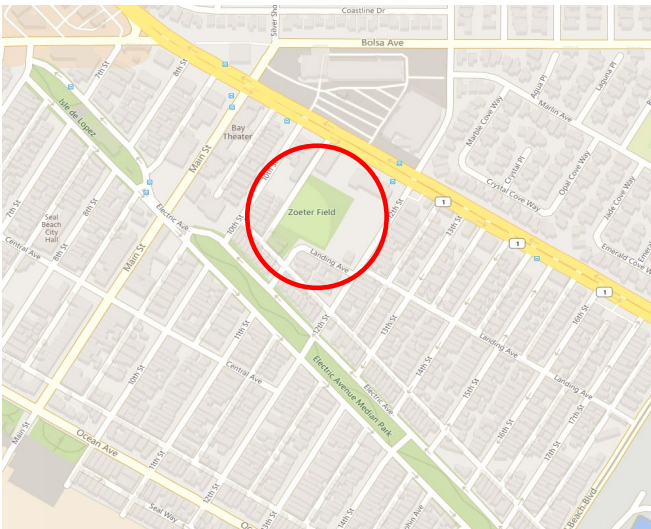
FY 2024-2025

Zoeter Field Upgrades

Project Category	Parks
Project Name	Zoeter Field Upgrades
Project Manager	Sean Low, Deputy Public Works Director
Location	Zoeter Field
Priority	Low

Project No.	PRXXXX
Total Project Cost	\$100,000
Work Performed By	Contract
Project Status	Planned
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
Bathroom updates (fixtures, toilets, sinks); storage locker replacement; windscreens; netting for fence top; scoreboard; bleacher repair or replacement.	Zoeter Fields is host to our very popular adult league sports and a community resource. Bathrooms, lockers, scoreboards, along with other sports field amenities are in need of replacement.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
TOTAL	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Expenditures							
Construction	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
TOTAL	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

Seal Way Storm Drain Improvements

Project Category	Storm Drain System
Project Name	Seal Way Storm Drain Improvements
Project Manager	Iris Lee, Director of Public Works
Location	Old Town
Priority	High

Project No.	SD1803
Total Project Cost	TBD
Work Performed By	Contract
Project Status	In-Progress
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will construct new storm drain piping and catch basins in the vicinity of Seal Beach Blvd., Electric Avenue and Ocean Avenue. These new storm drains will connect to the existing County Pump Station which is on Seal Beach Blvd. Grant opportunities are actively being explored to help fund this project.	This area is a low point of a sub watershed for Ocean Avenue, Electric Avenue and Seal Way. The current storm drain systems that services this sub-watershed area is undersized, and as such does not provide the necessary storm flooding protection. This new storm drain system will better protect this sub-watershed area from flooding.



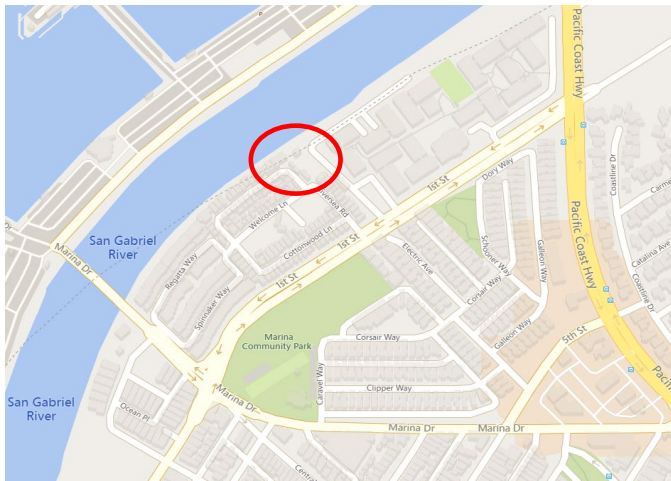
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 2,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,225
TOTAL	\$ 2,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,225
Expenditures							
Grant Preparation	\$ 2,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,225
TOTAL	\$ 2,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,225

West End Pump Station Improvements

Project Category Storm Drain System
Project Name West End Pump Station Improvements
Project Manager Kathyne Cho, City Engineer
Location Old Town
Priority High

Project No. SD2401
Total Project Cost \$151,000
Work Performed By Contract
Project Status Construction
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
The West End Pump Station was built in 1971 to pump storm water from the Old Town, Bridgeport, and The Hill neighborhoods. This project will address immediate and necessary station needs.	As with any infrastructure, investments are needed to maintain operations. West End Pump Station Improvements will also be funded in part by Revitalization Funds.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 151,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,000
TOTAL	\$ 151,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 151,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,000
TOTAL	\$ 151,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,000

Storm Water Portable Pumps

Project Category Storm Drain System
Project Name Storm Water Portable Pumps
Project Manager Sean Low, Deputy Public Works Director
Location Citywide
Priority High

Project No. SD2402
Total Project Cost \$130,000
Work Performed By In-House
Project Status In-Progress
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
The City has routinely deployed portable storm water pumps to assist with water conveyance and circulation.	The City has previously purchased two (2) pumps that reduced the dependency of securing rental pumps when needed, thereby, reducing long-term financial impacts. The carryover funds will properly equip the pumps for deployment.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 18,564	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,564
TOTAL	\$ 18,564	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,564
Expenditures							
Procurement	\$ 18,564	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,564
TOTAL	\$ 18,564	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,564

San Gabriel River Trash Mitigation Initiative

Project Category	Storm Drain System
Project Name	San Gabriel River Trash Mitigation Initiative
Project Manager	Iris Lee, Director of Public Works
Location	Citywide
Priority	High

Project No.	SD2501
Total Project Cost	TBD
Work Performed By	Contract
Project Status	In-Progress
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
Research and evaluate solutions to mitigate trash issues through an initiative that will require regional partnerships, multiple funding sources, and enhanced cooperation between counties.	The City continues to experience undesirable trash levels on its public beach, with contributions from the San Gabriel River outlet, resulting in about 400 tons of trash per year.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Grants - 217	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Expenditures							
Feasibility Study	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000

CAPITAL PROJECT INFORMATION SHEET

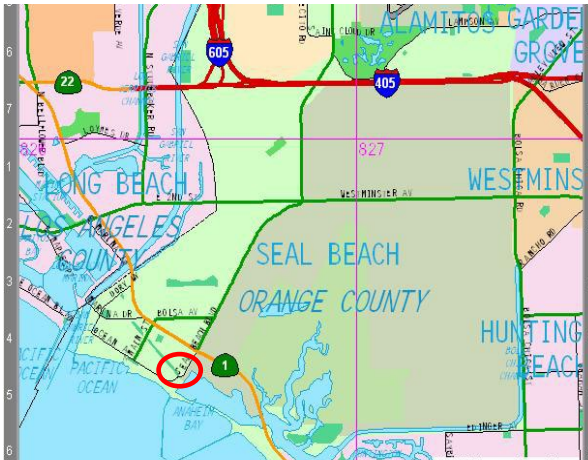
FY 2024-2025

Pump Station #35 Upgrades

Project Category Sewer System
Project Name Pump Station 35 Upgrades
Project Manager Iris Lee, Director of Public Works
Location Sewer Pump Station #35
Priority High

Project No. SS1903
Total Project Cost \$1,239,000
Work Performed By Contract
Project Status Design
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will replace and upgrade the mechanical equipment needed to operate the station. This project will address valves & appurtenances to isolate for service and maintenance procedures.	The Sewer Pump Station 35 has been actively servicing the sanitary system in the southerly portion of the City. The mechanical equipment requires replacement, maintenance and upgrades to effectively operate



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Sewer - 503	\$ 1,239,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,239,000
TOTAL	\$ 1,239,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,239,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,239,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,239,000
TOTAL	\$ 1,239,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,239,000

CAPITAL PROJECT INFORMATION SHEET

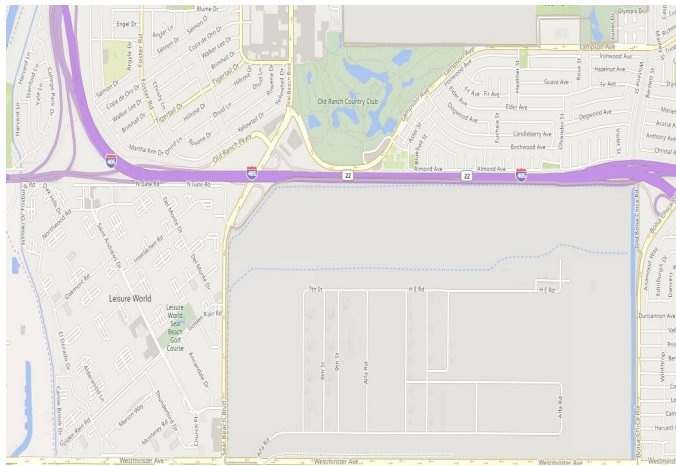
FY 2024-2025

OCTA 405 Widening Cooperative Project

Project Category Streets and Transportation
Project Name OCTA 405 Widening Cooperative Project
Project Manager David Spitz, Associate Engineer
Location I-405 within City Limits
Priority High

Project No. ST1809
Total Project Cost \$150,000
Work Performed By Contract
Project Status Construction
Alternate Funding Source OCTA

DESCRIPTION	JUSTIFICATION
On-going City support services for the I-405 widening project.	The City entered into a cooperative agreement with Orange County Transportation Authority (OCTA) to support the widening of the I-405 within Orange County Limits. This project tracks these support services for reimbursements.



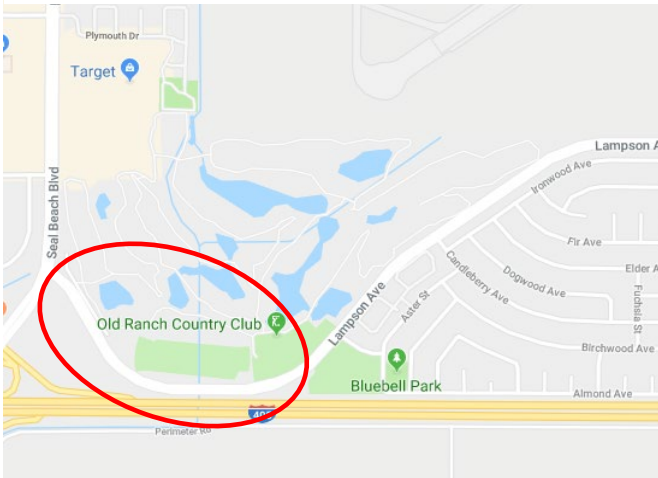
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Grants - 217	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Expenditures							
Construction	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Lampson Bike Trail Gap Closure Project

Project Category Streets and Transportation
Project Name Lampson Bike Trail Gap Closure Project
Project Manager Iris Lee, Director of Public Works
Location Lampson Ave
Priority High

Project No. ST1811
Total Project Cost \$2,555,000
Work Performed By Contract
Project Status Construction
Alternate Funding Source Grant

DESCRIPTION	JUSTIFICATION
The Lampson Avenue Bike Trail Gap Closure project is installing a Class II Bike lane on the north side and south side of Lampson Avenue between Seal Beach Boulevard and Basswood Street, thus closing this gap and connecting the existing bike lanes that currently terminate at the Basswood Street intersection to the bike lanes within Seal Beach Boulevard.	The segment of Lampson Avenue between Basswood Street and Seal Beach Boulevard does not have Class II bike lanes in either direction. Lampson Avenue does have Class II Bike Lanes from Basswood Street east to the intersection of Valley View Street. Accordingly, a bike lane "gap" exists between Basswood Street and Seal Beach Boulevard.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ 528,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 528,000
Special Proj. - 103	\$ 740,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,000
Gas Tax - 210	\$ 523,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 523,000
Measure M2 - 211	\$ 244,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 244,000
Grants - 217	\$ 520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 520,000
TOTAL	\$ 2,555,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,555,000
Expenditures							
Construction	\$ 2,555,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,555,000
TOTAL	\$ 2,555,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,555,000

Main Street Improvements Program

Project Category	Streets and Transportation
Project Name	Main Street Improvements Program
Project Manager	Iris Lee, Director of Public Works
Location	Citywide
Priority	High

Project No.	ST2009
Total Project Cost	\$290,000
Work Performed By	Contract
Project Status	Study
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will solicit input from the community to generated a Main Street design. Improvements may include a combination of pavement rehabilitation, landscape/hardscape improvements, and outdoor furnishings. A phased-out construction budget will be generated based on the vision plan.	To create a unified vision along Main Street in Old Town, while staying true to its original character. This project may also include economic enhance programs post-COVID-19 pandemic.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Gas Tax - 210	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000
CIP - 301	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000
TOTAL	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000
Expenditures							
Study/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	290,000	-	-	-	-	-	290,000
TOTAL	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000

Seal Beach Blvd Traffic Signal Synchronization

Project Category	Streets and Transportation
Project Name	Seal Beach Blvd Traffic Signal Synchronization
Project Manager	Iris Lee, Director of Public Works
Location	Seal Beach Boulevard
Priority	High

Project No.	ST2109
Total Project Cost	\$143,000
Work Performed By	Contract
Project Status	O&M Phase
Alternate Funding Source	Grant

DESCRIPTION	JUSTIFICATION
The City was awarded a OCTA Project P grant to synchronize the traffic signals along Seal Beach Boulevard from Pacific Coast Highway to Bradbury.	This project will help improve traffic flows and operations along Seal Beach Boulevard.



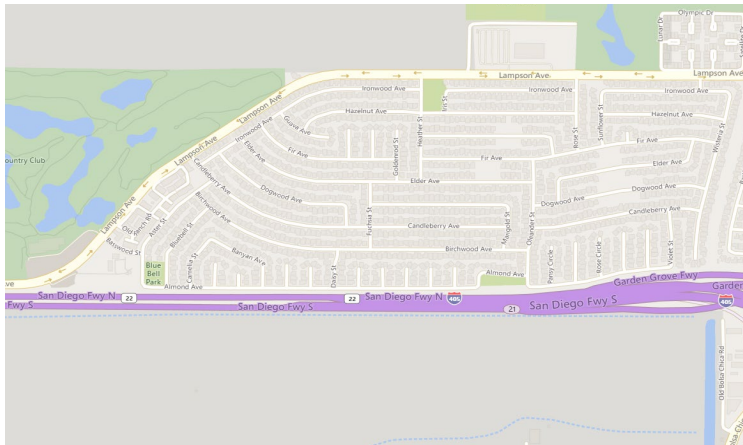
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
CIP - 301	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants - 217	\$ 143,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,000
TOTAL	\$ 143,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 143,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,000
TOTAL	\$ 143,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,000

Almond Avenue Pavement Rehabilitation

Project Category	Streets and Transportation
Project Name	Almond Avenue Pavement Rehabilitation
Project Manager	David Spitz, Associate Engineer
Location	Almond Avenue
Priority	Medium

Project No.	ST2201
Total Project Cost	\$800,000
Work Performed By	Contract
Project Status	Construction
Alternate Funding Source	Special Project

DESCRIPTION	JUSTIFICATION
To rehabilitate the Almond Avenue roadway pavement subsequent to the I-405 Widening Project.	The I-405 widening project will require extensive utility, soundwall, and freeway widening work adjacent to Almond Avenue. This project will rehabilitate the roadway pavement after the freeway widening improvements.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Special Projects - 103	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
TOTAL	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Expenditures							
Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
TOTAL	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Seal Beach Blvd at North Gate Road Improvements (PMRF)

Project Category Streets & Transportation
Project Name Seal Beach Blvd at North Gate Road Improvements (PMRF)
Project Manager Iris Lee, Director of Public Works
Location Citywide
Priority Medium

Project No. ST2301
Total Project Cost \$560,000
Work Performed By Contract
Project Status Design
Alternate Funding Source Grant

DESCRIPTION	JUSTIFICATION
This project will provide pavement rehabilitation to the intersection at Seal Beach Boulevard at North Gate Road.	The pavement at this location is in need of rehabilitation due to age and the 405 Widening construction. Construction of this intersection will take place after the 405 Widening is completed in the area.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Special Projects - 103	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Gas Tax - 210	\$ 360,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 430,000
Measure M2 - 211	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Grants - 217	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 560,000	\$ 495,000	\$ -	\$ -	\$ -	\$ -	\$ 1,055,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 560,000	\$ 495,000	\$ -	\$ -	\$ -	\$ -	\$ 1,055,000
TOTAL	\$ 560,000	\$ 495,000	\$ -	\$ -	\$ -	\$ -	\$ 1,055,000

CAPITAL PROJECT INFORMATION SHEET

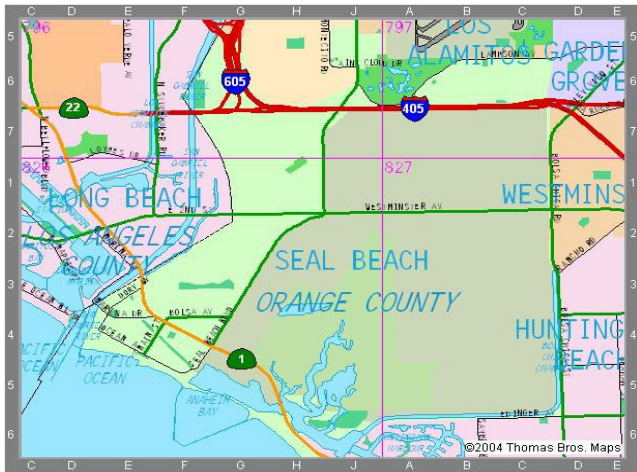
FY 2024-2025

Safe Streets & Roads for All (SS4A)

Project Category Streets & Transportation
Project Name Safe Streets & Roads for All (SS4A)
Project Manager Kathyne Cho, City Engineer
Location Citywide
Priority Medium

Project No. ST2402
Total Project Cost \$250,000
Work Performed By Contract
Project Status Study
Alternate Funding Source Grant

DESCRIPTION	JUSTIFICATION
Prepare a Safety Action Plan (SAP)	The City has completed a Local Roadway Safety Plan (LRSP), which is based on citywide traffic records. The Safety Action Plan (SAP) will build upon the LRSP and develop actionable and implementable measures.



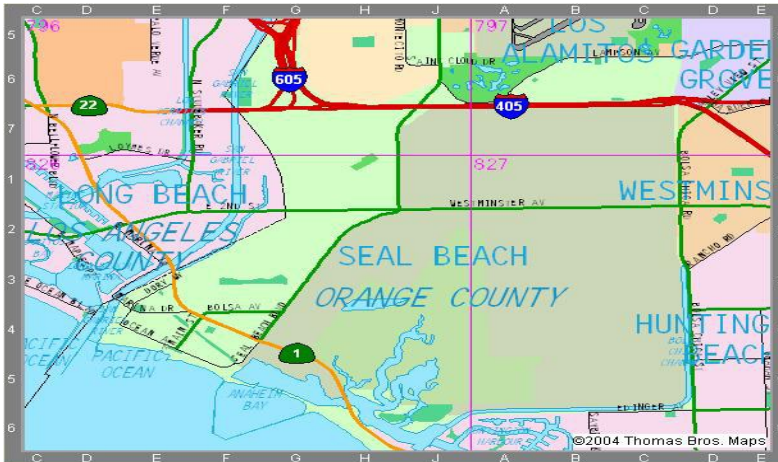
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Gas Tax - 210	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Grants - 217	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Expenditures							
Study	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Annual Local Paving Program

Project Category	Streets and Transportation
Project Name	Annual Local Paving Program
Project Manager	William Luna, Assistant Engineer
Location	Citywide
Priority	Medium

Project No.	STO2
Total Project Cost	On-Going
Work Performed By	Contract
Project Status	On-Going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will resurface local streets per the Pavement Management Plan.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance. This project will reduce future maintenance costs and add value to neighborhoods.



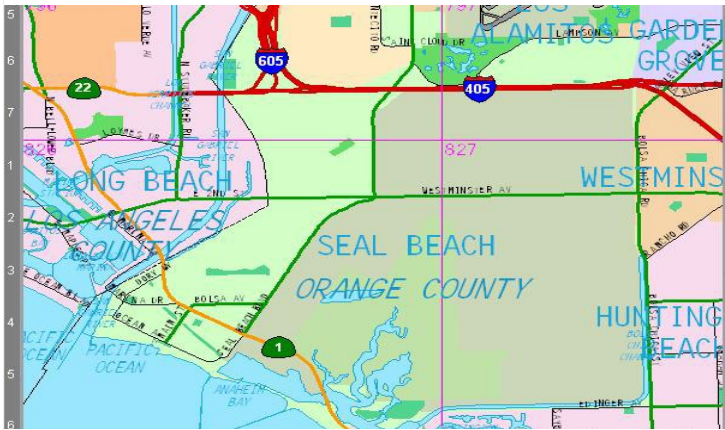
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Gas Tax - 210	\$ 200,000	\$ 330,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,130,000
TOTAL	\$ 200,000	\$ 330,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,130,000
Expenditures							
Design	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ 200,000	\$ 280,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,080,000
TOTAL	\$ 200,000	\$ 330,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,130,000

Annual Striping Program

Project Category	Streets and Transportation
Project Name	Annual Striping Program
Project Manager	Sean Low, Deputy Public Works Director
Location	Citywide
Priority	Medium

Project No.	STO5
Total Project Cost	On-Going
Work Performed By	Contract
Project Status	On-Going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will restripe worn pavement markings, bike lanes and traffic lanes. Signage will also be addressed under this program.	The program will keep a uniformity of pavement marking, striping, and signing citywide.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Gas Tax - 210	\$ 100,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
TOTAL	\$ 100,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Expenditures							
Construction	\$ 100,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
TOTAL	\$ 100,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000

CAPITAL PROJECT INFORMATION SHEET

FY 2024-2025

Beverly Manor Water Pump Station Rehabilitation

Project Category Water System
Project Name Beverly Manor Water Pump Station Rehabilitation
Project Manager Iris Lee, Director of Public Works
Location North Gate Road
Priority High

Project No. WT0904
Total Project Cost \$10,600,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will construct upgrades and improvements to the Booster Pump Station and Water Supply Well.	The water system requires continual capital maintenance to maintain reliability and to meet water quality standards.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Water - 501	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000
TOTAL	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000
TOTAL	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000

Bolsa Chica Water Well Rehabilitation

Project Category Water System
Project Name Bolsa Chica Water Well Rehabilitation
Project Manager Iris Lee, Director of Public Works
Location Old Bolsa Chica Road
Priority High

Project No. WT1603
Total Project Cost \$65,000
Work Performed By Contract
Project Status Design
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will rehabilitate the well site pumps, generators, motors and water treatment equipment.	This project will rehabilitate the Bolsa Chica Water Well as identified in the Water System Master Plan, thereby, reducing the required maintenance of the equipment.



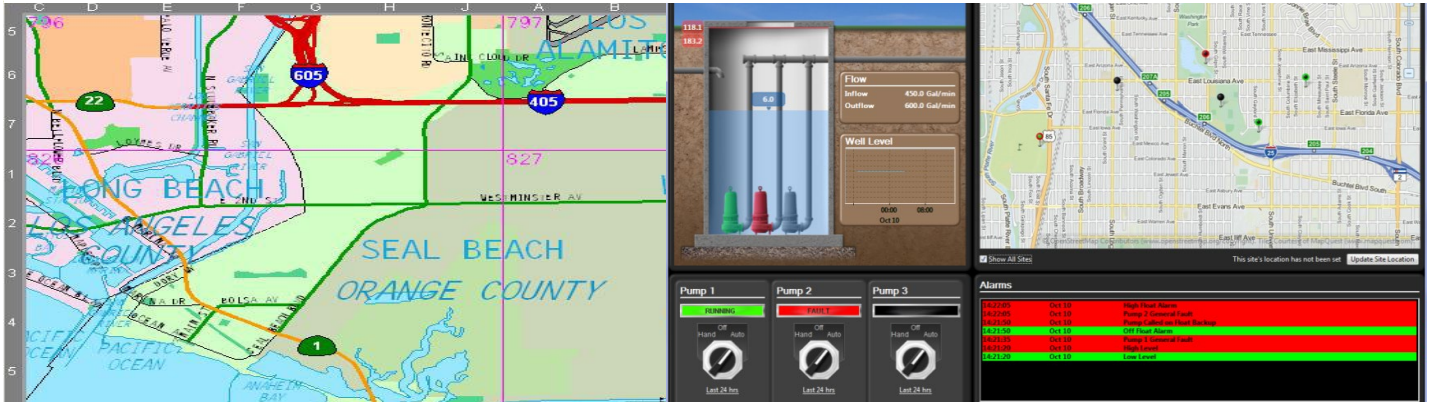
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Water - 501	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
TOTAL	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Expenditures							
Construction	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
TOTAL	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000

SCADA Improvement Upgrade Project

Project Category Water System
Project Name SCADA Improvement Upgrade Project
Project Manager Darrick Escobedo, Water Services Supervisor
Location Citywide
Priority High

Project No. WT1801
Total Project Cost \$292,869
Work Performed By Contract
Project Status On-Going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
Portions of the City's water & sewer system are managed and monitored through the SCADA base station at the City's Adolfo Lopez maintenance yard. Due to aging equipment, the City needs to upgrade and/or completely install new SCADA equipment at various wells, booster and pumping stations as well as the maintenance yard base station.	The Current SCADA system provides inconsistent data which cannot be used by City crew to monitor and manage the City's distribution system effectively. New or upgraded systems are necessary for the optimal function of the distribution system.



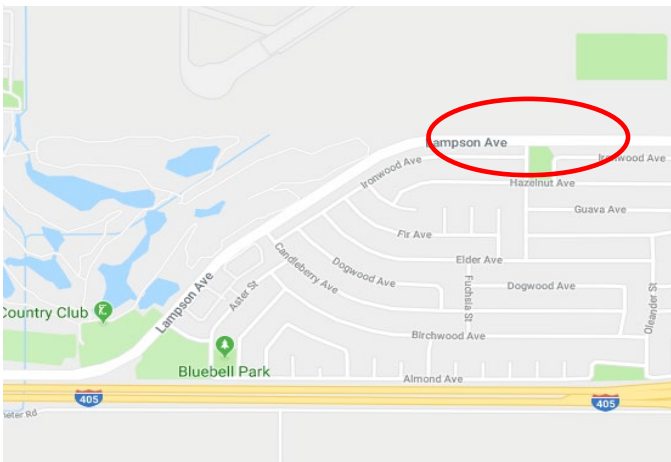
Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Water - 501	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000
Sewer - 503	\$ 137,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137,869
TOTAL	\$ 292,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,869
Expenditures							
Implementation	\$ 292,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,869
TOTAL	\$ 292,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,869

Lampson Well Head Treatment

Project Category Water System
Project Name Lampson Well Head Treatment
Project Manager Iris Lee, Director of Public Works
Location Lampson Ave Well Site
Priority High

Project No. WT1902
Total Project Cost \$5,500,000
Work Performed By Contract
Project Status Design
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
To construct a water treatment system to treat water produced at the Lampson Ave water well site.	The Lampson Water Well produces a nuisance odor during water pumping operations. While the odor is not a health concern, it is not aesthetically pleasing. The project will design and construct a treatment system to permanently remove odor concerns.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Water - 501	\$ 301,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301,899
TOTAL	\$ 301,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301,899
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 301,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301,899
TOTAL	\$ 301,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301,899

CAPITAL PROJECT INFORMATION SHEET

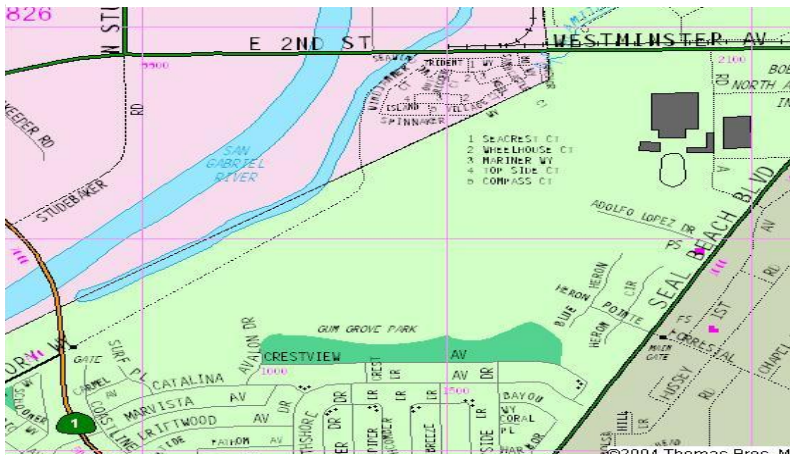
FY 2024-2025

LCWA Watermain Lining

Project Category Water System
Project Name LCWA Watermain Lining
Project Manager Iris Lee, Director of Public Works
Location Citywide
Priority High

Project No. WT2103
Total Project Cost \$32,500
Work Performed By Contract
Project Status Design
Alternate Funding Source SRF

DESCRIPTION	JUSTIFICATION
This project will improve the waterline that extends through Hellman Ranch and Los Cerritos Wetlands.	This project will extend the waterline's serviceable life and minimize the waterline repairs using the least intrusive construction means through the Los Cerritos Wetlands and Hellman Ranch areas.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Water - 501	\$ 2,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 32,500
TOTAL	\$ 2,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 32,500
Expenditures							
Design	\$ 2,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 32,500
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 32,500

CAPITAL PROJECT INFORMATION SHEET

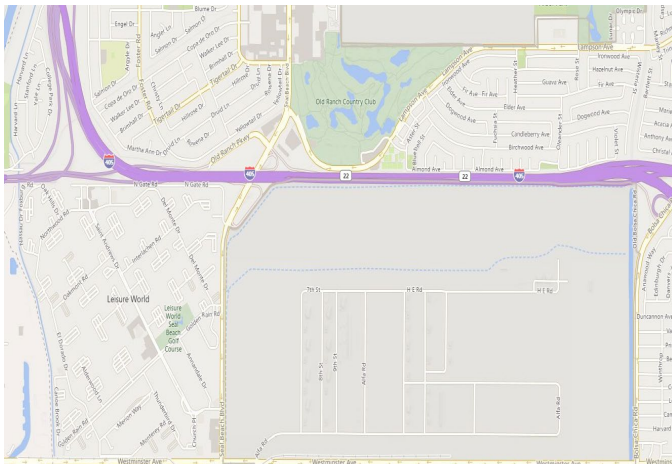
FY 2024-2025

I-405 Improvement Project for Waterline Relocation

Project Category	Water System
Project Name	I-405 Improvement Project for Waterline Relocation
Project Manager	David Spitz, Associate Engineer
Location	North Gate Road
Priority	High

Project No.	WT2207
Total Project Cost	\$250,000
Work Performed By	Contract
Project Status	Construction
Alternate Funding Source	OCTA

DESCRIPTION	JUSTIFICATION
The I-405 Widening Project impacts City utilities, including a larger waterlines that spans under the 405 freeway. This project allows for the relocation/reconstruction of the waterline.	The City has entered into a cooperative & utility agreements with OCTA to coordinate services and construction impacts related the I-405 widening project.



Funding Source	Carryover 2023-2024 Budget	Adopted 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 2026-2027 Budget	Estimated 2027-2028 Budget	Estimated 2028-2029 Budget	Estimated 5-year Total
Water - 501	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000
TOTAL	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000
TOTAL	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000



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MANAGING DEPARTMENT HEAD: Director of Finance/City Treasurer

MISSION STATEMENT

Special Assessment Districts are established to account for resources legally restricted to specified purposes within the City of Seal Beach.

PRIMARY ACTIVITIES

Landscape Maintenance – 0450

The Seal Beach Community Facilities District No. 2002-02 (Seal Beach Boulevard/Lampson Avenue Landscape Maintenance District) was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch, Town Center, and Country Club developments. The subject landscaping facilities were installed by the Bixby Ranch Co. in the center median and the easterly parkway on Seal Beach Boulevard from Old Ranch Parkway to Plymouth Drive/Rossmoor Center Way in the center median southerly parkway on Lampson Avenue from Seal Beach Boulevard to approximately 1600 feet easterly, and in the City owned property along the northerly side of the I-405 north bound off ramp at Seal Beach Boulevard. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

CFD Heron Pointe – 0460

The Seal Beach Community Facilities District No. 2002-01 (Heron Point) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District. This special revenue fund will account for the activity of the Administrative Expense Fund created by the Fiscal Agent Agreement. Revenue is derived from the proceeds of the annual levy and collection of Special Tax against property within the Community Facility District and used to fund all costs directly related to the administration of the CFD.

CFD Pacific Gateway – 0470 & 0480

The Seal Beach Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks parkways and open space within the District (Landscaping Maintenance). Revenue is derived from the proceeds of the annual levy and collection of the Special Tax against property within the Community Facility District.

SPECIAL ASSESSMENT DISTRICTS

FY 2024-2025

	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
<u>EXPENDITURES BY PROGRAM</u>				
Landscape Maintenance - 0450				
Personnel Services	\$ 27,984	\$ 36,874	\$ 36,874	\$ 30,450
Maintenance and Operations	94,806	97,900	97,900	89,400
Subtotal	122,790	134,774	134,774	119,850
CFD Heron Pointe - 0460				
Maintenance and Operations	268,443	271,895	271,895	273,353
Subtotal	268,443	271,895	271,895	273,353
CFD Pacific Gateway - 0470				
Personnel Services	27,975	36,874	36,874	20,300
Maintenance and Operations	588,187	610,000	610,000	619,125
Subtotal	616,163	646,874	646,874	639,425
CFD Pacific Gateway - 0480				
Maintenance and Operations	15,500	14,800	14,800	16,500
Subtotal	15,500	14,800	14,800	16,500
TOTAL				
Personnel Services	55,959	73,748	73,748	50,750
Maintenance and Operations	966,936	994,595	994,595	998,378
TOTAL	\$ 1,022,896	\$ 1,068,343	\$ 1,068,343	\$ 1,049,128
<u>EXPENDITURES BY FUND</u>				
CFD Landscape Maintenance - 281	\$ 122,790	\$ 134,774	\$ 134,774	\$ 119,850
CFD Heron Pointe - 282	260,257	262,195	262,195	262,269
CFD Pacific Gateway - 283	541,104	560,000	560,000	569,125
CFD Heron Pointe - 284	8,186	9,700	9,700	11,084
CFD Pacific Gateway - 285	90,558	101,674	101,674	86,800
TOTAL	\$ 1,022,896	\$ 1,068,343	\$ 1,068,343	\$ 1,049,128

SPECIAL ASSESSMENT DISTRICTS

FY 2024-2025

PROGRAM: 0450 CFD Landscape Maintenance
FUND: 281 CFD Landscape Maintenance District 2002-02

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	281-500-0450-50020	\$ 16,443	\$ 23,271	\$ 23,271	\$ 16,295
Overtime - Non-Sworn	281-500-0450-50060	-	-	-	511
Uniform Allowance	281-500-0450-50150	-	38	38	38
Cafeteria - Taxable	281-500-0450-50170	470	273	273	429
Comptime Buy/Payout	281-500-0450-50180	444	-	-	392
Vacation Buy/Payout	281-500-0450-50190	364	-	-	392
Health and Wealthness Program	281-500-0450-50220	60	85	85	60
Deferred Compensation	281-500-0450-50520	173	417	417	156
PERS Retirement	281-500-0450-50530	8,014	9,252	9,252	9,981
Medical Insurance	281-500-0450-50550	1,448	2,998	2,998	1,787
Medicare Insurance	281-500-0450-50570	260	348	348	264
Life and Disability	281-500-0450-50580	296	193	193	145
Flexible Spending - Cafeteria	281-500-0450-50600	12	-	-	-
TOTAL PERSONNEL SERVICES		\$ 27,984	\$ 36,874	\$ 36,874	\$ 30,450
MAINTENANCE AND OPERATIONS					
Contract Professional	281-500-0450-51280	\$ 48,435	\$ 49,500	\$ 49,500	\$ 40,500
Water Services	281-500-0450-51600	14,971	17,000	17,000	17,500
Transfers Out - Operations	281-500-0450-59200	31,400	31,400	31,400	31,400
TOTAL MAINTENANCE AND OPERATIONS		\$ 94,806	\$ 97,900	\$ 97,900	\$ 89,400
TOTAL EXPENDITURES		\$ 122,790	\$ 134,774	\$ 134,774	\$ 119,850

SPECIAL ASSESSMENT DISTRICTS

FY 2024-2025

PROGRAM: 0460 CFD Heron Pointe
FUND: 282 CFD Heron Pointe 2002-01 - Refund 2015

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Debt Service Pmt Principal	282-500-0460-58000	\$ 150,000	\$ 155,000	\$ 155,000	\$ 160,000
Interest Expense	282-500-0460-58500	95,257	92,195	92,195	87,269
Special Tax Transfer	282-500-0460-59400	15,000	15,000	15,000	15,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 260,257	\$ 262,195	\$ 262,195	\$ 262,269
TOTAL EXPENDITURES		\$ 260,257	\$ 262,195	\$ 262,195	\$ 262,269

SPECIAL ASSESSMENT DISTRICTS

FY 2024-2025

PROGRAM: 0470 CFD Pacific Gateway
FUND: 283 CFD Pacific Gateway 2005-01 - Refund 2016

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Debt Service Pmt Principal	283-500-0470-58000	\$ 300,000	\$ 325,000	\$ 325,000	\$ 345,000
Interest Expense	283-500-0470-58500	216,104	210,000	210,000	199,125
Special Tax Transfer	283-500-0470-59400	25,000	25,000	25,000	25,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 541,104	\$ 560,000	\$ 560,000	\$ 569,125
TOTAL EXPENDITURES		\$ 541,104	\$ 560,000	\$ 560,000	\$ 569,125

PROGRAM:	0460 CFD Heron Pointe
FUND:	284 CFD Heron Pointe 2002-01 - 2015 Admin Exp

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	284-500-0460-51280	\$ 6,586	\$ 8,100	\$ 8,100	\$ 9,484
Transfers Out - Operations	284-500-0460-59200	1,600	1,600	1,600	1,600
TOTAL MAINTENANCE AND OPERATIONS		\$ 8,186	\$ 9,700	\$ 9,700	\$ 11,084
TOTAL EXPENDITURES		\$ 8,186	\$ 9,700	\$ 9,700	\$ 11,084

SPECIAL ASSESSMENT DISTRICTS

FY 2024-2025

PROGRAM: 0470 CFD Pacific Gateway
FUND: 285 CFD Pacific Gateway 2005-01 - 2016 Land/Admin

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	285-500-0470-50020	\$ 16,438	\$ 23,271	\$ 23,271	\$ 10,863
Overtime - Non-Sworn	285-500-0470-50060	-	-	-	341
Uniform Allowance	285-500-0470-50150	-	38	38	25
Cafeteria - Taxable	285-500-0470-50170	469	273	273	286
Comp Time Buy/Payout	285-500-0470-50180	444	-	-	261
Vacation Buy/Payout	285-500-0470-50190	364	-	-	261
Wellness Health Program	285-500-0470-50220	60	85	85	40
Deferred Compensation	285-500-0470-50520	174	417	417	104
PERS Retirement	285-500-0470-50530	8,013	9,252	9,252	6,654
Medical Insurance	285-500-0470-50550	1,447	2,998	2,998	1,191
Medicare Insurance	285-500-0470-50570	259	348	348	176
Life and Disability	285-500-0470-50580	295	193	193	97
Flexible Spending - Cafeteria	285-500-0470-50600	12	-	-	-
TOTAL PERSONNEL SERVICES		\$ 27,975	\$ 36,874	\$ 36,874	\$ 20,300
MAINTENANCE AND OPERATIONS					
Contract Professional	285-500-0470-51280	\$ 27,203	\$ 28,000	\$ 28,000	\$ 28,000
Water Services	285-500-0470-51600	4,880	7,000	7,000	7,000
Transfers Out - Operation	285-500-0470-59200	15,000	15,000	15,000	15,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 47,083	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL EXPENDITURES		\$ 75,058	\$ 86,874	\$ 86,874	\$ 70,300

SPECIAL ASSESSMENT DISTRICTS

FY 2024-2025

PROGRAM:	0480 CFD Pacific Gateway
FUND:	285 CFD Pacific Gateway 2005-01 - 2016 Land/Admin

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
MAINTENANCE AND OPERATIONS					
Contract Professional	285-500-0480-51280	\$ 4,500	\$ 3,800	\$ 3,800	\$ 5,500
Transfers Out - Operation	285-500-0480-59200	11,000	11,000	11,000	11,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 15,500	\$ 14,800	\$ 14,800	\$ 16,500
TOTAL EXPENDITURES		\$ 15,500	\$ 14,800	\$ 14,800	\$ 16,500

SPECIAL ASSESSMENT DISTRICTS

FY 2024-2025

Summary of Appropriations by Account

Description	Account Number	Actual FY 2022-23	Amended Budget FY 2023-24	Estimated Actual FY 2023-24	Adopted Budget FY 2024-25
PERSONNEL SERVICES					
Regular Salaries - Non-Sworn	50020	\$ 32,882	\$ 46,542	\$ 46,542	\$ 27,158
Overtime - Non-Sworn	50060	-	-	-	852
Uniform Allowance	50150	-	75	75	63
Cafeteria - Taxable	50170	939	545	545	715
Comptime Buy/Payout	50180	888	-	-	653
Vacation Buy/Payout	50190	727	-	-	653
Health and Wellness Program	50220	120	170	170	100
Deferred Compensation	50520	347	834	834	260
PERS Retirement	50530	16,028	18,504	18,504	16,636
Medical Insurance	50550	2,895	5,995	5,995	2,978
Medicare Insurance	50570	519	696	696	440
Life and Disability	50580	591	387	387	242
Flexible Spending - Cafeteria	50600	24	-	-	-
TOTAL PERSONNEL SERVICES		55,959	73,748	73,748	50,750
MAINTENANCE AND OPERATIONS					
Contract Professional	51280	\$ 86,724	\$ 89,400	\$ 89,400	\$ 83,484
Water Services	51600	19,851	24,000	24,000	24,500
Principal Payments	58000	450,000	480,000	480,000	505,000
Interest Payments	58500	311,361	302,195	302,195	286,394
Transfer Out - Operational	59200	59,000	59,000	59,000	59,000
Special Tax Transfer	59400	40,000	40,000	40,000	40,000
TOTAL MAINTENANCE AND OPERATIONS		966,936	994,595	994,595	998,378
TOTAL EXPENDITURES		\$ 1,022,896	\$ 1,068,343	\$ 1,068,343	\$ 1,049,128



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INTRODUCTION

The City of Seal Beach prepares a five-year forecast of General Fund revenues and expenditures on an annual basis to evaluate the City's fiscal condition and to guide policy and programmatic decisions. The development of the five-year forecast as part of the budget development process has been identified as a best practice by the Government Finance Officers Associations (GFOA). GFOA recognizes a financial forecast as a "fiscal management tool that presents estimated information based on past, current, and projected financial conditions. This will help identify future revenue and expenditure trends that may have an immediate or long-term influence on government policies, strategic goals, and community services."

The forecast establishes the foundation and framework for guiding policy and financial management decisions. This long-term perspective integrates strategic planning and budgeting to forecast and actively communicate challenges and opportunities before they arise. The five-year forecast focuses primarily on the forecast of future revenues and expenditures of the City's General Fund and analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension and retiree medical, unfunded liability costs, capital improvement needs and the current priorities of the City Council. The City utilizes the information in the five-year forecast as part of its annual budget development and updates the projections each year.

It is important to note, the forecast projects five years into the future based on the FY 2024-25 budget and existing budgetary relationships, while the budget is based on an itemized analysis of supply, contract, and staffing needs required to meet established service standards and City Council priorities. As a result, the forecast provides a big picture, long-term outlook, while the budget is a detailed, short-term plan.

STRATEGIC PRIORITIES

An important component of the City's long-term planning efforts is the identification of strategic priorities, both programmatic and infrastructure related, to guide the General Fund outlook. Priorities, and the funding available to achieve them, change over time given evolving community needs, and through the leadership of the City Council. While it is not an exhaustive list of initiatives, it provides important examples of a diverse set of strategic priorities.

The City held the City Council priority setting workshop this past year on January 30, 2024.

Priorities that remain a focus for FY 2024-25 include:

- Lifeguard Headquarters
- License Plate Reader System Upgrade
- Repave 8th/10th Parking Lots with ADA Upgrades
- Citywide Comprehensive IT Master Plan
- Locally Controlled Potential Transaction and Use Tax Measure
- Gas Line and Heater at McGaugh Pool and Changing Facilities

KEY OPERATIONAL FOCUS AREAS

The City has been working diligently to achieve more with fewer resources, all while contending with the ongoing challenges posed by shifts in statewide legislation and regulations. These changes, including unfunded mandates and increased costs related to public safety realignment, housing requirements, and regulatory compliance, have placed considerable strain on the City's General Fund. As expenses outpace revenue growth, the City has been forced to make difficult decisions, such as delaying hiring for certain positions, reducing overtime in public safety, and scaling back on maintenance for streets and facilities. However, these measures do not fully address long-term liabilities such as ongoing facility maintenance and pension obligations. Departments were tasked with finding ways to balance the City's obligations to maintain fiscal sustainability while continuing to provide high-quality essential services and addressing the structural deficit. Key areas of focus included:

- **Maintaining emergency response**—Maintaining adequately staffed and trained Public Safety and Marine Safety emergency response services, including community policing efforts, crime prevention programs, emergency personnel, and the essential presence of lifeguards year-round being vital to protecting the quality of life in Seal Beach. We must maintain police response and we must help prevent property crime and retail thefts. Last year, there were over 700 thefts, burglaries, robberies, and auto thefts in the City of Seal Beach, the highest number in five years. The City must maintain public safety and community policing efforts to keep residents and their property safe.
- **Funding Fire response**—The City's Fire service contract through the Orange County Fire Authority is funded to provide the necessary resources, including firefighters, paramedics, and life-saving equipment. This funding is critical for maintaining prompt emergency responses. We must maintain 911 medical emergency response. So far this year alone, approximately 75 percent of all calls to the Orange County Fire Authority that serves Seal Beach have been related to medical emergencies. The City must be able to ensure that our City has the needed firefighters and paramedics, and lifesaving equipment to maintain emergency response times and save lives. We must maintain fire protection and paramedic services.
- **Community Engagement**—The City offered significant outreach and engagement opportunities this last year, including launching new social media channels and a City Manager newsletter. Increased communication opportunities also included Town Halls, Study Sessions, and the Parking Ad Hoc Committee for residents to engage in community planning and provide valuable feedback. The City will continue to focus on outreach using social media while exploring other cost-effective tools such as Artificial Intelligence.
- **Recreation**—The Seal Beach Tennis and Pickleball Center is finishing a transformative upgrade, attracting a surge in membership, particularly as a premier destination for the increasingly popular sport of pickleball. The City remains committed to its collaboration with the Seal Beach Pickleball Association to bolster this expanding activity. With the receipt of grant funds covering 80 percent of the project costs, the revitalization efforts of the North Seal Beach Community Center, catering to senior residents and various local non-profits, is scheduled to be rehabilitated this year.
- **Alternative Transportation**—Services for seniors, such as the free shuttle program, have increased beyond pre-pandemic levels, and the City successfully obtained grant funding to subsidize a micro-transit program in the Old Town and Hill areas. The micro-transit one-year pilot program, as well as the senior shuttle services program, is fully funded within the budget despite reduced grant funding. Lampson Avenue will soon have a complete Class II bike lane, facilitating a safer route for alternative transportation.
- **Maintaining streets, roads, and public facilities**—Well maintained streets, roads, parks, and recreation centers help protect property values and maintain Seal Beach's quality of life. We must maintain our streets, roads, public drinking water sources, and public facilities now, so they don't deteriorate and become more costly to fix in the future. This is exercising sound fiscal responsibility.
- **Maintaining Seal Beach's desirable neighborhoods and beaches**—Activities include ensuring a berm is constructed in the rainy season to protect our beach and properties, and keeping park and recreation centers clean, safe, and welcoming to promote recreation and support the many community members and groups that utilize these resources. We must keep public beaches clean and keep public areas clean and safe.
- **Maintaining high quality essential City Services**—City services shape the backbone of our community, ensuring the well-being and safety of residents while fostering a vibrant and sustainable environment. Services encompass a wide range of both critical and quality-of-life functions, including responses to emergencies and complaints, access to recreational facilities and parks, community event support, timely building permitting and inspections, economic development initiatives, and administrative functions that support efficient operations.
- **Maximizing flexibility in staffing levels**—The City of Seal Beach's foremost priority is the strategic investment in our workforce, recognizing them as our most invaluable asset. This investment aims to foster a conducive environment that not only attracts but also retains top talent, for the continued success in how we provide services to our community. However, as a service-oriented entity, the City's operational costs predominantly stem from labor expenses, making it imperative to diligently achieve a delicate balance between maintaining financial sustainability and offering competitive compensation.
- **Maintaining the City's Policy Reserve at 25 percent**—This budget keeps the Policy Reserve to the City Council's goal of 25 percent. This level of reserve is essential to maintain credit ratings, provide cash flow throughout the year, and ensure resources in the event of an emergency.

- **Reducing the City's Unfunded Pension Liability**—Last year the City Council authorized Revitalization funds to fund an additional payment to the unfunded pension liability. This additional payment resulted in a much-needed reduction in the City's pension contribution to the closed CalPERS Fire Plan and will reduce this expenditure yearly into the foreseeable future.
- **Seeking opportunities for cost recovery and efficiencies**—Staff consistently looks for opportunities to increase revenues, obtain grant funding, identify and implement efficiencies, and foster partnerships to reduce the financial burden on the General Fund.

FIVE-YEAR FISCAL OUTLOOK

The Five-Year General Fund Outlook provides a framework for communicating the City's fiscal priorities and outlining the City's revenue and expenditure trends. The outlook, based on the City's FY 2024-25 Budget, reflects the current economic conditions, trends, and assumptions anticipated. Sales and property tax projections were developed with the City's sales and property tax consultant, HdL Companies, in collaboration with Beacon Economics. Input from outside experts, institutional economic forecasts, and the City's departments were also incorporated into the forecast.

Over the next five years, the City's outlook is expected to be challenging due to a variety of economic pressures, including the possibility of negative impacts from the elections, impacts to the national economy, and increasing rates and inflation. The City continues to face challenges, including surging costs and mandates, increasing health care costs, retirement cost increases, and rising contract expenses, all of which are placing significant strain on the budget. Over the forecast period, City operating revenues are anticipated to grow by an annual average of 2.9 percent.

The residential real estate market continues to improve as the assessed valuation grew by 7.2 percent over the previous year. During this post-pandemic period, transient occupancy tax generated by hotels has seen improvements as business and leisure travel return. Consumer's desire to spend their discretionary funds on experiences instead of physical goods has contributed to this trend.

While moderate growth is expected, expenditures are projected to increase an average of 4 percent over the five-year forecast. The projected increase in expenditures is largely driven by salary and benefit costs increasing, such as retirement and health benefit costs; accompanied by increased demand for City services, a need for additional investments in infrastructure, and increased contract costs. Forecast assumptions were built on today's anticipated growth, high inflation and increasing costs for services. Given the myriad of assumptions within the analysis, the baseline outlook projects shortfalls of \$1.5 million in FY 2025-26. The forecast shows a balanced budget in FY 2024-25 with the use of one-time funds, the remainder of the years include the balancing measures brought forth through budget deliberations and is unsustainable in future years. If those items were to be brought back in the five-year, there would be further deficits (Due to timing, the five-year does not include any changes at budget approval). With the accomplishment of its immediate goal of a balanced budget, the City must continue to explore and generate new revenue-producing opportunities.

FORECAST SUMMARY	2025B	2026F	2027F	2028F	2029F
TOTAL REVENUES AND SOURCES	43,984,664	44,750,051	46,037,951	47,279,908	48,528,169
TOTAL EXPENDITURES AND USES	43,950,831	46,232,113	48,042,817	49,651,590	51,266,448
NET OVER/(UNDER)	33,833	(1,482,063)	(2,004,866)	(2,371,682)	(2,738,278)

The estimated Five Year includes the FY 2024-25 reduced expenditure reductions as a baseline starting point. The five-year does not include the many Citywide deferrals, as presented by each department throughout the budget workshops. The Five Year factors in anticipated cost increases and accounts for economic conditions, revenue growth projections, and inflationary impacts, underscoring any fundamental imbalances between predicted revenues and expenditures. It is updated annually during each budget. This forward-looking analysis helps City staff and Council to assess the long-term fiscal effects of policy decisions and enact proactive measures sooner rather than later.

- The initial budget proposal for FY 2024-25 projected a \$6 million deficit. The growth in the deficit was driven primarily by baseline adjustments responding to historically high inflation rates. Inflationary adjustments

that impact the cost of delivering City programs and services. This includes increases in personnel costs, including wages, healthcare, and CalPERS as well as increased contract costs.

- Departmental budgets underwent an extensive review process involving over 30 rounds of revenue and expenditure analysis and reductions.
- Salary and benefit costs were reduced by \$1 million through identified savings such as position reductions, hiring at a reduced step, reducing overtime, and utilizing CalPERS PEPRA savings.
- Maintenance and operations budgets across the City were reduced by over \$3 million impacting service times, upkeep, and quality of life.
- Revenue projections were analyzed rigorously, resulting in higher than estimated historic levels.

LONG RANGE PLANNING

The adopted FY 2024-25 annual budget indicates that sufficient financial resources exist for this year, with the use of one-time Asset Forfeiture Funds. While the current resources can fund operations, the City faces significant long-term financial challenges as evidenced in the long-term Financial Plan in funding all its obligations.

The City's long-range forecast predicts an ongoing structural budget deficit fueled by rising operating and capital costs. Prior to the pandemic, the City's budget had been at risk for years, with inadequate revenues to support basic functions. Over time, waves of reductions led to the tightening of the organization to its current condition of the minimum number of employees required to maintain essential operations, tremendous challenges with recruitment and retention, and underinvestment in City operations, equipment, and technology. Even though the City implemented the voter approved Measure BB in 2018, which funded increases in Public Safety Officers, Detectives, Community Policing efforts and ongoing cost increases in Fire protection, parks and landscape maintenance, tree trimming and street scaping as well as many other quality of life initiatives the City has implemented, costs continue to rise faster than this revenue stream.

As we project forward into the next five years, the City's financial picture is not sustainable. The City will need additional revenue sources if it is going to be able to meet the expectations of the community and the services we currently provide. The State imposes expensive regulations and bureaucracy which takes away funding and local tax revenue from our City. We must ensure as much of our local revenue as possible be spent for Seal Beach, which will give us local control of City services and cannot be taken by Sacramento. These are the reasons why the City recently commissioned a statistically valid, independent community survey to get input from our residents about their priorities and ideas. We found that our residents highly value Local Control and keeping taxpayer dollars local, to keep Seal Beach fiscally sound, and to maintain core services. Priorities identified by the public are to have the City maintain the basics like police, fire, and medical emergency response, keeping residents, property, and public areas like beaches and parks clean and safe, and protecting local drinking water sources.

By percentages as high as 71 percent for a simple majority requirement measure, Seal Beach voters are interested in acting on another local funding measure should it be proposed by the City, this November. City staff is focused on getting additional input from residents and will bring an update and a potential proposed measure back to Council over the summer.

General Fund Structural Deficit and Impact on Reserves

In the Five-Year Forecast, the General Fund projects annual structural deficits (expenditures and transfers exceeding revenues), and if no changes are enacted, the City would draw down the Economic Contingency Reserve fully by the end of 2026 (Figure 1) and if the Fiscal Policy 25 percent were to be utilized (Figure 2) the funds would be completely depleted in 2029 in the baseline forecast (excluding one-time Asset Forfeiture) assuming that currently known trends continue without corrective actions. It is important to note the estimated five-year forecast includes the FY 2024-25 budget and already reduced expenditure reductions. General Fund reserves would fall below the City Council's target minimum reserve level (20%-25%) of annual operating expenditures. The City Council established target reserve policies to ensure adequate fiscal coverage in the event of an emergency or disaster. However, if such situations arise, there would be no funding available to address them.

Figure 1

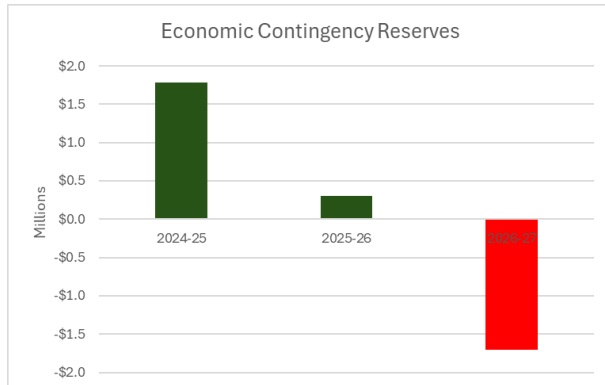
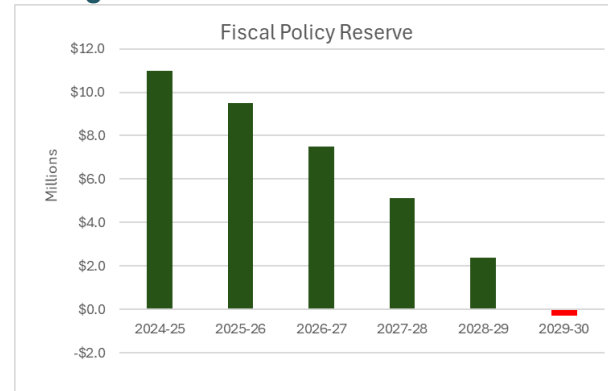


Figure 2



General Fund Fiscal Sustainability

The City has outlined an initial fiscal sustainability plan, which involves a mix of revenue enhancements, expenditure controls, and service delivery adjustments, including a potential transaction and use tax measure. Successfully implementing these opportunities would help bridge the General Fund fiscal gap. If a Transaction and Use tax were to be proposed (Figure 3), the baseline five-year forecast shows should this revenue opportunity be successfully implemented through City action and voter approval, the General Fund structural deficit would be eliminated, and reserve levels would remain above the minimum policy. Given that the City is largely built out and may not qualify for many grant opportunities, exploring ongoing additional revenue streams becomes essential as expenses have historically increased above estimated assumptions. It will be crucial to maintain a diligent approach to expenditure planning with careful consideration.

Figure 3

	1-Apr-25	2026F	2027F	2028F	2029F
Revised Five-Year Assumptions	33,833	(1,482,063)	(2,004,866)	(2,371,682)	(2,738,278)
1/2 Cent Measure	541,820	2,461,662	3,204,143	3,284,247	3,363,068
Estimated Balance Over/(Under)	575,653	979,599	1,199,277	912,565	624,790

ASSUMPTIONS

In any given fiscal year, the level of resources, expenditures and year-end positive balances are the result of countless variables, including the global, national, and state economies; legislative mandates; tax policy; the state's financial and budget circumstances; changing land use or building patterns; and City Council priorities. To the extent these factors vary from the outlook's assumptions, outcomes will also vary. The City carefully monitors these factors and adjusts its operational and budget strategies accordingly.

REVENUE ASSUMPTION

Property Tax – Property tax revenues are expected to grow by 4.0 percent in FY 2024-25 over the prior year and projections are expected to be approximately 3.7 percent over the five-year forecast. Property tax assumptions were prepared in partnership with the City's consultant Hinderliter, de Llamas and Associates (HdL), a consulting firm that specializes in property tax analysis. HdL Property Tax provided an in depth presentation to the City which included future assumptions.

Sales Tax – Sales tax, which includes the transaction and use tax approved through Measure BB, is expected to be up in FY 2024-25 as the City is has worked closely with the Consultant noting the economy continues to struggle with discretionary spending, mostly in consumer goods. However, the City is cautiously optimistic that it will see modest increases in sales tax revenue in the following years, increaseing approximately 2.3 percent. Sales tax assumptions were prepared in partnership with the City’s consultant Hinderliter, de Llamas and Associates (HdL), a consulting firm that specializes in sales and use tax analysis and they provided a detailed presentation on the future volatility in Sales Tax at the Budget Workshop.

Utility Users Tax – Utility Users tax is expected to grow 13.3 percent over the previous fiscal year, this growth is expected notably due to the rising costs of energy production and distribution. Average growth in the five year is 3.6 percent.

Transient Occupancy Tax – Transient occupancy tax is expected to see growth as the hospitality industry is outperforming pre-pandemic levels. This revenue stream is expected to grow 15.6 percent from the prior year, and then it is expected to show modest to no growth over the remaining forecast, with an increase in 2027 due to potential expansion. Currently, Seal Beach hotels are at capacity.

Franchise Fees – While there may be some fluctuations in franchise fee revenue due to changes in energy usage and other factors, the City does not expect to see any significant increases or decreases.

Charges For Services – Includes refuse, parking meters, planning and plan check fees, tennis center services, leisure and parks and recreation fees and shows a decline in FY 2024-25 of 4.9 percent due to the reduction in parking revenue offset by increases at the Tennis and Pickleball Center.

Other Revenues – Other revenues include licenses and permits, intergovernmental, fines and forfeitures, use of money and property and other revenues. These revenues are less susceptible to economic changes and often include one-time revenues. Fines and Forfeitures is down in FY 2024-25 due to a reduction in parking citation revenue due to greater compliance, rain, implementation of animal control, and unfilled positions. Other revenues are expected to see relatively flat growth overall.

EXPENDITURE ASSUMPTIONS

Regular Salaries and Benefits – The projection for regular salaries includes the costs associated with terms already negotiated in existing MOUs and varies based on bargaining group and sworn or non-sworn assumptions.

Retirement – This amount includes the projection for required increases estimated by CalPERS to pay down the unfunded actuarial liabilities of all plans. Additionally, retirement costs increased 15.7 percent in FY 2024-25 but grows on average 6.9 percent over the forecast period due to the CalPERS -6.1 percent return on investments for FY 2021-22 and 5.8 percent in FY 2022-23, far below the anticipated 6.8 percent return they anticipated.

Other Pay & Benefits – Other pay and benefits includes all part-time salaries, special pay items, health benefits and other payroll related items. These estimates fluctuate based on the individual benefits. For instance, the Health Plan increased 13.7 percent from the prior year. Overall Other Pay and Benefits is down 0.7 percent due to the over \$1 million in reductions in salaries and benefits including position deferments and overtime reductions.

Fire Services: The City’s contracts for Fire services with Orange County Fire Authority and increased by 4.4 percent over the prior year and is anticipated to continue this growth on average through the forecast due to increased service costs and recent Memorandum of Understanding Negotiations with their respective bargaining groups.

Insurance: The City contracts with the California Joint Power Insurance Authority (CJPIA) for General Liability, Property Insurance, and Worker’s Compensation. CJPIA grew 6.8 percent over the prior year. Assumptions can change as increased labor and contract costs are anticipated to rise.

Maintenance and Operations – This group includes day-to-day operating costs of the City. The largest items include utilities, facilities maintenance, consulting, training, and contract professional. The assumptions for these costs vary depending on the account, however they are based on factors such as the consumer price index, utility cost increase estimates, and increase in contract renewal.

Transfers – These costs vary based on subsidies needed to fund operations of other funds.

FIVE-YEAR FINANCIAL FORECAST

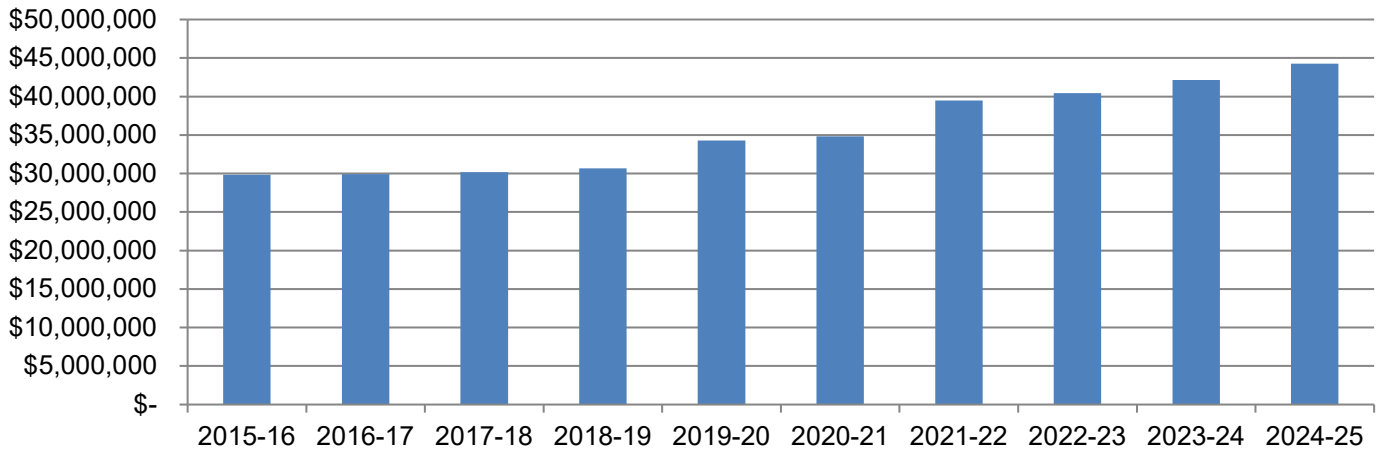
FY 2024-2029

CONCLUSION

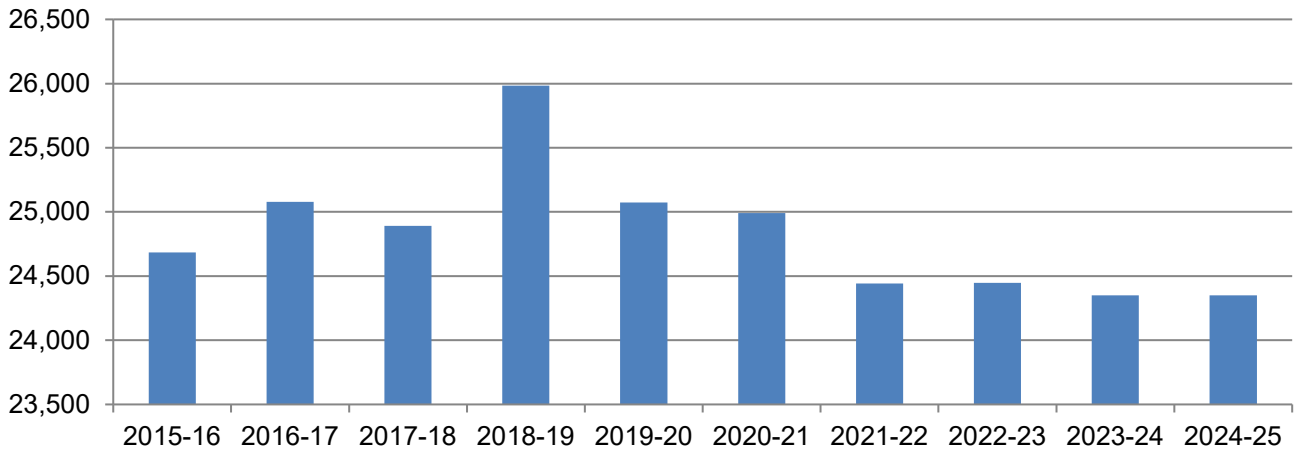
The forecast in this document reflects staff's best estimate for revenues and expenditures, in partnership with consultants, based on current trends and information available as of the date it was prepared. New information is available on an ongoing basis which may have an impact on the reliability of the forecast. The City hires several consultants who are subject matter experts to assist in trend analysis and forecasting. This information was used in the development of these estimates. The table below shows the five-year forecast summary. The forecast included below does not include any changes made during final budget adoption.

5-YEAR FORECAST GENERAL FUND OPERATING					
FORECAST SUMMARY	2025B	2026F	2027F	2028F	2029F
REVENUES (BY ACCOUNT GROUP)					
01-PROPERTY TAXES	15,390,000	15,892,498	16,485,460	17,102,147	17,746,635
02-SALES AND USE TAXES	11,891,183	12,208,486	12,506,660	12,795,274	13,090,160
03-UTILITY USERS TAX	5,100,000	5,151,000	5,254,020	5,306,560	5,333,093
04-TRANSIENT OCCUPANCY TAX	1,850,000	1,868,500	1,924,555	1,963,046	1,982,677
05-FRANCHISE FEES	1,108,000	1,108,000	1,108,000	1,108,000	1,108,000
06-OTHER TAXES	829,800	829,800	844,800	861,300	870,375
07-LICENSES AND PERMITS	872,000	990,085	1,124,556	1,277,740	1,452,299
08-INTERGOVERNMENTAL	173,800	173,800	173,800	173,800	173,800
09-CHARGES FOR SERVICES	3,114,700	3,176,072	3,248,990	3,324,931	3,404,021
10-FINES AND FORFEITURES	1,598,800	1,628,800	1,644,100	1,644,100	1,644,100
11-USE OF MONEY AND PROPERTY	750,000	712,710	712,710	712,710	712,710
12-ALLOCATED COSTS	-	-	-	-	-
13-OTHER REVENUES	85,600	85,600	85,600	85,600	85,600
TOTAL REVENUES, BY ACCOUNT GROUP	42,763,883	43,825,351	45,113,251	46,355,208	47,603,469
14-TRANSFERS IN	1,220,781	924,700	924,700	924,700	924,700
TOTAL REVENUES AND SOURCES	43,984,664	44,750,051	46,037,951	47,279,908	48,528,169
EXPENDITURES (BY ACCOUNT GROUP)					
01-REGULAR SALARIES	10,269,416	10,866,337	11,399,700	11,867,893	12,356,441
02-OTHER PAY AND BENEFITS	4,780,729	5,135,931	5,522,762	5,939,812	6,396,640
03-RETIREMENT	5,608,884	6,190,389	6,380,490	6,607,853	6,748,646
04-MAINTENANCE AND OPERATIONS	21,310,856	22,047,742	22,735,681	23,171,723	23,638,483
06-DEBT EXPENSE	91,811	45,905	-	-	-
TOTAL EXPENDITURES, BY ACCOUNT GROUP	42,061,696	44,286,304	46,038,633	47,587,281	49,140,210
45.04-TRANSFER OUT - GENERAL FUND 101	1,889,135	1,945,809	2,004,183	2,064,309	2,126,238
TOTAL EXPENDITURES AND USES	43,950,831	46,232,113	48,042,817	49,651,590	51,266,448

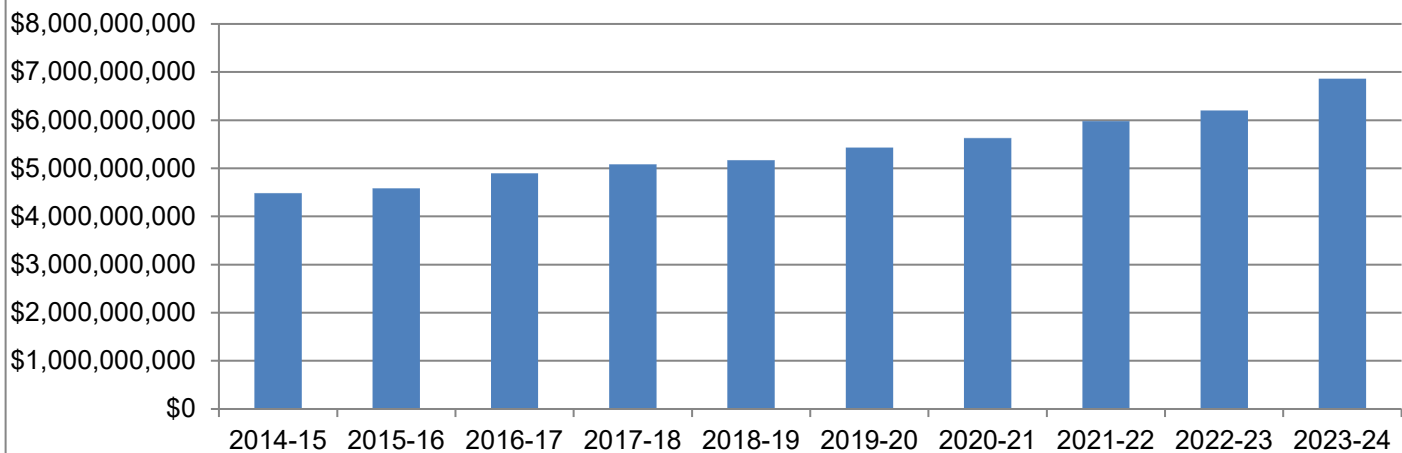
General Fund Operating Budget



Population



Taxable Assessed Value



TEN-YEAR FINANCIAL TREND

FY 2024-2025

Fiscal Year	Population	General Fund Operating Budget	Assessed Val	General Fund Per Capita	*Total City Budget	Total Budget Per Capita
2013-14	24,487	32,652,000	4,480,556,641	1,333	63,462,440	2,592
2014-15	24,591	31,892,100	4,580,472,391	1,297	64,975,800	2,642
2015-16	24,684	29,831,800	4,891,059,519	1,209	74,030,000	2,999
2016-17	25,078	29,917,900	5,081,691,350	1,193	85,967,600	3,428
2017-18	24,890	30,184,900	5,167,628,512	1,213	87,641,500	3,521
2018-19	25,984	30,662,900	5,428,186,516	1,180	82,327,300	3,168
2019-20	25,073	34,270,200	5,625,919,713	1,367	69,102,300	2,756
2020-21	24,992	34,820,700	5,981,330,597	1,393	63,252,203	2,531
2021-22	24,443	39,471,257	6,200,421,253	1,615	58,521,620	2,394
2022-23	24,447	40,433,179	6,857,455,773	1,654	85,473,706	3,496
2023-24	24,350	42,154,700	7,289,725,900	1,731	102,214,463	4,198
2024-25	24,350	43,964,632		1,806	94,612,687	3,886

* Includes Adopted Operating, Capital Improvement and Debt for all funds of the City.

Source (Population): State of California Department of Finance



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Cost Recovery Schedule

Effective July 1, 2024

[Available Online at www.sealbeach.gov](http://www.sealbeach.gov)

City of Seal Beach

COST RECOVERY SCHEDULE

Note: This schedule does not include all fees, rates, or charges that may be imposed by the City of Seal Beach. Examples of excluded items include, but are not limited to, utility rates.

Fee Description	Page
ADMINISTRATIVE FEES	325
BUILDING FEES	326
CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES, IN-LIEU FEES	340
PLANNING FEES	344
ENGINEERING AND ENCROACHMENT PERMIT FEES	347
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FILMING AND PHOTOGRAPHY FEES	373
BUSINESS LICENSE TAX AND PERMITS	375
NEWS RACKS	379
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City of Seal Beach

ADMINISTRATIVE FEES

Activity Description		Fee	Unit	Note
A. Documents				
1	Copy Charge			
	a) 8.5" x 11"	\$0.25	per page	
	b) 8.5" x 14" and 11" x 17"	\$0.50	per page	
	c) Color Copies	\$0.50	per page	
2	Preparation of Electronic Media	\$8	per USB	
3	Preparation of Custom Reports	Actual Hourly Cost	per request	
4	Municipal Code, Master Plans, Budget Reports, Etc.	Available Online		
5	Economic Interest Disclosure and Campaign Statements	\$0.10	per page	[a]
6	Candidate Filing Fee	\$25		[b]
7	Notice of Intent to Circulate Petition	\$200		[c]
8	Certified Copy of City Document	\$8		
9	Residency Verification	\$8		
10	Credit Card Processing Fee	3%	Percent of fees paid by credit card	
11	Postage	Actual Cost	per request	
B. Returned Items				
1	Returned Items / Non-Sufficient Funds Transactions / Etc.	\$25 for first; \$35 each additional		
C. Infraction / Administrative Penalties				
1	Infraction Penalty - In a 12 month time period			
	a) First Offense	\$500		
	b) Second Offense	\$750		
	c) Third Offense	\$1,000		
2	Administrative Penalty - In a 12 month time period			
	a) First Offense	\$100		
	b) Second Offense	\$200		
	c) Third Offense	\$500		
3	Other Fines, Charges, Collection Costs Associated with Delinquent Amounts Payable	See Note		[d]
4	Administrative Hearing Deposit	\$1,500		

[a] Government Code Section 81008.

[b] Elections Code Section 10228. Fee is non-refundable.

[c] Elections Code Section 9202. Fee is refundable.

[d] City has the authority to collect all fees and taxes through any legal means.

City of Seal Beach

BUILDING FEES

A. Fees for Commonly Requested Stand-Alone Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Fee	Charge Basis	Note
1 HVAC Change-Out - Residential	\$71	per permit	
2 HVAC Change-Out - Commercial (per unit)	\$238	per permit	
3 Residential Solar Photovoltaic System - Solar Permit			
a) 15kW or less	\$333	per permit	
b) Above 15kW – base	\$333	per permit	
c) Above 15kW – per kW	\$15	per permit	
4 Commercial Solar Photovoltaic System - Solar Permit			
a) 50kW or less	\$1,000	per permit	
b) 50kW – 250kW – Base	\$1,000	per permit	
c) 50kW – 250kW – per kW above 50kW	\$7	per permit	
d) Above 250kW – base	\$2,400	per permit	
e) Above 250kW – per kW	\$5	per permit	
5 Service Panel Upgrade - Residential	\$82	per permit	
6 Service Panel Upgrade - Commercial	\$238	per permit	
7 Water Heater Change-Out	\$33	per permit	
8 Line Repair - Sewer / Water / Gas	\$164	per permit	
9 Re-Roof			
a) Up to 2,000 SF	\$285	per permit	
b) Each Add'l 1,000 SF or fraction thereof	\$95	per permit	
10 Swimming Pool/Spa			
a) Swimming Pool / Spa	See Bldg Permit Fee Table	per permit	
b) Detached Spa / Water Feature	See Bldg Permit Fee Table	per permit	
c) Gunite Alteration	See Bldg Permit Fee Table	per permit	
d) Equipment Change-out Alone	See Bldg Permit Fee Table	per permit	

City of Seal Beach

BUILDING FEES

A. Fees for Commonly Requested Stand-Alone Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Fee	Charge Basis	Note
11 Patio			
a) Standard (Wood/Metal Frame)			
i) Up to 200 SF	\$238	per permit	
ii) Greater than 200 SF	\$333	per permit	
b) Upgraded (with electrical, stucco, fans, etc.)			
i) Up to 200 SF	\$475	per permit	
ii) Greater than 200 SF	\$570	per permit	
12 Window / Sliding Glass Door / Sola-Tube			
a) Retrofit / Repair			
i) Up to 5	\$143	per permit	
ii) Each additional 5	\$48	per permit	
b) New / Alteration			
i) First	\$285	per permit	
ii) Each additional	\$71	per permit	

City of Seal Beach

BUILDING FEES

B. Miscellaneous Item Permits

Activity Description	Fee	Charge Basis	Note
1 Block Wall / Retaining/Combo Wall			
a) Block Wall			
i) First 100 LF	\$142.59		
ii) Each additional 50 LF	\$31.69		
b) Retaining / Combination Wall - Each 50 LF	\$63.37		
2 Fence			
a) First 100 LF	\$142.59		
b) Each additional 50 LF	\$31.69		
3 Sign			
a) Monument Sign - First	\$285.18		
b) Monument Sign - Each Additional	\$31.69		
c) Wall/Awning Sign - First	\$158.43		
d) Wall/Awning Sign - Each Additional	\$31.69		
4 Tent			
a) Up to 1,000 SF	\$142.59		
b) Each additional 1,000 SF or fraction thereof	\$31.69		

* Current fees vary based on project valuation.

City of Seal Beach

BUILDING FEES

C. Electrical Code Fees

Activity Description	Fee	Charge Basis	Note
1 Electrical Services			
a) For services, switchboards, switchboard sections, motor control centers, and panel boards of 600 volts or less and not over 399 amperes in rating,	\$0.33	per amp	
b) For services, switchboards, switchboard sections, motor control centers, and panel boards of 600 volts or less and 400 amperes to 1,000 amperes in rating,	\$0.39	per amp	
c) For services, switchboards, switchboard sections, motor control centers, and panel boards over 600 volts or over 1,000 amperes in rating.	\$0.44	per amp	
2 Electrical Systems in new structures or building additions – the following charges shall apply to electrical systems contained within or on any new structure, including new additions to existing structures			
a) Warehouse - that part which is over 5,000 SF	\$0.024	per SF	
b) Storage garages where no repair work is done	\$0.024	per SF	
c) Aircraft hangers where no repair work is done	\$0.024	per SF	
d) Residential accessory buildings attached or detached such as garages, carports, sheds, etc.	\$0.048	per SF	
e) Garages and carports for motels, hotels, and commercial parking	\$0.048	per SF	
f) Warehouses up to and including 5,000 SF	\$0.048	per SF	
g) All other occupancies not listed area that is over 5,000 SF	\$0.048	per SF	
h) for all other occupancies not listed up to and including 5,000 SF	\$0.095	per SF	
i) for temporary wiring during construction	\$0.019	per SF	
3 Temporary Service			
a) Temporary for construction service, including poles or pedestals	\$63	each	
b) Approval for temporary use of permanent service equipment prior to completion of structure of final inspection	\$63	each	
c) Additional supporting poles	\$16	each	
d) Service for decorative lighting, seasonal sales lot, etc.	\$32	each	
4 Miscellaneous			
a) Area lighting standards			
i) up to and including 10 on a site	\$16	each	
ii) over 10 on a site	\$6	each	
b) Private residential swimming pools, including supply wiring, lights, motors, and bonding	\$63	each	
c) Commercial swimming pools	\$127	each	
d) Inspection for reinstallation of idle meter (removed by utility company)	\$32	each	

City of Seal Beach

BUILDING FEES

C. Electrical Code Fees

Activity Description	Fee	Charge Basis	Note
5 Illuminated Signs - New, Relocated, or Altered			
a) Up to and including 5 sq ft	\$32		
b) Over 5 sq ft and not over 25 sq ft	\$48		
c) Over 25 sq ft and not over 50 sq ft	\$63		
d) Over 50 sq ft and not over 100 sq ft	\$79		
e) Over 100 sq ft and not over 200 sq ft	\$95		
f) Over 200 sq ft and not over 300 sq ft	\$111		
g) Over 300 sq ft	\$0.39	per SF	
6 Overhead Line Construction - poles and anchors	\$16	each	
7 Alternate Cost Schedule			
a) Alterations, additions, and new construction where no structural work is being done or where it is impractical to use a SF schedule; convert to units as follows	\$16	per unit	
b) For each outlet where current is used or controlled	\$16	each	
c) For each lighting fixture where current is used or controlled	\$16	each	
d) Switches	\$16	each	
e) Subpanel	\$16	each	
f) Feeder	\$16	each	
g) Bathroom Exhaust Fan	\$16	each	
8 Power Apparatus			
For equipment rated in horsepower (HP), kilowatts (kW), or kilovolt- amperes (KVA), the charge for each motor, transformer, and/or appliance shall be:			
a) 0 to 1 unit	\$16		
b) Over 1 unit and not over 10 units	\$32		
c) Over 10 units and not over 50 units	\$48		
d) Over 50 units and not over 100 units	\$63		
e) Over 100 units	\$95		
9 Miscellaneous apparatus, conduits, and conductors for electrical apparatus, conduits and conductors for which a permit is required, but for which no charge is herein set forth	\$32	each	

[a] For equipment or appliances having more than one motor or heater, the sum of the combined ratings may be used to compute the charges. These charges shall include all switches, circuit breakers, contractors, relays, and other directly related control equipment.

City of Seal Beach

BUILDING FEES

D. Plumbing Code Fees

Activity Description	Fee	Charge Basis	Note
1 Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and back flow protection)	\$16	each	
2 Building sewer and trailer park sewer	\$32	each	
3 Rainwater system – per drain (inside building)	\$16	each	
4 Cesspool (where permitted)	\$48	each	
5 Private sewage disposal system	\$95	each	
6 Water heater and/or vent	\$16	each	
7 Gas piping system of 1 to 5 outlets	\$16	each	
8 Additional gas piping system per outlet	\$3	each	
9 Industrial waste pre-treatment interceptor, including its trap and vent, except kitchen type grease interceptors functioning as fixture traps	\$16	each	
10 Water piping and/or water treating equipment – installation, alteration, or repair	\$143	each	
11 Main Water Line	\$16	each	
12 Drain, vent or piping (new)	\$16	each	
13 Drainage, vent repair, or alteration of piping	\$16	each	
14 Lawn sprinkler system or any one meter including back flow protection devices	\$16	each	
15 Atmospheric type not included in Item 12			
a) 1 to 5	\$16	each	
b) 6 or more	\$3	each	
16 Back flow protective devices other than atmospheric type vacuum breakers			
a) 2 inch diameter or less	\$16	each	
b) Over 2 inch diameter	\$32	each	

City of Seal Beach

BUILDING FEES

D. Plumbing Code Fees

Activity Description	Fee	Charge Basis	Note
17 Gray water system	\$95	each	
18 Reclaimed water system initial installation and testing	\$63	each	
19 Reclaimed water system annual cross-connection testing (excluding initial test)	\$63	each	
20 Sewer connection permit	\$48	each	

City of Seal Beach

BUILDING FEES

E. Mechanical Code Fees

Activity Description	Fee	Charge Basis	Note
1 Forced air or gravity-type furnace or burner, including ducts and vents attached to such appliance - each installation or relocation			
a) To and including 100,000 BTU/H	\$32	each	
b) Over 100,000 BTU/H	\$48	each	
2 Floor furnace, including wall heater, or floor-mounted unit heater - each installation or relocation	\$32	each	
3 Suspended heater, recessed wall heater or floor mounted unit heater - each installation, relocation, or replacement	\$32	each	
4 Appliance vent installed and not included in an appliance permit - each installation, relocation, or replacement	\$16	each	
5 Heating appliance, refrigeration unit, cooling unit, absorption unit - each repair, alteration, or addition to and including 100,000 BTU/H	\$32	each	
6 Boiler or compressor to and including 3 horsepower, or absorption system to and including 100,000 BTU/H - each installation or relocation	\$32	each	
7 Boiler or compressor over 3 horsepower to and including 15 horsepower or each absorption system over 100,000 BTU/H to and including 500,000 BTU/H - each installation or relocation	\$63	each	
8 Boiler or compressor over 15 horsepower to and including 30 horsepower or each absorption system over 500,000 BTU/H to and including 1,000,000 BTU/H - each installation or relocation	\$95	each	
9 Boiler or compressor over 30 horsepower to and including 50 horsepower or each absorption system over 1,000,000 BTU/H to and including 1,750,000 BTU/H - each installation or relocation	\$127	each	
10 Boiler or compressor over 50 horsepower or each absorption system over 1,750,000 BTU/H - each installation or relocation	\$190	each	
11 Air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto	\$16	each	[a]
12 Registers	\$16	each	

City of Seal Beach

BUILDING FEES

E. Mechanical Code Fees

Activity Description	Fee	Charge Basis	Note
13 Air-handling unit over 10,000 CFM	\$32	each	
14 Evaporative cooler other than portable type	\$16	each	
15 Ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	\$16	each	
16 Ventilation fan connected to a single duct	\$16	each	
17 Installation or relocation of each domestic type incinerator	\$32	each	
18 Installation of each hood that is served by mechanical exhaust, including ducts for such hood	\$16	each	
19 Installation or relocation of each commercial or industrial type incinerator	\$127	each	
20 Duct extensions, other than those attached	\$10	each	
21 Gas Piping			
a) Up to 4 outlets	\$16	each	
b) Each additional outlet	\$3	each	
22 Appliance or piece of equipment regulated by the California Mechanical Code, but not classified in other appliance categories or for which no other charge is listed in this Code	\$32	each	

[a] This charge shall not apply to an air-handling unit that is a portion of a factory assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere in this schedule.

City of Seal Beach

BUILDING FEES

Determination of Valuation for Fee-Setting Purposes

- Project valuations determined by most recent published International Code Council (ICC) Building Valuation Table or by Contractors signed contract. Project valuations shall be based on the total value of all construction work, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. If, in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official. The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

Note: For construction projects with permit fees calculated using Section F, additional fees apply for permit processing. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

F. Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, Pools, and Combined Mechanical, Electrical, and/or Plumbing Permits

Total Valuation	Permit Fee				
\$500 or Less	10% of permit valuation				
\$501 to \$2,000	\$120.00	for the first \$500	plus	\$4.67	for each add'l \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$190.00	for the first \$2,000	plus	\$24.83	for each add'l \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$761.00	for the first \$25,000	plus	\$15.16	for each add'l \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$1,140.00	for the first \$50,000	plus	\$15.22	for each add'l \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,901.00	for the first \$100,000	plus	\$10.46	for each add'l \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$6,083.00	for the first \$500,000	plus	\$6.08	for each add'l \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$9,125.00	for the first \$1,000,000	plus	\$5.17	for each additional \$1,000 or fraction thereof over \$1,000,000

City of Seal Beach

BUILDING FEES

G. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note
1 Plan Check Fees - Building			
a) Building Plan Review Fee, if applicable	65%	% of building permit fee	[a]
b) Mechanical, Electrical, or Plumbing Plan Review Fee, if applicable	65%	% of permit fee	[a]
c) Expedited Plan Check (when applicable)	Additional 50% of standard plan check		[a]
d) State Accessibility Code Compliance, if applicable	5%	% of building permit fee	[a]
e) State Mandated Energy Compliance, if applicable	5%	% of building permit fee	[a]
f) Soils and/or Geotechnical Reports			
i) In-House Review	\$760		
ii) Third Party Review	Actual Cost + 15% Admin Charge		
g) Alternate Materials and Materials Review (per hour)	\$190	per hour	
h) Excess Plan Review Fee (4th and subsequent) (per hour)	\$190	per hour	
2 Building Plan Check Fees - Public Works Engineering (Fees Only Applied to Projects Requiring Review)			
a) Swimming Pool	\$205		
b) Block Wall	\$102		
c) Fence	\$102		
d) Sign	\$102		
e) Alterations/Additions - Residential	\$153		
f) New Construction - Single Family Residential	\$409		
g) New Construction - 2-4 Residential Units	\$614		
h) New Construction - 5+ Residential Units	\$1,227		
i) New Construction - Non-Residential	\$818		
j) Alterations/Additions - Non-Residential	\$205		
k) Permits / Plan checks not listed above	See footnote		[b]

When applicable, plan check fees shall be paid at the time of application for a building permit.
The plan checking fee is in addition to the building permit fee

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

[b] Engineer/technician to determine hours and applicable fee at time of application.

City of Seal Beach

BUILDING FEES

H. Other Fees

Activity Description		Fee	Charge Basis	Note
1	Permit Issuance	\$95	per permit	
2	Technology / Geographic Information System Update (GIS) Fee - Fee x value of building levied with building permit	\$0.0015	fee x construction valuation	
3	General Plan Revision Fee	0.25%	% of construction valuation	
4	Technical Training Fee	\$3.00	per permit	
5	Plan Archival Deposit (Records Management)	2.0%	% of building permit fee	
6	Strong Motion Instrumentation (SMI) Fee Calculation			[a]
	a) Residential	\$0.50 or valuation x .00013		[a]
	b) Commercial	\$0.50 or valuation x .00028		[a]
7	Building Standards (SB 1473) Fee Calculation (Valuation)			[a]
	a) \$1 - \$25,000	\$1		[a]
	b) \$25,001 - \$50,000	\$2		[a]
	c) \$50,001 - \$75,000	\$3		[a]
	d) \$75,001 - \$100,000	\$4		[a]
	e) Each Add'l \$25,000 or fraction thereof	Add \$1		[a]
8	Duplication – Approved Plans			
	a) Sheets up to 8 ½" x 11"	\$0.25	per page	
	b) Sheets larger than 8 ½" x 11" and 11 x 17	\$0.50	per page	
	c) Large Format Sheet (24 x 36)			
	i) First sheet	\$5	per sheet	
	ii) Additional sheets	\$2	per sheet	
	iii) Color sheets	\$8	per sheet	
9	Temporary Certificate of Occupancy	\$190		
10	Demolition Permit	\$190		
11	Contractor Business License			
	a) Contractor Business License	\$243		
	b) Deputy Inspector Contractor Business License	\$73		
	c) plus, State Mandated Fee	\$4		[a]
12	Renewal of Expired Permits	50%	% of permit for new work provided no changes to original work	[b]

City of Seal Beach

BUILDING FEES

H. Other Fees

Activity Description	Fee	Charge Basis	Note
13 Special Services (Charged for Special Inspections of Affected Floor Area)			
a) 0-2,500 sq ft	\$238		
b) 2,501-5,000 sq ft	\$475		
c) 5,001-7,500 sq ft	\$713		
d) 7,501-10,000 sq ft	\$951		
e) Each add'l 10,000 sq ft or fraction thereof	\$238		
Violation Fee			
14 Investigation Fee For Work Done Without Permits or Work Done Outside Scope of Permit	2x Permit Fee		
Other Fees			
15 Building Code Appeal	\$1,700	minimum fee; initial deposit	[c]
16 Change of Use Inspection / Change of Occupancy Type / Certification of Compliance, etc.	\$190	per inspection	
17 After Hours Inspection (per hour) (2-hour minimum)	\$228	per hour; 2-hour min.	
18 Re-inspection Fee (3rd Time or More) (each)	\$95	per inspection	
19 Missed inspection Fee	\$95	per missed inspection	
20 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$95	per 1/2 hour; 1/2 hour min.	
21 Refunds			
a) Fees Erroneously Paid or Collected by the City	100% refund		[d]
b) Fees Prior to Construction Being Commenced	80% refund of permit fee		[e]
c) Fees Prior to Plan Check Being Performed	80% refund of plan check fee		[e]
d) Expired Permits	no refund		[f]

[a] Fee established by State of California.

[b] Renewal fee applies for suspension or abandonment not exceeding one year, provided no changes have been made or will be made in the original plan and specifications for such work. For suspension or abandonment exceeding one year, or with changes, a full charge shall be

[c] The City reserves the right to collect additional fees to recover the costs of any specialized services required to review the appeal.

[d] The Building Official may authorize refunding of any fee paid, or portion thereof, which was erroneously paid or collected by the city.

[e] No fees are refundable once the work covered by them is commenced.

[f] Whether work has commenced or not, no fees are refundable for any permit that has expired..

City of Seal Beach

BUILDING FEES

Activity Description		Fee	Charge Basis	Note
Recycling and Diversion of Construction and Demolition Waste Program (Waste Management Plan)				
1	Administrative charge	\$0.05	per sq ft of covered project	
2	Deposit	\$1.00	per sq ft of covered project	
3	Residential re-roofs			
	a) Residential re-roof permits (only)	\$500	deposit	
	b) Residential re-roof permits	\$45		

City of Seal Beach

CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES

Activity Description		Fee	Charge Basis	Note
Construction Excise Tax				
1	Rates			
	a) Residential Units – Type			
	i) Single Family	\$75		
	ii) Duplex	\$65	each	
	iii) Apartment	\$55	each	
	iv) Bachelor	\$50	each	
	v) Mobile Home Space	\$45	each	
	b) Commercial	\$0.01	per sq ft	
	c) Industrial	\$0.01	per sq ft	
2	Delinquency Charge	25%	Percent of tax plus interest (at prime lending rate per month)	
Environmental Reserve Tax – For new residential living unit construction				
3	Conforming unit – first 3 floors	\$1.51	per sq ft	
4	Non-conforming unit – first 3 floors	\$3.51	per sq ft	
5	Delinquency Charge	25%	Percent of tax plus interest (at prime lending rate per month)	
Non-Subdivision Park and Recreation				
6	Single Family Dwelling	\$10,000	each single-family dwelling	[a]
7	Other Residential Uses	\$5,000	each residential dwelling unit that is not a single-family dwelling	[a][b]

[a] Imposed to offset impacts to the City's existing park and recreation facilities. Applies to units which result in a net increase to the City's housing stock.

[b] Impact fee for Accessory Dwelling Units will be modified pursuant to State law.

City of Seal Beach

CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES

Activity Description		Fee	Charge Basis	Note
Transportation Facilities and Programs Development (Traffic Impact Fees)				
1	Shopping Center			
	a) Up to 175,000 sq ft	\$12.24	per sq ft of gross leasable area	
	b) Over 175,000 sq ft	\$3.79	per sq ft of gross leasable area	
2	General Office Building	\$4.15	per sq ft of gross leasable area	
3	Quality Restaurant	\$9.40	per sq ft of gross floor area	
4	Hotel	\$866.95	per room or suite	
5	Single Family Detached Housing	\$1,462.81	per dwelling unit	
6	Multi Family Attached Housing	\$0.00		
	a) Apartment	\$959.95	per dwelling unit	
	b) Condominium	\$788.72	per dwelling unit	
7	City Park	\$4,789.53	per acre	
8	Other Land Use Types	\$1,588.76	per PM peak hour trip generated	

City of Seal Beach

CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES

Activity Description		Fee	Charge Basis	Note
Transportation Facilities and Programs Development Application Fee				
9	Shopping Center			
	a) Up to 175,000 sq ft	\$1.82	per sq ft of gross leasable area	
	b) Over 175,000 sq ft	\$0.55	per sq ft of gross leasable area	
10	General Office Building	\$0.59	per sq ft of gross leasable area	
11	Quality Restaurant	\$1.40	per sq ft of gross floor area	
12	Hotel	\$122.40	per room or suite	
13	Single Family Detached Housing	\$218.20	per dwelling unit	
14	Multi Family Attached Housing			
	a) Apartment	\$143.06	per dwelling unit	
	b) Condominium	\$119.45	per dwelling unit	
15	City Park	\$711.37	per acre	
16	Other Land Use Types	\$216.78	per PM peak hour trip generated	

City of Seal Beach

CONSTRUCTION TAXES, DEVELOPMENT IMPACT FEES

Activity Description	Fee	Charge Basis	Note
Main Street Specific Plan Zone In-lieu Parking Fees			
1 In-lieu parking fee for uses on commercially zoned parcels located within the Main Street Specific Plan Zone			
a) Fee Per Deficient Space	\$3,500.00		[a],[c]
b) Annual Fee Per Deficient Space	\$100.00		[b],[c]

[a] Fee per deficient space for all such uses established on or after September 1, 1996. Such fee shall be calculated by multiplying the number of parking spaces required for the use that is not provided either on-site or within 300 feet of the parcel on which the use is situated, by \$3,500.

[b] Fee per deficient space for all such uses established prior to September 1, 1996 which are currently operating under an existing land use entitlement wherein, as a condition of approval, that applicant agreed to participate in the City's in-lieu parking program, except for those uses governed in footnote [c] hereafter. Such annual fee shall be calculated by multiplying the number of parking spaces required for the use that is not provided either on-site or within 300 feet of the parcel on which the use is situated, by \$100.

[c] For all such uses established prior to September 1, 1996 pursuant to a development agreement wherein the applicant agreed to participate in the City's in-lieu parking program, the fee per deficient space shall be specified in the applicable development agreement for the subject property.

City of Seal Beach

PLANNING FEES

Activity Description		Fee	Charge Basis	Note
1	Conditional Use Permit - Non-Residential Districts			
	a) Minor Use Permit	\$1,649	per application	
	b) Conditional Use Permit (CUP)	\$8,245	per application	
2	Conditional Use Permit - Residential Districts			
	a) Minor Use Permit	\$916	per application	
	b) Conditional Use Permit (CUP)	\$4,581	per application	
3	Variance	\$4,123	per application	
4	General Plan / Zoning Map Amendment	\$9,161	per application	
5	Planned Unit Development	\$27,484	per application	
6	Modification to Discretionary Approval			
	a) Minor - Staff Review	50% of current equivalent case fee	per application	
	b) Major - Planning Commission Review	50% of current equivalent case fee	per application	
7	Historical Preservation Designation	\$1,374	per application	
8	Site Plan Review			
	a) Minor	\$1,374	per application	
	b) Major	\$6,596	per application	
9	Radius Map Processing	\$334	per application	
10	Concept Approval (Coastal)	\$1,374	per application	
11	Specific Plan	\$27,484	per application	
12	Appeal			
	a) Appeal by Applicant			
	i) Appeal to Director of Community Development	\$1,832	per appeal	
	ii) Appeal to Planning Commission	\$3,665	per appeal	
	iii) Appeal to City Council	\$3,665	per appeal	
	b) Appeal by non-applicant (e.g., neighboring resident)			
	i) Appeal to Director of Community Development	\$1,374	per appeal	
	ii) Appeal to Planning Commission	\$2,748	per appeal	
	iii) Appeal to City Council	\$2,748	per appeal	
13	Pre-Application	\$1,000	per case	
14	Property Profile	\$687	per application	

City of Seal Beach

PLANNING FEES

Activity Description		Fee	Charge Basis	Note
15	Planning Commission Interpretation	\$916	per application	
16	Short Term Rental			
	a) Initial Application	\$600	per application	
	b) Annual Renewal	\$400	per application	
17	Sober Living Investigation Cost	\$2,474	per application	
18	Temporary Banner Permit			
	a) One Banner	\$50	per application	
	b) Add'l Banner(s)	\$25	per application	
19	Tentative Map			
	a) Parcel Map			
	i) Tentative Parcel Map	\$8,245	per application	
	ii) Tentative Parcel Map Revision	\$5,772	per application	
	b) Tract Map			
	i) TTM - Less than 5 acres	\$10,306	per application	
	ii) TTM - 5 - 20 acres	\$12,368	per application	
	iii) TTM - More than 20 acres	\$16,490	per application	
	iv) TTM - Revision	\$6,596	per application	
20	Special Event / Temporary Use Permit			
	a) TUP - Minor	\$687	per application	
	b) TUP - Major	\$2,061	per application	
21	Signs			
	a) Sign Program			
	i) Sign Program Review	\$3,435	per application	
	ii) Sign Program Amendment			
	a) Staff Review	\$2,405	per application	
	b) Planning Commission Review	\$2,290	per application	
	b) Sign Permit			
	i) Sign Permit - Less than 30 SF	\$687	per application	
	ii) Sign Permit - More than 30 SF	\$1,031	per application	
22	Development Agreement			
	a) Development Agreement Review	\$30,000 Dep	per application	
	b) Development Agreement Amendment	\$30,000 Dep	per application	

City of Seal Beach

PLANNING FEES

Activity Description		Fee	Charge Basis	Note
23	Extension of Time Review			
	a) Staff Review	\$916	per application	
	b) Planning Commission Review	\$1,832	per application	
	c) City Council Review	\$2,290	per application	
24	Environmental Assessment			
	a) Environmental Assessment/Initial Study	\$2,500 Dep	per application	
	b) Exemption	\$687	per application	
	c) Negative Declaration	\$10,000 Dep	per application	
	d) Mitigated Negative Declaration	\$15,000 Dep	per application	
	e) Environmental Impact Report (EIR) Review	\$20,000 Dep	per application	
25	Public Works Engineering Plan Review			
	a) Site Plan Review			
	i) Major	\$1,637	per application	
	ii) Minor	\$1,023	per application	
	b) Concept Approval - Coastal	\$307	per application	
	c) Specific Plan	\$10,000 Dep	per application	
	d) Development Agreement	\$10,000 Dep	per application	
	e) Environmental Assessment	\$10,000 Dep	per application	
	f) Permits / Plan checks not listed above	See footnote	per application	[a]
26	Technology Fee (percent of fixed fee or hourly billing rate)	5%		
27	Rates for Services Not Specified in this Schedule			
	a) In-House Planning Staff	\$229	per hour	
	b) Engineering Staff	\$205	per hour	
	c) Contract Service Support	Actual + 15% Admin	Time & M'tls	

[a] Engineer/technician to determine estimated hours and applicable fee/initial deposit at time of application.

City of Seal Beach

ENGINEERING AND PUBLIC WORKS FEES

Activity Description		Fee	Charge Basis	Note
1	General Permits (no additional application fees)			
	a) Banner Permits	\$205		
	b) Temporary Street / Sidewalk Closure / Temporary Storage Unit / Dumpster Permit	\$205		
2	Small Wireless & Eligible Facilities			
	a) Permit Application Fee (up to 5 sites)	\$222		
	i) Each additional site	\$167		
	b) New Pole/Structure (each)	\$1,334		
	c) Permit Review Fee (per facility / site)	\$4,447		
3	Permit Application Fee	\$205		
4	Permit Time Extension/Reissuance	\$205		
5	Archival Fee (calculated as % of permit, plan check, and inspection fees. Not application fees)	2%		
6	Investigation Fee For Work Done Without Permits or Work Done Outside Scope of Permit	2x Permit Fee		
7	Enroachment Permits			
	a) Encroachment Permit - Type A (no plan check)	\$222		
	b) Encroachment Permit - Type B (minor plan check required)	See footnote		[a]
	c) Encroachment Permit - Type C (major plan check required)	T&M w/ deposit		
	d) Non-Standard Enroachment Agreement	\$1,112		
8	Development Plan Check Fees (up to 3 plan checks)			
	a) Single Dwelling Unit Residential	\$4,447		
	b) Double/Triple Dwelling Unit Residential	\$6,671		
	c) 4+ Dwelling Units	T&M w/ deposit		
	d) Commercial/Industrial - I (<5,000 SF)	\$7,783		
	e) Commercial/Industrial - II (>5,000 SF)	T&M w/ deposit		
	f) Additional Rechecks (over 3 plan checks)	\$667		
9	WQMP (up to 3 plan checks)			
	a) Single Dwelling Unit Residential	\$2,668		
	b) Double/Triple Dwelling Unit Residential	\$3,335		
	c) 4+ Dwelling Units	T&M w/ deposit		
	d) Commercial/Industrial - I (<5,000 SF)	\$5,559		
	e) Commercial/Industrial - II (>5,000 SF)	T&M w/ deposit		
	f) Additional Rechecks (over 3 plan checks)	\$667		
10	Subdivision			
	a) Lot Line Adjustment	\$2,224		
	b) Record of Survey	\$2,224		

City of Seal Beach

ENGINEERING AND PUBLIC WORKS FEES

Activity Description		Fee	Charge Basis	Note
c) Parcel Map				
i) Base Fee (per map)		\$3,335		
ii) Additional Per Lot Fee		\$111		
e) Tract Map		T&M w/ deposit		
f) Certificate of Compliance		\$2,224		
g) City Map Filing Fee		\$222		
11	Transportation (no separate permit application fee)			
	Oversized Vehicle Transportation Permit (One Day)	\$16		
12	Inspection			
	a) Water Quality/BMP			
	i) Regular	\$205	per inspection	
	ii) Overtime	\$245	per hr.; 2 hr. min.	
	b) Utility			
	i) Regular	\$205	per inspection	
	ii) Overtime	\$245	per hr.; 2 hr. min.	
	c) General			
	i) Regular	\$205	per inspection	
	ii) Overtime	\$245	per hr.; 2 hr. min.	
	d) Reinspection/Excess Inspection/Missed Inspection			
	i) Regular	\$205	per inspection	
	ii) Overtime	\$245	per hr.; 2 hr. min.	
13	Excess Plan Review Fee (4th and subsequent) (per hour)			
	a) In-House Engineering Staff	\$205	per hour	
	b) Contract Service Support	Actual + 15% Admin	Time & M'tls	
14	Technology / Geographic Information System Update (GIS) Fee (percent of fixed fee or hourly billing rate)	5%		
15	Technical Training Fee	\$3	per permit	
16	Renewal of Expired Permits	50%	% of permit for new work provided no changes to original work	[b]
17	Refunds			
	a) Fees Erroneously Paid or Collected by the City	100% refund		[c]
	b) Fees Prior to Construction Being Commenced	80% refund of permit fee		[d]
	c) Fees Prior to Plan Check Being Performed	80% refund of plan check fee		[d]
	d) Expired Permits	no refund		[e]

City of Seal Beach

ENGINEERING AND PUBLIC WORKS FEES

Activity Description	Fee	Charge Basis	Note
18 Permits/Plan Checks not specifically listed	T&M w/ deposit		
19 Rates for Services Not Specified in this Schedule			
a) In-House Engineering Staff	\$205	per hour	
b) In-House Planning Staff	\$229	per hour	
c) Contract Service Support	Actual + 15% Admin	Time & M'tls	

[a] Engineer/technician to determine hours and applicable fee at time of application.

[b] Renewal fee applies for suspension or abandonment not exceeding one year, provided no changes have been made or will be made in the original plan and specifications for such work. For suspension or abandonment exceeding one year, or with changes, a full charge shall be required.

[c] The City Engineer may authorize refunding of any fee paid, or portion thereof, which was erroneously paid or collected by the city.

[d] No fees are refundable once the work covered by them is commenced.

[e] Whether work has commenced or not, no fees are refundable for any permit that has expired..

City of Seal Beach

SEWER AND WATER SERVICES FEES

Activity Description		Fee	Charge Basis	Note
1	Meter Test			
	a) 3/4" - 1" Meter	\$259	each	[a]
	b) 1/5" - 2" Meter	\$362	each	[a]
2	Utilities Field Inspection (e.g. sewer connection / water service and connection)			
	a) Typical Single Family Residential Review			
	i) Regular	\$205	per inspection	[b]
	ii) Overtime	\$246	per hr.; 2 hr. minimum	[b]
	b) All Others	T&M w/ Deposit		[b]
3	Water and/or Sewer Connection Materials	Actual Cost + 20% Admin Fee		
4	Fats, Oil, & Grease (FOG)			[c]
	a) Annual Permit	\$307		
	b) Plan Check	\$1,112		
	c) Grease Control Device Lid Inspection	\$51		
	i) Reinspection	\$51		
	d) Best Management Plan (BMP) Program Inspection	\$102		
	i) Reinspection	\$102		
	e) Grease Disposal Mitigation /Waiver	\$614		
5	Construction Meter			
	a) Hydrant Meter Installation	\$282		
	b) Hydrant Meter Daily Rental Rate	\$10		
	c) Hydrant Water Water Use Deposit	\$1,500		
	d) Replacement/Damage Meter	\$1,500		
	e) Cost of Water	see rate schedule		
6	Fire Flow Test	\$600		
7	Inspection			[c]
	a) Water Quality/BMP			
	i) Regular	\$205	per inspection	
	ii) Overtime	\$245	per hr.; 2 hr. min.	
	b) Utility			
	i) Regular	\$205	per inspection	
	ii) Overtime	\$245	per hr.; 2 hr. min.	
	c) General			
	i) Regular	\$205	per inspection	
	ii) Overtime	\$245	per hr.; 2 hr. min.	
	d) Reinspection/Excess Inspection/Missed Inspection			
	i) Regular	\$205	per inspection	
	ii) Overtime	\$245	per hr.; 2 hr. min.	

City of Seal Beach

SEWER AND WATER SERVICES FEES

Activity Description	Fee	Charge Basis	Note
[a] Test amount refundable if meter is found to be defective.			
[b] Engineer/technician to determine estimated hours and applicable fee/initial deposit at time of application.			
[c] Any cost increases to the City, additional services, and materials provided by the City not listed above, such as spill response or additional sewer main line cleaning due to accumulation of FOG, will be billed directly to the responsible party for actual costs incurred on a time and material basis. Any delinquencies, penalties, appeals, hearings, suspensions, revocations, violations, and enforcements are established by the FOG Ordinance. FSE’s requesting a permit within a calendar year shall have the fees prorated on a month end basis.			

City of Seal Beach

SEWER AND WATER CONNECTION CHARGES

Activity Description	Fee	Charge Basis	Note
1 Sewer Service Connection Charge – "Buy In"			[a]
a) Residential			
i) 5/8", 3/4"	\$2,754		
ii) 1"	\$3,273		
iii) 1.5"	\$6,701		
iv) 2"	\$9,393		
v) 3"	\$54,556		
vi) 4"	\$80,223		
vii) 6"	N/A		
viii) 8"	N/A		
b) Commercial, Industrial, Gov't			
i) 5/8", 3/4"	\$2,754		
ii) 1"	\$5,293		
iii) 1.5"	\$11,931		
iv) 2"	\$21,629		
v) 3"	\$53,907		
vi) 4"	\$136,051		
vii) 6"	\$157,003		
viii) 8"	\$550,117		
2 New Water Service Connection Charge – "Buy In"			[b]
a) Residential			
i) 5/8", 3/4"	\$4,595		
ii) 1"	\$5,307		
iii) 1.5"	\$13,053		
iv) 2"	\$13,988		
v) 3"	\$97,730		
vi) 4"	\$257,670		
vii) 6"	N/A		
viii) Greater than 6"	City Engineer Determination		[c]
b) Non-Residential			
i) 5/8", 3/4"	\$4,595		
ii) 1"	\$8,488		
iii) 1.5"	\$20,430		
iv) 2"	\$37,319		
v) 3"	\$63,617		
vi) 4"	\$340,659		
vii) 6"	\$375,670		
viii) Greater than 6"	City Engineer Determination		[c]

City of Seal Beach

SEWER AND WATER CONNECTION CHARGES

Activity Description	Fee	Charge Basis	Note
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[a] Fee is determined based on the new or net upsized water service meter connection and is also applied to the sewer rates. Sewer rates are calculated using the value of the existing system that is not subject to replacement through the existing Capital Improvement Project (CIP) program and the total annual water use by sewer system customers in billing units. Beginning July 1, 2002 and every July 1st thereafter, the fee may automatically increase by an amount calculated using the following formula – multiply the most recent fee in effect by the percentage increase over the previous 12 months immediately preceding the most recent publication of the Engineering News Record of Construction Cost Index existing on July 1st of the year of the increase.

[b] For services that have never been connected or paid into the system, fees are calculated using the value of the existing system that is not subject to replacement through an existing Capital Improvement Project (CIP) program and the total annual water use by system customers in billing units. Beginning July 1, 2002 and every July 1st thereafter, the fee may automatically increase by an amount calculated using the following formula – multiply the most recent fee in effect by the percentage increase over the previous 12 months immediately preceding the most recent publication of the Engineering News Record of Construction Cost Index existing on July 1st of the year of the increase.

[c] Connection charges shall be determined by the City Engineer and approved by City Council at the time of development or request.

City of Seal Beach

UTILITY BILLING FEES

Activity Description	Fee	Unit	Note
1 Water - New Customer Application	\$39		
2 Late Payment Penalty for Water Bills Paid After 35 Days	10% of Total Water Bill		
3 Door Tag Fee (applicable after door has been tagged twice in a twelve month period, i.e., commences at third tag)	\$33	each	[a]
4 Water Turn Off/Turn On			
a) Service Charge (before 5:00 p.m.)			
i) Low Income	\$60		[b]
ii) All Others	\$139		
b) Service Charge (after 5:00 p.m.)			
i) Low Income	\$181		[b]
ii) All Others	\$306		
5 Water Tampering			
a) Meter Pull			
i) 1" <	\$139		[c]
ii) 1.5" - 2"	\$278		[c]
iii) 3"	\$834		[c]
iv) > 4"	\$1,112		[c]
b) Meter Re-Install			
i) 1" <	\$250, plus actual cost of meter		[c]
ii) > 1"	T&M, plus actual cost of meter		[c]
c) Lock Off	\$139		[c]
d) Replacement of Cut Off Lock	\$139		[c]
6 Emergency Call Out	\$150 per hour; 2 hr. minimum		
7 Water Conservation Enforcement for Second Violation During a Water Conservation Phase	15% of Violator's Water Bill		

[a] Additionally, such customer that is assessed the tag charge may be required to pay a deposit equal to 1.5 times the highest water bill in the last twelve month period.

[b] For residential customers who demonstrate to the City a household income below 200 percent of the federal poverty line, the City will limit any service restoration charges during normal operating hours to fifty dollars (\$50), and during nonoperational hours to one hundred fifty dollars (\$150). These limits are subject to an annual adjustment for changes in the Bureau of Labor Statistics Consumer Price Index for All Urban Consumers (CPI-U) beginning January 1, 2021.

[c] Fees listed are based on the estimated number of hours required to perform a standard service request and the typical cost of materials required to perform the requested service. For service requests that are anticipated to require efforts or materials, in excess of those typically required, the Department reserves the right to bill the service recipient, for Department costs anticipated to be incurred in excess of the fee shown in this schedule.

City of Seal Beach

POLICE FEES

Activity Description	Fee	Charge Basis	Note
Alarm System Application			
1 The following will be charged for alarm system applications (July 1st - June 30th)			
a) Indirect Alarm – Business Permit	\$46		
b) Indirect Alarm – Resident Permit	\$35		
2 False Alarm – penalties will be assessed in the event of the following			
a) 1st and 2nd false alarms calls	No Charge		
b) 3rd false alarm call	\$133		
c) 4th false alarm call	\$196		
d) 5th false alarm call	\$310		
e) 6 or more false alarm calls	\$435	each	
Traffic Collision Reports			
3 The following fees will be charged for copies of all investigative reports performed on traffic collisions			
a) Non-resident	\$57		
b) Resident	\$26		
c) Miscellaneous Police Reports (Resident)	\$26		
Other			
4 Citation Sign-off	\$20	per sign-off	
5 Repo Receipt (CGC 41612)	\$15	per receipt	[a]
6 Fingerprint Cards			
a) City	\$50		
b) Department of Justice	\$32		[a]
c) FBI, if applicable	\$17		[a]
7 Passport (Clearance Letter)	\$48		
8 Photographs			
a) Digital reprints or digitally scanned photos	\$57		
b) Digital audio file reproduction	\$57		
c) Video file reproduction	\$57		
d) Reprints of 35 mm photos	\$57		
9 Vehicle Release	\$330	per release	

City of Seal Beach

POLICE FEES

Activity Description		Fee	Charge Basis	Note
10	Firearm Storage	\$129	annual	
11	Blood Collection Cost Recovery	Actual Cost		
12	Day Witness Fee Deposit (Subpoena Fee)			
	a) Peace Officer	\$275		[a]
	b) City Employees	\$275		[a]
13	Evidence Collection Cost Recovery	\$30 plus Actual Cost		

[a] Amounts shown are intended to mirror fees authorized by other agencies. If there is a discrepancy between amounts shown in this schedule and amounts authorized by other agencies (e.g., DOJ, FBI, State of California), amounts authorized by outside agency(s) shall supersede amount shown in this schedule.

City of Seal Beach

ANIMAL CONTROL FEES

Activity Description		Fee	Charge Basis	Note
ANIMAL LICENSE				
1	Dog License			
	a) Non-Senior Citizen Rate			
	i) unaltered	\$136		
	ii) altered	\$44		
	b) Senior Citizen Rate			
	i) unaltered	\$68		
	ii) altered	\$22		
2	Service Animal	\$0		
3	Late Fee	50% of license fee		
4	Transfer Fee	\$10		
5	Replacement Tag	\$10		
6	Non-Compliance Citation	\$112		
IMPOUND FEES				
7	Licensed Dogs			
	a) 1st Impound	\$50		
	b) 2nd Impound	\$75		
	c) 3rd Impound	\$100		
	d) Female Dog In Season	Add \$25 to base fee		
3	Unlicensed Dogs			
	a) 1st Impound	\$75		
	b) 2nd Impound	\$100		
	c) 3rd Impound	\$125		
	d) Female Dog In Season	Add \$25 to base fee		
4	Dangerous Animal			
	a) 1st Impound	\$100		
	b) 2nd Impound	\$125		
	c) 3rd Impound	\$150		
	d) Female Dog In Season	Add \$25 to base fee		
BOARD AND CARE FEES				
5	Board and Care	\$20	per day	[a]
6	Veterinary Services			
	a) Rabies Vaccination	Actual Cost		
	b) Relative Value unit	Actual Cost		
	c) Other procedures (x-ray, lab, etc.)	Actual Cost		
	d) Medical or surgical care	Actual Cost		
	e) Euthanasia (request by owner)	Actual Cost		

City of Seal Beach
ANIMAL CONTROL FEES

Activity Description		Fee	Charge Basis	Note
7	Dog Park			
	a) Non-resident use – annual			
	i) unaltered	\$50		
	ii) altered	\$25		
	b) Fine for Violation of Dog Park Rules	\$50		
8	Non-domestic Animal Permit	\$110		

[a] Board and care fees shall also apply for any animals quarantined at City facilities or contracted City facilities (i.e., non-home quarantines).

City of Seal Beach

PARKING FEES, RATES, AND CHARGES

Activity Description		Fee	Charge Basis	Note
Beach Parking Services (pay and display of pay by plate)				
1	Beach parking lots daily rates			
	a) Automobiles/motorcycles (under 20 ft.)	\$2 per hour; \$10 maximum per day		
	b) Rates for automobiles/motorcycles parking after 6:00 p.m.	\$4		
2	Annual parking passes, for day use only, entitles the holder to daily parking in any beach lot and valid 12 months from date of purchase			
	a) Seal Beach residents	\$117		
	b) Non-residents	\$180		
	c) Resident senior citizen with annual gross income less than \$35,000 annual beach pass	\$70		
	d) Non-resident senior citizen with annual gross income less than \$35,000 annual beach pass	\$108		
3	Disabled parking	see note [a]		[a]
Miscellaneous Rate Information				
4	Miscellaneous Rate Information			
	a) The City Manager is authorized to charge amounts less than the rates specified, for certain days or certain times of day, if he or she determines that a lower rate is appropriate.			
	b) Beach rates may fluctuate seasonally and may vary with times of the day. In no event shall the rates exceed \$36 per vehicle per space.	\$36	per space	
	c) Use and fees for beach parking for special events are subject to arrangements through Community Services.			
	d) Electric Vehicle charging station	\$3.44	per hour	
5	Metered City Municipal Lots (pay and display or pay by plate)	\$1	per hour	
Parking Permits				[b]
6	The following rates are charged for annual parking permits			
	a) Resident	\$20		
	b) Guest (limit 2 per residence)	\$30		
	c) Business (Merchant)	\$50		
	d) Contractor	\$60		
	e) Oil Platform Worker/Sub-Contractor (Overnight Parking)	\$300	per month	

[a] any disabled person displaying special identification license plates issued under California Vehicle Code Section 5007 or a distinguishing placard issued under California Vehicle Code Section 22511.55 or 22511.59 shall be allowed to park in the 1st, 8th, and 10th Street ocean-front Municipal Parking Lots without being required to pay parking fees. The vehicles must be parked in the marked Handicapped Parking stalls (unless all stalls are full at the time of entry into the lot). The disabled parking exemption is only for vehicles under 20 ft. in length and does not cover trailers, campers, and/or fifth wheelers attached to the vehicle. If more than one (1) parking space is used the regular daily beach user charge must be paid for the 2nd space used.

[b] Resident Permits are issued each year (November 1st through October 31st) and are not prorated. Merchant Permits are issued each fiscal year (July 1st to June 30th) and not prorated.

City of Seal Beach

PARKING VIOLATIONS

#	Code	Description	Fine	Note
1	8.15.100 SBMC	Surfside - Fire Hydrant	\$56	
2	8.15.080 SBMC	Parking in Alley	\$56	
3	8.15.105 SBMC	Expired Meter	\$56	
4	8.15.010 SBMC	Parkway Violation	\$56	
5	8.15.010 SBMC	Red Curb/Sign Violation	\$56	
6	8.15.010 SBMC	Traffic Hazard	\$56	
7	8.15.010 SBMC	Traffic Hazard Private/Public Property	\$56	
8	8.15.010 SBMC	Blocking Entrance to Garage	\$56	
9	8.15.010 SBMC	Street Sweeping	\$56	
10	8.15.010 (d) SBMC	Parked Over White Line - Surfside	\$56	
11	8.15.020 SBMC	Failure to Park in Marked Stall	\$56	
12	8.15.025 SBMC	72 Hour Parking Violation	\$56	
13	8.15.030 SBMC	Repairing Vehicle on Street	\$56	
14	8.15.105 SBMC	Parking/Driving on Private Property	\$56	
15	8.15.050 SBMC	Parking in Violation of Special Event Signs	\$56	
16	8.15.055 SBMC	Green Curb	\$56	
17	8.15.055 SBMC	One Hour Parking Violation	\$56	
18	8.15.055 SBMC	Two Hour Parking Violation	\$56	
19	8.15.115 SBMC	Diagonal Parking / Not in Lines	\$56	
20	8.15.115 SBMC	Diagonal Parking / 6" from Curb	\$56	
21	8.15.065 SBMC	Parking on City Property	\$56	
22	8.15.065 SBMC	City Property / Loading / Unloading Zone	\$56	
23	8.15.065 SBMC	City Property / Permit Required - Riviera	\$56	
24	8.15.105 SBMC	Excessive Vehicle Length	\$56	
25	8.15.085 SBMC	Parking an Oversize Vehicle	\$56	
26	8.15.085 SBMC	Parking an Unattached Trailer	\$56	
27	8.15.090 SBMC	Illegal Commercial Vehicle Parking	\$88	
28	8.20.010 (b-c) SBMC	Parking Without Paying (Beach Lots)	\$56	
29	21113 (a) CVC	On School Grounds, Obey Signs	\$56	
30	21211 (a) CVC	Parking in a Bike Lane	\$56	
31	22500.1 CVC	Parking in a Fire Lane	\$56	
32	22500 (a) CVC	Parking in an Intersection	\$56	
33	22500 (b) CVC	Parking in a Crosswalk	\$56	
34	22500 (e) CVC	Parking Across a Driveway	\$56	
35	22500 (f) CVC	Parking on a Sidewalk	\$56	
36	22500 (h) CVC	Double Parking	\$56	

City of Seal Beach

PARKING VIOLATIONS

#	Code	Description	Fine	Note
37	22500 (i) CVC	Parking in a Bus Stop	\$361	
38	22500 (k) CVC	Parking on a Bridge	\$56	
39	22502 (a) CVC	Parking More than 18" from Curb	\$56	
40	22505 (b) CVC	Illegal Parking on State Highway	\$56	
41	22507.8(a) CVC	Handicap Parking Violation	\$361	
42	22507.8 (c) CVC	Obstructing Disabled Parking Spot	\$361	
43	22514 CVC	Fire Hydrant Violation	\$88	
44	22515 (a) CVC	Leaving Vehicle with Engine Running	\$56	
45	22522 CVC	Illegal Parking at Access Ramp	\$361	
46	22523 CVC	Abandoned Vehicle	\$133	
47	27155 CVC	No Gas Cap	\$56	*
48	4000 (a) CVC	Expired Registration	\$88	*
49	4462 (b) CVC	Display False Registration	\$133	
50	4464 CVC	Altered Plate	\$88	
51	5200 CVC	Missing Plate	\$56	*
52	5201 (e) CVC	Plate Obstructed	\$56	*
53	5204 (a) CVC	Missing Registration Tab	\$56	*
54	26708 (a) CVC	Obstructed View thru Windshield	\$56	
55	26710 CVC	Defective Windshield	\$45	*
56	27465 (b) CVC	Unsafe Tires	\$45	*
57		Late Payment Penalty	\$29	
58		Court Fees Per Citation	\$12	[a]
59		Parking Violation Corrected Citation		
		a) Handicap Corrected Violation (CVC 40226)	\$25	[a]
		b) All Others	\$10	[b]

* Reduced to \$10 with proof of correction 21 days.

[a] Amounts shown are intended to mirror fees authorized by other agencies, and/or California Vehicle Code. If there is a discrepancy between amounts shown in this schedule and amounts authorized by Court, or State of California, amounts authorized by outside agency(s) shall supersede amount shown in this schedule.

[b] Per equipment violation.

City of Seal Beach

RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
A. Community Center Facilities			
Resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. Youth resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach or having students attending a school within the Los Alamitos Unified School District. Youth groups are also defined as being groups with all persons being age 18 years and under. The following group categories are listed in order of priority use.			
1 Non-Profit / Resident Meetings of Civic or Service			
a) Up to Two Meetings Per Month	\$167	annual fee	
b) Each Additional Meeting	\$14	per hour	
2 Resident Activities			
a) Large Room	\$38	per hour	
b) Small Room	\$28	per hour	
c) Cleaning	\$100 - \$300	based on usage	
d) Staff	\$31	per hour, per staff person	
e) Security Deposit	\$250 or \$500		[a]
3 Non-Resident Activities			
a) Large Room	\$61	per hour	
b) Small Room	\$44	per hour	
c) Cleaning	\$100 - \$300	based on usage	
d) Staff	\$31	per hour, per staff person	
e) Security Deposit	\$250 or \$500		[a]
4 Commercial or Profit Making Activities			
a) Large Room	\$121	per hour	
b) Small Room	\$61	per hour	
c) Cleaning	\$100 - \$300	based on usage	
d) Staff	\$20-\$40	per hour, per staff person	
e) Security Deposit	\$250 or \$500		[a]
5 Liability / Special Event Insurance	Proof of Certificate of Insurance with City as Additional Insured		

City of Seal Beach

RECREATION FEES

Activity Description		Fee / Charge	Unit	Note
B. Senior Center and Fire Station 48 Community Room				
To qualify for use of the Senior Center facility on a regular reservation basis, a group must have the majority of participants be residents. Resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. Any requests for waiver of fees by a group will require City Council approval. The following group categories are listed in order of priority use.				
1	Recreation Sponsored or Co-Sponsored Activity/Meeting	No Charge		
2	Resident Non-Fund Raising Activities of Civic or Service Organizations	\$167	annual fee	
3	Resident Fund Raising Activities of Civic or Service			
	a) Rental Rate	\$38	per hour	
	b) Cleaning Charge	\$100 - \$300	based on usage	
4	Non-Resident Non-Fund Raising Activities of Civic or			
	a) Rental Rate	\$53	per hour	
	b) Cleaning Charge	\$100 - \$300	based on usage	
5	Non-Resident Fund Raising Activities of Civic or Service			
	a) Rental Rate	\$61	per hour	
	b) Cleaning Charge	\$100 - \$300	based on usage	
6	Additional Fees			
	a) Key Deposit	\$100		
	b) Alcoholic Beverages Served at Non-City Functions	\$35	Additional	
	c) Liability / Special Event Insurance	Proof of Certificate of Insurance with City as Additional Insured		

City of Seal Beach

RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
C. Recreation Program The City of Seal Beach shall establish fees for the various recreation programs. These fees shall be based on the type of program; number of participants and instructors, officials, etc. required in the program; and shall be based on full cost recovery where feasible, including administrative costs.	See Note		[b]

City of Seal Beach

RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
D. Reserved Use of Municipal Athletic Facilities			
The following rates shall be in effect for all reservations made through the Recreation Office. Youth resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach or having students attending a school within the Los Alamitos Unified School District. Youth groups are also defined as being groups with all persons being age 18 years and under. The following group categories are listed in order of priority use.			
1 All Community Parks, No Use of Lights			
a) Youth Resident Groups with Non-Profit Status	\$18	per hour	
b) Youth Non-Resident Groups	\$28	per hour	
c) Adult Resident Groups	\$38	per hour	
d) Adult Non-Resident Groups	\$49	per hour	
e) Business Use	\$97	per hour	
2 All Community Parks, Including Use of Lights			
a) Youth Resident Groups with Non-Profit Status	\$38	per hour	
b) Youth Non-Resident Groups	\$49	per hour	
c) Adult Resident Groups	\$59	per hour	
d) Adult Non-Resident Groups	\$69	per hour	
e) Business Use	\$128	per hour	
3 Maintenance of Zoeter Ball Diamond	\$50	per day, per field	
4 Rental of Bases	\$29	per day, \$125 min. deposit	
5 Gymnasium			
a) Youth Resident Groups with Non-Profit Status	\$19	per hour	
b) Youth Non-Resident Groups with Non-Profit Status	\$31	per hour	
c) Youth Resident Groups for Private Use	\$31	per hour	
d) Adult Resident Groups	\$41	per hour	
e) Adult Non-Resident Groups	\$61	per hour	
f) Business Use	\$72	per hour	
6 Outdoor Basketball Courts			
a) Youth Resident Groups with Non-Profit Status	\$13	per hour	
b) Youth Non-Resident Groups	\$19	per hour	
c) Adult Resident Groups	\$27	per hour	
d) Adult Non-Resident Groups	\$32	per hour	
e) Business Use	\$64	per hour	
7 Beach Volleyball Courts			
a) Youth Resident Groups with Non-Profit Status	\$13	per hour	
b) Youth Non-Resident Groups	\$19	per hour	
c) Adult Resident Groups	\$27	per hour	
d) Adult Non-Resident Groups	\$32	per hour	
e) Business Use	\$64	per hour	

City of Seal Beach

RECREATION FEES

Activity Description		Fee / Charge	Unit	Note
E. Park Picnic Shelter Rental				
1	Park Picnic Shelter Rental			
	a) Youth Resident Groups with Non-Profit Status	\$27	per hour	
	b) Youth Non-Resident Groups	\$42	per hour	
	c) Adult Resident Groups	\$37	per hour	
	d) Adult Non-Resident Groups	\$59	per hour	
	e) Business Use	\$453	per hour	
F. Edison Community Garden				
		\$83	per year, per plot	
To qualify for the use of a plot in the Edison Garden a gardener must be able to prove that they are a resident in the City of Seal Beach. If a gardener moves out of the City of Seal Beach, they must relinquish their plot by February 16th. Rental of a garden plot is for one calendar year. Applications must be returned with payment to the Community Services/Recreation Department prior to January 16th of each year in order to be renewed. After the renewal deadline, any remaining plots will be assigned to those on the waiting list.				

City of Seal Beach

RECREATION FEES

Activity Description		Fee / Charge	Unit	Note
G. Tennis Center				
The Seal Beach Tennis Center provides a wide range of amenities which include a pro shop, fitness center, locker rooms, and the following services:				
1	Tennis Membership - Resident			
	a) One Time Admin Sign-Up Fee	\$140		
	b) Single Membership			
	i) Per Month	\$114		
	ii) Annual	\$1,254		
	c) Couple Membership			
	i) Per Month	\$135		
	ii) Annual	\$1,485		
	d) Family Membership			
	i) Per Month	\$145		
	ii) Annual	\$1,595		
	e) Junior Membership			
	i) Per Month	\$62		
	ii) Annual	\$682		
2	Tennis Membership - Non-Resident			
	a) One Time Admin Sign-Up Fee	\$140		
	b) Single Membership			
	i) Per Month	\$137		
	ii) Annual	\$1,507		
	c) Couple Membership			
	i) Per Month	\$161		
	ii) Annual	\$1,771		
	d) Family Membership			
	i) Per Month	\$174		
	ii) Annual	\$1,914		
	e) Junior Membership			
	i) Per Month	\$75		
	ii) Annual	\$825		

City of Seal Beach

RECREATION FEES

Activity Description		Fee / Charge	Unit	Note
3	Pickleball Membership - Resident			
	a) One Time Admin Sign-Up Fee	\$140		
	b) Single Membership			
	i) Per Month	\$66		
	ii) Annual	\$726		
	c) Couple Membership			
	i) Per Month	\$78		
	ii) Annual	\$858		
	d) Family Membership			
	i) Per Month	\$84		
	ii) Annual	\$924		
	e) Junior Membership			
	i) Per Month	\$36		
	ii) Annual	\$396		
4	Pickleball Membership - Non-Resident			
	a) One Time Admin Sign-Up Fee	\$140		
	b) Single Membership			
	i) Per Month	\$80		
	ii) Annual	\$880		
	c) Couple Membership			
	i) Per Month	\$94		
	ii) Annual	\$1,034		
	d) Family Membership			
	i) Per Month	\$101		
	ii) Annual	\$1,111		
	e) Junior Membership			
	i) Per Month	\$43		
	ii) Annual	\$473		
5	Pickleball Non-Member Daily Drop-In Fee	\$7	per person per day	
6	Tennis Guest Fee / Daily Drop-In Fee			
	a) With Member (once per month)	\$13	Once per month	
	b) During General Public Hours	\$10	per person per day	
7	Court Rental Fee			
	a) 12 p.m. - 5 p.m.	\$12	per hour per court	
	b) 5 p.m. - 9:30 p.m.	\$15	per hour per court	
	c) Business or Non-Resident Use	\$30	per hour per court	
8	Ball Machine Rental			
	a) Member	\$10	per hour	
	b) Non-Member	\$20	per hour	
	c) Junior Use	\$8	per hour	

City of Seal Beach

RECREATION FEES

Activity Description	Fee / Charge	Unit	Note
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[a] Rentals of 75 people or more, or having alcohol present, require two staff members to be present and a security deposit of \$500. Rentals with less than 75 people and without alcohol require a security deposit of \$250.

[b] Fees shall be based on type of program, number of participants and instructors, officials, etc. required in the program; and shall be based on full cost recovery where feasible including administrative costs.

Note: Special event charges are imposed by the management and are not governed in this Cost resolution.

City of Seal Beach
JUNIOR LIFEGUARD AND AQUATICS FEES

Activity Description		Fee	Charge Basis	Note
Junior Lifeguard Program				
1	Resident			
	a) First child	\$650		
	b) Second and subsequent sibling	\$625	per child	
2	Non-resident			
	a) First child	\$700		
	b) Second and subsequent sibling	\$660	per child	
3	City of Seal Beach Employee (Dependent)	50% Discount		
4	City of Seal Beach Employee, Junior Lifeguard Instructor (Dependent)	Free		
5	Preparation swim class	\$175		
6	Conditioning swim class	\$175		
7	Last Chance swim class	\$100		

City of Seal Beach

JUNIOR LIFEGUARD AND AQUATICS FEES

Activity Description	Fee	Charge Basis	Note
Swimming Pool			
Resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. The following group categories are listed in order of priority use.			
1 Recreation and Family Swim Summer Pass (Up to 6 People)			
a) Resident	\$50	per family	
b) Non-Resident	\$60	per family	
2 Lap Swim			
a) 16 Swim Pass			
i) Youth	\$48	per pass	
ii) All Others	\$96	per pass	
b) 34 Swim Pass	\$170	per pass	
c) Annual Swim Pass	\$340	per pass	
d) Lost Pass Replacement	\$10	per pass	
3 Swim Instruction			
a) Resident	\$75		
b) Non-Resident	\$100		
c) Competitive Instruction Pool Use	\$55	per hour	
4 Weekend Pool Party Rentals (2-hour supervised rental)			
a) Resident - 40 participants or less	\$220		
b) Non-Resident - 40 participants or less	\$240		
5 Aquatics Class	\$175		
6 Liability / Special Event Insurance	Proof of Certificate of Insurance with City as Additional Insured		

Note: Special event charges are imposed by the management and are not governed in this Cost resolution.

City of Seal Beach

SPECIAL EVENT FEES

Activity Description		Fee or Charge	Unit	Note
Special Activity Request Application				
All Special Activities proposed on City property, not identified in this Cost Recovery Schedule, are subject to the following fees. Costs are charged in one hour increments. When applicable a Special Event Permit Application and fee must be submitted to the Community Services Department in addition to the fee for use of City Property.				
1	Weddings and wedding receptions, memorial services, and other group activities involving 25 persons or more (including, but not limited to, City Hall Courtyard and public beach) - outdoor ceremonies are subject to City scheduling			
	a) Resident	\$153	per hour	
	b) Non-Resident	\$305	per hour	
	c) Commercial	\$499	per hour	
2	Banner Placement Activities	Actual Costs plus \$110 deposit		
3	Booth space for special events sponsored by the Community			
	a) Non-Profit Group	\$65		
	b) For-Profit Group	\$129		
4	Special Event Public Noticing	\$123		
5	Special Event Reserved Parking Fee			
	a) September 16th through May 14th	\$28	per space	
	b) May 15th through September 15th	\$38	per space	
Other				
6	Special Event Application Fee			
	a) Resident	\$186		
	b) Non-Resident	\$352		
7	Street Closure (Refundable Guaranty)	\$825 minimum deposit See note		[a]
8	Park Damage (Refundable Guaranty)	\$825 minimum deposit See note		[b]
9	Special Events			
	a) Power Turn On for Special Events	\$68		
	b) Pier Restroom Cleaning (each occurrence)	\$114		
	c) Building Facility Cleaning (each occurrence)	\$114		
	d) Street Sweeping (after Special Events 2 hr. minimum)	\$239		

[a] Deposit is for each block of street closed to cover clean up and/or damage costs. Unused deposit amount is refundable.

[b] Deposit is for use of parks or beach for special events. Larger deposits may be conditioned depending upon the size and the scope of the event. Unused deposit amount is refundable.

City of Seal Beach

FILMING AND PHOTOGRAPHY FEES

Activity Description	Fee or Charge	Unit	Note
1 Business License Required for All Professional Photography, Video, Film Production, Motion Picture	See Business License Fee	per year	
2 Commercial Use Still Photography			
A) Permit Application			
i) Student (need instructor verification)	\$28		
ii) Commercial Photography	\$86		
3 Motion Picture, Including Video Filming			
A) Student (need instructor verification)	\$110		
B) Cast and Crew Totaling One to Three Persons:			
i) Permit Application			
a) Private Property	\$200	per permit	
b) Public Property	\$200	per permit	
ii) General Location Fee (Public and Private Property)	\$466	per permit	
iii) Use of City Property in Addition to General Location			
a) Beach/Pier/Park	\$398	per day	
b) Lifeguard Station (interior)	\$245	per day	
c) City Hall	\$245	per day	
d) City Jail - Police Department	\$598	per day	
e) Other City Facility	\$150 + Hourly Rent Fees	per day	
iv) Deposit for staff time and/or property damage	\$569	per permit	
C) Cast and Crew Totaling Four to Ten Persons:			
i) Permit Application			
a) Private Property	\$300	per permit	
b) Public Property	\$300	per permit	
ii) General Location Fee (Public and Private Property)	\$466	per permit	
iii) Use of City Property in Addition to General Location			
a) Beach/Pier/Park	\$481	per day	
b) Lifeguard Station (interior)	\$296	per day	
c) City Hall	\$296	per day	
d) City Jail - Police Department	\$723	per day	
e) Other City Facility	\$250 + Hourly Rent Fees	per day	
iv) Deposit for staff time and/or property damage	\$688		

City of Seal Beach

FILMING AND PHOTOGRAPHY FEES

Activity Description		Fee or Charge	Unit	Note
D) Cast and Crew Totaling Ten or More Persons:				
i) Permit Application				
a) Private Property		\$600	per permit	
b) Public Property		\$600	per permit	
ii) General Location Fee (Public and Private Property)		\$466	per permit	
iii) Use of City Property in Addition to General Location				
a) Beach/Pier/Park		\$655	per day	
b) Lifeguard Station (interior)		\$403	per day	
c) City Hall		\$403	per day	
d) City Jail-Police Department		\$983	per day	
e) Other City Facility		\$400 + Hourly Rent Fees	per day	
iv) Deposit for staff time and/or property damage		\$935	minimum	
E) Expedited Film Permit Service		\$398	per permit	
<hr/>				
4	Use of City Parking Lots			
	A) September 16th through May 14th	\$28	per space/day	
	B) May 15th through September 15th	\$36	per space/day	
<hr/>				
5	Other Fees, If Applicable			
	A) Pre-Application Meeting (upon request crew <11; mandatory 11+)	1st Free; Additional \$300	per meeting	
	B) City Film Monitor (as needed)	Fully Burdened Staffing Cost	per hour	[a]
	C) Use of City Personnel	Fully Burdened Staffing Cost	per hour	[a]
	D) Use of City Equipment and Vehicles	Reimbursed at Market Rate		
	E) Encroachment Permit (as needed)	See Public Works Fee Schedule		
<hr/>				
6	Violations:			
	A) Filming/Photography without a Permit	2 times applicable fees		
	B) Violation of Permit	\$350	per violation, per day	

[a] Includes overtime pay, if applicable.

City of Seal Beach

BUSINESS LICENSE TAX AND PERMITS

Activity Description		Fee	Charge Basis	Note
1	Business license tax (Base Tax) for all businesses except the businesses listed below	\$226.61	per fiscal year	[a]
2	Advertising services; amusement parks; entertainment cafes; live or stuffed animal, fish and reptile shows; commission merchants or brokers; and tattooing business license tax	\$453.22		
3	Aircraft for hire			
	a) For First Aircraft	\$226.61		
	b) For Each Additional Aircraft	\$43.20		
4	Beach umbrella and equipment rental stand			
	a) For First Stand	\$226.61		
	b) For Each Additional Stand	\$43.46		
5	Billiards and bowling alleys			
	a) 10 Units or Less	\$226.61		
	b) Greater than 10 Units	\$20.95	per unit	
6	Boat rental			
	a) For each boat less than 25 ft in length	\$226.61		
	b) Per foot for each boat exceeding 25 ft in length	\$18.11	per foot exceeding 25 ft in length	
7	Bottled water sales, excluding eating establishment, confectionery stores or similar businesses			
	a) For the first delivery vehicle	\$226.61		
	b) Each additional delivery vehicle	\$54.58		
8	Boxing matches (professional contest or exhibition)	\$2,267.41		
9	Carnivals and fairs, excluding those operated by nonprofit organizations for charitable purposes	\$12.68	per day per each game, exhibition, show, recreational device, or booth including concession	
10	Circus			
	a) For the first day	\$1,587.83		
	b) For each day thereafter	\$906.19		
11	Fortune telling, psychic reading			
	a) for first year of operation	\$1,702.69		
	b) each year thereafter	\$1,134.61		
12	Grocery bus	\$2,269.47		

City of Seal Beach

BUSINESS LICENSE TAX AND PERMITS

Activity Description		Fee	Charge Basis	Note
13	Herb doctors			
	a) Single operator	\$340.69		
	b) Each additional partner	\$43.72		
14	Milk distribution			
	a) For the first delivery vehicle	\$226.61		
	b) Each additional delivery vehicle	\$20.95		
15	Money lenders	\$340.80		
16	Motion picture, production, or photoplay filming	\$26.39	per day	
	a) except persons with a fixed place of business in the City; If fixed place of business is in the City, the tax rate is	\$340.69		
17	Peddlers and itinerant vendors			
	a) For sale of foodstuffs			
	i) Includes the first vehicle	\$226.61		
	ii) each additional vehicle	\$131.67		
	b) For sale of medicine	\$1,359.67		
	c) All others, unless otherwise required to be licensed			
	i) Includes the first vehicle	\$226.61		
	ii) each additional vehicle	\$226.61		
18	Sanitariums, including rest home, convalescent home, or home for the aged which provide care			
	a) For more than 3 persons at one time	\$226.61		
	b) For each patient in excess of 3, based on the average number of patients per day, computed monthly	\$5.17		
19	Selling club plans, including sale of membership in any club or cooperative association and sale of discount coupon books	\$907.48		
20	Soliciting, canvassing, or taking orders for goods or advertising, excluding representatives of an established or fixed place of business in the City who submits an affidavit to the collector not less than 49 hours before such solicitation			
	a) Base Fee	\$452.70		
	b) Per Day	\$20.95		

City of Seal Beach

BUSINESS LICENSE TAX AND PERMITS

Activity Description	Fee	Charge Basis	Note
21 Vehicles for hire			
a) Seating less than 16 people	\$226.61	per vehicle	
b) Seating more than 16 people	\$485.30	per vehicle	
c) Designed or used primarily for transportation of property where available for lease or rental without the driver			
i) For the first vehicle	\$113.31	per vehicle	
ii) Each additional vehicle	\$43.72	per vehicle	
d) Ambulances or invalid coaches			
i) For the first vehicle	\$113.31	per vehicle	
ii) Each additional vehicle	\$43.72	per vehicle	
e) Motor scooters			
i) For the first five scooters	\$226.61		
ii) Each additional scooter in excess of 5 scooters	\$10.35		
22 New and used car sales, a license which also authorizes the holder to repair such vehicles and sell motor vehicle parts and accessories	\$340.69		
23 Vending machines			
a) Merchandise dispensing	\$43.72		
b) Jukebox, amusement, electronic games and pinball machines	\$65.19		
c) Photographic and voice recording machine			
i) For the first five machines	\$226.61		
ii) Each additional machine in excess of 5 machines	\$42.68		
24 Wrestling	\$1,359.67		
25 Country Club golf courses	\$0.41	per \$1,000 of total gross receipts	
26 Manufacturing	\$0.41	per \$1,000 of total gross receipts	[b]
27 Massage establishment	\$226.61		
28 Massage Technician	\$113.31		
29 One Day Special Event Permit	\$25.87		
30 Home Occupation/Cottage Food Industry Permit	\$226.61		[c]
31 Expedited Business License Processing	\$77.61		
32 Exempt (Annually) and Business License Processing	\$25.87		

City of Seal Beach

BUSINESS LICENSE TAX AND PERMITS

Activity Description	Fee	Charge Basis	Note
[a] Each Business License is subject to an additional State-mandated fee of \$4 which must be collected by the City.			
[b] Includes every person, firm, corporation, firm or partnership, manufacturing, processing, fabricating, designing, engineering and product, commodity, airplane, ship, selling any such product at wholesale or to jobbers, or selling any such product at retail, or selling any such product at retail, or selling any such product at both wholesale and at retail, or any and every person contracting for or agreeing to manufacture, process, fabricate, design or engineer product, commodity, airplane, ship, machine, vehicle, instrumentality, tool or other thing for fee, charge, valuable consideration, or otherwise agreed upon sum of money.			
[c] Senior Citizen exception: All persons 65 and over engaged in any home occupation shall pay 50% of the annual flat rate tax in the first year. In subsequent years, provided that the annual income derived from such home occupation does not exceed \$10,000 in any calendar year, the licensee shall be exempt from paying the annual flat tax rate but will be subject to the Exempt Business License Processing fee. In order to qualify for this reduced rate, licensees shall submit a copy of their most recent tax return to substantiate that the annual income derived from the home occupation does not exceed \$10,000 per year.			

City of Seal Beach

NEWS RACKS

Activity Description		Fee	Charge Basis	Note
1	News Rack Permit – Non-Lottery Locations	\$78	every 3 years	
2	News Rack Permit – Lottery Locations	\$119	every 3 years	
3	News Rack Summarily Impound	\$130	every 3 years	
4	News Rack Non-Summarily Impound	\$66	every 3 years	
5	News Rack Non-Summarily Impound after Required	\$109	every 3 years	

City of Seal Beach

UNSPECIFIED COSTS

Activity Description	Fee	Charge Basis	Note
1 Whenever costs are charged for services provided by the City and no method for the calculation is specified through this Resolution/Schedule, other City Council resolutions, the Municipal Code of the City of Seal Beach, or other State or Federal statutes, the costs shall be the actual cost (fully burdened), including the proportionate part of the salaries, wages, or other employee compensation of any deputy or employee, material and equipment cost and the cost of overhead at 40% of the total.			

The voters of California approved Article XIII - B of the California State Constitution also known as Proposition 4, or the "Gann Initiative". The proposition restricts the total amount of appropriations allowed in any given fiscal year from the "proceeds of taxes". In 1980, the State Legislature added a section of the Government Code that required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriations limit for any fiscal year was equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index or California per Capita Personal Income if smaller.

In June 1990, the voters modified the original Proposition 4 with the passage of Proposition 111 and its implementing legislation. Beginning with the 1990-91 Appropriations Limit, a City may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income or the growth within the County or the City. Under Proposition 4, if a city ends the fiscal year having more proceeds of taxes than the Limit allows, it must return the excess to the taxpayers within two years.

City of Seal Beach
Schedule B
Calculation of Appropriations Subject to Propositions XIII B Limit
For Fiscal Year Ended June 30, 2025

Limit for FY 2023/2024	\$	37,835,918
2024/2025 per Capita Personal Income		1.0362
Product		39,205,578
2023/2024 Population Change (County)		<u>0.9963</u>
Appropriations Limit FY 2024/2025	\$	<u><u>39,060,518</u></u>

SCHEDULE OF LONG TERM DEBT

FY 2024-2025

The City of Seal Beach is not obligated in any manner for general obligation or special assessment bonded indebtedness. Pursuant to California Government Code Section 43605, total general obligation bonds outstanding cannot exceed 15 percent of total assessed valuation. At June 30, 2020, the City did not have any debt subject to the State Debt Limit.

Current General Fund debt obligations include capital leases for installation and replacement of various air conditioning, lighting (for City Buildings and street lighting) to reduce energy use or to make for a more efficient use of energy.

The City also issued \$6.3 million of Lease Revenue Bonds in January of 2009. The bond proceeds were used to construct a new state-of-the-art 12,000 square foot fire station located at 3131 North Gate Road.

Enterprise Funds' debt obligations consist of two loans from the Clean Water State Revolving Fund Control Board for construction of sewer capital improvement projects, 2011 Revenue Refunding Bonds which used to refund the 2000 Sewer Certificates of Participation and provide funds for additional sewer capital improvement projects, and a loan from the West Orange County Water Board used to relocate a portion of the City's waterline.

The following schedule outlines the City's total outstanding debt for the Fiscal Year 2024-25. The schedule reports the funding source to pay the debt, the original amounts of debt issued, the required payments for Fiscal Year 2024-25 and the estimated outstanding balance as of June 30, 2025.

Name of Bond, Loan or Capital Lease	Original Amount of Issue	Beginning	Requirements for			Ending
		Outstanding	Fiscal Year 2024-25			Outstanding
		Balance 7/1/2024	Interest Payment	Principal Payment	Total	Balance 6/30/2025
General Fund						
Municipal Finance Corporation Lease	\$ 1,546,931	\$ 133,163	\$ 3,786	\$ 88,025	\$ 91,811	\$ 45,138
Total General Fund	7,846,931	133,163	3,786	88,025	91,811	45,138
Enterprise Funds						
State of CA Revolving Loan 10-838-550	2,644,015	1,212,173	31,517	138,264	169,780	1,073,909
State of CA Revolving Loan 10-842-550	1,652,742	929,237	24,160	82,563	106,723	846,674
2011 Revenue Refunding Bond - Sewer	3,310,000	1,180,000	54,120	215,000	269,120	965,000
West Orange County Water Board Loan	894,928	296,752	12,886	102,379	115,265	194,373
Total Enterprise Funds	8,501,685	3,618,162	122,683	538,205	660,887	3,079,957
Total All City Funds Outstanding Debt	\$ 16,348,616	\$ 3,751,325	\$ 126,468	\$ 626,230	\$ 752,698	\$ 3,125,095

The City's financial structure is organized like other governments with the use of funds. Funds represent the control structure that ensures that public monies are spent only for those purposes authorized and within the amounts authorized. Funds are established to account for the different types of activities and legal restrictions that are associated with a particular government function. The use of funds and the budgeting, accounting, and auditing that are associated with this fund structure are governed by the City Charter and/or Municipal Code, the State of California statutes and Generally Accepted Accounting Principles, as determined by the Governmental Accounting Standards Board.

The City uses the following funds to control its financial activities: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Proprietary Funds, Internal Service Fund, Special Assessment Districts, and Successor Agency Fund.

GENERAL FUND

General Fund - 101: The General Fund is used to account for most of the day-to-day operations of the City, which are financed from property taxes, utility users tax, sales tax, and other general revenues. Activities financed by the General Fund include police services, fire services, general administration, engineering, and planning.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and therefore cannot be diverted to other uses. The City has the following special revenue funds:

Special Projects - 103: The Special Projects Fund was established to account for revenues derived from donations or special fees designated for future projects.

Waste Management Act - 104: The Waste Management Act was formed under AB939 to decrease the amount of solid waste Seal Beach deposits at local landfills, increase recycling efforts citywide and promote a more sustainable environment for the residents and visitors of Seal Beach.

Tidelands - 106: The Tidelands Beach Fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Expenditures are limited to lifeguard, pier, and beach operations.

Parking In-Lieu - 107: The Parking In-Lieu Fund is a common parking management strategy which gives proposed projects or uses the option to pay a designated fee rather than provide some or all on-site parking spaces required by the zoning code.

Supplemental Law Enforcement - 201: The Supplemental Law Enforcement Grant are funds received from the State under the State Citizens Option for Public Safety Program. Certain procedures are required to be implemented prior to the use of the funds, and the funds cannot be used to supplant existing funding for law enforcement.

Detention Center - 202: The Detention Center Fund was initially funded by monies seeded the previous jail services vendor. The revenues also derived from sales of commissary items to the prisoners for their benefit.

State Asset Forfeiture - 203: The State Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

Air Quality Improvement Program - 204: The Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to Cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs that will reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants.

Federal Asset Forfeiture - 205: The Federal Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

Park Improvement - 208: The Park Improvement Fund was established to account for the Quimby Act Fees received by developers. The fees collected are only to be used to improve parks and recreation facilities.

SB1 RMRA - 209: The SB1 Program Fund was established to account for receipt and disbursement of narcotic forfeitures received from County, State and Federal agencies pursuant to Section 11470 of State Health and Safety Code and Federal Statute 21 USC Section 881.

Gas Tax Fund - 210: The Gas Tax Fund accounts for State collected, locally shared gas tax monies. Expenditures are limited to repair, construction, maintenance and right-of-way acquisitions relating to streets and highways.

Measure M2 - 211: With the sunset of M1, voters approved a continuation of transportation improvements through the Measure M Transportation Investment Plan (M2). By the year 2041, the M2 program plans to deliver approximately \$15.5 billion* worth of transportation improvements to Orange County. Major improvement plans target Orange County freeways, streets and roads, transit and environmental programs.

Traffic Impact - 213: Traffic Impact Fees are fair-share based fees that will serve to offset, or mitigate, the traffic impacts caused by new development.

Seal Beach Cable - 214: The Seal Beach Cable accounts for revenues derived from PEGS fees which provide for channel capacity to be designated for public, education, or government use.

Community Development Block Grant - 215: The CDBG program provides communities with resources for a wide variety of unique community development needs. The City receives a grant from federal CDBG funds for Leisure World Housing Rehabilitation on interiors. The intent is to modify bathrooms in the senior community to provide better and safer accessibility for elderly residents.

Police Grants - 216: Various grants include the *Urban Area Security Initiative* (UASI), the *Office of Traffic Safety* (OTS) DUI grant reimburses funds advanced by the City for DUI enforcement, the *Bullet Proof Vest Protection* (BVP) grant which provides matching funds for the purchase of bullet-resistant vests, the Alcoholic Beverage Control (ABC) grant and the Justice Assistance Grant (JAG).

Citywide Grants - 217: The Citywide Grants Fund accounts for various Federal and State grants that are restricted to expenditures for specific projects or purposes.

CARES Act - 218: The Coronavirus Aid, Relief, and Economic Security Act enables to continue to support the public health response and lay the foundation for a strong and equitable economic recovery.

ARPA - 219: The American Rescue Plan Act was created to mitigate the negative economic impacts resulting from the COVID-19 pandemic

Street Lighting Assessment District - 280: The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments.

DEBT SERVICE

Pension Obligation Debt Service - 401: The City does not have pension obligation bonds. The Pension Obligation Debt Service Fund was previously established to account for the principal and interest payments made to pay off historical long-term debt. The General Fund was the source of the payments of principal and interest.

Fire Station Debt Service - 402: The Fire Station Debt Service Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

CAPITAL PROJECT

Capital Project Fund - 301: Capital Improvement Project funds major capital projects with various revenues sources but excludes the Water and Sewer Capital Fund. These sources get transferred into the Capital Improvement Project Fund.

PROPRIETARY FUND

Of the eleven fund types established by the GAAP, two are classified as proprietary funds. These are enterprise funds and internal service funds. Enterprise funds are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The City's enterprise funds are Water and Sewer. The City's internal service fund is a vehicle replacement fund.

Water Operations - 501: The Water Operations Funds account for water operations that are financed and operated in a manner similar to private business enterprises where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. The Water Capital Improvement Fund was consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021. The fees collected cover both the water operations maintenance and operation expenses and water capital improvements related to infrastructure and equipment. Fees collected are based on meter size and used for capital improvements and meter replacements.

Sewer Operations - 503: The Sewer Enterprise Funds account for sewer operations and maintenance and the upkeep and replacement of the sewer infrastructure and equipment in a manner similar to private business enterprises where the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. Sewer fees used to finance the Sewer Operations Funds are charged to customers based on water usage. The Sewer Capital Improvement Fund was consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021. The fees collected cover both sewer maintenance and operation expenses and sewer capital improvements. Fees collected are based on meter size and are used for long-term debt payments and capital improvements.

INTERNAL SERVICE FUND

Vehicle Replacement - 601: The revenues received by this fund are transferred from the departments that have vehicles and equipment. Departmental transfers represent a pro rata share of all costs of vehicles and equipment. All replacement vehicles are purchased from this fund.

Information Technology Replacement - 602: The revenues received by this fund are transferred from the general fund to provide for future replacement and upgrade to the City's computer equipment, systems and supporting infrastructure.

SPECIAL ASSESSMENT DISTRICTS

CFD Landscape Maintenance District 2002-02 - 281: The Community Facilities District No. 2002-02 was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's Maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch Town Center and country Club developments.

CFD Heron Pointe – Refund 2015 - 282: The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

CFD Pacific Gateway – Refund 2016 - 283: The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District ("Landscape Maintenance").

CFD Heron Pointe – 2015 Admin Exp - 284: The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

CFD Pacific Gateway – 2016 Land/Admin - 285: The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District (“Landscape Maintenance”).

SUCCESSOR AGENCY

The City of Seal Beach Redevelopment Agency operated as a separate legal entity from the City of Seal Beach and the budget and annual work program are established by the City Council acting as the Agency Board of Directors. The Agency maintained four separate funds. It then transitioned to Successor Agency in 2012. On January 20, 2022, the Oversight Board (OB) to the City of Seal Beach Successor Agency (Agency) notified the California Department of Finance (Finance) of OB Resolution No. 22-001, a final resolution of dissolution. As required by Health and Safety Code section 34187 (f), the OB verified that all of the Agency’s obligations have been paid off, all outstanding litigation has been resolved, and all remaining assets have been disposed with any proceeds remitted to the Orange County Auditor-Controller. Therefore, Retirement Fund - Debt Service - 709: The Debt Service Fund accounts for the payments of long-term debt and Retirement Obligation - 711: The Retirement Obligation Fund account for Recognized Obligation Payment Schedule (ROPS) items approved by the Department of Finance are no longer used.

DESCRIPTION OF ACCOUNTS

FY 2024-2025

Account Number	Account Name	Description
50010	Regular Salaries - Sworn	Employee salaries costs
50020	Regular Salaries - Non-Sworn	Employee salaries costs
50030	Part-Time Salaries	Employee salaries costs
50040	Part-Time Salaries - Junior Lifeguard	Employee salaries costs
50050	Overtime - Sworn	Employee salaries costs
50060	Overtime - Non-Sworn	Employee salaries costs
50070	Overtime - Part-Time	Employee salaries costs
50080	Special Pay	Employee benefits costs
50120	Holiday Pay	Employee benefits costs
50130	Auto Allowance	Employee benefits costs
50140	Cell Phone Allowance	Employee benefits costs
50150	Uniform Allowance	Employee benefits costs
50160	Annual Education	Employee benefits costs
50170	Cafeteria Taxable	Employee benefits costs
50180	Comptime Buy/Payout	Employee benefits costs
50190	Vacation Buy/Payout	Employee benefits costs
50200	Sick Buy/Payout	Employee benefits costs
50210	Medical Waiver	Employee benefits costs
50220	Health and Wellness Program	Employee benefits costs
50500	Tuition Reimbursement	Employee benefits costs
50520	Deferred Compensation	Employee benefits costs
50530	PERS Retirement	Employee benefits costs
50540	PARS Retirement	Employee benefits costs
50550	Medical Insurance	Employee benefits costs
50560	AFLAC Insurance - Cafeteria	Employee benefits costs
50570	Medicare Insurance	Employee benefits costs
50580	Life and Disability	Employee benefits costs
50590	FICA	Employee benefits costs
50600	Flexible Spending - Cafeteria	Employee benefits costs
50610	Unemployment	Employee benefits costs
50620	Retiree Health Savings	Employee benefits costs
51101	Council Discretionary - District 1	Council Special Projects
51102	Council Discretionary - District 2	Council Special Projects
51103	Council Discretionary - District 3	Council Special Projects
51104	Council Discretionary - District 4	Council Special Projects
51105	Council Discretionary - District 5	Council Special Projects
51200	Office Supplies	Office Supplies
51210	Public/Legal Notices	Legal notices, public hearings, ordinance
51220	Printing	Recreation Guide
51230	Memberships and Dues	Southern California Assoc. of Government, League California of Cities, Orange County Council of Governments, Orange County City Manager's Assoc., International City/County Mgmt. Assoc., CA. City Mgmt., Assoc., CA. Assoc. of Public Information Officials, League of CA Cities, Public Employers Labor Relations Association, Municipal Information System Association, American Society for Public Admin, 3CMA, MMASC

DESCRIPTION OF ACCOUNTS

FY 2024-2025

Account Number	Account Name	Description
51240	Training and Meetings	Meetings and training include, but not limited to annual training Conferences, mileage, League of Cities City Manager and City Council, Orange County City Manager's Assoc., International City/County Management Association, California Association of Public Information Officials
51250	Office and Technology Resources	Office 365, CitiApp implementation, computer/laptop upgrade and replacement, cable room cleanup, IT equipment and peripherals, IT misc., network upgrade for new internet (1 PW and 4 CH switches), 7 server 2008 end life replacement, and VOIP phone system upgrade
51260	Promotional	4th July Fireworks JFTB Contribution
51270	Rental/Lease Equipment	De Lage Lease, C3 Solutions, equipment rental taxes, Pitney Bowes, and Holiday light - Dekra lite
51275	Vehicle Leasing	Car Rental
51280	Contract Professional	Communication, Codification services, government
51290	Intergovernmental	Long Beach Animal Control, School Resource Officer, Local Agency Formation Commission (LAFCO), Long Beach Transit, Orange County Fire Authority (OCFA), Integrated Law and Justice Agency for Orange County
51300	Special Expense	Plan Archival (Engineering), Benches (PW Yard), Tree Replacement (PW Yard)
51301	General Plan	General plan updates, BSCC - PD, Engineering Plan Check
51302	Building Technology	GIS upgrades
51306	Business License ADA Fee	Administrative costs for business license ADA fees
51600	Water Service	Water service expense
51700	West Comm	West Comm JPA
51810	General Liability	Annual Insurance Premium
51820	Property Insurance Premium	Annual Insurance Premium, Crime Insurance Program
51830	Workers' Compensation	Annual Insurance Premium
51910	Legal - Monthly Retainer	RWG Monthly retainer
51920	Legal - Litigation Services	RWG Reimbursable costs and expenses
51930	Legal - General Prosecution	DRL General Prosecution
51950	Legal - Other Attorney Services	RWG Other Attorney Services such as PRA Requests
51960	Legal - Personnel Matters	RWG Personnel Matters
51961	Legal - Personnel Matters - LCW	LCW Personnel Matters
51970	Legal - Special Counsel	Special Counsel
52100	Equipment and Materials	EOC enhancements and maintenance, RACES radio
52200	Special Departmental	Pop up City Hall, Potential mandates and miscellaneous events, MCA Direct annual services, training and education, publications, materials and supplies, election run-off, and Orange County Registrar
52201	Special Departmental - Chamber of Commerce	Sponsor permits
52300	Street Sweeping	Street sweeping and additional Main Street
52500	Building/Materials/Supplies	Buidling, materials, and supplies
52501	Building/Landscape Material	Landscape maintenance
52600	Fuel	Fuel expense
53100	Furniture and Fixtures	Furniture and fixtures
53200	Machinery & Equipment	Machinery and equipment
53600	Vehicles	Vehicles
55000	Capital Projects	Various Contractors for capital projects
56300	Telephone	Telephone, T-1 line, and OC Elite
56400	Cable Television	NSBC TV

DESCRIPTION OF ACCOUNTS

FY 2024-2025

Account Number	Account Name	Description
56500	Gas	Gas
56600	Electricity	Electricity
56700	Water	City Water Utility
56725	Sewer	City Sewer Utility
56750	Street Sweeping	City Street Sweeping Utility
56775	Tree Trimming	City Tree Trimming Utility
56800	Sewer Overhead	Overhead charge transfer to General Fund
56900	Water Overhead	Overhead charge transfer to General Fund
57100	Depreciation	Depreciation
57200	Amortization	Amortization
58000	Principal Payments	Principal Payments
58500	Interest Payments	Interest
59100	Transfer Out - CIP	Transfer to Capital Fund for Projects
59200	Transfer Out - Operational	Transfer to cover Operations
59400	Special Tax Transfer	Transfer to cover Admin Costs

Accounting System – The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of an entity.

Accrual Basis of Accounting- The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

Actual Prior Year – Actual amounts for the fiscal year preceding the current fiscal year that precedes the budget fiscal year.

Appropriation – An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution – The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value – The value placed on real and other property as a basis for levying taxes.

Assets – Property owned by a government that has monetary value.

Bond – A long-term promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

Budget – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budget Calendar – The schedule of key dates that a government follows in the preparation and adoption of the budget.

Budget Deficit – Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Document – The official written statement detailing the proposed budget as submitted by the City Manager and supporting staff to the legislative body.

Budget Message – A general discussion of the budget presented in writing as a part of or supplemental to the budget document. The budget message explains principal budget issues against the background of financial trends, and presents recommendations made by the city manager.

Capital Budget – A plan of capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget that includes both operation and capital outlays.

Debt Service – Payment of interest and repayment of principal to holders of a government's debt instruments.

Depreciation – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

Enterprise Fund Accounting – Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable. Enterprise Funds use the accrual basis of accounting.

Expenditure – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays intergovernmental grant entitlement and shared revenues.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy – A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year – The City of Seal Beach operates on a fiscal year from July 1 through June 30.

Franchise Fee – A fee paid by public service utilities for use of public property in providing their services to the citizens of a community, including refuse and cable television

Full Time Equivalent (FTE) – Number of employee positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Fund – General operating fund of the City. It is used to account for all financial resources except those included in Special Revenue, Enterprise and/or Agency Funds.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Grant – A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Licenses, Permits, and Fees – Revenues collected by a governmental unit from individuals or business concerns for various rights or privileges granted by the government.

Maintenance – All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct department activity.

Modified Accrual Basis – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

Operating Budget – The annual budget and process that provides a financial plan for the operation of government and the provision of core services for the year. Excluded from the operating budget are capital projects, which are determined by a separate, but interrelated process.

Operating Transfer – A transfer of revenues from one fund to another fund.

Primary Activities – A summary of what each department accomplishes during the fiscal year.

Program Purpose – The responsibilities of each department.

Public Hearing – The portions of open meetings held to present evidence that provides information on both sides of an issue.

Reserve – An account used to indicate that a portion of fund balance is legally restricted for a specific purpose, or is otherwise not available for appropriation and subsequent spending.

Resolution – An order of a legislative body requiring less formality than an ordinance or statute.

Revenue – The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and (4) does not represent an increase in contributed capital.

Revenue Estimate – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

User Fees – The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

ABC	Alcoholic Beverage Control
ACFR	Annual Comprehensive Financial Report
AD	Assessment District
ADA	Americans with Disabilities Act
ADT	Average Daily Trips
ADU	Accessory Dwelling Unit
AICP	American Institute of Certified Planners
AQMD	Air Quality Management District
AQMP	Air Quality Management Plan
BOE	Board of Equalization
BVP	Bullet Proof Vest Protection
CC	City Council
CCC	California Coastal Commission
CD	Community Development
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CERT	Community Emergency Response Team
CFD	Community Facilities District
CIP	Capital Improvement Program
CM	City Manager
COPS	Community Oriented Policing Services
CPI	Consumer Price Index
CS	Community Services
CSMFO	California Society of Municipal Finance Officers
CUP	Conditional Use Permit
DARE	Drug Abuse Resistance Education
DOF	Department of Finance
EIR	Environmental Impact Report
EOC	Emergency Operations Center

EQCB	Environmental Quality Control Board
FHCOC	Fair Housing Council of Orange County
FOG	Fats, Oils, and Grease
FTE	Full-Time Equivalent
GASB	Governmental Accounting Standards Board
GDP	Gross Domestic Product
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GMA	Growth Management Area
GPA	General Plan Amendment
HCD	California Department of Housing and Community Development
HUD	U.S. Department of Housing and Urban Development
HVAC	Heating, Ventilation and Air Conditioning
IBC	International Building Code
JAG	Justice Assistance Grant
JPA	Joint Powers Authority
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund
LCP	Local Coastal Plan
LED	Light Emitting Diode
LLEBG	Local Law Enforcement Block Grant
M2	Measure M (M2)
MOU	Memorandum of Understanding
MUP	Minor Use Permit
MWDOC	Metropolitan Water District of Orange County
ND	Non-Departmental Activities
O&M	Operations and Maintenance
OCFA	Orange County Fire Authority
OCSD	Orange County Sanitation District (also OCSan)

OCTA	Orange County Transportation Authority
OCWD	Orange County Water District
OFS	Office of Traffic Safety
PARS	Public Agency Retirement Services
PC	Planning Commission
PCI	Pavement Condition Index
PD	Police Department
PERS	Public Employees' Retirement System
PMS	Pavement Management System
POST	Peace Officer Standards Training
PS	Public Safety
PT	Part-Time
PUC	Public Utilities Commission
PW	Public Works
RDA	Redevelopment Agency
RMRA	Road Maintenance and Rehabilitation Account
ROW	Right of Way
RPT	Regular Part-Time
SBP	Strategic Business Plan
SCADA	Supervisory Control and Data Acquisition
SCAG	Southern California Association of Governments
SLC	State Lands Commission
SMIP	Strong Motion Instrumentation Program
STR	Short-Term Rental
TOT	Transient Occupancy Tax
UASI	Urban Area Security Initiative
UUT	Utility Users Tax
VLF	Vehicle License Fee
VoIP	Voice Over Internet Protocol
ZTA	Zone Text Amendment

COMPARISON WITH OTHER CITIES

FY 2024-2025

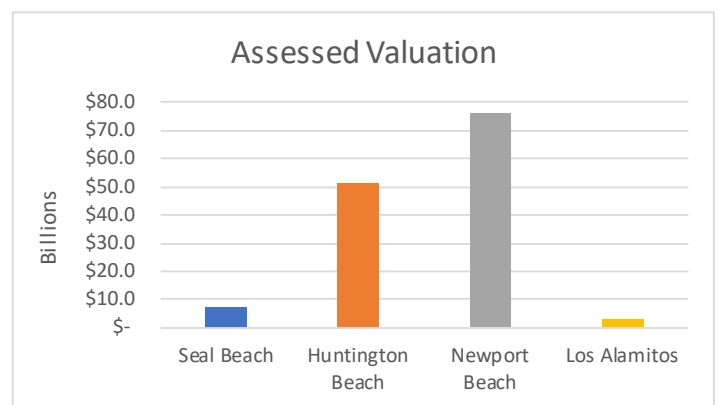
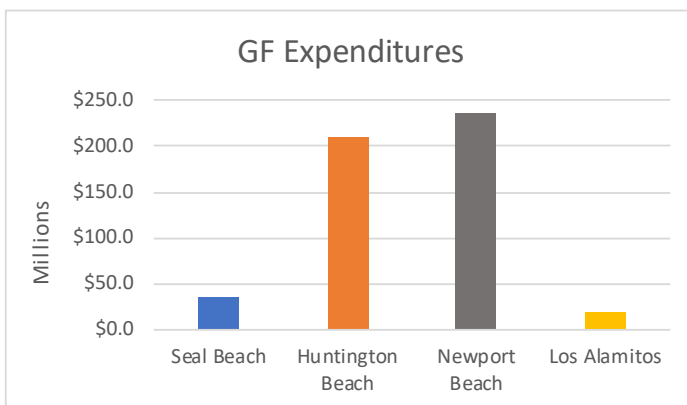
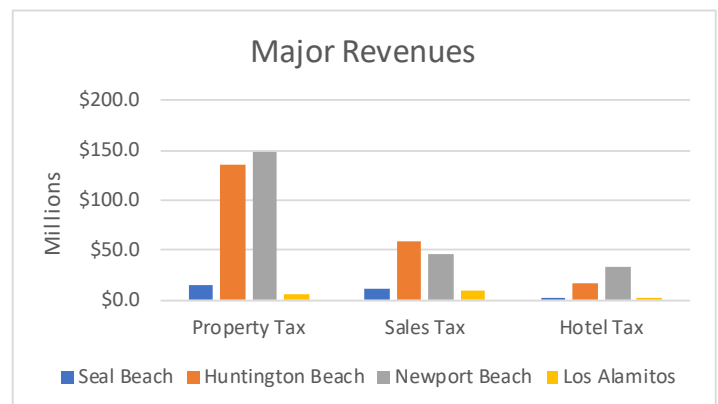
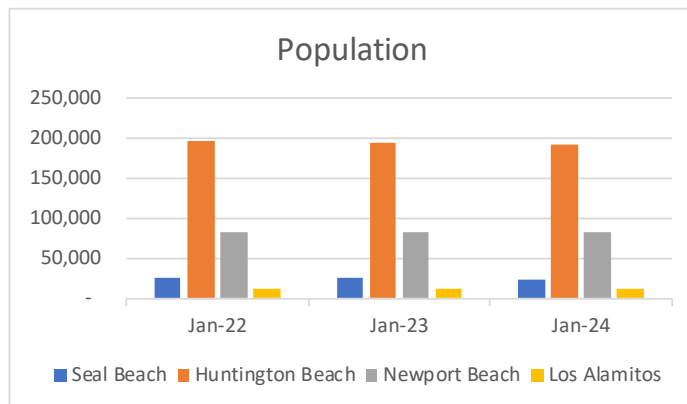
	Seal Beach		Huntington Beach		Newport Beach		Los Alamitos	
Population	Population	% Change	Population	% Change	Population	% Change	Population	% Change
Jan-24	24,350	-1.2%	192,503	-1.6%	82,419	-1.2%	11,947	-1.5%
Jan-23	24,647	-0.9%	195,714	-0.4%	83,411	-0.3%	12,129	2.0%
Jan-22	24,871	-0.4%	196,469	-0.5%	83,653	-0.7%	11,894	0.1%
Jan-21	24,973	-1.1%	197,389	-0.5%	84,201	-1.1%	11,880	-0.1%
Jan-20	25,242	1.8%	198,465	-0.6%	85,156	-1.5%	11,896	2.5%
FY 2023-24 Assessed Valuation	\$7,289,725,900		\$51,179,643,299		\$75,888,647,506		\$2,953,284,115	
All Fund Expenditures	\$94,612,687		\$527,220,700		\$440,468,100		\$28,541,134	
Major General Fund Revenues	\$ Per Capita		\$ Per Capita		\$ Per Capita		\$ Per Capita	
Property Tax	15,390,000	632	135,040,251	701	149,296,403	1,811	5,436,347	455
Sales Tax	11,891,183	488	58,606,363	304	45,299,626	550	9,790,715	820
Hotel Tax	1,850,000	76	16,780,000	87	32,625,873	396	630,000	53
General Fund Expenditures	\$ Per Capita		\$ Per Capita		\$ Per Capita		\$ Per Capita	
Police	15,903,030	653	91,846,590	477	78,156,707	948	8,208,997	687
Fire	7,549,220	310	62,525,176	325	65,865,961	799	*	-
Community Development	1,737,907	71	10,252,741	53	17,233,367	209	5,695,455	477
Public Works	6,058,782	249	24,434,788	127	48,680,984	591	**	-
Finance	1,043,397	43	5,609,226	29	10,476,613	127	1,134,465	95
Community Services	1,302,739	54	16,239,674	84	16,151,132	196	3,279,826	275

1- California Department of Finance - E-1 Cities, Counties, and the State Population Estimates

2- Orange County Assessor

*Direct allocation through Property Tax

** Development Services includes Public Works





The City of Seal Beach provides excellent city services to enhance the quality of life and to preserve our small town character.

The City of Seal Beach Values:

Excellent customer service
Mutual respect
Teamwork
Professionalism
Honest & ethical behavior

