

# ***CITY OF SEAL BEACH California***



## ***2019 - 2020 COST RECOVERY SCHEDULE (June 24, 2019)***

*Available on-line – [www.sealbeachca.gov](http://www.sealbeachca.gov)*

# TABLE OF CONTENTS

## 2019/2020

### COST RECOVERY - SCHEDULE

<b>SECTION 1.</b>	<b>ADMINISTRATIVE</b> .....	7
A.	Documents	
B.	Returned Items	
C.	Infraction/Administrative Penalties	
<b>SECTION 2.</b>	<b>BUILDING</b> .....	9
A.	Duplication	
B.	Permit Issuance	
C.	Building Permits	
D.	Construction Excise Tax	
E.	Environmental Reserve Tax	
F.	Non-Subdivision Park & Recreation	
G.	Recycling and Diversion of Construction and Demolition Waste Program	
<b>SECTION 3.</b>	<b>PLANNING</b> .....	18
A.	Filing	
B.	Environmental Program Costs/Deposits	
C.	Transportation Facilities & Programs Development	
D.	Transportation Facilities & Programs Development Application	
E.	Main Street Specific Plan Zone In-lieu Parking	
<b>SECTION 4.</b>	<b>POLICE</b> .....	21
A.	Alarm System Application	
B.	Animal Control	
C.	Beach Parking Services	
D.	Citation Sign-off	
E.	Repo Sign Off	
F.	Fingerprint Cards	
G.	Parking Stickers	
H.	Oversize Vehicle Parking	
I.	Passport	
J.	Photographs	
K.	Traffic Collision Reports	
L.	Vehicle Storage	
M.	Parking Violations	
N.	Parking Violation Cite Sign-off/Cite Correction	

O.	Firearm Safe Keeping Storage	
P.	Booking	
Q.	Day Witness	
R.	Detention Center Services	
<b>SECTION 5.</b>	<b>PUBLIC WORKS</b> .....	<b>26</b>
A.	Plot Copies	
B.	Subdivision Plan Check Tentative Map	
C.	Final Filing Map	
D.	Plan Check and Review	
E.	General Construction Permits	
F.	Sewer Utility Services	
G.	Water Utility Services	
H.	Transportation Permits	
I.	Call Outs	
J.	Miscellaneous	
<b>SECTION 6.</b>	<b>RECREATION</b> .....	<b>32</b>
A.	Community Center Facilities	
B.	Facility Rentals – Senior Center & Fire Station 48 Community Room	
C.	Swimming Pool Costs	
D.	Recreation Program Costs	
E.	Costs for Use of Municipal Athletic Facilities	
F.	Edison Community Garden Costs	
G.	Tennis Center Costs/Rates	
H.	Special Activity Request Application Costs	
I.	Special Event Reserved Parking	
<b>SECTION 7.</b>	<b>FILMING AND PHOTOGRAPHY</b> .....	<b>37</b>
A.	Commercial Still Photography	
B.	Motion Picture Including Video	
C.	Use of City Property	
D.	Use of City Personnel	
E.	Use of City Equipment and Vehicles	
F.	Use of City Parking Lots	
<b>SECTION 8.</b>	<b>UTILITY BILLING</b> .....	<b>38</b>
<b>SECTION 9.</b>	<b>UNSPECIFIED COSTS</b> .....	<b>39</b>
<b>SECTION 10.</b>	<b>FINGERPRINTING</b> .....	<b>39</b>
<b>SECTION 11.</b>	<b>BUSINESS LICENSE TAX AND PERMITS</b> .....	<b>40</b>
<b>SECTION 12.</b>	<b>LIFEGUARD</b> .....	<b>43</b>

<b>SECTION 13.</b>	<b>STATEMENT OF RESOLUTION .....</b>	<b>43</b>
<b>SECTION 14.</b>	<b>EFFECTIVE DATE .....</b>	<b>43</b>

## RESOLUTION 6930

### **A RESOLUTION OF THE SEAL BEACH CITY COUNCIL ESTABLISHING A COST RECOVERY SCHEDULE FOR GOODS, SERVICES AND FACILITIES PROVIDED BY THE CITY OF SEAL BEACH AND AMENDING AND RESTATING THE CITY'S COMPREHENSIVE COST RECOVERY SCHEDULE**

#### **RECITALS**

1. The Seal Beach City Council is empowered to impose reasonable charges for municipal services.

2. Periodically, the City Council determines that charges should cover the costs reasonably borne or a substantial portion of the actual costs of the goods and services provided by the City.

3. In 2012, the City Council established certain charges using the recommendations stated in the 2012 Full Cost Allocation Plan and Cost of Services Study provided by Matrix Consulting Group; and restated other previously established charges, and taxes.

4. Since 2012, the City Council has adopted resolutions establishing or adjusting certain charges after finding that charges for such municipal services do not cover the actual costs incurred by the City, and would like to direct the City Clerk to incorporate such changes into Section 1 of this resolution.

5. The State of California requires cities to charge state-established rates, and charges, which are paid to the State. The City Council hereby directs the City Clerk to incorporate such State-imposed rates and charges into Section 1 of this resolution, and every year hereafter.

6. Additional study and analysis has determined that certain Costs rates and charges do not cover the actual costs incurred by the City. After conducting a duly noticed public hearing on June 24, 2019 and satisfying all applicable provisions of California Government Code Sections 66016 and 66018, the City Council hereby finds that such rates and charges do not cover the actual costs incurred by the City. Based upon the foregoing, the City Council hereby establishes, adjusts, and increases the rates and charges.

The City Council hereby finds that, where applicable, the rates and charges will not exceed the reasonable cost to the City of providing the service to which such costs apply, and directs the City Clerk to incorporate the rates and charges into Section 1 of this resolution.

7. The adoption of this Resolution determines costs for the purpose of meeting the operating expenses of City departments and is therefore exempt from the California Environmental Quality Act.

NOW, THEREFORE, THE SEAL BEACH CITY COUNCIL ESTABLISHES AND RESTATES THE CITY'S RATES AND CHARGES FOR MUNICIPAL SERVICES, AS FOLLOWS:

**SECTION 1. ADMINISTRATIVE**

**A. Documents**

The following charges are established to reimburse the City for costs relative to filling public requests for copies of non-confidential records, codes, brochures, booklets, and patent materials not marked for general distribution. Most documents listed are available on the City's website: [www.sealbeachca.gov](http://www.sealbeachca.gov)

- 1. Copy Charge
  - a. 8 ½ x 11 ..... \$0.25 per page
  - b. 8 ½ x 14 and 11 x 17..... \$0.50 per page
  - c. Color copies ..... \$0.50 per page
- 2. Preparation of Electronic Media ..... \$8 per USB
- 3. Preparation of Custom Reports ..... Actual Hourly Cost
- 4. Municipal Code (City Charter and Titles 1-12) Actual Cost (provided by vendor)
- 5. Master Plans, Budget, Reports, etc..... Actual Cost
- 6. Economic Interest Disclosure and Campaign Statements (GC §81008)..... \$0.10 per page
- 7. Candidates Filing Fee (non-refundable) EC §10228..... \$25
  - a. Notice of Intent to Circulate Petition (refundable) ....EC§9202(b) \$200
- 8. Certified Copy of City Documents/Records..... \$8
- 9. Residency Verification..... \$8
- 10. Credit Card Processing (per transaction) ..... up to \$3.50

**POSTAGE:** All mail requests shall have the cost of postage added to the charges set forth.

**B. Returned Items**

Any person issuing a bank draft, note, check, or electronic form of payment that is returned by a financial institution due to insufficient funds, a closed account, or is otherwise dishonored, shall be charged the sum of \$25 for processing each such financial instrument. Any subsequent returned item(s) by the same payer will be charged \$35. Said amount shall be included in the total sum of all bills and charges, otherwise due and owing to the City. Payment for any returned item must be received in the form of cash or Cashier's Check.

**C. Infraction/Administrative Penalties**

- 1. Infraction Penalty – in a 12 month time period
  - a. First Offense ..... \$500
  - b. Second Offense ..... \$750
  - c. Third Offense ..... \$1,000
- 2. Administrative Penalty – in a 12 month time period
  - a. First Offense ..... \$100
  - b. Second Offense ..... \$200
  - c. Third Offense ..... \$500

3. Administrative Hearing Deposit..... \$1,500

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**SECTION 2. BUILDING**

**A. Duplication – Approved Plans**

1. Sheets up to 8 ½” x 11” ..... \$0.25 per page
2. Sheets larger than 8 ½” x 11” and 11 x 17 ..... \$0.50 per page
3. Large Format Sheet (24 x 36)
  - a. First sheet ..... \$5
  - b. Additional sheets..... \$2 per sheet
  - c. Color sheets ..... \$8 per sheet

**B. Permit Issuance ..... \$45**

**C. Building Permits**

1. Project valuations determined by most recent published International Code Council (ICC) Building Valuation Table or by Contractors signed contract, at the discretion of the Building Official. Building Permit fees based on valuation shall be collected according to the following schedule:

**TABLE A**

Total Valuation	Cost
\$500 or less	10% of the permit valuation
\$500.01 to \$2,000	\$92.15 for the first \$500 plus \$3.40 for each additional \$100 or fraction hereof, up to and including \$2,000
\$2,000.01 to \$25,000	\$146.46 for the first \$2,000 plus \$16.17 for each additional \$1,000 or fraction hereof, up to and including \$25,000
\$25,000.01 to \$50,000	\$518.17 for the first \$25,000 plus \$11.26 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,000.01 to \$100,000	\$799.61 for the first \$50,000 plus \$7.80 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,000.01 to \$500,000	\$1,189.83 for the first \$100,000 plus \$6.24 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,000.01 to \$1,000,000	\$3,687.17 for the first \$500,000 plus \$5.30 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,000.01 and up	\$6,332.84 for the first \$1,000,000 plus \$4.07 for each additional \$1,000 or fraction thereof

2. Geographic Information System (GIS) Update - Surcharge of \$.0015 x value of building levied with building permit.
3. General Plan Revision Deposit – Surcharge of 0.20% of construction valuation.
4. Technical Training deposit – Surcharge of \$1.50 on all permits.
5. Automation Deposit – Surcharge of \$10 on all permits with valuation of more than \$10,000.

6. Plan Archival Deposit (Records Management) – Surcharge of 2.0% of building permit.
  
7. Building Standards Administration  
Permit Valuation.....Charge
  - a) \$1 - \$25,000.99..... \$1
  - b) \$25,001 - \$50,000.99..... \$2
  - c) \$50,001 – 75,000.99..... \$3
  - d) \$75,001 - \$100,000.99..... \$4
  - e) Every \$25,000 or fraction thereof above \$100,000 ..... Add \$1
  
8. Strong Motion Instrumentation Program
  - a) Residential, 1-3 stories..... Valuation x 0.00013
  - b) Commercial & Residential over 3 stories ..... Valuation x 0.00028
  
9. Miscellaneous Valuation
  - a). Pool
    - 1) Swimming Pool .....\$3,121.30 + \$14.04 per sq. ft.  
+ \$572.05 for heater
    - 2) Spa .....\$1,456.13 + \$12.01 per sq. ft.  
+ \$572.05 for heater
  - b) Patio
    - 1) Open ..... \$11.71 per sq. ft.
    - 2) Screened..... \$23.41 per sq. ft.
  - c) Fences & Block Walls .....\$23.41 per linear ft.
  - d) Signs
    - 1) Free Standing .....\$35.12 per sq. ft. (each face) + \$312.03
    - 2) Wall Signs ..... \$23.41 per sq. ft.
  - e) Roofing
    - 1) Composition & Gravel .....\$105.35 per sq. ft.
    - 2) Composition Shingles .....\$105.35 per sq. ft.
    - 3) Wood Shingles.....\$152.16 per sq. ft.
    - 4) Wood Shakes.....\$215.88 per sq. ft.
    - 5) Clay Tile .....\$280.91 per sq. ft.
  
10. Plan Check
  - a) Valuation exceeds \$1,000 and a plan is required .....  
..... 65% of the building permit
  - b) Mechanical, Electrical, or Plumbing when a plan or other data is  
required to be submitted for such work .....  
.....65% of the total permit (excluding initial permit cost)
  - c) Expedited Plan Check.....  
.....Additional 50% of standard plan check
  - d) Plan check for State accessibility code compliance: Additional 5.0%  
of the building permit cost.

e) Plan check for State energy code compliance: Additional 5.0% of the building permit cost.

**EXCEPTION:** *The expedited plan check charge shall be waived by the Building Official in the case of reconstruction due to a disaster-related occurrence.*

11. Miscellaneous

- a. Swimming Pool ..... Table A, Based on Valuation
- b. Spa ..... Table A, Based on Valuation
  
- c. Patio ..... Table A, Based on Valuation
- d. Fences and Block Walls..... Table A, Based on Valuation
- e. Sign ..... Table A, Based on Valuation
- f. Roofing ..... Table A, Based on Valuation
- g. Sandblasting ..... \$0.06 per sq. ft. of wall face surface
- h. Tent – Up to 1,000 sq. ft..... \$42.31  
Each additional 1,000 sq. ft. or fraction thereof..... \$14.21
- i. Renewal of Expired Permits – ½ the total amount for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided that such suspension or abandonment has not exceeded one full year, in which case a full charge shall be required.
- j. Temporary Certificate of Occupancy..... \$70.52
- k. Demolition Permit - Table A, Contract price for demolition work
- l. Moving Permit - Table A, Valuation based on contract price  
(Special investigative Cost required)
- m. Contractor Business License ..... \$219
- n. Deputy Inspector Contractor Business License ..... \$66  
*(Note: each Business License is subject to an additional State-mandated charge of \$4 which must be collected by the City.)*
- o. Building permits for the following items are issued based on a flat permit charge of \$28.21 plus the issuance fee when the permit is obtained by a State licensed contractor, licensed to do the type of work:
  - 1) Water Heater Replacements (same location)
  - 2) Retrofit Windows
  - 3) Sola-Tube Installations

12. Special Services

- a. Charged for a special inspection by a City Building Inspector  
Affected Floor Area
  - 0-2,500 sq. ft. .... \$212
  - 2,501-5,000 sq. ft. .... \$425
  - 5,001-7,500 sq. ft. .... \$641
  - 7,501-10,000 sq. ft. .... \$854
  - Each additional 10,000 sq. ft. or fraction thereof..... \$222
- b. Non-Business Hour Inspections – requested by a permittee .....

- ..... \$100 per hour plus all other charges (minimum 1 hour)
- c. Excessive Inspections – for inspections determined by the Building Official to be excessive and beyond at least 1 re-inspection of an item of work caused by faulty workmanship or work not ready for inspection at time of request ..... \$100 per hour per inspection (minimum 1 hour)
- d. Additional Plan Check Review by changes, additions, or revisions to approved plans ..... \$110 per hour (minimum 1 hour)
- e. Inspection for any change of occupancy classification, use type (as indicated in California Building Code) or certification of compliance with Building Codes and ordinances not otherwise provided for above ..... \$112 per inspection
- f. Inspections for which no charge is specifically indicated.....  
..... \$56 per ½ hour (minimum ½ hour)
- g. Plan review of soils and geotechnical reports (in-house) ..... \$443
  - i. Third Party Geotechnical review ..... Actual Cost + Admin Charge
- h. Building Code Appeal..... \$1,530 deposit + Admin Charge

13. Electrical Code

- a. Electrical Services
  - 1) Each service switch 300 volts or less..... \$0.02/amp.
  - 2) Each service switch 301 to 600 volts ..... \$0.05/amp.
  - 3) Each service switch over 600 volts ..... \$0.09/amp.
- b. Electrical Systems in new structures or building additions – the following charges shall apply to electrical systems contained within or on any new structure, including new additions to existing structures
  - 1) \$0.0069 per sq. ft.
    - a) Warehouse – that part which is over 5,000 sq. ft.
    - b) Storage garages where no repair work is done
    - c) Aircraft hangers where no repair work is done
  - 2) \$0.016 per sq. ft.
    - a) Residential accessory buildings attached or detached such as garages, carports, sheds, etc.
    - b) Garages and carports for motels, hotels, and commercial parking
    - c) Warehouses up to and including 5,000 sq. ft.
    - d) All other occupancies not listed area that is over 5,000 sq. ft.
  - 3) \$0.031 per sq. ft. – for all other occupancies not listed up to and including 5,000 sq. ft.
  - 4) \$0.0032 per sq. ft. – for temporary wiring during construction
- c. Temporary Service
  - 1) Temporary for construction service, including poles or pedestals.....\$19 each

- 2) Approval for temporary use of permanent service equipment prior to completion of structure or final inspection.....\$19 each
- 3) Additional supporting poles .....\$6 each
- 4) Service for decorative lighting, seasonal sales lot, etc.\$10 each
- d. Miscellaneous
  - 1) Area lighting standards up to and including 10 on a site.....  
.....\$6 each  
Over 10 on a site.....\$2.79 each
  - 2) Private residential swimming pools, including supply wiring, lights, motors, and bonding .....\$38 each
  - 3) Commercial swimming pools ..... \$74
  - 4) Inspection for reinstallation of idle meter (removed by utility company) .....\$14.21 each
  - 5) Residential Photo Voltaic Installation.....no charge
  - 6) Commercial Photo Voltaic Installation:  
Up to 50 kW ..... \$1,106  
51kW to 250 kW..... \$1,106 plus \$7.59 for each kW over 50  
251 kW and higher..... \$2,657 plus \$5.42 for each kW over 250
- e. Illuminated Signs – New, Relocated, or Altered
  - Up to and including 5 sq. ft. .... \$14.21
  - Over 5 sq. ft. and not over 25 sq. ft. .... \$17.00
  - Over 25 sq. ft. and not over 50 sq. ft..... \$22.86
  - Over 50 sq. ft. and not over 100 sq. ft..... \$31.22
  - Over 100 sq. ft. and not over 200 sq. ft..... \$34.01
  - Over 200 sq. ft. and not over 300 sq. ft..... \$42.65
  - Over 300 sq. ft. .... \$0.15 per sq. ft.
- f. Overhead Line Construction – poles and anchors .....\$5.42 each
- g. Alternate Cost Schedule
  - 1) Alterations, additions, and new construction where no structural work is being done or where it is impractical to use a sq. ft. schedule; convert to units as follows .....\$4.25 each unit
  - 2) For each 5 outlets or fraction thereof where current is used or controlled .....charged – 1 unit
  - 3) For each 5 lighting fixtures or fraction thereof where current is used or controlled .....charged – 1 unit
  - 4) For multi-assembly (festoon type plug mold etc.) – each 20 ft. or fraction thereof..... 1 unit
  - 5) Switches.....\$4.25 each unit
  - 6) Subpanel.....\$4.25 each unit
  - 7) Feeder .....\$4.25 each unit
  - 8) Bathroom Exhaust Fan .....\$4.25 each unit
- h. Power Apparatus  
For equipment rated in horsepower (HP), kilowatts (kW), or kilovolt-amperes (KVA), the charge for each motor, transformer, and/or appliance shall be:

0 to 1 unit .....	\$4.30
Over 1 unit and not over 10 units .....	\$9.48
Over 10 units and not over 50 units .....	\$18.44
Over 50 units and not over 100 units .....	\$37.97
Over 100 units.....	\$56.42

**NOTE:** For equipment or appliances having more than one motor or heater, the sum of the combined ratings may be used to compute the charge. These charges include all switches, circuit breakers, contractors, relays, and other directly related control equipment.

i. Other Inspections and Charges

- 1) Inspections outside of normal business hours ..... Section 2.C.9
- 2) Re-inspection ..... Section 2.C.9
- 3) Additional Plan Check Review ..... Section 2.C.9
- 4) Miscellaneous apparatus, conduits, and conductors for electrical apparatus, conduits, and conductors for which a permit is required, but for which no charge is herein set forth...  
..... \$13.83

14. Plumbing Code

a. Miscellaneous Services

- 1) Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and back flow protection) ....\$7.59 each
- 2) Building sewer and trailer park sewer .....\$16.27 each
- 3) Rainwater system – per drain (inside building) .....\$7.59 each
- 4) Cesspool (where permitted) .....\$28.21 each
- 5) Private sewage disposal system .....\$44.48 each
- 6) Water heater and/or vent .....\$7.59 each
- 7) Gas piping system of 1 to 5 outlets .....\$5.42 each
- 8) Additional gas piping system per outlet.....\$1.38 each
- 9) Industrial waste pre-treatment interceptor, including its trap and vent, except kitchen type grease interceptors functioning as fixture traps .....\$7.59 each
- 10) Water piping and/or water treating equipment – installation, alteration, or repair.....\$7.59 each
- 11) Main Water Line .....\$84.02 each
- 12) Drain, vent, or piping (new) .....\$7.59 each
- 13) Drainage, vent repair, or alteration of piping .....\$7.59 each
- 14) Lawn sprinkler system or any one meter including back flow protection devices .....\$7.59 each
- 15) Atmospheric type not included in Item 12
  - a) 1 to 5.....\$7.59 each
  - b) 6 or more.....\$1.08 each
- 16) Back flow protective devices other than atmospheric type vacuum breakers
  - a) 2 inch diameter or less.....\$7.59 each
  - b) Over 2 inch diameter.....\$16.27 each

- 17) Gray water system .....\$44.48 each
  - 18) Reclaimed water system initial installation and testing .....  
.....\$33.63 per hour
  - 19) Reclaimed water system annual cross-connection testing  
(excluding initial test) ..... \$33.63 per hour
  - b. Other Inspections
    - 1) Outside of normal business hours..... Section 2.C.13
    - 2) Re-inspection ..... Section 2.C.13
    - 3) Additional plan review ..... Section 2.C.13
  - c. Sewer connection permit..... up to \$28.21
15. Mechanical Code Costs
- a. Miscellaneous Services
    - 1) Forced air or gravity-type furnace or burner, including ducts  
and vents attached to such appliance – each installation or  
relocation:  
To and including 100,000 BTU/H ..... \$14.77  
Over 100,000 BTU/H ..... \$18.12
    - 2) Floor furnace, including wall heater, or floor-mounted unit  
heater – each installation or relocation ..... \$14.77
    - 3) Suspended heater, recessed wall heater or floor mounted unit  
heater – each installation, relocation, or replacement.... \$14.77
    - 4) Appliance vent installed and not included in an appliance  
permit – each installation, relocation, or replacement ..... \$7.25
    - 5) Heating appliance, refrigeration unit, cooling unit, absorption  
unit – each repair, alteration, or addition to and including  
100,000 BTU/H ..... \$13.66
    - 6) Boiler or compressor to and including 3 horsepower, or  
absorption system to and including 100,000 BTU/H – each  
installation or relocation ..... \$14.77
    - 7) Boiler or compressor over 3 horsepower to and including 15  
horsepower or each absorption system over 100,000 BTU/H  
and including 500,000 BTU/H – each installation or relocation  
..... \$27.04
    - 8) Boiler or compressor over 15 horsepower to and including 30  
horsepower or each absorption system over 500,000 BTU/H to  
and including 1,000,000 BTU/H – each installation or  
relocation ..... \$37.07
    - 9) Boiler or compressor over 30 horsepower to and including 50  
horsepower or each absorption over 1,000,000 BTU/H to and  
including 1,750,000 BTU/H – each installation or relocation.....  
..... \$55.19
    - 10) Boiler or refrigerator compressor over 50 horsepower or each  
absorption system over 1,750,000 BTU/H – each installation  
or relocation ..... \$92.27

- 11) Air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto ..... \$10.59 each

**NOTE:** This charge shall not apply to an air-handling unit that is a portion of a factory assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere in this Resolution.

- 12) Registers.....\$10.59 each
- 13) Air handling unit over 10,000 CFM.....\$18.01 each
- 14) Evaporative cooler other than portable type.....\$10.59 each
- 15) Ventilation system which is not a portion of any heating or air conditioning system authorized by a permit .....\$10.59 each
- 16) Ventilation fan connected to a single duct.....\$7.25 each
- 17) Installation or relocation of each domestic type incinerator.....  
.....\$18.12 each
- 18) Installation of each hood that is served by mechanical exhaust, including ducts for such hood .....\$10.59 each
- 19) Installation or relocation of each commercial or industrial type incinerator .....\$74.16 each
- 20) Appliance or piece of equipment regulated by the California Mechanical Code, but not classified in other appliance categories or for which no other charge is listed in this Code ...  
.....\$10.59 each
- 21) Duct extensions, other than those attached.....\$5.54 each
- 22) Permits for fuel-gas piping shall be as follows when Chapter 12 of the California Plumbing Code is applicable
  - a) Gas piping system of 1 to 4 outlets .....\$6.13 each
  - b) Gas-piping system of 5 or more outlets .....  
..... \$6.13 each plus \$1 per outlet over 4
- b. Other Inspections
  - 1) After normal hour inspection ..... Section 2.C.9
  - 2) Re-inspection ..... Section 2.C.9
  - 3) Additional Plan Reviews..... Section 2.C.9

16. Refunds

If construction has not commenced, a refund of 80% of the permit will be returned when permits are cancelled at the request of the permittee. No permit fees will be refunded for any permit that has expired. No refund will be made of the plan check fees when the plan check service has been performed. A refund of 80% of the plan check fee will be returned if the plan check service has not been performed.

**D. Construction Excise Tax**

1. Rates

- a. Residential Units – Type
  - Single Family ..... \$75
  - Duplex.....\$65 each

- Apartment .....\$55 each
- Bachelor.....\$50 each
- Mobile Home Space.....\$45 each
- b. Commercial..... \$0.01 per sq. ft.
- c. Industrial ..... \$0.01 per sq. ft.
- 2. Delinquency Charge 25% of tax plus interest (at prime lending rate per month)

**E. Environmental Reserve Tax – For new residential living unit construction**

- 1. Conforming unit – first 3 floors ..... \$1.51 per sq. ft.
- 2. Non-conforming unit – first 3 floors ..... \$3.51 per sq. ft.
- 3. Delinquency Charge 25% of tax plus interest (at prime lending rate per month)

**F. Non-Subdivision Park and Recreation**

- 1. Single Family Dwelling – A charge of \$10,000 is imposed upon the construction and occupancy of each single-family dwelling, which results in a net increase to the City’s housing stock. Said fee is imposed to offset impacts to the City’s existing park and recreation facilities caused by the additional single-family dwelling.
- 2. Other Residential uses – A charge of \$5,000 is imposed upon the construction and occupancy of each residential dwelling unit, other than a single-family dwelling, which results in a net increase in the City’s housing stock. Said fee is imposed to offset impacts to the City’s existing park and recreation facilities caused by the additional dwelling unit.

**G. Recycling and Diversion of Construction and Demolition Waste Program (Waste Management Plan)**

- 1. Administrative charge..... \$0.05 sq. ft. of Covered Project
- 2. Deposit..... \$1 sq. ft. of Covered Project
- 3. Residential re-roofs:
  - a. Residential re-roof permits (only) deposit..... \$500
  - b. Residential re-roof permits ..... \$45

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**SECTION 3. PLANNING**

The following charges are charged to individuals submitting the described requests to the Community Development Department. Payment in full is required before issuance of necessary Grading, Building, Plumbing, Electrical, Mechanical, or any other appropriate permit.

**A. Filing Fees**

1. Conditional Use Permit .....	\$1,550
2. Variance .....	\$1,550
3. Zone Change .....	\$3,500
4. Zone Code Amendment.....	\$3,500
5. General Plan Amendment .....	\$3,500
6. Planned Unit Development .....	\$3,082
7. Minor Use Permit .....	\$578
8. Historic Preservation Designation.....	\$578
9. Minor Site Plan Review.....	\$310
10. Major Site Plan Review.....	\$1,240
11. Radius Map Processing	
a. .500' Radius .....	\$221
b. .300' Radius .....	\$111
c. .100' Radius .....	\$56
12. Massage Establishment Operator Background Check .....	\$589
a. Background Check Renewal (Biennial).....	\$288
13. Concept Approval (Coastal).....	\$288
14. Specific Plan .....	\$11,200
15. Appeal - Non-Public Hearing Matters .....	\$1,600 deposit
16. Appeal - Public Hearing .....	\$1,155
17. Pre-Application Conference .....	\$231
18. Property Profile .....	\$145
19. Planning Commission Interpretation .....	\$517
20. Sober Living Investigation Cost .....	\$577
21. Temporary Banner Permit.....	\$50
a. plus \$5 if a second banner is used during same period	
22. Tentative/Final Parcel Map .....	\$1,550
23. Tentative/Final Tract Map .....	\$2,309
24. Special Events: (Other than City sponsored/co-sponsored events)	
1 event per 90 day period	
Resident .....	\$180
Non-Resident .....	\$340
a. Note: In compliance with City Council Resolution Number 5898, resident homeowner associations or resident neighborhood associations who provide proof of 501 (c)(3) shall pay 25% of the above referenced charge.	
25. Sign Application .....	\$77

- 26. Planned Sign Program..... \$1,550
- 27. Development Agreement (New or Revision)..... \$30,000 deposit
- 28. Maps (Zoning, General Plan Land Use) ..... \$8.00 per sheet

**B. Environmental Fees/Deposits**

- 1. Minor Environmental Assessment (Categorical Exemption) .....  
..... \$1,100 deposit
- 2. Major Environmental Assessment (Initial Study) ..... \$1,800 deposit
- 3. Negative Declaration..... \$2,000 deposit
- 4. Environmental Impact Report..... \$30,000 deposit

**C. Transportation Facilities and Programs Development  
(Traffic Impact Fees)**

- 1. Shopping Center (up to 175,000 sq. ft.) .....  
..... \$12.24 per sq. ft. of gross leasable area
- 2. Shopping Center (over 175,000 sq. ft.) .....  
..... \$3.79 per sq. ft. of gross leasable area
- 3. General Office Building ..... \$4.15 per sq. ft. of gross leasable area
- 4. Quality Restaurant ..... \$9.40 per sq. ft. of gross floor area
- 5. Hotel..... \$866.95 per room or suite
- 6. Single Family Detached Housing ..... \$1,462.81 per dwelling unit
- 7. Multi Family Attached Housing (Apartment) ..... \$959.95 per dwelling unit
- 8. Multi Family Attached Housing (Condominium) . \$788.72 per dwelling unit
- 9. City Park ..... \$4,789.53 per acre
- 10. Other Land Use Types ..... \$1,588.76 per PM peak hour trip generated

**D. Transportation Facilities and Programs Development Application Fee**

- 1. Shopping Center (up to 175,000 sq. ft.) .....  
..... \$1.82 per sq. ft. of gross leasable area
- 2. Shopping Center (over 175,000 sq. ft.) .....  
..... \$0.55 per sq. ft. of gross leasable area
- 3. General Office Building ..... \$0.59 per sq. ft. of gross leasable area
- 4. Quality Restaurant ..... \$1.40 per sq. ft. of gross floor area
- 5. Hotel..... \$122.40 per room or suite
- 6. Single Family Detached Housing ..... \$218.20 per dwelling unit
- 7. Multi Family Attached Housing (Apartment) ..... \$143.06 per dwelling unit
- 8. Multi Family Attached Housing (Condominium) . \$119.45 per dwelling unit
- 9. City Park ..... \$711.37 per acre
- 10. Other Land Use Types ..... \$216.78 per PM peak hour trip generated

**E. Main Street Specific Plan Zone In-lieu Parking Fees**

The following per space in-lieu parking fee is hereby established for uses on commercially zoned parcels located within the Main Street Specific Plan Zone.

1. \$3,500 per deficient space for all such uses established on or after September 1, 1996. Such fee shall be calculated by multiplying the number of parking spaces required, for the use that is not provided either on-site or within 300 feet of the parcel on which the use is situated, by \$3,500.
2. An annual fee of \$100 per deficient space for all such uses established prior to September 1, 1996 which are currently operating under an existing land-use entitlement wherein, as a condition of approval, the applicant agreed to participate in the City's in-lieu parking program, except for those uses governed by Section 3 hereinafter. Such annual fee shall be calculated by multiplying the number of parking spaces required, for the use that is not provided either on-site or within 300 feet of the parcel on which the use is situated, by \$100.
3. For all such uses established prior to September 1, 1996 pursuant to a development agreement wherein the applicant agreed to participate in the City's in-lieu parking program, the fee per deficient space shall be specified in the applicable development agreement for the subject property.

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**SECTION 4. POLICE**

**A. Alarm System Application**

The following will be charged for alarm system applications (July 1<sup>st</sup> - June 30<sup>th</sup>):

- 1. Indirect Alarm – Business Permit ..... \$43
- 2. Indirect Alarm – Resident Permit ..... \$33
- 3. False Alarm – penalties will be assessed in the event of the following:
  - 1<sup>st</sup> and 2<sup>nd</sup> false alarms calls ..... No Charge
  - 3<sup>rd</sup> false alarm call ..... \$124
  - 4<sup>th</sup> false alarm call ..... \$182
  - 5<sup>th</sup> false alarm call ..... \$289
  - 6 or more false alarm calls ..... \$405 each

*(This program is coordinated through a third-party administrator)*

**B. Animal Control**

- 1. Animal licenses pursuant to Municipal Code § 7.05.040.A.
  - a. Dog .....unaltered \$103; altered \$31
  - b. Senior Citizen Discount (65 or older) 48% (rounded to nearest dollar)
- 2. Impound of small animals (cats, dogs, etc.): Seal Beach Animal Care Center
  - a. Impound ..... \$33
  - b. Daily Care and Feed ..... \$11 per day
- 3. Quarantine of small animals
  - a. Impound ..... \$62
  - b. Daily Care and Feed ..... \$16 per day
- 4. Quarantine on owner's property ..... \$33 per incident
- 5. Veterinary Services
  - a. Rabies Vaccination ..... Actual Cost
  - b. Relative Value unit ..... Actual Cost
  - c. Other procedures (x-ray, lab, etc.) ..... Actual Cost
  - d. Medical or surgical care ..... Actual Cost
  - e. Euthanasia (request by owner) ..... \$31 plus Actual Cost
- 6. Dog Park
  - a. Non-resident use – annual – altered dog ..... \$21
  - b. Non-resident use – annual – unaltered dog ..... \$41
  - c. Failure to lock gate..... \$62
  - d. Exceeding 3 dog limit in park – per additional dog..... \$33
  - e. Attack/bite or attempt on any person or dog ..... \$41
  - f. Vicious animal by definition..... \$62
  - g. A quarantined animal ..... \$91
  - h. Failure to remove feces..... \$41
- 7. Non-domestic Animal
  - a. Permit..... \$62

**C. Beach Parking Services (pay and display of pay by plate)**

- 1. Beach parking lots daily rates

- a. Automobiles/motorcycles (under 20 ft.)..... \$18
  - b. Rates for automobiles/motorcycles parking after 6:00 p.m.. ..... \$4
  - c. Automobiles/motorcycles two hour maximum before 6:00 p.m. .... \$4
2. Annual parking passes, for day use only, entitles the holder to daily parking in any beach lot and valid 12 months from date of purchase
- a. Seal Beach residents ..... \$117
  - b. Non-residents..... \$180
  - c. Resident senior citizen with annual gross income less than \$35,000 annual beach pass ..... \$70
  - d. Non-resident senior citizen with annual gross income less than \$35,000 annual beach pass ..... \$108

Senior citizens age 65 must provide proof of annual income.

3. Disabled parking - any disabled person displaying special identification license plates issued under California Vehicle Code Section 5007 or a distinguishing placard issued under California Vehicle Code Section 22511.55 or 22511.59 shall be allowed to park in the 1<sup>st</sup>, 8<sup>th</sup>, and 10<sup>th</sup> Street ocean-front Municipal Parking Lots without being required to pay parking fees. The vehicles must be parked in the marked Handicapped Parking stalls (unless all stalls are full at the time of entry into the lot). The disabled parking exemption is only for vehicles under 20 ft. in length and does not cover trailers, campers, and/or fifth wheelers attached to the vehicle. If more than one (1) parking space is used the regular daily beach user charge must be paid for the 2<sup>nd</sup> space used.
4. Miscellaneous Rate Information:
- a. The City Manager is authorized to charge amounts less than the rates specified, for certain days or certain times of day, if he or she determines that a lower rate is appropriate.
  - b. Beach rates may fluctuate seasonally and may vary with times of the day. In no event shall the rates exceed \$33.00 per vehicle per space.
  - c. Use and fees for beach parking for special events are subject to arrangements through Community Services.
  - d. Electric Vehicle charging station ..... 3.44 per hour

**D Metered City Municipal Lots (pay and display or pay by plate) \$1 per hour**

**E. Citation Sign-off ..... \$21 per sign-off**

**F. Repo Receipt (CGC 41612) ..... \$10 per receipt**

**G. Fingerprint Cards**

- 1. FBI ..... \$15
- 2. State of California..... \$32

**H. Parking Permits**

The following rates are charged for annual parking permits:

- 1. Resident..... \$20
- 2. Guest (limit 2 per residence) ..... \$30
- 3. Business (Merchant) ..... \$50
- 4. Contractor ..... \$60
- 5. Replacement Sticker/Permit..... \$5
- 6. Replacement Windshield Sticker ..... \$10
- 7. Oil Platform Worker/Sub-Contractor (Overnight Parking). \$300 per month

*NOTE: Resident Permits are issued each year (November 1<sup>st</sup> through October 31<sup>st</sup>) and are not prorated. Merchant Permits are issued each fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>) and not prorated.*

**I. Passport (Clearance Letter)**

A \$45.00 fee will be charged for the preparation of a letter attesting to an individual's lack of criminal contact with the Seal Beach Police Department that will be used to obtain a passport.

**J. Photographs**

- 1. Digital reprints or digitally scanned photos..... \$47
- 2. Digital audio file reproduction..... \$47
- 3. Video file reproduction ..... \$47
- 4. Reprints of 35 mm photos ..... \$47

**K. Traffic Collision Reports**

The following fees will be charged for copies of all investigative reports performed on traffic collisions:

- 1. Non-resident ..... \$52
- 2. Resident..... \$22
- 3. Miscellaneous Police Reports (Resident)..... \$22

**L. Vehicle Storage (No checks accepted)**

- 1. Signed vehicle storage release form.....\$120 per copy
- 2. Signed vehicle impound release and administrative overhead associated with a 30 day impound .....\$220 per copy

**M. Parking Violations**

Section	Violation	Cost
21113 (A) CVC	SCHL/PUB PROP-FAIL OBEY RSTRCT	\$52
21211 (A) CVC	PARKED IN BIKE LANE	\$52
22500.1 CVC	FIRE LANE	\$52
22500 (A) CVC	PARKED IN INTERSECTION	\$52
22500 (B) CVC	PARKED ON CROSSWALK	\$52
22500 (E) CVC	BLOCKING DRIVEWAY	\$52
22500 (F) CVC	PARKED ON/ACROSS SIDEWALK	\$52
22500 (H) CVC	DOUBLE PARKING	\$52
22500 (I) CVC	PRKD IN BUS STOP/LOADING ZONE	\$336
22500 (K) CVC	PKG PROHIB-STATE HIWAY BRIDGE	\$52
22502 (A) CVC	PARALLEL AND/OR WITHIN 18"	\$52
22505 (B) CVC	NO PARKING - STATE HIGHWAY	\$52
22507.8(A) CVC	HANDICAPPED PARKING ONLY	\$336
22507.8 (B-C)CVC	OBSTRUCTION OF DISABLED SPACE	\$336
22507.8 (C) CVC	OBSTRUCTION OF DISABLED SPACE	\$336
22514 CVC	FIRE HYDRANT	\$82
22515 (A) CVC	UNAT VEH W/ENGINE RUNNING	\$52
22522 CVC	PARKING - ACCESS RAMP	\$336
22523 CVC	ABANDONED VEHICLE	\$124
26708 (A) CVC	OBSTRUCTED VIEW THRU WNDSHLD	\$52
26710 CVC	DEFECTIVE WINDSHIELD	\$42
27155 CVC	GAS CP RQ/\$10 PRF OF CO	\$52
27465 (B) CVC	UNSAFE TIRES-\$10 W/PRF 21 DAYS	\$42
4000 (A) CVC	EXP REG/\$10 W/PRF CORR	\$82
4462.5 CVC	PRESENTING FALSE REGISTRATION	\$82
4462 (B) CVC	DISPLAY FALSE REGISTRATION	\$124
4464 CVC	ALTERED LICENSE PLATE	\$82
5200 CVC	MSG PLT-\$10 W/PRF CORR	\$52
5201 (E) CVC	PLT COV/\$10 W/PRF CORR	\$52
5204 (A) CVC	MISSING TAB-CORR AND PYMT REQ	\$52
8.15.010 (C) SBMC	FAILURE TO OBEY PSTD SIGNS	\$52
8.15.010 SBMC	NO PARKING CERTAIN AREAS	\$52
8.15.010 (D & F) SBMC	PKD OVER WHITE LINE-TRAFF HAZ	\$52
8.15.020 SBMC	FAIL TO PARK IN MARKED STALL	\$52
8.15.025 SBMC	72 HOUR PARKING	\$52
8.10.105 SBMC	PKG/DRIVING ON PRIVATE PROP	\$52
8.15.055 SBMC	SHORT TERM PARKING ZONES	\$52
8.15.065 SBMC	CITY PROPERTY	\$52
8.15.070 SBMC	CURB MARKINGS	\$52
8.15.080 SBMC	PKD IN OR OBSTRUCTING ALLEY	\$52
8.15.085 SBMC	PRKNG OF OVERSIZED VEH	\$52
8.15.090 SBMC	ILLEGAL COMM VEH PKG	\$82
8.15.100 SBMC	SURFSIDE COLONY FIRE HYDRANT	\$52
8.15.105 SBMC	PARKING METER ZONES	\$52
8.15.115 SBMC	DIAG PKG/FRT WHEEL XCS OF 6"	\$52

Section	Violation	Cost
8.20.010 (b)SBMC	PARKED WITHOUT PAYING	\$52
8.20.010 (c)SBMC	PERMIT MUST BE DISP PROPERLY	\$52
8.20.015(A) SBMC	NO PKG MARINA W/O PERMIT	\$52
8.20.015(B) SBMC	NO CMPR/REC VEH/BOAT MARINA	\$52

**N. Late Payment Penalty – per citation**..... \$28

**O. Court Fees per Citation** ..... \$12

**Parking Violation Corrected Citation (CVC 40225)** .....\$10 per equipment violation

(Note: Handicap Corrected Violation (CVC 40226) - \$25)

**Q. Firearm Storage (Annual)**..... \$125

**R. Booking Fee**..... \$375

**S. Blood Collection Cost Recovery**..... Actual Cost

**T. Day Witness Fee Deposit (Subpoena Fee)**

1. Peace Officer ..... \$275

2. City Employees ..... \$275

**U. Detention Center Services**

1. Pay-to-stay (per day)..... \$135

2. Pay-to-stay – work release (per day) ..... \$155

3. Pay-to-stay Weekend..... \$185

**V. Jail Application Fee (Non-refundable)**..... \$155

**W. Evidence Collection Cost Recovery** .....\$30 plus Actual Cost

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**SECTION 5. PUBLIC WORKS**

**A. Plot Copies**

- 1. Black & White (24" x 36") ..... \$15 per sheet
- 2. Color (24" x 36")..... \$25 per sheet

**B. General Permits**

- 1. Temporary Street/Sidewalk Closure Permit
  - a. Metered Space..... \$15/day/space
  - b. Street Obstruction (up to 45 days) ..... \$55
- 2. Banner Permit..... \$50
- 3. Non-Standard Improvement Agreement ..... \$250
- 4. Street Tree Removal Permit ..... \$150
- 5. Oversized Vehicle Transportation Permit ..... \$35

*NOTE: Banner Permit fee does not include installation. Applicant must hire a licensed contractor to install the banner upon issuance of the permit and signing of the agreement.*

**C. Plan Check & Permits**

**The following items noted in this section are subject to the following fees in addition to the plan check/permit review fees**

- Permit Application Fee ..... \$100
- Plan Archival Fee ..... 2% of total permit cost
- Administration Fee..... 20% of total permit cost

*NOTE: Administration Fee is for the overhead management of contract plan check/permit review.*

*NOTE: All minimum deposits must be paid at the time of submittal of applications. The deposits shall cover the actual cost including, but not limited to review, plan check, administration, coordination and construction administration, inspection, and engineering by City, private consulting firms, and/or outside contractors. Additional deposits will be collected if initial deposits are insufficient to cover actual costs. Any excess deposits over minimum amount will be returned to the applicant once the project is complete.*

**Grading/Drainage Plan Check**

- 1. Single-Family Residential Unit ..... \$1,500 minimum deposit
- 2. Multi-Family Residential Unit ..... \$2,000 minimum deposit
- 3. Commercial/Industrial - I (<3,000 SF) ..... \$3,000 minimum deposit
- 4. Commercial/Industrial – II (>3,000 SF) ..... \$5,000 minimum deposit

*NOTE: Minimum deposit to cover cost of reviewing plans, hydrology, and hydraulics for construction of noted development. Additional deposits are required for applicant changes, revisions, additions to the plans, or if more than minimum deposit shall be established by the City Engineer based upon size and scope of project.*

WQMP Plan Check

- 1. Single-Family Residential Unit ..... \$1,500 minimum deposit
- 2. Multi-Family Residential Unit ..... \$2,000 minimum deposit
- 3. Commercial/Industrial - I (<3,000 SF) ..... \$3,000 minimum deposit
- 4. Commercial/Industrial- II (>3,000 SF) ..... \$5,000 minimum deposit

**NOTE:** Plan checks will be billed on time and material basis. A minimum deposit will be collected from the applicant in advance of any work performed and shall be established by City Engineer based upon size and scope of project.

Subdivision Plan Check

- 1. Lot Line Adjustment ..... \$1,000 minimum deposit
- 2. Record of Survey ..... \$1,000 minimum deposit
- 3. Parcel Map ..... \$2,500 minimum deposit
- 4. Tract Map ..... \$6,000 minimum deposit
- 5. City Map Filing Fee ..... \$185
- 6. Certificate of Compliance ..... \$270

**NOTE:** If a revised map is substituted for an approved or conditionally approved map, the deposit shall be increased for processing the revised maps. Following staff review, the City may require an additional cash deposit estimated by the City Engineer or Director of Community Development to sufficiently cover the actual cost of any private consulting firm used by the City in the technical review of the tentative map submittals or in preparation of the EIR.

The deposit shall cover all actual costs for plan check, construction engineering, management, and inspection for all required public improvements by City and/or private consulting firms. All deposits must be paid before the City Council approves the final map. All actual costs must be paid before acceptance of the public improvement and release of the subdivision bonds.

Encroachment Permits Review

- 1. Encroachment Permit - Type A ..... \$150 each  
(no plan check)
- 2. Encroachment Permit - Type B ..... \$500 minimum deposit  
(plan check required)

**NOTE:** Minimum deposit to cover costs for only sidewalk, curb and gutter, driveway approach, dirt excavations in parkways, and street cuts. Encroachment Permit Type A valuation of all work performed shall not exceed \$5,000 as determined by the City Engineer. A cash deposit will be collected as determined by the City Engineer for the approximate value of the work as guaranty that the work is performed properly.

Utility Company Permit Review ..... \$1,000 minimum deposit

**NOTE:** Plan checks will be billed on time and material basis. Unless otherwise arranged, a minimum deposit will be collected from the applicant in advance of any work performed and shall be established by City Engineer based upon size and scope of project.

Traffic Control Plan Review ..... \$150 per sheet

**NOTE:** Traffic Control Plan review fee assumes two interactions (original submittal + one recheck). Additional fee, as determined by the City Engineer will be required for additional reviews.

**NOTE:** Applicants will need to hire their own traffic control contractor to supply and place barricades as well as post for no parking for street closures. City barricades may be used only upon written permission from the Public Works Department in specific instances. There will also be replacement charge for each non-returned or damaged barricade (actual cost). For any street closure at a signalized intersection or that directly affects traffic on an arterial roadway, a traffic plan review will be required.

#### D. Inspections

1. Water Quality/Pollution Prevention Inspection..... \$200 minimum deposit
3. Grading Permit Inspection (SFR) ..... \$350 minimum deposit
4. Grading Permit Inspection (MFR)..... \$500 minimum deposit
5. Grading Permit Inspection (C/I Type I)..... \$1,000 minimum deposit
6. Grading Permit Inspection (C/I Type II)..... \$3,000 minimum deposit
7. Encroachment Permit Inspection (Type A)..... \$300 minimum deposit
8. Encroachment Permit Inspection (Type B)..... \$500 minimum deposit
9. Utility Company Permit Inspection ..... TBD on Scope

**NOTE:** Inspections will be billed on time and material basis + 20% Administrative Fee for contract overhead management. Unless otherwise arranged, a minimum deposit will be collected from the applicant in advance of any work performed and shall be established by City Engineer based upon size and scope of project. Minimum deposits for inspection types not listed above will be determined by the City Engineer based upon the size and scope of service required.

#### E. Sewer Utility Services

Inspection for sewer work for new developments.....  
..... \$ 476 minimum to cover time and materials

**NOTE:** For other than one single family residence, inspection will be billed on a time and material basis. A minimum deposit will be collected from the developer in advance of any work performed and shall be established by the City Engineer based upon size and scope of project.

1. Sewer Service Connection Inspection..... \$ 238 minimum deposit  
per application to cover time and materials
2. Sewer Service Connection Charge – "Buy In"  
The fee is determined based on the size of the water service meter as applied to the sewer rates. Sewer rates are calculated using the value of the existing system that is not subject to replacement through the existing Capital Improvement Project (CIP) program and the total annual

water use by sewer system customers in billing units. Beginning July 1, 2002 and every July 1<sup>st</sup> thereafter, the fee will automatically increase by an amount calculated using the following formula – multiply the most recent fee in effect by the percentage increase over the previous 12 months immediately preceding the most recent publication of the Engineering News Record of Construction Cost Index existing on July 1<sup>st</sup> of the year of the increase. The previous ENR Construction Cost Index was 8293. The ENR Construction Cost Index for June 2009 is 8578. Fees shall not decrease below the level of rates existing on July 1, 2002.

<u>Service Size</u>	<u>Residential</u>	<u>Commercial, Industrial, Gov't</u>
5/8", 3/4"	\$2,754	\$2,754
1"	\$3,273	\$5,293
1.5"	\$6,701	\$11,931
2"	\$9,393	\$21,629
3"	\$54,556	\$53,907
<u>Service Size</u>	<u>Residential</u>	<u>Commercial, Industrial, Gov't</u>
4"	\$80,223	\$136,051
6"	N/A	\$157,003
8"	N/A	\$550,117

3. Fats, Oils & Grease (FOG) Wastewater Discharge Permits
  - a. Permit issuance .....\$51 each
  - b. Plan Review .....\$229 each
  - c. FOG Material Fee ..... Actual Cost
  - d. Grease control device lid inspection .....\$31 each
  
  - e. Best Management Practices (BMP) program inspection .....  
 .....\$61 each  
 ..... 1 inspection per FSE per year
  - f. Grease Disposal Mitigation/Waiver .....  
 .....\$510 each annually (Sewer cleaning)
  - g. Non-compliance grease control device lid inspection  
 \$31 each return visit
  - h. Non-compliance BMP inspection ..... \$61 each return visit
  - i. Non-compliance sewer cleaning ..... \$184 per hour
  - j. Non-compliance sewer video inspection ..... \$306 per hour

**NOTE:** Any cost increases to the City, additional services, and materials provided by the City not listed above, such as spill response or additional sewer main line cleaning due to accumulation of FOG, will be billed directly to the responsible party for actual costs incurred on a time and material basis. Any delinquencies, penalties, appeals, hearings, suspensions, revocations, violations, and enforcements are established by the FOG Ordinance. FSE's requesting a permit within a calendar year shall have the fees prorated on a month end basis.

**F. Water Utility Services**

1. Water Service Connection \$238 minimum deposit

- per application to cover time and materials
2. Water Service Connection Materials ..... Actual Cost  
 of any required materials and miscellaneous  
 equipment for meter plus 20% administration
  3. Main Line Connection  
 ..... \$476 Minimum deposit to cover time and materials

**NOTE:** For other than one single family residence, inspection will be billed on a time and material basis. A minimum deposit will be collected from the developer in advance of any work performed and established by the City Engineer based upon size and scope of project.

4. Meter Testing Deposit... \$102 per test (refundable if meter is inaccurate)
5. Hydrant Water Meter Installation..... \$130  
 to cover cost for labor, materials, and  
 equipment per each move or location
6. Hydrant Water Meter Daily Rental Rate ..... \$10
7. Hydrant Water Meter Deposit ..... \$1,500
8. Replacement of Damaged Hydrant Meter..... Actual Cost

**NOTE:** Water shall be billed (at the current commercial commodity rate) against deposit. If cash balance drops below \$500 an additional deposit will be required.

9. Fire Hydrant Flow Test..... \$714  
 per each application plus time and materials
10. New Water Service Connection Charge – “Buy In”  
 For services that have never been connected or paid into the system, fees are calculated using the value of the existing system that is not subject to replacement through the existing Capital Improvement Project (CIP) program and the total annual water use by system customers in billing units. Beginning July 1, 2002 and every July 1<sup>st</sup> thereafter, the fee will automatically increase by an amount calculated using the following formula – multiply the most recent fee in effect by the percentage increase over the previous 12 months immediately preceding the most recent publication of the Engineering News Record of Construction Cost Index existing on July 1<sup>st</sup> of the year of the increase. The previous ENR Construction Cost Index was 8293. The ENR Construction Cost Index for June 2009 is 8578. fees shall not decrease below the level of rates existing on July 1, 2002.

<u>Water Service Size</u>	<u>Residential</u>	<u>Commercial, Industrial, Gov't</u>
5/8", 3/4"	\$4,595.....	\$4,595
1"	\$5,307.....	\$8,488
1.5"	\$13,053.....	\$20,430
2"	\$13,988.....	\$37,319
3"	\$97,730.....	\$63,617
4"	\$257,670.....	\$340,659
6"	NA.....	\$375,670

Greater than 6"

Connection charges shall be determined by the City Engineer and approved by City Council at the time of development or request.

**G. Call Outs**

City Crew Charge.....\$250 minimum charge + Time & Material

**H. Additional Staff Time**

- 1. City Staff .....Current Fully Burden Rate
- 2. Contract Staff..... Current Hourly Rate + 20%

**I. Publications**

- 1. Public Works Standard Conditions of Approval for Vesting  
Tentative and Tentative Subdivision Maps.....\$20 each
- 2. Standard Plans for Water Facilities.....\$15 each
- 3. Standard Plans for Sewer Facilities .....\$15 each
- 4. Design Criteria for Sewer Facilities.....\$15 each
- 5. Standard Plans for Streets.....\$15 each
- 6. Grading and Stormwater Pollution Prevention  
Implementation Manual.....\$15 each

**J. News Racks**

- 1. Off60News rack Permit – Non-Lottery Locations .....\$75 every 3 years
- 2. News rack Permit – Lottery Locations .....\$115 every 3 years
- 3. News rack Summarily Impound .....\$126 every 3 years
- 4. News rack Non-Summarily Impound .....\$64 every 3 years
- 5. News rack Non-Summarily Impound after Required.....\$105 every 3 years

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**SECTION 6. RECREATION**

**A. Community Center Facilities**

Resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. Youth resident groups shall be those groups with at least 60% of their active membership residing within the City of Seal Beach or having students attending a school within the Los Alamitos Unified School District. Youth groups are also defined as being groups with all persons being age 18 years and under. The following group categories are listed in order of priority use.

1. Non-Profit/Resident meetings of civic or service organizations .....  
..... \$155 annual cleaning fee  
Note: Limited to two (2) meetings per month, additional meetings would be charged \$13 per hour.
2. Resident activities
  - a. Large Room ..... \$36 per hour
  - b. Small Room ..... \$26 per hour
  - c. Cleaning ..... \$75 to \$150 based on usage
  - d. Staff ..... \$ 20-\$40 per hour per staff person
  - e. Security Deposit..... \$250 or \$500
3. Non-resident activities
  - a. Large Room ..... \$57 per hour
  - b. Small Room ..... \$41 per hour
  - c. Cleaning ..... \$ 75 to \$150 based on usage
  - d. Staff ..... \$20-\$40 per hour per staff person
  - e. Security Deposit..... \$250 or \$500
4. Commercial or profit-making activities
  - a. Large Room ..... \$113 per hour
  - b. Small Room ..... \$57 per hour
  - c. Cleaning ..... \$150
  - d. Staff ..... \$20-40 per hour per staff person
  - e. Security Deposit..... \$250 or \$500
5. Liability /special event insurance.....  
..... proof of certificate of insurance with City additionally insured

**NOTE:** Rentals of more than 75 people, or having alcohol present, require 2 staff members be present and a security deposit of \$500. Rentals with less than 75 people and without alcohol require a security deposit of \$250.

**B. Rental – Senior Center and Fire Station 48 Community Room**

To qualify for use of the Senior Center facility on a regular reservation basis, a group must have the majority of participants be residents. Resident groups shall be those groups having at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. Any requests for waiver of fees by a group will require City

Council approval. The following group categories are listed in order of priority use.

1. Recreation sponsored or co-sponsored activities/meeting ..... No rental
  - a. Key Deposit..... \$100
2. Resident non-fundraising activities of civic or service organizations
  - a. Annual cleaning charge..... \$155
  - b. Key Deposit..... \$100
3. Resident fundraising activities of civic or service organizations
  - a. Per hour ..... \$36
  - b. Cleaning charge ..... \$75 to \$150 based on usage
  - c. Key Deposit..... \$100
4. Non-resident non-fundraising activities of civic or service organizations
  - a. Per hour ..... \$49
  - b. Cleaning charge ..... \$50 to \$150 based on usage
  - c. Key Deposit..... \$100
5. Non-resident fundraising activities of civic or service organizations
  - a. Per hour ..... \$57
  - b. Cleaning charge ..... \$75 to \$150 based on usage
  - c. Key Deposit..... \$100
6. Alcoholic beverages served at non-city functions ..... \$35 additional
7. Liability/special event insurance.....  
..... proof of certificate of insurance with City additionally insured

**C. Swimming Pool**

Resident groups shall be those groups having at least 60% of their active membership residing within the City of Seal Beach. Resident groups have preference over non-resident groups. The following group categories are listed in order of priority use.

1. Recreation and Family Swim Summer Pass (up to 6 people).....  
.....\$30 per family – Resident  
.....\$60 per family – Non-resident  
(valid only for the summer purchased)
2. Adult Lap Swim  
Youth Swim Pass (16 swims)\$40 per pass
  - a. 16 Swim Pass .....\$80 per pass
  - b. 34 Swim Pass .....\$136 per pass
  - c. Annual Swim Pass .....\$300 per pass
  - d. Lost Pass Replacement ..... \$10 per lost pass
3. Swim Instruction
  - a. Resident ..... \$75
  - b. Non-resident ..... \$100
  - c. Competitive Instruction Pool Use ..... \$55 per hour
4. Weekend Pool Party Rentals – 2 hour supervised pool parties at the following rental rates
  - a. Resident rental – 40 participants or less ..... \$220

- b. Non-resident rental – 40 participants or less..... \$240
- 5. Aquatics Class ..... \$155
- 6. Liability/special event insurance.....  
..... proof of certificate of insurance with City additionally insured

**D. Recreation Program**

The City of Seal Beach shall establish fees for the various recreation programs. These fees shall be based on type of program; number of participants and instructors, officials, etc. required in the program; and shall be based on full cost recovery where feasible, including administrative costs.

**E. Use of Municipal Athletic Facilities**

The following rates shall be in effect for all reservations made through the Recreation Office. Youth Resident Groups are defined as a group having 60% of its membership residing in Seal Beach or having a student attending a Los Alamitos Unified School District. Youth Resident Groups are defined as persons age 18 and under. The following group categories are listed in order of priority use.

- 1. All community parks, no use of lights
  - a. Youth resident groups with non-profit status ..... \$16 per hour
  - b. Youth non-resident groups..... \$26 per hour
  - c. Adult resident groups ..... \$36 per hour
  - d. Adult non-resident groups ..... \$46 per hour
  - e. Business Use ..... \$88 per hour
- 2. All Community Parks, including use of lights
  - a. Youth resident groups with non-profit status ..... \$36 per hour
  - b. Youth non-resident groups..... \$46 per hour
  - c. Adult resident groups ..... \$57 per hour
  - d. Adult non-resident groups ..... \$67 per hour
  - e. Business Use ..... \$114 per hour
- 3. Maintenance of Zoeter ball diamond..... \$46 a day per field
- 4. Rental of Bases.....\$27 per day – \$125 minimum deposit
- 5. Gymnasium
  - a. Youth resident groups with non-profit status ..... \$17 per hour
  - b. Youth non-resident groups with non-profit status ..... \$29 per hour
  - c. Youth resident groups for private use ..... \$29 per hour
  - d. Adult resident groups ..... \$39 per hour
  - e. Adult non-resident groups ..... \$57 per hour
  - f. Business Use ..... \$67 per hour
- 6. Heather and Marina Tennis Courts
  - a. Youth resident groups ..... \$17 per hour
  - b. Youth non-resident groups..... \$22 per hour
  - c. Adult resident groups ..... \$33 per hour
  - d. Adult non-resident groups ..... \$38 per hour

- e. Business Use ..... \$67 per hour
- 7. Outdoor Basketball Courts
  - a. Youth Resident Groups with Non-profit Status..... \$13 per hour
  - b. Youth Non-resident Groups ..... \$17 per hour
  - c. Adult Resident Groups ..... \$27 per hour
  - d. Adult Non-resident Groups..... \$37 per hour
  - e. Business Use ..... \$64 per hour

**F. Edison Community Garden**

To qualify for the use of a plot in the Edison Garden a gardener must be able to prove that they are a resident in the City of Seal Beach. If a gardener moves out of the City of Seal Beach, they must relinquish their plot by February 16<sup>th</sup>. Rental of a garden plot is for one calendar year. Applications must be returned with payment to the Community Services/Recreation Department prior to January 16<sup>th</sup> of each year in order to be renewed. After the renewal deadline, any remaining plots will be assigned to those on the waiting list.

- 1. Rental of Garden Plot ..... \$75 per year per plot

**G. Tennis Center**

The Seal Beach Tennis Center provides a wide range of amenities which include a pro shop, fitness center, locker rooms, and the following services:

- 1. Single membership ..... \$110 per month / \$1,210 annually
- 2. Couple membership ..... \$130 per month / \$1,430 annually
- 3. Family membership..... \$140 per month / \$1,540 annually
- 4. Junior membership..... \$ 60 per month / \$660 annually  
with a \$135 one-time administration fee
- 5. Fitness membership..... \$25 per month / \$275 annually  
with a \$55one-time administration Cost
- 6. Single Pickleball Membership.....\$45 per month / \$495 annually
- 7. Couple Pickleball Membership.....\$65 per month / \$715 annually
- 8. Guest fee with member ..... \$13 (once per month)
- 9. Guest fee during general public hours ..... \$10 per day
- 10. Court fee ..... \$12 per hour per court  
during the hours of 12:00 p.m. to 5:00 p.m.
- 11. Court fee ..... \$15 per hour per court  
during the hours of 5:00 p.m. to 9:30 p.m.
- 12. Ball machine ..... \$20 per hour  
..... \$10 per hour for members
- 13. Junior Use (under 17 years) ..... \$8 per hour

**NOTE:** . Special event charges are imposed by the management and are not governed in this Cost resolution.

**H. Special Activity Request Application**

All Special Activities proposed on City property, not identified in this Cost Recovery Schedule, are subject to the following fees. Costs are charged in one hour increments. When applicable, a Special Event Permit Application and fee, as specified in Section 3(A)(19), must be submitted to the Community Services Department in addition to the fee for use of City property.

- 1. Weddings and wedding receptions, memorial services, and other group activities involving 25 persons or more (including, but not limited to, City Hall Courtyard and public beach) – outdoor ceremonies are subject to City scheduling
  - a. Resident..... \$134 per hour
  - b. Non-resident ..... \$268 per hour
  - c. Commercial..... \$438 per hour
- 2. Banner Placement Activities ..... Actual Costs plus \$100 deposit
- 3. Booth space for special events sponsored by the Community Services Department:
  - a. Non-profit Group ..... \$57
  - b. For-profit Group ..... \$113
- 4. Special Event Public Noticing..... \$108

**I. Special Event Reserved Parking.....**

- a. \$25 per space from September 16<sup>th</sup> through May 14<sup>th</sup>
- b. \$33 per space from May 15<sup>th</sup> through September 15<sup>th</sup>

**NOTE:** Application fee for certain charitable events, banner placement requests, etc. may be waived upon determination by the City Council.

- 1. Street Closure (Refundable Guaranty)..... \$750 minimum deposit for each block of street closed to cover clean up and/or damage costs
- 2. Park Damage (Refundable Guaranty)..... \$750 minimum deposit for use of parks or beach for special events. Larger deposits may be conditioned depending upon the size and the scope of the event
- 3. Special Events
  - a. Power Turn On for Special Events (each location) ..... \$60
  - b. Pier Restroom Cleaning (each occurrence) ..... \$100
  - c. Building Facility Cleaning (each occurrence) ..... \$100
  - d. Street Sweeping (after Special Events 2 hr. /minimum)..... \$210

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**SECTION 7. FILMING AND PHOTOGRAPHY**

**A. Commercial Still Photography**

- 1. Permit application
  - a. Student (need instructor verification) ..... \$25
  - b. Professional Commercial Film and/or Video Production ..... \$75
- 2. Business license ..... \$219 per fiscal year  
*(Additionally each Business License is subject to an additional State-mandated charge of \$4 which must be collected by the City.)*
- 3. Location fee – general..... \$125 per day

**B. Motion Picture, Including Video**

- 1. Permit application
  - a. Student (need instructor verification)..... \$100
  - b. Professional Commercial Film and/or Video Production ..... \$175
- 2. Expedited film permit..... \$350
- 3. Business license ..... \$219 per fiscal year  
*(Additionally each Business License is subject to an additional State-mandated charge of \$4 which must be collected by the City.)*
- 4. Location - general ..... \$450per day

**C. Use of City Property – in addition to general location**

- 1. Beach, Pier, and/or Park Area ..... \$350 per day
- 2. Lifeguard Station - interior..... \$215 per day
- 3. City Hall..... \$215 per day
- 4. City Jail ..... \$525 per day
- 5. Deposit (Staff time and/or property damage) ..... \$500 minimum  
**Note:** Deposit will be determined based upon the scope of the production and will be inclusive of set-up and striking.

**NOTE:** Use of other City property will be charged applicable fees identified elsewhere in this Resolution or by determination of the City Manager's Office.

**D. Use of Personnel**

- 1. City Personnel.....Reimbursed at the fully burdened hourly rate

**E. Use of City Equipment and Vehicles .....Market rental rates**

**F. Use of City Parking Lots**

- 1. Winter period (September 16<sup>th</sup> through May 14<sup>th</sup>) .....\$25 per space
- 2. Summer period (May 15<sup>th</sup> through September 15<sup>th</sup>).....\$33 per space

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**SECTION 8. UTILITY BILLING**

- A. Water Connection** (new customers) ..... \$22
  
- B. Late Payment:** Penalty for water bills paid after 35 days is 10% of total water bill
  
- C. Water turn off/turn on**
  - 1. Service Charge (before 5:00 pm) ..... \$119
  - 2. Service Charge (after 5:00 pm)..... \$238
  
- D. Water Tampering :**
  - 1. Meter Pull
    - a. 1" < ..... \$119
    - b. 1 1/2" - 2" ..... \$238
    - c. >3" ..... \$714
    - d. >4" ..... \$952
  - 2. Meter Re-install ..... Actual Cost
  - 3. Lock-off ..... \$85
  - 4. Replacement of cut off lock..... \$85

**Note:** All of the above fees will be charged at the actual cost of providing the service at the fully burdened hourly rate.

**E. Water Conservation Enforcement – penalties applied per Municipal Code Section 9.3.170.**

**F. Emergency Call Out** ..... \$250 minimum  
plus time and materials will be charged

**NOTE:** After a customer's door is tagged 2 times in a 12 month period, for failure to pay water bill, a \$30 charge will be added to the customer's water bill each time door is tagged.

Additionally, such customer that is assessed the tag charge may be required to pay a deposit equal to 1.5 times the highest bill in the last 12 month period.

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**SECTION 9. UNSPECIFIED COSTS**

Whenever Costs are charged for services provided by the City and no method for the calculation is specified through this Resolution, other City Council resolutions, the Municipal Code of the City of Seal Beach, or other state or federal statutes, the Costs shall be the actual cost (fully burdened), including the proportionate part of the salaries, wages, or other compensation of any deputy or employee, material and equipment costs and the cost, of overhead at 40.0% of the total.

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**SECTION 10. FINGERPRINTING**

The charge for taking fingerprints is \$79. This charge covers the cost of what the Department of Justice charges for processing the fingerprints.

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**SECTION 11. BUSINESS LICENSE TAX AND PERMITS**

**NOTE:** Per the City Municipal Code section 5.10.030, the business license tax amount for all businesses other than those based on gross receipt taxes shall be adjusted annually on July 1<sup>st</sup> of each year in accordance with the increase in the Consumer Price Index. Additionally, the business license tax imposed by this Chapter shall not apply to any business which has gross annual receipts of \$25,000 or less in the one year period immediately preceding the issuance of a business license.

To establish eligibility for this exemption, the business shall provide such financial documentation as requested by the Director of Finance including, without limitation, tax returns, and financial documentation. The Director of Finance shall establish such policies and procedures as are necessary to implement the exemption granted herein. Any business operating in the City with gross receipts of more than \$25,000 annually shall pay the full amount of the applicable business license tax.

**A. Business license tax (Base Tax) for all businesses except the businesses listed below is \$219 per fiscal year. (Note: each Business License is subject to an additional State-mandated fee of \$4 which must be collected by the City.)**

1. Advertising services; amusement parks; entertainment cafes; live or stuffed animal, fish and reptile shows; commission merchants or brokers; and tattooing business license tax ..... \$438
2. Aircraft for hire ..... \$219 for 1 aircraft;  
each additional aircraft ..... \$41.75
3. Beach umbrella and equipment rental stand, for first stand or place. \$219  
each additional stand or place ..... \$42
4. Billiards and bowling alleys ..... \$219  
if more than 10 units ..... \$20.25/unit (alley or table)
5. Boat rental for each boat less than 25 ft. in length ..... \$219  
plus for each boat exceeding 25 ft. in length..... \$17.50 per ft.
6. Bottled water sales, excluding eating establishment, confectionery stores or similar businesses for the first delivery vehicle ..... \$219  
each additional delivery vehicle ..... \$52.75
7. Boxing matches (professional contest or exhibition) ..... \$2,191.25
8. Carnivals and fairs, excluding those operated by nonprofit organizations for charitable purposes ..... \$12.25 per day per each game, exhibition, show, recreational device, or booth including concession.
9. Circus..... \$1,534.50 for the first day and \$875.75 for each day thereafter
10. Fortune telling, psychic reading, for first year of operation..... \$1,645.50  
each year thereafter ..... \$1,096.50
11. Grocery bus ..... \$2,193.25
12. Herb doctors ..... \$329.25 plus \$42.25 for each additional partner
13. Milk distribution ..... \$219 for first delivery vehicle  
each additional delivery vehicle ..... \$20.25
14. Money lenders ..... \$329.25
15. Motion picture, production, or photoplay filming..... \$25.50 per day;  
except persons with a fixed place of business in the City;  
If fixed place of business is in the City, the tax rate is ..... \$329.25

16. Peddlers and itinerant vendors:
  - a. For sale of foodstuffs..... \$219 which includes the use of 1 vehicle,  
each additional vehicle ..... \$127.25
  - b. For sale of medicine..... \$1,314
  - c. All others, unless otherwise required to be licensed .....  
..... \$219 which includes the use of 1 vehicle  
for each additional vehicle ..... \$219
17. Sanitariums, including rest home, convalescent home, or home for the aged which provide care for more than 3 persons at one time..... \$219 plus \$5 for each patient in excess of 3, based on the average number of patients per day, computed monthly.
18. Selling club plans, including sale of membership in any club or cooperative association and sale of discount coupon books..... \$877
19. Soliciting, canvassing, or taking orders for goods or advertising, excluding representatives of an established or fixed place of business in the City who submits an affidavit to the collector not less than 49 hours before such solicitation is ..... \$437.50 plus \$20.25 per day
20. Vehicles for hire:
  - a. Seating less than 16 people..... \$219 per vehicle
  - b. Seating more than 16 people ..... \$469 per vehicle
  - c. Designed or used primarily for transportation of property where available for lease or rental without the driver.....  
..... \$109.50 (first vehicle)  
each additional vehicle ..... \$42.25
  - d. Ambulances or invalid coaches..... \$109.50 (first vehicle)  
each additional vehicle ..... \$42.25
  - e. Motor scooters ..... \$219 for first scooter  
each additional scooter in excess of 5 scooters ..... \$10
21. New and used car sales, a license which also authorizes the holder to repair such vehicles and sell motor vehicle parts and accessories .....  
..... \$329.25
22. Vending machines:
  - a. Merchandise dispensing ..... \$42.25 per machine
  - b. Jukebox, amusement, electronic games and pinball machines .....  
..... \$63 per machine
  - c. Photographic and voice recording machine ..... \$219  
each additional machine after the first 5 machines..... \$41.25
23. Wrestling ..... \$1,314
24. Country Club golf courses..... \$0.40 per \$1,000 of total gross receipts
25. Manufacturing, including every person, firm, corporation, firm or partnership, manufacturing, processing, fabricating, designing, engineering and product, commodity, airplane, ship, selling any such product at wholesale or to jobbers, or selling any such product at retail, or selling any such product at retail, or selling any such product at both wholesale and at retail, or any and every person contracting for or agreeing to manufacture, process, fabricate, design or engineer product,

	commodity, airplane, ship, machine, vehicle, instrumentality, tool or other thing for fee, charge, valuable consideration, or otherwise agreed upon sum of money .....	\$0.40 per \$1,000 of total gross receipts
26.	Massage establishment .....	\$219
27.	Massage Technician .....	\$109.50
28.	One Day Special Event Permit.....	\$25
29.	Home Occupation/Cottage Food Industry Permit.....	\$219

**Senior Citizen exception:** All persons 65 and over engaged in any home occupation shall pay 50% of the annual flat rate tax in the first year. In subsequent years, provided that the annual income derived from such home occupation does not exceed \$10,000 in any calendar year, the licensee shall be exempt from paying the annual flat tax rate but will be subject to the Exempt Business License Processing fee. In order to qualify for this reduced rate, licensees shall submit a copy of their most recent tax return to substantiate that the annual income derived from the home occupation does not exceed \$10,000 per year.

Expedited Business License Processing ..... \$75

Exempt (Annually) and Business License Processing ..... \$25

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**SECTION 12. LIFEGUARD**

**A. Junior Lifeguard Program**

1. Resident.....	\$575
Second and subsequent Sibling.....	\$550
2. Non-resident .....	\$600
Second and Subsequent Sibling .....	\$575
3. City of Seal Beach Employee (Dependent).....	50% Discount
4. City of Seal Beach Employee, Junior Lifeguard Instructor (Dependent)	Free
5. Preparation swim class .....	\$150
6. Conditioning swim class.....	\$150
7. Last Chance swim class.....	\$75

**SECTION 13. STATEMENT OF RESOLUTION**

The restatement of this Resolution of existing rates and amounts for previously imposed taxes, fees, and charges is for the purpose of administrative convenience and is not intended, and shall not be construed, as the imposition, extension, or increase of any such tax, fee, or charge.

**SECTION 14. EFFECTIVE DATE**

This Resolution shall be effective **June 24, 2019** except for any agreements, contract contracts, plans and specifications submitted to the City prior to the date of adoption.

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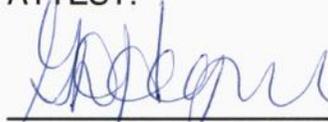
PASSED, APPROVED AND ADOPTED by the Seal Beach City Council at a regular meeting held on the 24<sup>th</sup> day of June, 2019 by the following vote:

AYES: Council Members: Kalmick, Massa-Lavitt, Moore, Sustarsic, Varipapa  
NOES: Council Members: None  
ABSENT: Council Members: None  
ABSTAIN: Council Members: None



Thomas Moore, Mayor

ATTEST:



Gloria D. Harper, City Clerk



STATE OF CALIFORNIA }  
COUNTY OF ORANGE } SS  
CITY OF SEAL BEACH }

I, Gloria D. Harper, City Clerk of the City of Seal Beach, do hereby certify that the foregoing resolution is the original copy of Resolution 6930 on file in the office of the City Clerk, passed, approved, and adopted by the Seal Beach City Council at a regular meeting held on the 24<sup>th</sup> day of June, 2019.

  
Gloria D. Harper, City Clerk