

	Application for Grading Plan Submittal Incomplete Submittals will not be accepted.	Department of PUBLIC WORKS Quickbase Plan Check #:								
Initial submittal Date <table border="1" style="width:100%; height: 20px;"> <tr> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> </tr> </table>										<p><u>FIRST CHECK:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Completed Application <input type="checkbox"/> Plan Checklist completed by Developer's Engineer <input type="checkbox"/> 4 sets <u>stamped and signed</u> rolled bluelines of the grading plan <input type="checkbox"/> 1 set of <u>stamped and signed</u>, folded 8 ½ by 11, of grading plan <input type="checkbox"/> 2 sets of <u>stamped and signed</u> soils report <input type="checkbox"/> 2 sets of <u>stamped and signed</u> hydrology/hydraulics calculations <input type="checkbox"/> 3 sets Preliminary Water Quality Management Plan (WQMP) <input type="checkbox"/> 3 sets erosion control plan (October – April) <input type="checkbox"/> 2 copies of application from State Water Quality Resources Control Board (if applicable – Site disturbed more than 1 acre) <input type="checkbox"/> 2 copies of Coastal Development Permit Application <input type="checkbox"/> 2 copies of approval from other agencies <p><u>SUBSEQUENT CHECKS:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> 3 sets of stamped bluelines, <input type="checkbox"/> 1 previous check prints and review criteria <input type="checkbox"/> 2 sets of revised hydrology and previous hydrology check <input type="checkbox"/> 1 previous hydrology check <p><u>FINAL SUBMITTAL FOR CITY APPROVAL:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Originals on mylar. All sheets must be stamped by engineer, <input type="checkbox"/> Final hydrology & hydraulic calcs <input type="checkbox"/> Other agency approvals (Coastal and SWRCB) <p><u>REQUIRED PLANS AFTER APPROVAL:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> 3 sets of bluelines of approved mylars (1 folded, 2 rolled). <p><u>REVISION SUBMITTAL:</u> Submit one blueline with revisions marked in red for City Engineer's approval and cost estimate. Check print will be returned with any additional comments (if applicable) to original firm submitting the plans. Submit originals and last check print with the changes for the City Engineer's signature. Pay any additional deposits (if required). After revision has been signed, we request one set of bluelines, and the originals (reduced mylar set if plans are larger than 24" by 36")</p>
Development Type <input type="checkbox"/> Single Family Residential <input type="checkbox"/> One-Lot Commercial/Industrial <input type="checkbox"/> Tract Residential <input type="checkbox"/> Tract Commercial/Industrial <input type="checkbox"/> Other										
Property Acreage										
Site Address #	Street Name									
Tract/Parcel Map No.	Lots									
Tentative Tract /Parcel Map No.										
Plan Title:	# of Sheets									
Engineer License#:	Engineer Name:									
Engineering Firm Name, Address:										
Phone Number	Fax Number									
Property legal owner name, address, phone number										
Proposed contractor/developer name, address, phone number										
Initial Application <input type="checkbox"/> Complete <input type="checkbox"/> Incomplete (Reject)	Received and Verified Complete by: Date:	Entered in Plan Check Database by: Date:								
Deposit Collected: <table border="1" style="width:100%; height: 20px;"> <tr> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> <td style="width:12.5%;"></td> </tr> </table>										

Distribution: Applicant, Plan Checker, Director of Public Works, Building Official, Building Address File, PW Plan Check File