How to Register on the Seal Beach Water Portal

<u>Reminder</u>: If you have not yet set up water service and do not have an account number yet, you will need to contact the utility billing department at (562) 431-2527 x 1309 or <u>Payments@sealbeachca.gov</u>. You cannot sign up for service online.

Step 1

Link: https://www.municipalonlinepayments.com/sealbeachca

Select the Sign In/Register button on the top right-hand side of the page.



We appreciate your patience during the transition. If you have questions or concerns, you may contact the Utility Billing Division at (562) 431-2527 ext. 1309 or via email at payments@sealbeachca.gov.

If you were a registered user of the previous utilities payment website, you will need to reregister using your new customer and account number which can be found on your newly designed bill statement. Please click on Register to begin.

Step 2

Select "Don't have an account? Register"

City of Seal Beach - Payment Portal
Login
Email address
Password
Login
Forgot password?
Don't have an account? Register

Enter your email address and a new password.

Note: Criteria for password: Must include at least 8 characters, a capital letter, a number, and a special character.

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City c	of Seal	Beach Portal	- Pay	ment
	R	egiste	er	
Ema	ail required			
Те	st@Sealbe	eachca.gov		
Pas	sword requ	ired		

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John Smith

Phone number 555-123-9876

Register

Name

Confirm Password required

Cancel

Already have an account? Login

-Once you have filled out the required fields, select "Register".

You will be taken to a page that states an email has been sent to you regarding your account.

City of Seal Beach - Payment Portal
LOGIN
An email has been sent to x Test@Sealbeachca.gov regarding your account
Email address
Password
Login
Forgot password?
Don't have an account? Register

Step 5

Log into your email account and look for the email from <u>noreply@municipalonlinepayments.com</u>. Open the email and click on Activate Account.



You will then be directed back to the login page and will see the notice that your account has been activated.

Log in using the same email and password that you just created.

City of Seal Beach - Payment Portal
Login
Your account has been activated. You $\qquad \times \qquad$ may now login.
Email address
Password
Login
Forgot password? Don't have an account? Register

Step 7

Once you are logged in, you will be taken back to the Payment Portal home page. Select "Utility Billing" under available services on the right-hand side of the page.



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Additional links

Remove from my services

Select "Add Account" to link your property to your portal.



Step 9

Enter your account number and last payment amount and then press "Add account".

Note: You can find your account number and last payment amount on your most recent bill. If you are a new customer, your last payment amount will be 0.00.



Let's find your account

Account Number*01-01234-00
Please include all dashes. For example: 01-01010-01
Last Payment Amount*

Cancel

Add account

You have successfully registered on our water portal. From here, you can make online payments, enroll in autopay, manage payment methods, view historical bills, and register for paperless billing, along with other features.

